



Highlights from the Regular Meeting of the Board of Trustees

Meeting highlights from October 7 - Next regular meeting November 25 -

1. Galbraith Scope Change

As part of the March 1, 2023 capital approval announcement, Lethbridge School Division received planning funding for the modernization of Galbraith Elementary School. Since then, extensive work has been undertaken to analyze the scope, schedule, and cost of the project.

Through this design phase, it has become evident that a modernization of the school is no longer a feasible option. The functional layout of the school is poor due to the way the 1960s wing was added on to the original school building. It would be difficult to overcome these functional challenges and cost prohibitive from a modernization approach. As a result, the project design team has requested that the scope of the project be altered from a modernization to a replacement of Galbraith Elementary School, with the intention to retain the original 1912 front facade of the building.

For the scope change to be approved, the Lethbridge School Division must submit a letter to the Minister of Alberta Education and Childcare, requesting the scope change.

A modernization of Galbraith Elementary School is no longer a feasible option, leaving a rebuild as the only viable alternative.

The Board Chair will submit a letter on behalf of Lethbridge School Division, to the Minister of Alberta Education and Childcare, cc'd to local MLAs, requesting to change the scope of Galbraith Elementary School from a modernization to a replacement, while maintaining the original 1912 front facade.

The motion was passed unanimously. Trustee Tyler Demers was absent from the meeting.

Discussion on the topic begins at the 19:00 mark of the [RECORDING](#).

2. DRAFT Governance Policy Omnibus (Second Reading)

Policies are the means through which the Board of Trustees leads, guides and oversees Lethbridge School Division. They provide oversight to the work and mission of the Board and staff in areas including educational philosophy, governance, operation of the division, curriculum, instruction and assessment, personnel and employee relations, business administration and facilities.

The Board of Trustees has hired policy consultant, Brian Callahan, to guide and assist in amending existing policies to ensure clear guidance in an efficient and approachable framework. Much of this work involves collating overlapping policies and more clearly delineating board policy from operational procedures; this further strengthening clarity to the differences between the role of the Board and the role of Operations within the Division.

Working time on policies have occurred during monthly Committee of the Whole meetings, along with a board policy working day held on May 12, 2025.

The first policy section delivered is Governance. These policies are presented as an omnibus and include the following:

- Division Foundation Statements, Board Operations, Role of the Trustee, Role of the Board Chair, Role of the Alternate Vice-Chair, Policy Development, Board Elections and Role of the Superintendent.

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2. DRAFT Governance Policy Omnibus (Second Reading)

First Reading of the DRAFT Governance Policy Omnibus was presented and CARRIED at the Public Board Meeting on June 17, 2025.

On June 17, 2025 It was MOVED for Second Reading to be held at the September 23, 2025 Board Meeting.

During the September Board Meeting this item was tabled. A MOTION to call a Special Board Meeting on Oct. 7 for the second and third reading was unanimously approved.

Further work was done on the DRAFT Governance Policy Omnibus following the requested amendments from the first reading at the June 17 Board Meeting, and was presented today at the meeting for consideration.

The following motion proposed by Trustee Craig Whitehead was passed unanimously. Andrea Andreachuk was not present for the vote.

I move that we table the Governance policy omnibus motion to the next Board meeting, which will take place in November.

That the Board MOVE that second Reading of the DRAFT Governance policy omnibus inclusive of Division Foundation Statements, Board Operations, Role of the Trustee, Role of the Board Chair, Role of the Alternate Vice-Chair, Policy Development, Board Elections and Role of the Superintendent, be accepted as presented.

Trustee Tyler Demers was absent from the meeting.

Discussion on the topic begins at the 45:45 mark of the [RECORDING](#).

3. School Fees Policy

The Board continued discussions on School Fees and a potential supporting policy.

Discussion on the topic begins at the 1:57 mark of the [RECORDING](#).

Special Meeting video: [RECORDING](#)



**Highlights from the Special Meeting
of the Board of Trustees for October.
The next Regular Meeting
is set for November 25.**