

MINUTES FROM THE MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD JANUARY 28, 2025.

In Attendance:

Trustees: Allison Purcell; Genny Steed; Kristina Larkin, Andrea Andreachuk, Craig Whitehead, Christine Light
Tyler Demers joined via TEAMS
Administrators: Mike Nightingale, Christine Lee, Robbie Charlebois, Morag Asquith
Regrets:

Trustee Christine Light called the meeting to order at 1:01 p.m.

1. Move to In-Camera

Trustee Craig Whitehead moved:
“that the Board move to In-Camera.”

*Move to In-Camera
7292/25*

CARRIED UNANIMOUSLY

Trustee Craig Whitehead moved to come out of the in-camera meeting at 2:17 pm.

Chair, Christine Light recessed the meeting until 2:33 p.m.

2. Territorial Acknowledgement

A territorial acknowledgement was read.

*Territorial
Acknowledgement*

3. Consent Agenda

Committee Reports:

- 3.1 Division School Council
- 3.2 Policy Advisory Committee
- 3.3 Wellness Committee
- 3.4 Community Engagement Committee -moved to 12.4
- 3.5 Indigenous Education Committee

Consent Agenda

Allison Purcell requested to pull item numbered 3.4 Community Engagement Committee, for wording, from the Consent Agenda to Information Items 12.4. As there were no objections, the consent agenda was adopted as amended.

4. Approval of Agenda

Trustee Christine Light moved:
“That the Board approve the agenda, as amended.”

*Approval of Agenda
7293/25*

CARRIED UNANIMOUSLY

5. Approval of Minutes for December 17, 2024

Trustee Andrea Andreachuk moved:

“The minutes of the Regular Board meeting of December 17, 2024 be approved as presented and signed by the chair”

CARRIED UNANIMOUSLY

- Chair, Christine Light noted that the minutes reflected the corrected name of Susie Bawden.

*Approval of Minutes
from December 17,
2024
7294/25*

6. Business Arising from the Minutes

None

*Business Arising from
the Minutes*

7. Associate Superintendent Reports

7.1 Business and Operations

Associate Superintendent Christine Lee provided a written report.

*Associate
Superintendent
Reports
Business and
Operations*

7.2 Instructional Services

Associate Superintendent Morag Asquith provided a written report.

Instructional Services

7.3 Human Resources

Associate Superintendent Robbie Charlebois provided a written report.

Human Resources

8. Superintendents Report

8.1 Assurance Priorities Report

Assurance Priorities were included in the agenda.

*Superintendents
Report
Assurance Priorities
Report*

8.2 Donations and Support

A memo outlining the generous donations to schools has been included in the agenda.

Donations and Support

8.3 Acknowledgement of Excellence

Acknowledgements of excellence and reports showcasing the accomplishments of Gerald B. Probe Elementary and Lethbridge Collegiate Institute High School are included in the agenda.

*Acknowledgement of
Excellence*

8.4 Town Hall

A memo outlining the details for Town Hall February 4th, 2025, was included in the agenda.

Town Hall

8.5 Calendar of Events

Calendar of Events

Calendar of Events was included in the agenda. Items to be added:

- Allison Purcell - January 30, 2025 – Welding Celebration at WCHS at 4 p.m.
- Craig Whitehead – February 6 & 7, 2025 Public School Board PD/ Meeting in Edmonton

Amendments:

- Christine Light - Joint City/Board meeting starts at 9:00 A.M. January 29, 2025
- Allison Purcell - Zone 6 Meeting is February 12, 2025, virtual meeting only

9. Action items

9.1 First Quarter Financial Report

*First Quarter Financial Report
7295/25*

Trustee Kristina Larkin moved:

“That the Board approve the 2024-2025 First Quarter Financial Report as presented.”

CARRIED UNANIMOUSLY

9.2 Policy 502.3 Suspensions and Expulsions

*Policy 502.3
7296/25*

Trustee Andrea Andreachuk moved:

“That the Board review the policy as amended”

Amendments: Under Suspension, in sections 1.2.5 and 8. Replace “or” with “and”

For: Christine Light, Genny Steed, Kristina Larkin,
Allison Purcell, Tyler Demers

Against: Craig Whitehead

CARRIED

9.3 Superintendent Evaluation Policy

*Policy 301.3
Evaluation Process for
Superintendent of
Schools
7297/25*

Trustee Christine Light moved:

“That the Board approve Policy 301.3 Evaluation Process for Superintendent of Schools as presented.”

CARRIED UNANIMOUSLY

Kristina Larkin called the question.

For: Kristina Larkin, Christine Light, Tyler Demers

Against: Genny Steed, Andrea Andreachuk, Craig Whitehead,
Allison Purcell

DEFEATED

9.4 Trustee Code of Conduct Policy (First Reading)

Trustee Genny Steed moved:

“That the Board table the Draft Trustee Code of Conduct Policy (First Reading) to the February 25, 2025, Board Meeting.”

*Trustee Code of
Conduct Policy
7298/25*

For: Craig Whitehead, Allison Purcell, Andrea Andreachuk,
Tyler Demers, Genny Steed

Against: Christine Light, Kristina Larkin

CARRIED

Andrea Andreachuk moved that the meeting continue past 6:00 P.M.

*Motion to move
meeting past 6:00
p.m.*

For: Craig Whitehead, Allison Purcell, Andrea Andreachuk,
Genny Steed, Kristina Larkin, Christine Light

Against: Tyler Demers

9.5 2025-2026 School Year Calendar

Trustee Craig Whitehead moved,

“That the board approve the 2025/2026 School Year Calendar as presented.”

*Division Calendar
approval
7299/25*

CARRIED UNANIMOUSLY

9.6 International Trip Approval

Trustee Allison Purcell moved,

“That the Lethbridge Collegiate Institute trip to Orlando, Florida in February 2026 be approved by the Board, on the condition that all Division policies and procedures are strictly followed and with the understanding that future travel advisories and/or vaccination requirements may affect the trip’s ability to proceed.”

*International Trip
Approval
7300/25*

CARRIED UNANIMOUSLY

9.7 Board Agenda Organization

Trustee Craig Whitehead moved,

“That the board consider changing the Board of Trustees Regular Meeting Agenda Order Paper to move the Board Chair report to follow the Superintendent’s Report.”

*Board Agenda
Organization
7301/25*

CARRIED UNANIMOUSLY

10. Board Chair Report

*Board Chair Report
Election Information*

- 10.1 Election Information - Was included in the agenda.

Memo was amended to include PSBAA

*Community
Conversations*

- 10.2 Community Conversations - Information was included in the agenda.

*Joint City/School
Boards Committee*

- 10.3 Joint City/School Boards Committee – Information was included in the agenda

11. Division Highlights

Division Highlights

Allison – Had opportunity to attend the Lethbridge Christian School Parent Council, happy to support them with their School Council.

Andrea- Attended Wilson's Beauty & the Beast, spent time at Senator Buchanan, Dr. Probe. In January, attended Wilson's and Galbraith Council meetings. Enjoyed the Book Club with Victoria Park High School.

Genny – Proud of our schools. Highlight Agnes Davidson's website to follow along with their Carnival, fun week, passion and excitement of staff and students doing these events. Pride in their space.

Craig- I got to be a plus one yesterday with my wife and attend the naming of the Faculty of Education at the University of Lethbridge Blackfoot naming ceremony. Showing of a painting done to honour the Blackfoot women. A wonderful experience.

Christine – Shout out to our Grade 12 students who are doing their final semester of their high school career. Wishing them all the best!

12. Information Items – As attached in the agenda.

Information Items

12.1 School Council

*School Council 1st
Recommendation*

12.1.1 Trustee Allison Purcell moved:

"That the \$100.00 funds be allowed to be used for costs that are allowed under the ASCE funding rules, as well as for costs that support the use of ASCE grant, which could include food."

CARRIED UNANIMOUSLY

12.1.2. Trustee Allison Purcell moved:

*Second
Recommendation*

"That the Board table the second recommendation to the February Board Meeting and then present to Division School Council in March for them to look at this."

CARRIED UNANIMOUSLY

12.2 Boundary Committee Update – As attached in the agenda

*Boundary Committee
Update*

- Craig Whitehead shared, that it is a long process to gather the data necessary to look at this in a comprehensive way. Will not get done before the election.

New School Site Update

12.3 New School Site Update

- Christine Lee shared, been working closely with the city of Lethbridge planning department who are actively looking at two new school sites, one for high school and one for an elementary school in west Lethbridge.

Community Engagement Committee Update

12.4 Community Engagement Committee

- Trustee Allison Purcell commented on the language used in paragraph 5, first sentence. Trustee Andrea Andreachuk will update that report. Minutes were amended by Garrett Simmons

Public Forum

Public Forum

Nicole Williams expressed concerns related to proposed Trustee Code of Conduct Policy.

Correspondence Received

13. Correspondence Received

- 13.1 Letter from the Minister of Education, Demetrios Nicolaides, attached in Agenda

Move to In-Camera 7302/25

14. Adjournment

Trustee Craig Whitehead moved:

“To move into in-camera at 6:35 P.M.

CARRIED UNANIMOUSLY

Moved out of In-Camera

Trustee Andrea Andreachuk moved out of in-camera at 7:40 P.M.

Adjournment 7303/25

Trustee Christine Light moved:

“To adjourn the meeting at 7:41 P.M.”

CARRIED UNANIMOUSLY

**Christine Light,
Board Chair**

**Christine Lee,
Associate Superintendent
Business and Operations**

