

## MINUTES FROM THE MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD April 29, 2025.

In Attendance:

Trustees: Allison Purcell; Genny Steed; Kristina Larkin, Andrea Andreachuk, Tyler Demers, Craig Whitehead, Christine Light

Administrators: Mike Nightingale, Christine Lee, Robbie Charlebois, Morag Asquith

Chair Christine Light called the meeting to order at 1:02 p.m.

1. Move to In-Camera

Trustee Andrea Andreachuk moved:

“that the Board move to In-Camera.”

*Move to In-Camera  
7326/25*

**CARRIED UNANIMOUSLY**

Trustee Craig Whitehead moved to come out of the in-camera meeting at 2:37 p.m.

Christine Light reconvened the meeting at 2:52 p.m.

*Reconvene Meeting*

2. Territorial Acknowledgement

A territorial acknowledgement was read.

*Territorial  
Acknowledgement*

3. Consent Agenda

Committee Reports:

- 3.1 Poverty Intervention Committee
- 3.2 Budget Committee – moved to 9.5
- 3.3 Policy Advisory Committee March & April
- 3.4 Spirit of 51 Committee
- 3.5 Joint City/School Board Committee

*Consent Agenda*

Trustee Allison Purcell requested that Item 3.2 be pulled from the Consent Agenda and moved to 9.5 under the Board Chair Reports. As there were no objections, the Consent Agenda was approved.

*Approval of Agenda  
7327/25*

4. Approval of Agenda

Additions to the Agenda:

11.7 Non-Union Staff

Trustee Andrea Andreachuk moved:

“to approve the agenda, as amended.”

*Additions to the  
Agenda  
7328/25*

**CARRIED UNANIMOUSLY**

5. Approval of Minutes for March 25, 2025

Trustee Craig Whitehead moved:

“The minutes of the regular meeting of March 25, 2025, be approved as presented and signed by the chair”

**CARRIED UNANIMOUSLY**

*Approval of Minutes  
from March 25, 2025  
7329/25*

Approval of Minutes from Special Board Meeting of April 15, 2025

Trustee Allison Purcell moved:

“To approve the Minutes of the Special Meeting of the Board of Trustees held on April 15, 2025, with the removal of Item One.

*Approval of Minutes  
from April 15, 2025  
7330/25*

**For:** Allison Purcell, Genny Steed

**Against:** Christine Light, Andrea Andreachuk, Craig Whitehead, Tyler Demers, Kristina Larkin

**DEFEATED**

Trustee Tyler Demers moved:

“The minutes of the Special Meeting of April 15, 2025, be approved as presented and signed by the chair”

**For:** Christine Light, Andrea Andreachuk, Craig Whitehead, Tyler Demers, Kristina Larkin

**Against:** Allison Purcell, Genny Steed

**CARRIED**

*Business Arising from  
the Minutes*

6. Business Arising from the Minutes

7. Associate Superintendent Reports

7.1 Business and Operations

Associate Superintendent Christine Lee provided a written report.

*Associate  
Superintendent  
Reports  
Business and  
Operations*

7.2 Instructional Services

Associate Superintendent Morag Asquith provided a written report.

*Instructional Services*

7.3 Human Resources

Associate Superintendent Robbie Charlebois provided a written report.

*Human Resources*

## Superintendents Report

*Superintendents  
Report  
Assurance Priority  
Report*

### 8.1 Assurance Priorities Report

Assurance Priorities were included in the agenda.

*Donations and Support*

### 8.2 Donations and Support

A memo outlining the generous donations to schools has been included in the agenda.

*Acknowledgement of  
Excellence*

### 8.3 Acknowledgement of Excellence

Acknowledgements of excellence and reports showcasing the accomplishments of Park Meadows Elementary and Winston Churchill High School are included in the agenda.

*Education Week*

### 8.4 Education Week

A memo outlining how the Division celebrated Education Week was included in the agenda.

*Calendar of Events*

### 8.5 Calendar of Events

Calendar of Events was included in the agenda.

#### **Items to be added:**

- \* May 7 - Community Conversations
- \* May 12 - Board/Policy Consultant Meeting
- \* May 20 - Working Conditions Committee
- \* May 21 - Edwin Paar Awards
- \* May 21 - Digital Wellness, Sleep Promotion
- \* May 23 - LCI Grad

*Board Chair Report*

## 9. Board Chair Report

9.1 Welcome Back Breakfast Event was included in the agenda.  
- August 29, 2025, at Chinook High School.

9.2 Community Conversations, Information was included in the agenda.

- Wednesday, May 7, 2025, at 7:00 - 8:30 p.m. at Youth One

9.3 Tim Horton's Smile Cookie Campaign was included in the agenda.

9.4 NSBA 2025 Annual Conference information was included in the agenda.

9.5 Budget Committee

- Amended May 27, 2025. Board vote on May 26, 2025, at the Board Budget Debate

*Presentations*

## 10. Presentations

None

11. Action items

11.1 Approval of international Trip to Greece- ICSS

Trustee Andrea Andreachuk moved:

"That the Immanuel Christian Secondary School trip to Athens, Greece in April 2026 be approved by the Board, on the condition that all Division policies and procedures are strictly followed and with the understanding that future travel advisories and/or vaccination requirements may affect the trip's ability to proceed."

**CARRIED UNANIMOUSLY**

11.2 DRAFT Trustee Code of Conduct (2nd Reading)

Trustee Christine Light moved:

"That the Board move to accept the following motion: That the 2<sup>nd</sup> Reading of the DRAFT Trustee Code of Conduct Policy be accepted as presented."

**For:** Christine Light, Craig Whitehead, Tyler Demers, Kristina Larkin

**Against:** Genny Steed, Allison Purcell, Andrea Andreachuk

**CARRIED**

11.3 CUPE 290 Memorandum of Agreement between the Board and CUPE Local #290

Trustee Kristina Larkin Moved:

"That the Memorandum of Agreement between the Board of Trustees of Lethbridge School Division and the Canadian Union of Public Employees No. 290 dated the 14<sup>th</sup> of April 2025 be approved."

**CARRIED UNANIMOUSLY**

11.4 CUPE 2843 Memorandum of Agreement between the Board and CUPE Local #2843

Trustee Christine Light Moved:

"That the Memorandum of Agreement between the Board of Trustees of Lethbridge School Division and the Canadian Union of Public Employees No. 2843 dated the 14<sup>th</sup> of April 2025 be approved."

**CARRIED UNANIMOUSLY**

11.5 Board Budget Beliefs Statements for Preparation of  
2025-2026 Budget

Trustee Kristina Larkin Moved:

“That the Board approve the Board of Trustees Belief Statements for preparation of the 2025-2026 Budget as presented.”

**CARRIED UNANIMOUSLY**

11.6 DRAFT Policy 402.11.2

Trustee Kristina Larkin Moved:

“That the Board accept the Policy 402.11.2 Support Staff Growth, Supervision and Evaluation as presented, and that we direct the Policy Advisory Committee to work on a condensed staff growth, supervision and evaluation policy.

**CARRIED UNANIMOUSLY**

Trustee Craig Whitehead moved at 5:53 p.m.

“To go In-Camera for some clarifications on this policy.”

**CARRIED UNANIMOUSLY**

Garrett Simmons, Tina Carnegie, Robbie Charlebois, Christine Lee, Morag Asquith left meeting for In-Camera at 5:53 p.m. and returned at 5:58 p.m.

*Motion to go In-  
Camera*

Trustee Allison Purcell moved to go out of In-Camera at 5:56 p.m.

*Moved out of In-  
Camera*

Trustee Craig Whitehead moved:

“To extend the meeting past 6:00 p.m.”

**CARRIED UNANIMOUSLY**

*Extend the Meeting*

11.7 Non-Union Staff

Trustee Tyler Demers Moved:

“That the Lethbridge School Division provide non-union staff wage increases as follows:

- Effective September 1, 2024 – three percent increase
- Effective September 1, 2025 – three percent increase
- Effective September 1, 2026 – three percent increase
- Effective September 1, 2027 – three percent increase

“Trustee Andrea Andreachuk proposed a motion to defer the motion to the Board Budget Meeting on May 27, 2025.”

**CARRIED UNANIMOUSLY**

**Public Forum:** None

Division Highlights

**Allison-** Congratulations to Provincial Champs ICSS Eagles and to Special Olympics World Winter Games, Silver Medallist, Moriah Vant Land, highlight, lunch with General Stewart Staff, attended ASCA AGM Virtual Conference, support all those that attended. Will share at the next meeting.

**Christine-** was able to attend ICE Showcase event, really incredible event, have talented, imaginative and gifted students. Highlight next month the hearing of presentations of the projects of the submissions for ICE Scholarship.

**Andrea-** loved having lunch at General Stewart School, beautiful gym with all the art work, ICE Scholarship Show case was wonderful, thanks to Christine Lee and Garrett for all the work, Education Week, so nice to visit so many schools, privileged to take chocolates for other Trustees to their schools, thanks to Tina for organizing the chocolates for the schools, ATA Teachers Surprise Presentations , 4 teachers and classes were surprised by someone & honoured, was at Plaxton, Chinook, Park Meadows & G.S. Lakie. Big shout out to ATA, Panago Pizza, Kona Ice and to Garrett for being there. Career Development, thanks to Judy for the invitation. Gave out Easter erasers to every class. Mike and I got to judge air bands at Probe, was great.

**Craig-** Excited to attend the ICES Spring Program, hats off to the teachers on well behaved kindergarten students. Attended General Stewart lunch and got a surprise hug from former student, now teaching. Attended the Public School Boards meeting April 9, 10, and 11. 22 MLA's showed up to talk to us, had 40 minutes with Nathan Neudorf, effective meeting. Will be reporting later on PSBAA. Talked with the Minister of Education, Minister of Infrastructure. Good PD sessions and presenters. Attended Division School Council. Enjoyed Easter.

**Genny-** Highlight teachers and administrations in our division who give space to students and let them grow in confidence and experience ideas. Childs school suggested to have a market and presented to principal, was neat to see this develop and become a

reality. New mural in hallway and great to watch that process happening, breathing confidence into our developing youth.

*Correspondence  
received*

12. Correspondence Received – Letter is in the agenda package.

13. Adjournment

Trustee Andrea Andreachuk moved:

“To move to in-camera at 6:15 p.m.”

**CARRIED UNANIMOUSLY**

*Move to in-camera  
7338/25*

Tina Carnegie left meeting at 6:50 p.m.

*Moved out of In-  
Camera*

Trustee Tyler Demers moved:

“To return to the regular meeting at 8:52 p.m.”

**CARRIED UNANIMOUSLY**

*Adjournment  
7339/25*

Trustee Christine Light moved:

“To adjourn the meeting at 8:52 p.m.”

**CARRIED UNANIMOUSLY**

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Christine Light,  
Chair

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Christine Lee,  
Associate Superintendent  
Business and Operations