

MINUTES FROM THE MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD MAY 27, 2025.

In Attendance:

Trustees: Kristina Larkin, Andrea Andreachuk, Tyler Demers, Christine Light, Craig Whitehead, Allison Purcell, Genny Steed,
Administrators: Mike Nightingale, Christine Lee, Robbie Charlebois, Morag Asquith

Chair Christine Light called the meeting to order at 1:00 p.m.

1. Move to In-Camera

Trustee Andrea Andreachuk moved:
“that the Board move to In-Camera.”

*Move to In-Camera
7355/25*

CARRIED UNANIMOUSLY

Trustee Christine Light moved to come out of the in-camera meeting at 2:24 p.m. with a short recess.

Christine Light reconvened the meeting at 2:36 p.m.

Reconvene Meeting

2. Territorial Acknowledgement

A territorial acknowledgement was read.

*Territorial
Acknowledgement*

3. Consent Agenda

Committee Reports:

3.1 Boundary Alignment Committee

Consent Agenda

As there were no objections, the consent agenda was approved as presented.

4. Approval of Agenda

Additions to the Agenda:

- Amendment to item 11.4 change ‘SGE’ to Growth, Supervision and Evaluation

*Approval of Agenda
7356/25*

Trustee Allison Purcell moved:

“to approve the agenda, as amended.”

CARRIED UNANIMOUSLY

5. Approval of Minutes for April 29, 2025

*Approval of Minutes
from April 29, 2025
7357/25*

Trustee Kristina Larkin moved:

“The minutes of the regular meeting of April 29, 2025, be approved as amended and signed by the chair.”

CARRIED UNANIMOUSLY

Amendment request: Allison Purcell

Item #5 for the second one in regard to the Approval of the Minutes of the Special meeting of April 15, 2025, the order of the 2 motions are backwards. The one that was defeated was done first and the one that was carried was done second. Confirmed at 15:12 of the Livestream.

Approval of Minutes for Special Meeting of May 13, 2025

*Approval of Special
Meeting Minutes
7358/25*

Trustee Andrea Andreachuk moved:

“The minutes of the Special Meeting of May 13, 2025, be approved as amended and signed by the chair”

CARRIED UNANIMOUSLY

Amendment request: Allison Purcell

To add Genny Steed to the Approval of the Agenda for the May 13, 2025, Special Meeting Minutes.

6. Business Arising from the Minutes

*Business Arising from
the Minutes*

7. Associate Superintendent Reports

*Associate
Superintendent
Reports
Business and
Operations*

7.1 Business and Operations

Associate Superintendent Christine Lee provided a written report.

7.2 Instructional Services

Instructional Services

Associate Superintendent Morag Asquith provided a written report.

7.3 Human Resources

Human Resources

Associate Superintendent Robbie Charlebois provided a written report.

8 Superintendents Report

*Superintendents
Report
Board Priority Report*

8.1 Assurance Priorities Report

Assurance Priorities were included in the agenda.

8.2 Donations and Support

Donations and Support

A memo outlining the generous donations to schools has been included in the agenda.

8.3 Acknowledgement of Excellence

Acknowledgement of Excellence

Acknowledgements of excellence and reports showcasing the accomplishments of Wilson Middle School and Coalbanks Elementary School are included in the agenda.

8.4 School Graduation/Year-end Celebrations

School Graduations and Year End Events

A memo listing all School Graduations and Year-end events were included in the agenda.

8.5 Calendar of Events

Calendar of Events

Calendar of Events was included in the agenda. Items to be added:

- * June 11 – Community Engagement
- * June 28 – Pride Parade at 11:00 a.m. at the usual gathering

9. Board Chair Report

Board Chair Report

9.1 ASBA Edwin Parr Teacher Award – Hayley Bedard.
Information is included in the agenda package.

10. Presentations

Presentations

10.1 ICSS Eagles Provincial Championship Award

The Board congratulated the ICSS Eagles Provincial Championship Award Winners

10.2 Special Olympics Silver Medalist

The Board congratulated Moriah Van't Land on her Silver Olympic Medal.

10.3 Career Transition Presentation

Executive Director of Career Transitions, Judy Stolk-Ingram Provided a presentation to the Board.

10.4 Spanish Bilingual Presentation

Jenna Bailey, Autumn Barnes and Ludy Mennie provided a presentation to the Board.

11 Action items

Action Items

11.1 Approval of International Trip- Chinook High School

*International Trip
7359/25*

Trustee Kristina Larkin moved:

“That the Chinook High School trip to Lisbon, Portugal in April 2026 be approved by the Board, on the condition that all Division policies and procedures are strictly followed and with the understanding that future travel advisories and/or vaccination requirements may affect the trip’s ability to proceed.”

CARRIED UNANIMOUSLY

11.2 Approval of Locally Developed Courses for Middle Schools

*Approval of I
Middle Locally Dev
Courses
7360/25*

Trustee Allison Purcell moved:

“That the Board of Trustees approve the use of the following Locally Developed Grade 6 to 9 courses:

Chinook High School (Grade 9)

Football (continuing)

Gilbert Paterson Middle School (Grade 6, 7 & 8)

Board Game Design 8 (continuing)

Guitar 8 (continuing)

Immanuel Christian Secondary School (Grade 6, 7, 8 & 9)

Bible 6-9 (continuing)

Community Connections (**NEW**)

Digital Communications (continuing)

Games (continuing)

Leadership (**NEW**)

Music Appreciation (continuing)

Outdoor Ed (continuing)

Robotics (continuing)

Sports Performance (**NEW**)

Lethbridge Colligate Institute (Grade 9) Leadership (continuing)

Pop Rocks (continuing)

Senator Joyce Fairbairn Middle School (Grade 6-8)

STEM 7 & 8 (**NEW**)

Winston Churchill High School (Grade 9) Film Studies 9 (continuing)

Yoga 9 (continuing)

Wilson Middle School (Grade 6, 7 & 8) Baking Basics (**NEW**)

Basketball (continuing)

Coding (**NEW**)

Cooperative Games (continuing)

Creative Pursuits (continuing)

Cultural Exploration (**NEW**)
 Environmental Awareness and Action (**NEW**)
 Flag Football (continuing)
 Golf (continuing)
 Hockey (continuing)
 Learner's License (continuing)
 Outdoor Education (continuing)
 Racquet Sports (continuing)
 Sewing Enrichment (**NEW**)
 Sports Performance (continuing)
 Strategy Games (**NEW**)
 Travel Tourism Geography & Culture (continuing)
 Volleyball (continuing)
 Watercolour (continuing)
 Yoga (continuing)
 in all Division middle and high schools from September 1st,
 2025, to August 31st, 2029."

CARRIED UNANIMOUSLY

11.3 Approval of Locally Developed Courses for High Schools

Trustee Kristina Larkin moved:

"That Board of Trustees authorize the use of the following
 locally developed courses in all Division high schools to
 enhance program offerings to students for the years indicated
 below:

*Approval of High
 Locally Dev Courses
 7361/25*

- acquisition of **Academic Achievement through English
 Language Acquisition- Beginner 15 (LDC1481) for 3 & 5 credits
 until August 31, 2029**, to enhance
 program offerings to students.

CARRIED UNANIMOUSLY

- acquisition of **Academic Achievement through English
 Language Acquisition- Intermediate 15 (LDC1482) for 3 & 5
 credits until August 31, 2029**, to enhance program offerings to
 students.

CARRIED UNANIMOUSLY

- continued use of **Academic Achievement through English
 Language Development 35 (LDC3149) for 3 credits until
 August 31, 2026**, to provide continuance of program offerings
 to students.

CARRIED UNANIMOUSLY

- continued use of **Band 15, 25, 35 (LDC1439, LDC2439, LDC3439) for 3 & 5 credits until August 31, 2029**, to provide continuance of program offerings to students.

CARRIED UNANIMOUSLY

- continued use of **Chamber Ensemble 15, 25, 35 (LDC1417, LDC2417, LDC3417) for 3 & 5 credits until August 31, 2029**, to provide continuance of program offerings to students.

CARRIED UNANIMOUSLY

- continued use of **Choir 15 (LDC1414) for 3 & 5 credits until August 31, 2029**, to provide continuance of program offerings to students.

CARRIED UNANIMOUSLY

- continued use of **Design Thinking for Innovation 15, 25, 35 (LDC1131, LDC2131, LDC3131) for 3 & 5 credits until August 31, 2029**, to provide continuance of program offerings to students.

CARRIED UNANIMOUSLY

- continued use of **Film and Media Art 15, 25, 35 (LDC1092, LDC2092, LDC3092) for 3 & 5 credits until August 31, 2029**, to provide continuance of program offerings to students.

CARRIED UNANIMOUSLY

- continued use of **Forensic Studies 25, 35 (LDC2256, LDC3256) for 3 credits until August 31, 2029**, to provide continuance of program offerings to students.

CARRIED UNANIMOUSLY

- continued use of **Instrumental Jazz 15, 25, 35 (LDC1431, LDC2431, LDC3431) for 3 & 5 credits until August 31, 2029**, to provide continuance of program offerings to students.

CARRIED UNANIMOUSLY

- acquisition of **Leather Technologies 25, 35 (LDC2911, LDC3911) for 3 & 5 credits until August 31, 2027**, to enhance program offerings to students.

CARRIED UNANIMOUSLY

- continued use of **Theory of Knowledge (Higher) 25, 35 (LDC2152, LDC3152) for 3 credits until August 31, 2029**, to provide continuance of program offerings to students.

CARRIED UNANIMOUSLY

- continued use of **Vocal Jazz 15, 25, 35 (LDC1433, LDC2433, LDC3433) for 3 & 5 credits until August 31, 2029**, to provide continuance of program offerings to students.

CARRIED UNANIMOUSLY

11.4 DRAFT Growth, Supervision and Evaluation Policy

Trustee Kristina Larkin moved:

“That the Board direct the presented policy to be added to the June 2025 Board Meeting for first reading and further direct the Superintendent to ensure the preparation of necessary procedures for the September Board Meeting to accompany second and third readings.”

*Approval of DRAFT
Growth, Supervision,
and Evaluation Policy
7362/25*

CARRIED UNANIMOUSLY

11.5 DRAFT Trustee Code of Conduct (3rd Reading)

Trustee Christine Light moved:

“That the Board move to accept the following motion: That the 3rd Reading of the DRAFT Trustee Code of Conduct Policy be accepted as amended.”

For: Christine Light, Andrea Andreachuk, Kristina Larkin, Tyler Demers

Against: Genny Steed, Craig Whitehead, Allison Purcell

CARRIED

*Draft Trustee Code of
Conduct
7363/25*

Friendly Amendments to the policy as presented:

- Remove Appendix 1 General Considerations and Protocols from first page with sentence underneath to Appendix 1

Amendments

- Remove Appendix 2 Code of Conduct Complaint Process and Remedial Actions from first page with sentence underneath to Appendix 2
- 8.2 – after ‘supplies and before staff’ replace ‘and’ with ‘or’
- Appendix 1, 3.2 – add after Conduct, ‘Trustees shall consider’ “communications”, add ‘to’ before mean
- Appendix 1 – 5.4, add comma after ‘directed’ after ‘office’ after record
- Appendix II 2.2.3 – Add ‘No’ in front of substantial
- Move 2.5.2 under 2.5, 2.51 under 2.52
- Move 2.6.2 under 2.6 and 2.6.1 under 2.6.2
- Add to 2.5.2 ‘If vexatious complaints are deemed to constitute harassment, the Board may seek legal action in return.’

Tyler Demers added a friendly amendment to add ‘the’ in front of request in 3.2.4

Trustee Genny Steed moved the following amendment:
 “That under Appendix II # 3. to remove 3.2.4 ‘publishing a letter of reprimand or request for apology and the Trustee’s response’

*Motion to Amend
 7364/25*

For: Genny Steed, Allison Purcell

Against: Tyler Demers, Christine Light, Kristina Larkin, Andrea Andreachuk

DEFEATED

Craig Whitehead moved to extend the meeting past 6:00 p.m.

Extend the Meeting

CARRIED UNANIMOUSLY

Kristina Larkin called the question.

For: Christine Light, Andrea Andreachuk, Tyler Demers, Kristina Larkin

Against: Genny Steed, Allison Purcell, Craig Whitehead

*Called the Question
 7365/25*

CARRIED

11.6 Assurance Plan 2025-2026

*Assurance Plan
7366/25*

Trustee Tyler Demers moved:

“It is recommended that the Board approve the 2025-2026 Division Assurance Plan as presented.”

CARRIED UNANIMOUSLY

11.7 LCI Cooling Tower Tender

*LCI Cooling Tower
Tender
7367/25*

Trustee Andrea Andreachuk moved:

“That the Board approve the recommendation by consultants Remedy Engineering to award the LCI Cooling Tower Upgrade Project to C&A Mechanical Inc as per the tendered bid of \$1,513,045.89+ GST.”

CARRIED UNANIMOUSLY

12 Division Highlights

Highlights

Christine- Thank you, Trustees, for representing the Board well. I attended Indigenous Grad, LCI engagement, Arts Alive & Well, LCI Grad, Edwin Parr, Friends of 51 at LCI, Spring Gala at Plaxton

Andrea- Wilson Council Meeting, Zone 6 banquet, Edwin Parr Award, Indigenous Grad was so beautiful, LCI Graduation, Christine Light spoke so beautifully.

Kristina- Thank you to Tim Horton’s for the Smile Cookies, thanks also to Jamie Westlund who was key in bringing this forward and to all that decorated cookies.

Genny- Moving experience watching students of the LCI grad, felt honoured to be there and witness that

Tyler – Was able to have another hour and 10 minutes today of Trustee Code of Conduct Policy, policy passed!

Craig - School council at Probe and Coalbanks, watched WCHS rugby, LCI and CHS, attended Indigenous Grad, Edwin Parr, LCI Grad, honouring a student, reception was overwhelming, hats off to their students

Allison- LCI Engagement, LCI Grad, Friends of 51 at Park Meadows, attended Nicholas Sheran, Betty Greg Award for Inclusive Education, Edwin Parr, lots of budget engagement, Smile Cookie Campaign, Indigenous Grad, Intro to Trades event

- 13. Information items: None
- 14. Public Forum: None
- 15. Correspondence Sent: None
- 16. Correspondence Received: None

Trustee Andrea Andreachuk moved:
"To move to in-camera at 6:36 p.m."

In-Camera
7368/25

CARRIED UNANIMOUSLY

Trustee Craig Whitehead moved to return to the regular meeting at 7:14 p.m."

Return to Regular Meeting

Trustee Christine Light moved:
"To adjourn the meeting at 7:14 p.m."

CARRIED UNANIMOUSLY

Adjournment
7369/25

Christine Light,
Chair

Christine Lee,
Associate Superintendent
Business and Operations

