



Highlights from the Regular Meeting of the Board of Trustees

Meeting highlights from May 27 - Next regular meeting June 17 -

1. Committee Reports

A reports was delivered from the School Boundary Alignment Committee Meeting. The report can be found starting on Page 3 of the [AGENDA](#).

2. Associate Superintendent Reports

Christine Lee, Associate Superintendent, Business and Operations and Robbie Charlebois, Associate Superintendent, Human Resources along with Morag Asquith, Associate Superintendent of Instructional Services, delivered their reports. To read the reports, see Page 13 of the [AGENDA](#).

3. Assurance Priorities Report

The Division Office Leadership Team is committed to keeping the Board informed regarding progress in Board priority areas. An update on progress is provided in the form of a report each month, starting in the September Board meeting.

The report can be found on Page 28 of the [AGENDA](#).

4. Donations and Support

Lethbridge School Division is fortunate to be in a community that strongly supports programs and services for students. The Division is appreciative of the difference the support makes to the lives of children. These partnerships and support further the efforts of helping children come to school ready to learn, providing opportunities for engagement, and facilitating student growth and well-being.

Listed below are the donations and support received by the Division.

- Senator Joyce Fairbairn Middle School received \$7,500 from the Community Foundation Grant for the school's band program.

5. Acknowledgements of Excellence

Coalbanks Elementary Showcase:

Coalbanks Elementary School currently serves approximately 630 students from K-5. We also have a dual-track school that houses the Spanish Bilingual Program. This will be the final year of the program at Coalbanks as it transitions to West Coulee Station Elementary. We have done a fabulous job of building this program at Coalbanks and wish Dean Hawkins and his team all the best as they continue offering the program at their school. Our school prides itself in striving for excellence and we have been pleased every year with our academic performance and our Assurance Survey results. It is a highlight for us when we receive our fabulous results on being a Safe and Caring School. Our motto "Kids Come First" is something we focus on every day!

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5. Acknowledgements of Excellence/School Showcase

Coalbanks Elementary Showcase:

ASSEMBLIES: This year we have been implementing a renewed focus on our school values. Our school values are represented by the acronym COBRA. C stands for Citizenship, O stands for Outstanding, B stands for Bravery, R stands for Responsible, and A stands for Academic. Each month we hold an assembly where we highlight one of these values as our theme. We also recognize students in our school who exemplify these values in this assembly as well as in our school newsletter. In addition to these assemblies another way in which we are trying to establish a sense of belonging and community is through our co-curricular clubs and activities.

LITERACY INTERVENTION: Literacy Intervention- using the data given to us through the Alberta Assessments and Fall F&P, we were able to identify and further assess our most struggling readers. With this information, we were able to create targeted literacy support groups run by classroom teachers, the LST, and other staff members. We were able to provide targeted support to more than 80% of our struggling readers.

NUMERACY INTERVENTION: This year our entire school-wide professional development plan was focused on the new numeracy curriculum. Our team has really focused on becoming familiar with the new curriculum and how to design and create a school-wide year plan for each grade level. We accessed and utilized the expertise of Ms. Michaela Demers at our school PL days. The staff felt this was extremely helpful and accessing Ms. Demers allowed the teachers to really dive deep into the curriculum and create some wonderful learning opportunities for all of classes.

YEAR-END BBQ FOR OUR SCHOOL COMMUNITY: Each year, Coalbanks hosts a year-end BBQ where the entire school team puts on a BBQ for all of our families, free of charge. We have parent and staff volunteers to help with cooking and serving. Last year we served just under 1500 burgers and the attendance was phenomenal. It is a wonderful way to celebrate the school year and thank our families for allowing us the opportunity to work with their children and them as well.

GRADE ONE FUNDRAISER: This year one of our Grade 1 classes held a popcorn fundraiser to raise money for local charities. In addition to raising almost \$500 dollars they were also able to meet several learning outcomes in different subject areas through this project. This project integrated Social Studies, Numeracy, Wellness and Literacy outcomes. This was a fun and well supported fundraiser throughout the school.

WESTSIDE BOUNDARY REVIEW: During the Westside Boundary Review in our community there had been some underlying uncertainty as to the final decision to address the over capacity issue at Coalbanks. We feel we did a wonderful job engaging our families, collecting input, and assisting our School Board with making a very difficult decision. There was no ideal decision; however, we feel that our division has addressed the over capacity issue at Coalbanks and still maintained the fabulous Spanish Bilingual Program we have created at Coalbanks. We are also very excited to have some additional learning spaces at our school for the 2025-2026 school year. We have been over capacity since we opened in 2017 and now will be able to have our project centers, music room, etc. accessible to our students.

EA PROFESSIONAL DEVELOPMENT: Our EAs have worked through Para-Bytes training throughout the year as well as Trauma-informed practice.

Wilson Middle School

Wilson Middle School is a school buzzing with energy, with many activities on the go. Throughout the year students have had the opportunity to develop their many talents and interests in and out of the classroom. We have a staff that has dedicated many hours to ensuring our students are provided with a large diversity of experiences to help our students develop. We appreciate all that our students and staff do to make WMS the school it is.

The Fine Arts program at Wilson continues to thrive. The year kicked off with auditions for our Beauty and The Beast production, with over 80 students in the cast and 40 in our Pit Orchestra. Many hours were dedicated to preparing for the production in December. The students put on a great production, as they showcased their many talents. Our students had another opportunity to showcase their musical talents at the festival in April. Our choir and band all received high recognition, with our grade 8 band winning a special award and scholarship.

5. Acknowledgements of Excellence/School Showcase

Wilson Middle School:

Students also had the opportunity to develop their athletic abilities throughout the school year. We had strong seasons in volleyball and basketball, with our student's showing dedication and perseverance throughout the seasons. They continually showed up to challenge their competitors, with strong performances at tournaments and City Championships throughout the year. Congratulations to our Senior Boys basketball team, who had a strong showing at zones this year. At our school track meet there were school records set, and we can't wait to cheer on our students at the LSAA meet.

Our teachers have shown a commitment to continually challenge our students in the classroom. They have provided unique learning experiences for our students, as they help them develop as learners and leaders. These include field trips, bringing in guest speakers, collaborating with other schools and celebrating the accomplishments of our students. Our grade 6 teachers continue to work on implementing new curriculum and our grade 7 and 8 teachers are eagerly anticipating the new curriculum.

Wilson is a very diverse school, and we had the opportunity to recognize and celebrate our diversity at our Cultural Showcase. Students planned and prepared an event where they shared their cultures through dance, martial arts and drumming. It was an event that brought our school community together and helped us to gain greater understanding and appreciation for each other.

As the school year draws to a close, we have no plans of slowing down at Wilson. Teachers have planned year end field trips, student recognition for academics and athletics, Celebrate 8 and our annual Fun Day. We are grateful to teachers who are dedicated to providing a diverse range of experiences and opportunities for our students in their educational journey.

6. School Graduations

High School graduation ceremonies will be held in-person. Liaison trustees will be provided with the graduation plans of the high schools. Graduation is a tradition that honours graduates and provides opportunity for celebratory closure to a milestone in the lives of these young men and women. Graduations:

ICSS - June 25th 4:00pm at Trinity Reformed Church

Chinook - Grad Gala Friday, May 9 at U of L, 5:00 p.m.-11:00 p.m.,

Convocation - Wednesday, June 25 1:00 p.m. Chinook Gymnasium

Vic Park - June 13 9:00-4:00, June 16 9:00-3:00 Henderson Lake near the canons

LCI - Friday May 23, Convocation 3:00-6:00, Saturday, May 24, Grand March/Grad Dance 6:00-10:00 at VisitLethbridge.com Arena

Winston Churchill - June 26th, Convocation – 10:00 am-12:30 p.m. at VisitLethbridge.com Arena

Evening Celebration – 6:30 p.m. – 8:30 p.m.

7. ASBA Edwin Parr Teacher Award

Hayley Bedard has been selected as the Zone 6 representative for the 2025 ASBA Awards Banquet.

The Edwin Parr Teacher Award was established in 1964. Named after the past Alberta School Boards Association (ASBA) President Edwin Parr, this award recognizes outstanding first-year teachers who have demonstrated excellence in the Teaching Quality Standard. Each year, School Divisions nominate first-year teachers for recognition. Following this, a committee is formed to select the teacher who will represent their Zone at the ASBA Awards Banquet held at the ASBA Fall General Meeting.

Hayley Bedard, a Grade 1 teacher from Nicholas Sheran Elementary School, was selected as Lethbridge School Division's nominee for the 2024/2025 Edwin Parr Award. Hayley is a 2024 graduate of the University of Lethbridge, where she earned a Bachelor of Education in Indigenous Education. Her dedication and hard work were recognized with the prestigious William Aberhart Gold Medal in Education, awarded to the Faculty of Education student with the highest general proficiency during the final two years of the program. Her passion for supporting students has been evident throughout her education journey.

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7. ASBA Edwin Parr Teacher Award

While pursuing her degree, she also worked as an Educational Assistant Substitute with the Lethbridge School Division.

The Board extends its sincerest congratulations to Hayley, and all Zone 6 nominees, for the standard of excellence demonstrated in their commitment, care, and dedication to teaching, and the impact they have made in the lives of their students.

More information on the award, including a video, can be found here: [EDWIN PARR](#).

8. ICSS Eagles Provincial Championship Award

It was a gold-medal season for the Immanuel Christian Eagles senior girls basketball team.

The ICSS roster includes, Hayden Van't Land, Yar Biar, Maia Rossworm, Holly Boone, Zarah Sincennes, Jaeda-Lynn Moradel, Braelyn Turner, Rata'a Samson, Abuok Biar, Sara deLeeuw and Sierra Van Roekel. Head coach Mike Greeno's staff also included assistants Emily Greeno, Erin Barwegen, Trina Smith, Kirsten Barwegen and Olivia Leenstra.

Along with a provincial title, the Eagles also took the 2024/2025 Deep South Basketball League title and won the South Zone 2A banner. More information can be found here: [EAGLES](#).

9. Special Olympics Silver Medalist

Moriah Van't Land, a Grade 12 student from Immanuel Christian Secondary School can now call herself an Olympic Silver Medalist in the Female Division 1 category in the figure skating competition. Her 2.92 points put her just behind the leader, Naledi Hlalele from South Africa, who finished with 3.26. At only 18 years old, Van't Land was the youngest competitor in her category. Van't Land was the only athlete from the Lethbridge region, and the only figure skater from Alberta that competed in the Special Olympics World Winter Games in Turin, Italy, which took place from March 8-15. Van't Land competed on March 12: [OLYMPIC MEDAL](#).

10. Career Transitions

Judy Stolk-Ingram, Executive Director of Career Transitions, provided a presentation.

The presentation begins at the 43:15 mark of the [LIVESTREAM](#).

11. Spanish Bilingual Education Association

Jenna Bailey, Autumn Barnes and Ludy Mennie provided a presentation.

The presentation begins at the 1:19:55 mark of the [LIVESTREAM](#).

12. Approval of International Trip to Portugal

Kenny Fuglerud from Chinook High School requested approval to take approximately 20-36 grade 10-12 students on an International Trip to Lisbon, Portugal from April 16-24, 2026. Information regarding the educational benefits of the trip and proposed itinerary were attached. The estimated cost per student is approximately \$4,885 in Canadian funds.

The Board unanimously passed the following motion:

That the Chinook High School trip to Lisbon, Portugal in April 2026 be approved by the Board, on the condition that all Division policies and procedures are strictly followed and with the understanding that future travel advisories and/or vaccination requirements may affect the trip's ability to proceed.

13. Authorization of Locally Developed Courses – Middle School

Alberta Education requires that all locally developed grade 6 to 9 courses be authorized for use by the Board of Trustees. As middle schools and high schools have expanded their educational opportunities for students, it has become necessary to create several locally developed courses to adhere to Alberta Education policy.

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13. Authorization of Locally Developed Courses – Middle School

Erin Hurkett, Director of Learning, has worked closely with the secondary schools to develop course outlines and student learning outcomes for each course. Although the courses are categorized by school, it was recommended the courses be approved for use in all schools. A full description of all requested courses was attached. The full list of courses can be found on Page 47 of the [AGENDA](#).

That the Board of Trustees approved the use of the above Locally Developed Grade 6-9 courses in all Division middle and high schools from Sept. 1, 2025, to Aug. 31, 2029.

14. Authorization of Locally Developed High School Courses

Alberta Education requires that all locally developed senior high courses be authorized for use by the Board of Trustees, including the renewal of past acquired courses set to expire on Aug. 31, 2025. Division high schools have requested the renewal of all current expiring courses, as well as the addition of new ones. We ask the Board of Trustees authorize the use of the following locally developed courses in all Division high schools to enhance program offerings to students.

The full list of courses can be found on Page 49 of the [AGENDA](#).

The Board unanimously passed the following motions:

That Board of Trustees authorize the use of the following locally developed courses in all Division high schools to enhance program offerings to students for the years indicated below:

- acquisition of Academic Achievement through English Language Acquisition- Beginner 15 (LDC1481) for 3 and 5 credits until August 31, 2029, to enhance program offerings to students.
- acquisition of Academic Achievement through English Language Acquisition- Intermediate 15 (LDC1482) for 3 and 5 credits until August 31, 2029, to enhance program offerings to students.
- continued use of Academic Achievement through English Language Development 35 (LDC3149) for 3 credits until August 31, 2026, to provide continuance of program offerings to students.
- continued use of Band 15, 25, 35 (LDC1439, LDC2439, LDC3439) for 3 and 5 credits until August 31, 2029, to provide continuance of program offerings to students.
- continued use of Chamber Ensemble 15, 25, 35 (LDC1417, LDC2417, LDC3417) for 3 and 5 credits until August 31, 2029, to provide continuance of program offerings to students.
- continued use of Choir 15 (LDC1414) for 3 and 5 credits until August 31, 2029, to provide continuance of program offerings to students.
- continued use of Design Thinking for Innovation 15, 25, 35 (LDC1131, LDC2131, LDC3131) for 3 and 5 credits until August 31, 2029, to provide continuance of program offerings to students.
- continued use of Film and Media Art 15, 25, 35 (LDC1092, LDC2092, LDC3092) for 3 and 5 credits until August 31, 2029, to provide continuance of program offerings to students.
- continued use of Forensic Studies 25, 35 (LDC2256, LDC3256) for 3 credits until August 31, 2029, to provide continuance of program offerings to students.
- continued use of Instrumental Jazz 15, 25, 35 (LDC1431, LDC2431, LDC3431) for 3 & 5 credits until August 31, 2029, to provide continuance of program offerings to students.
- acquisition of Leather Technologies 25, 35 (LDC2911, LDC3911) for 3 and 5 credits until August 31, 2027, to enhance program offerings to students.
- continued use of Theory of Knowledge (Higher) 25, 35 (LDC2152, LDC3152) for 3 credits until August 31, 2029, to provide continuance of program offerings to students.
- continued use of Vocal Jazz 15, 25, 35 (LDC1433, LDC2433, LDC3433) for 3 and 5 credits until August 31, 2029, to provide continuance of program offerings to students.

15. Committee Report – Policy Advisory Committee

The Policy Advisory Committee met on May 7, 2025. Per the Board's direction, the Policy Advisory Committee worked on updating the growth, supervision and evaluation policy for staff, that was presented to the Board at the April meeting.

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15. Committee Report – Policy Advisory Committee

The updated draft is included with this agenda. If the Board continues to be supportive of this draft policy, administration is prepared to work on updating procedures and we can begin the process of officially adopting this policy. We are seeking guidance from the Board regarding the timing of approving the policy. Specifically, we would like to know when the Board would be ready to do 1st reading of the policy. The timing of the approval process will be important as procedures needed to be completed prior to final approval of the policy and administration will need some time to complete this work.

The Board unanimously passed the following motion:

It is recommended that the Board direct the presented policy to be added to the June, 2025 Board Meeting for first reading, and further direct the Superintendent to ensure the preparation of necessary procedures for the September Board Meeting to accompany second and third readings.

16. DRAFT Trustee Code of Conduct (Third Reading)

The Education Act legislates School Boards are responsible to:

33(1)(k) develop and implement a code of conduct that applies to trustees of the board, including definitions of breaches and sanctions, in accordance with principles set out by the Minister by order,

(l) comply with all applicable Acts and regulations

May 23, 2023:

At the Public Meeting of the Board of Trustees it was stated that Trustees Kristina Larkin and Christine Light will work to update Policy 202.1 Trustee Code of Conduct along with Appendix 202.1A and bring to the Policy Advisory Committee in September.

May 28, 2024

At the Public Meeting of the Board of Trustees the following motion was carried: "That the Board direct the policy consultant prioritize the amending of Policy 202.1 Trustee Code of Conduct and Policy 202.1A Appendix A Trustee Code of Conduct to bring the Board in compliance with legislation".

September 2024 through March 2025:

The Board of Trustees has been working with policy consultant Brian Callahan to update Policy 202.1. The process has included consultant presentation and Board deliberation in monthly Committee of the Whole meetings, as well as opportunity to provide ongoing feedback.

January 28, 2025:

1st Reading of the DRAFT Trustee Code of Conduct Policy was brought forward at the Public Meeting of the Board of Trustees. The motion was tabled to the February 25 Board Meeting.

February 11, 2025:

Yvon Prefontaine LLP provided legal feedback and guidance to the Board at the Committee of the Whole meeting. The legal recommendation to the Board was to adopt an expansive and thorough policy framework, wherein definitions and detail are clear, resulting in a decreased risk for misinterpretation. The recommended DRAFT Trustee Code of Conduct Policy was to be presented for First Reading.

February 25, 2025:

First Reading of the DRAFT Trustee Code of Conduct Policy was CARRIED at the Public Meeting of the Board of Trustees.

March 25, 2025:

2nd Reading of the DRAFT Trustee Code of Conduct Policy was brought to the Board at the Public Meeting of the Board of Trustees. This reading was tabled to the April 29 Board Meeting following written submission of suggested significant amendments via email. The timeline of this submission would not enable board members to review them appropriately prior to debate.

April 25, 2025:

Second Reading of the DRAFT Trustee Code of Conduct Policy was CARRIED at the Public Meeting of the Board of Trustees.

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16. DRAFT Trustee Code of Conduct (Third Reading)

May 12, 2025:

Board members attended a Policy Working Day with policy consultant. Amendments were made to the working DRAFT Trustee Code of Conduct Policy with intent to present at the May Board Meeting.

The Board passed the following motion by a 4-3 vote, as Trustees Allison Purcell, Genny Steed and Craig Whitehead voted against the motion:

That the 3rd Reading of the DRAFT Trustee Code of Conduct Policy be accepted as amended.

Discussion on the topic begins at the 2:29:30 mark of the [LIVESTREAM](#).

17. Division Assurance Plan

The 2025/2026 Division Assurance Plan was attached. It can also be found here: [ASSURANCE PLAN](#).

The Board unanimously approved the 2025/2026 Division Assurance Plan as presented.

18. Tender Approval – LCI Cooling Tower Upgrade Project

The cooling tower at LCI currently requires replacement due to its declining condition. In a school building, a cooling tower functions to remove excess heat from the HVAC system, thereby ensuring a comfortable and safe learning environment. Warm water from the chiller enters the cooling tower, where it is sprayed into small droplets to increase surface area and facilitate heat loss through evaporation. The fan at the top of the tower draws in air from the bottom and moves it up and out, creating a draft that aids in heat transfer. This process allows the cooled water to be returned to the chiller to pick up more heat, maintaining the school's temperature and comfort levels.

Consultants Remedy Engineering were engaged to support the procurement process for the purchase and installation of the new cooling tower. A tender was issued in March to receive bids for the replacement of the cooling tower at LCI.

Two proponents responded to the tender and their bids were evaluated by Remedy Engineering and reviewed by Director of Facility Services, Daniel Heaton. Based on the review of both proposals, Remedy Engineering recommends C&A Mechanical's bid at \$1,513,045.89 +GST, despite it being the higher of the two submitted. C&A Mechanical's proposal is considered to offer the best overall value for the owner, with a well-defined scope, transparency and completeness of documentation, enhanced confidence in project scheduling, and reduced execution risk.

The project will be funded through Capital Maintenance and Renewal Grant Funding and Infrastructure Maintenance and Renewal Funding. The project will begin this summer and while working around staff and students during the school year, is anticipated to be completed by June 2026.

Director of Facility Services, Daniel Heaton, was available to answer any questions trustees had about the project or tendering process.

That unanimously Board approved the recommendation by consultants Remedy Engineering to award the LCI Cooling Tower Upgrade Project to C&A Mechanical Inc as per the tendered bid of \$1,513,045.89+ GST.

Regular Meeting video: [LIVESTREAM](#)



**Highlights from the Regular Meeting
of the Board of Trustees for March.
The next Regular Meeting
is set for May 27.**