

Trustee Professional Development & Travel Expenses

Trustee - Christine Light

Period- March 1, 2025 - May 31, 2025

Event or Expenditure item	Dates	Hotel	Flight	Mileage	Other	Per Diem	Total
NSBA 2025	April 3-7, 2025	\$ 1,605.24	\$ 933.67	\$ 431.60	\$ 1,781.40	\$ 1,000.00	\$ 5,751.91
							\$ -
Total		\$ 1,605.24	\$ 933.67	\$ 431.60	\$ 1,781.40	\$ 1,000.00	\$ 5,751.91

NAME:

Light, Christine (14233)

DATES:

From: 03-Apr-2025 To: 07-Apr-2025

FUNCTION or MEETING:

NSBA Conference

Check if Travel is in the USA: ☒

LOCATION:

Atlanta, Georgia

EXPENSES:

1. MEALS:				Enter GST on Invoice	Section Total
Breakfast	05	@ \$ 15.00	\$ 75.00		
Lunch	05	@ \$ 20.00	\$ 100.00		
Dinner	05	@ \$ 30.00	\$ 150.00		
Gratuity automatically calculated		@ .15 %	\$ 48.75		\$ 373.75 (1)
2. HOTELS:					
Hotel: Enter total invoice amount - attach vouchers:			\$ 1605.24	\$	
Private Accommodation:		@ \$ 20.00	\$ 0.00		\$ 1605.24 (2)
3. TRANSPORTATION COSTS:					
A) Economy Air Fair: Enter total invoice amount - attach receipts			\$ 84	\$	
Taxi Fares - State number of trips:		02	\$ 122.10		
OR	B) Car Expenses				
	Calgary				
	410 KMS	@ \$.55	\$ 225.50		\$ 431.60 (3)
4. REGISTRATION FEES:					
Attach approved receipt or voucher			\$	\$	\$ 0.00 (4)
5. TECHNOLOGY COSTS:					
			\$	\$	\$ 0.00 (5)

For Office Use Only:

GST (Auto Calculated Within):

26.21

TOTAL EXPENSES CLAIMED:

(1+2+3+4+5)

\$

2410.59

GST on Invoices:

0.00

Less: ADVANCE

\$

Total GST:

26.21

NET TOTAL TO BE PAID:

\$

2410.59

HONORARIA:

Half Day(s)

Full Day(s)

PER DIEM ALLOWANCE:

Half Day(s)

05 Full Day(s)

APPROVAL SECTION

Task ID: 0000308168 - Created: 23-Apr-2025 06:19.09 PM - By: Christine Light - Processed: 24-Apr-2025 08:00.56 AM - By: Christine Lee

Action Taken: No Objection

ACCOUNTS PAYABLE CLERK SECTION

Task ID: 0000308168 - Created: 24-Apr-2025 08:00.57 AM - By: Christine Lee

Travel & Expense Calculator				
Section	Amount Claimed Less GST	GST	Total	
Meals:	358.27	15.48	373.75	
Hotels:	1605.24	0.00	1605.24	
Transportation Costs:	420.86	10.74	431.60	
Registration Fees:	0.00	0.00	0.00	
Technology Costs:	0.00	0.00	0.00	
Expenses Claimed:	2384.37	26.22	2410.59	
			Less: ADVANCE	0.00
U.S. Dollars:		Exchange Rate:	Exchange:	0.00
NET TOTAL TO BE PAID:				2410.59

Vendor Number:	EM14233	Light, Christine
Address 1:	3413 SYLVAN ROAD SOUTH	
Address 2:		
Address 3:		
City:	LETHBRIDGE	
Province:	AB	
Country:	CAN	
Postal Code:	T1K 3J6	
Paid By:	EFT	

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
- 170104000100032	☒	2410.59	GST	26.22
-TRUSTEETRAV-BRDSYS-GEN-BOARD				
Add GL				

Total Without Taxes:	2384.37
Tax Total:	26.22
Total With Taxes:	2410.59

Authorizer Comment

Invoice Has Not Been Created

: Calgary International Airport
2000 Airport Road NE
Calgary, AB T2E 6W5
GST: 122556194RT0001
Calgary AB T2E 6W5
Email - parking@yyyc.com
Tel : +1 403-250-7275
GST : R122556194

----- PAYMENT RECEIPT -----

Printed : 08/04/25 13:39:34
Receipt No. : 103710-1734554630
Invoice No. : 103710-1734554630
Ticket No. : 103706-25040307034812
Operation : Parking time to pay
Entry : 03/04/25 07:03:49
Curr. Payment: 08/04/25 13:39:33
Duration : 5 d 6 h 35 m
Details : 80.00 CAD 4.00 CAD (5%)
Amount : 84.00 CAD

----- RECEIPT -----

Apr 08 2025 13:39

TRANSACTION RECORD

CREDIT

Card Number : *****0631
Card Type : MASTERCARD
Trans. Type : PURCHASE
Card Entry : TAP_CHIP
Auth # : 07870E
Sequence # : 128301
Ref. # : 128301
Merchant ID : ***4541
Terminal # : ****3068
Amount \$CAD 84.00
PAYMENT_NETWORK: MASTERCARD
Authorization Mode: Issuer
APPROVAL : 07870E
APP : Mastercard
AID : A0000000041010
TC : EEF27C5D98401659
TUR : 0000000001
IAD : 3610A04003200000000000
000000000000FF
ARQC : EEF27C5D98401659

*** CUSTOMER COPY ***

Thankyou / Merci
Safe Travels
Bon Voyage

Card number: XXXX XXXX XXXX 2230

TRANS DATE	POSTING DATE	DESCRIPTION	AMOUNT (\$)
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Card number: **XXXX XXXX XXXX 2230** **CHRISTINE A LIGHT**

Date	Description	Amount
Mar 12 Mar 17	SAFARI #0048 LETHBRIDGE AB	91.00
Mar 12 Mar 17	SHOPPERS DRUG MART COO LETHBRIDGE AB	26.37
Mar 12 Mar 17	SAFEWAY#5551 LETHBRIDGE AB	15.00
Mar 12 Mar 17	UNIT 1A-25 CHINA GATE MCGILLVARY RD CHINESE LEYS ASSOCIATION CANADA/SINWA	33.00
Mar 12 Mar 17	CHUNGKOOK FOOD MARKET LETHBRIDGE AB	1,053.00
Mar 12 Mar 17	PAYMENT RECEIVED - THANK YOU	500.00 CR
Mar 12 Mar 17	PIZZA TO TORONTO ON	84.00
Mar 12 Mar 20	APPLE COM/BILL 3007427753 ON	16.84
Mar 12 Mar 20	GOSTODO WHOLESALE WOOD LETHBRIDGE AB	114.8
Mar 22 Mar 24	SPRINT FUEL#500 COLUMBIA GWY	22.94
Mar 22 Mar 24	BEDALEX 103220 TIDCO 10322222 ON	147.77
Mar 24 Mar 24	CRA-VIRTUAL FRYMACH CALGARY AB	0.87
Mar 24 Mar 24	PARKPLUGWEB CALGARY AB	150.00
Mar 24 Mar 24	DUPUY HUGBY LETHBRIDGE AB	245.81
Mar 24 Mar 24	PG EXPRESS 1441 LETHBRIDGE AB	330.83
Mar 24 Mar 24	HOGS #1541 LETHBRIDGE AB	01.93
Mar 24 Mar 24	Lethbridge SD LETHBRIDGE AB	100.00
Mar 24 Mar 24	Milroy's 11 Day Mail Mississauga ON	243.4
Mar 27 Mar 31	My Alberta Film Payment EDMONTON AB	114.00
Mar 29 Mar 31	PC EX BLESS TEST LETHBRIDGE AB	115.94
Mar 31 Mar 31	PAYMENT RECEIVED - THANK YOU	500.00 CR
Mar 31 Apr 1	AMZN.ML CA*PB000000J3 WWW.AMAZON.CA/CN	44.21
Apr 1 Apr 2	FLOWARD NORTH YORK ON	14.16
Apr 1 Apr 2	Lethbridge SD LETHBRIDGE AB	245.00
Apr 1 Apr 2	BOSS #1541 LETHBRIDGE AB	240.86
Apr 1 Apr 2	OLD NAVY#690 LETHBRIDGE AB	101.83
Apr 2 Apr 2	RICKI'S 765 LETHBRIDGE AB	36.95
Apr 2 Apr 2	OLD NAVY 6703 LETHBRIDGE AB	47.21 CR
Apr 3 Apr 4	USD 50.02@1.471411435 SQ *YOSEF YIBSSA Atlanta GA	73.60
Apr 3 Apr 7	US AIR 11210 RWN SMOKELESS ATLANTA GA	100.00
Apr 4 Apr 7	USD 27.12@1.471433837 SIGNIA ATLANTA CONFER ATLANTA GA	39.72
Apr 4 Apr 7	USD 0.02@1.470007070 2QWCC LEVYCONC ATLANTA GA	0.03
Apr 4 Apr 7	USD 05.01@1.460000000 TST CAPE MOMENTUM A ATLANTA GA	7.30
Apr 5 Apr 7	USD 22.59@1.450000000 2QWCC LEVYCONC ATLANTA GA	32.73
Apr 7 Apr 7	GOOGLE *Android mobile 650-253-0000 NS	

(continued on next page)

BMO AIR MILES World Mastercard



Christine A Light

Card number: XXXX XXXX XXXX 2230

Transactions since your last statement (continued)

TRANS DATE	POSTING DATE	DESCRIPTION	AMOUNT (\$)
Apr 7	Apr 8	USD 56.68@1.460000001 WORLD OF COCA COLA ATLANTA GA	56.68
Apr 7	Apr 8	USD 66.29@1.465530245 COCA COLA ATLANTA ATLANTA GA	66.29
Apr 8	Apr 8	USD 33.09@1.465699607 LYFT *RIDE TUE 5AM SAN FRANCISCO CA	48.50
Apr 7	Apr 8	USD 182.42@1.460045317 Georgia Aquarium Atlanta GA	182.42
Apr 8	Apr 8	USD 86.00@1.465765475 LYFT *2 RIDES 04-07 SAN FRANCISCO CA	86.00
Apr 8	Apr 8	USD 10.00@1.467000000 MCDONALDS MO	10.00
Apr 8	Apr 10	USD 8.00@1.466714285 MWJ VENDING CHAPEL HILL NC	8.00
Apr 8	Apr 10	CALGARY AIRPORT EXIT T CALGARY AB	84.00
Apr 8	Apr 10	JERUSALEM SHAWARMA AND CALGARY AB	12.78
Apr 10	Apr 11	NBX CUT FITNESS LETHBRIDGE AB	10.05
Apr 10	Apr 11	CITY OF LETHBRIDGE PAR LETHBRIDGE AB	1.00
Subtotal for JEREMY LIGHT			10.00
Total for card number XXXX XXXX XXXX 2230			10.00

Transactions since your last statement (continued)

TRANS DATE	POSTING DATE	DESCRIPTION	AMOUNT (\$)
Apr 8	Apr 8	USD 22.00@1.459936025 2GWOO LEVYCONC ATLANTA GA	22.00
Apr 9	Apr 9	GOOGLE Google One 650-253-0000 NS	2.99
Apr 9	Apr 9	USD 18.41@1.455007879 STARBUCKS FATE ATLANTA GA	18.98
Apr 8	Apr 9	USD 1363.50@1.471617161 HILTON GARDEN INN ATLA ATLANTA GA	2,006.55
Apr 9	Apr 9	Microsoft Ultimate 1 M Mississauga ON	10.00
Apr 9	Apr 10	SWEETINDULGES 2746 ATLANTA GA	10.00
Apr 10	Apr 11	PAYMENT RECEIVED THANK YOU	10.00
Apr 11	Apr 11	INTEREST PURCHASES	10.00
Subtotal for CHRISTINE A LIGHT			10.00
Cardholder XXXX XXXX XXXX 8631 JEREMY LIGHT			10.00



Hilton Garden Inn - Atlanta Downtown, GA
275 Baker Street NW, Atlanta 30313 US
4045772001
ATLDO_GM@HILTON.COM

Date Range: 2025-04-03 - 2025-04-08
Tax#/ID# :

Guest Folio

Confirmation Number - 3233030097

Primary Guest

Guest Name
Address
City, State, Zip Code
Country

LIGHT, CHRISTINE
3413 SILVAN RD SOUTH
Lethbridge AB T1K3J6
CA

ADDN GUESTS

Hilton Honors

Member
2398914941

Stay Details

Check In Date
Check Out Date
Room
Source
Guests

Apr 03, 2025
Apr 08, 2025
K1RZ - 821
OWN HOTEL
1/0

Company Details

Name
Tax#/ID#
PO Number
Account Name

Other Details

Bill Number
Tax/Fee
Exemption
Tax/Fee
Exempt Date
Travel Agent
IATA
Name

Date	Type	Description	Amount
Apr 03, 2025	Charge	GUEST ROOM	\$229.00
Apr 03, 2025	Tax	RM OCCUPANCY TAX	\$18.32
Apr 03, 2025	Tax	RM STATE SALES TAX	\$20.38
Apr 03, 2025	Tax	STATE HOTEL MOTEL FEE	\$5.00
Apr 04, 2025	Charge	GUEST ROOM	\$229.00
Apr 04, 2025	Tax	RM OCCUPANCY TAX	\$18.32
Apr 04, 2025	Tax	RM STATE SALES TAX	\$20.38
Apr 04, 2025	Tax	STATE HOTEL MOTEL FEE	\$5.00
Apr 05, 2025	Charge	GUEST ROOM	\$229.00
Apr 05, 2025	Tax	RM OCCUPANCY TAX	\$18.32
Apr 05, 2025	Tax	RM STATE SALES TAX	\$20.38
Apr 05, 2025	Tax	STATE HOTEL MOTEL FEE	\$5.00
Apr 06, 2025	Charge	GUEST ROOM	\$229.00
Apr 06, 2025	Tax	RM OCCUPANCY TAX	\$18.32
Apr 06, 2025	Tax	RM STATE SALES TAX	\$20.38
Apr 06, 2025	Tax	STATE HOTEL MOTEL FEE	\$5.00
Apr 07, 2025	Charge	GUEST ROOM	\$229.00
Apr 07, 2025	Tax	RM OCCUPANCY TAX	\$18.32
Apr 07, 2025	Tax	RM STATE SALES TAX	\$20.38
Apr 07, 2025	Tax	STATE HOTEL MOTEL FEE	\$5.00

Not
Cleared

Summary

Type	Amount
GUEST ROOM	\$1,145.00
RM OCCUPANCY TAX	\$91.60
RM STATE SALES TAX	\$101.90
STATE HOTEL MOTEL FEE	\$25.00
Folio Balance	\$1,363.50

TTL:
\$1090.80
USD

Check In Time 05:30 PM Reservations hgi.com or +1-877-STAY-HGI
Check Out Time
Page1 / 1

NAME:

Light, Christine (14233)

DATES:

From: 03-Apr-2025 To: 07-Apr-2025

FUNCTION or MEETING:

NSBA 2025

Check if Travel is in the USA: ☒

LOCATION:

Atlanta, Georgia

EXPENSES:

1. MEALS:			Enter GST on Invoice	Section Total
Breakfast	@ \$ 15.00	\$ 0.00		
Lunch	@ \$ 20.00	\$ 0.00		
Dinner	@ \$ 30.00	\$ 0.00		
Gratuity automatically calculated	@ .15 %	\$ 0.00		\$ 0.00 (1)
2. HOTELS:				
Hotel: Enter total invoice amount - attach vouchers:		\$	\$	
Private Accommodation:	@ \$ 20.00	\$ 0.00		\$ 0.00 (2)
3. TRANSPORTATION COSTS:				
A) Economy Air Fair: Enter total invoice amount - attach receipts		\$ 933.67	\$ 39.40	
Taxi Fares - State number of trips:		\$		
OR B) Car Expenses				
KMS	@ \$.55	\$ 0.00		\$ 933.67 (3)
4. REGISTRATION FEES:				
Attach approved receipt or voucher		\$ 1407.65	\$	\$ 1407.65 (4)
5. TECHNOLOGY COSTS:				
		\$	\$	\$ 0.00 (5)

For Office Use Only:				
GST (Auto Calculated Within):	0.00	TOTAL EXPENSES CLAIMED:	(1+2+3+4+5)	\$ 2341.32
GST on Invoices:	39.40	Less: ADVANCE		\$
Total GST:	39.40	NET TOTAL TO BE PAID:		\$ 2341.32
HONORARIA:	Half Day(s)	Full Day(s)		
PER DIEM ALLOWANCE:	Half Day(s)	Full Day(s)		

APPROVAL SECTION

Task ID: 0000299743 - Created: 07-Feb-2025 01:35.33 PM - By: Christine Light - Processed: 07-Feb-2025 01:45.34 PM - By: Christine Lee

Action Taken: No Objection

ACCOUNTS PAYABLE CLERK SECTION

Task ID: 0000299743 - Created: 07-Feb-2025 01:45.34 PM - By: Christine Lee

Travel & Expense Calculator

Section	Amount Claimed Less GST	GST	Total
Meals:	0.00	0.00	0.00
Hotels:	0.00	0.00	0.00
Transportation Costs:	894.27	39.40	933.67
Registration Fees:	1407.65	0.00	1407.65
Technology Costs:	0.00	0.00	0.00
Expenses Claimed:	2301.92	39.40	2341.32
Less: ADVANCE			0.00
U.S. Dollars:	Exchange Rate:	Exchange:	0.00
NET TOTAL TO BE PAID:			2341.32

Vendor Number:

EM14233

Light, Christine 

Address 1:

3413 SYLVAN ROAD SOUTH

Address 2:

Address 3:

City:

LETHBRIDGE

Province:

AB

Country:

CAN

Postal Code:

T1K 3J6

Paid By:

EFT

GL Account Number

Taxes
Included

Amount

Tax Code

Tax Amount

- 170104000100032 

2341.32

GST

39.40 -TRUSTEETRAV-BRDSYS-GEN-BOARD  Add GL

Total Without Taxes: 2301.92

Tax Total: 39.40

Total With Taxes: 2341.32

Authorizer Comment

Invoice Has Not Been Created



eTicket Receipt

Prepared For
LIGHT/CHRISTINE MRS

RESERVATION CODE	YIZGFX
ISSUE DATE	13 Jan 25
TICKET NUMBER	8382193791605
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	WS112149881

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
03 Apr 25	WESTJET WS 1590	CALGARY INTL AB, CANADA Time 9:55am	ATLANTA, GA Time 4:19pm Terminal MAYNARD JACKSON INTL TERM	Fare EconoFlex Cabin ECONOMY Seat Number 10A Included Bags 1 PIECE Booking Status OK TO FLY Fare Basis QTND0ZFG Not Valid After 03 APR 26
08 Apr 25	WESTJET WS 1593	ATLANTA, GA Time 8:45am Terminal MAYNARD JACKSON INTL TERM	CALGARY INTL AB, CANADA Time 11:42am	Fare EconoFlex Cabin ECONOMY Seat Number 10A Included Bags 1 PIECE Booking Status OK TO FLY Fare Basis KTQD0ZFW Not Valid After 25 OCT 25

Allowances

Baggage Allowance

YYC to ATL - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 75.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters**

ATL to YYC - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 75.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters****bag fees apply at each check in location

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YYC to ATL , ATL to YYC - 1 Piece (WS - WESTJET) carry on hand baggage

Carry On Charges

YYC to ATL , ATL to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX 2230
Fare Calculation Line	YYC WS ATL366.04WS YYC156.77NUC522.81END ROE1.409669 XFATL4.5
Fare	CAD 736.99
Taxes/Fees/Carrier-Imposed Charges	CAD 16.08 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 37.65 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 35.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 1.75 XG9 (GOODS AND SERVICES TAX (GST))
	CAD 65.90 US2 (TRANSPORTATION TAX (INTERNATIONAL))
	CAD 10.36 YC (CUSTOMS USER FEE)
	CAD 10.07 XY2 (IMMIGRATION USER FEE)
	CAD 5.34 XA (APHIS USER FEE)
	CAD 8.06 AY (SEPTEMBER 11TH SECURITY FEE)
	CAD 6.47 XF (PASSENGER FACILITY CHARGE)
Total	CAD 933.67

Positive identification required for airport check in

Notice:**QST # 1202807956TQ0001 GST # 866112535**

****Checked baggage dimensions can be within 158 total centimeters (62 total inches) and not weighing more than 23 kilograms (50 pounds). Baggage exceeding the size or weight allowance is subject to applicable oversized weight and size restrictions and fees.**

Baggage fees are charged in Canadian (CAD) dollars; for flight departures outside Canada, baggage fees will be converted and charged in the local currency of the departure country. GST is charged on all itineraries that originate in Canada. Please see <https://www.westjet.com/en-ca/flights/fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

[Important Legal Notices](#)

Card number: XXXX XXXX XXXX [REDACTED]

TRANS DATE	POSTING DATE	DESCRIPTION	AMOUNT (\$)
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Card number: XXXX XXXX XXXX CHRISTINE A LIGHT

[illegible]

(continued on next page)