

MINUTES FROM THE MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD November 26, 2024.

In Attendance:

Trustees: Christine Light; Allison Purcell; Genny Steed; Kristina Larkin, Andrea Andreachuk, Tyler Demers
Administrators: Mike Nightingale, Christine Lee, Robbie Charlebois, Jackie Fletcher
Regrets: Morag Asquith
Via Teams: Tyler Demers, Craig Whitehead

Chair Christine Light called the meeting to order at 1:01 p.m.

1. Move to In-Camera

Trustee Kristina Larkin moved:

“that the Board move to In-Camera.”

*Move to In-Camera
7275/24*

CARRIED UNANIMOUSLY

Genny Steed arrived at 1:20 p.m.

Andrea Andreachuk moved out of In-Camera at 2:18 p.m.

Christine Light moved to reconvene the meeting at 2:31 p.m.

Reconvene Meeting

2. Territorial Acknowledgement

A territorial acknowledgement was read.

*Territorial
Acknowledgement*

3. Consent Agenda

Committee Reports:

- 3.1 Audit Committee
- 3.2 Division School Council
- 3.3 Community Engagement Committee – Moved to Information Items, # 14.3
- 3.4 Spirit of 51
- 3.5 Joint City Committee – Moved to Information Items, # 14.4
- 3.6 Poverty Intervention Committee
- 3.7 Policy Advisory Committee

Consent Agenda

Trustee Andrea Andreachuk requested item # 3.3 and Trustee Christine Light requested item # 3.5 be moved from the Consent Agenda for discussion in the regular meeting agenda. As there were no objections, Consent Agenda adapted as amended.

4. Approval of Agenda

Trustee Andrea Andreachuk moved:
“to approve the agenda, as amended.”

CARRIED UNANIMOUSLY

*Approval of Agenda
7276/24*

5. Approval of Minutes for October 22, 2024

Trustee Genny Steed moved:
“The minutes of the meeting of October 22, 2024 be approved and signed by the chair as amended”

Amendments

Add to Highlights: Craig attended PSBA

CARRIED UNANIMOUSLY

*Approval of Minutes
from October 22, 2024
7277/24*

6. Approval of Minutes for October 29, 2024

Trustee Andrea Andreachuk moved:
“The minutes of the meeting of Special Board Meeting October 29, 2024 be approved and signed by the chair”

CARRIED UNANIMOUSLY

*Approval of Minutes
from October 29, 2024
7278/24*

7. Business Arising from the Minutes

None

*Business Arising from
the Minutes*

8. Associate Superintendent Reports

8.1 Business and Operations

Associate Superintendent Christine Lee provided a written report.

*Associate
Superintendent
Reports
Business and
Operations*

Instructional Services

8.2 Instructional Services

Associate Superintendent Morag Asquith provided a written report.

Human Resources

8.3 Human Resources

Associate Superintendent Robbie Charlebois provided a written report.

*Superintendents
Report
Board Priority Report*

9. Superintendents Report

9.1 Board Priorities Report

Board Priorities were included in the agenda.

Donations and Support

9.2 Donations and Support

	A memo outlining the generous donations to schools has been included in the agenda.	<i>Acknowledgement of Excellence</i>
9.3	<u>Acknowledgement of Excellence</u> Acknowledgements of excellence and reports showcasing the accomplishments of Dr. Robert Plaxton Elementary and Lethbridge Christian Elementary School and Nicholas Sheran Elementary School are included in the agenda.	<i>Calendar of Events</i>
9.4	<u>Calendar of Events</u> Calendar of Events was included in the agenda. Items to be added: <ul style="list-style-type: none"> Community Engagement Committee Meeting – December 16, 7:00 p.m. Board Room 	<i>Town Hall</i>
9.5	<u>Town Hall</u> A memo outlining the questions and process for Town Hall 2025 was included in the agenda. A verbal update was given by Mike Nightingale. Location to be determined.	<i>Annual Education Results Report 7279/24</i>
9.6	<u>Annual Education Results Report</u> Trustee Allison Purcell moved: “That the Board approve the Annual Education Results Report 2023/2024 with recommendations incorporated from the Board meeting of November 26, 2024, as amended.” CARRIED UNANIMOUSLY	<i>Grade Configuration</i>
9.7	<u>Grade Configuration Follow-up</u> Superintendent, Mike Nightingale as requested by Trustee Genny Steed, provided information pertaining to Grade Configuration.	<i>Enrolment Growth Follow-up</i>
9.8	<u>Enrolment Growth Follow-up</u> Superintendent, Mike Nightingale responded to a motion presented by Trustee Andrea Andreachuk at the May 27, 2024 Budget Meeting.	<i>2024-25 Budget Update</i>
10.	<u>Presentations</u>	
10.1	<u>2024-25 Budget Update</u> Director of Finance, Avice DeKelter, presented the 2024-25 budget update as included in the agenda.	<i>LCI Cross Country Team</i>

- 10.2 LCI Cross Country Team Provincial 4A Banner. Awards were presented to the Cross Country Team. Congratulations.

Board Chair Report

11. Board Chair Report

11.1 Team Lethbridge

- Christine Light shared highlights of the November 5-7, 2024 event in Edmonton.

*2023-24 Audited
Financial Statements
7280/24*

12. Action items

12.1 2023-24 Audited Financial Statements

Trustee Kristina Larkin moved:

“That the Board approve the Audited Financial Statements for the 2023-2024 fiscal year as presented.”

CARRIED UNANIMOUSLY

*Appointment of
Returning Officer
7281/24*

12.2 Appointment of Returning Officer 2024 Election

Trustee Genny Steed moved:

“That the Board approve Bonnie Hilford, Returning Officer for the City of Lethbridge, be appointed as the Returning Officer for the purposes of the 2025 School Board Trustee Election.

CARRIED UNANIMOUSLY

*Policy Advisory
Committee TOR
7282/24*

12.3 Policy Advisory Committee – Terms of Reference

Trustee Kristina Larkin moved:

“That the Board approve the revised terms of reference for the Policy Advisory Committee as presented.”

For: Christine Light, Genny Steed, Allison Purcell, Tyler Demers,
Andrea Andreachuk

Against: Craig Whitehead

CARRIED

Public Forum- None

Division Highlights

13. Division Highlights

Allison- Excited for the LCI Girls Volleyball Team winning Provincials, last month student with skateboard highlighted at Galt Museum, this month it's Esports, Trades for Youth

Christine- Attended two Remembrance Day Ceremonies, Dr. Robert Plaxton's Builder Bees, Report Cards, excited to move forward

Andrea- Was at Galbraith, Wilson, Mike Mountain Horse, Remembrance Day at Wilson, the art at ASBA

Kristina- Secondary Fair – Career Transitions

Craig- Attended Coalbanks, School Council, Probe, ICES, and ASBA and PSBA

Genny- Highlighted Agnes Davidson, their efforts to connect with community, teaching students' leadership, awareness. They hosted a Market on Saturday, had a bake sale to raise funds for someone in Honduras, upcoming clothing drive for community

Information Items

PSBAA Update

Christmas Events

Schedule

Community

Engagement

Committee

Amended Joint Letter

14. Information Items

14.1 PSBAA Session Update

14.2 Christmas Season Events Schedule attached in agenda

14.3 Community Engagement Committee

14.4 Joint City Committee

15. Correspondence Sent

15.1 Amended Joint Letter

Kristina Larkin moved to extend the meeting past 6:00 p.m.

CARRIED UNANIMOUSLY

Adjournment

Trustee Andrea Andreachuk moved:

"To move into in-camera at 5:50 P.M."

CARRIED UNANIMOUSLY

Board Chair, Christine Light left the meeting at 5:55 p.m. and Vice Chair, Genny Steed assumed the Chair.

Trustee Andrea Andreachuk moved out of In-Camera at 6:35 p.m.

Trustee Genny Steed moved:

"To adjourn the meeting at 6:35P.M."

CARRIED UNANIMOUSLY

Christine Light,
Chair

Christine Lee,
Associate Superintendent
Business and Operations

