

Trustee Professional Development & Travel Expenses

Trustee - Tyler Demers

Period- June 1, 2024 - August 31, 2024

Event or Expenditure item	Dates	Hotel	Flight	Mileage	Other	Per Diem	Total
ASBA SGM	June 2-4, 2024	\$ 189.01		\$ 225.50	\$ 74.75	\$ 400.00	\$ 889.26
							\$ -
							\$ -
Total		\$ 189.01	\$ -	\$ 225.50	\$ 74.75	\$ 400.00	\$ 889.26

NAME: Demers, Tyler (10783)

DATES: From: 02-Jun-2024 To: 04-Jun-2024

FUNCTION or MEETING: ASBA SGM Check if Travel is in the USA:

LOCATION: Calgary

EXPENSES:

1. MEALS:	Enter GST on Invoice	Section Total
Breakfast 01 @ \$ 15.00 \$ 15.00		
Lunch 01 @ \$ 20.00 \$ 20.00		
Dinner 01 @ \$ 30.00 \$ 30.00		
Gratuity automatically calculated @ .15 % \$ 9.75	\$	74.75 (1)
2. HOTELS:		
Hotel: Enter total invoice amount - attach vouchers:	\$ 189.01 \$ 8.69	
Private Accommodation: @ \$ 20.00 \$ 0.00	\$	189.01 (2)
3. TRANSPORTATION COSTS:		
A) Economy Air Fair: Enter total invoice amount - attach receipts	\$ \$	
Taxi Fares - State number of trips:	\$	
OR B) Car Expenses Calgary 410 KMS @ \$.55 \$ 225.50	\$	225.50 (3)
4. REGISTRATION FEES:		
Attach approved receipt or voucher	\$ \$ \$	0.00 (4)
5. TECHNOLOGY COSTS:		
	\$ \$ \$	0.00 (5)

For Office Use Only:			
GST (Auto Calculated Within):	13.83	TOTAL EXPENSES CLAIMED:	(1+2+3+4+5) \$ 489.26
GST on Invoices:	8.69	Less: ADVANCE	\$
Total GST:	22.52	NET TOTAL TO BE PAID:	\$ 489.26

HONORARIA: Half Day(s) Full Day(s)
PER DIEM ALLOWANCE: Half Day(s) 02 Full Day(s)

APPROVAL SECTION

Task ID: 0000275929 - Created: 07-Jun-2024 03:36.49 PM - By: Tyler Demers - Processed: 09-Jun-2024 08:58.27 AM - By: Christine Lee



Action Taken: No Objection

ACCOUNTS PAYABLE CLERK SECTION

Task ID: 0000275929 - Created: 09-Jun-2024 08:58.28 AM - By: Christine Lee

Travel & Expense Calculator

Section	Amount Claimed Less GST	GST	Total
Meals:	71.65	3.10	74.75
Hotels:	180.32	8.69	189.01
Transportation Costs:	214.76	10.74	225.50
Registration Fees:	0.00	0.00	0.00
Technology Costs:	0.00	0.00	0.00
Expenses Claimed:	466.73	22.53	489.26
		Less: ADVANCE	0.00
U.S. Dollars:	Exchange Rate:	Exchange:	0.00
NET TOTAL TO BE PAID:			489.26

Vendor Number: **Demers, Tyler**  

Address 1: 27 RIVERMILL LANDING WEST
 Address 2:
 Address 3:
 City: LETHBRIDGE
 Province: AB
 Country: CAN
 Postal Code: T1K 8B2
 Paid By: EFT

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
- <input type="text" value="170104000100032"/> 		489.26	GST 	22.53 

-TRUSTEETRAV-BRDSYS-GEN-BOARD 

 Add GL

Total Without Taxes: 466.73
Tax Total: 22.53
Total With Taxes: 489.26

Authorizer Comment

Invoice Has Not Been Created

The Westin Calgary
 320 Fourth Ave SW
 Calgary, AB T2P 2S6
 Canada
 Tel: 403-266-1611



TYLER DEMERS
 Alberta School Boards Association
 AL5482 - ALBERTA SCHOOL BOARDS ASSOCIAT

Page Number : 1 Invoice Nbr : 1000382226
 Guest Number : 1785486
 Folio ID : A
 Arrive Date : 02-JUN-24 07:43
 Depart Date : 03-JUN-24 12:16
 No. Of Guest : 1
 Room Number : 424
 Marriott Bonvoy Number : 8415

Tax Invoice

Tax ID : 815462536RT0001
 The Westin Cal YYCWI JUN-03-2024 12:20 JCAST487

Date	Reference	Description	Charges (CAD)	Credits (CAD)
02-JUN-24	RT424	Room Chrg - Grp - Association	159.00	
02-JUN-24	RT424	Goods And Services Tax	8.19	
02-JUN-24	RT424	Destination Marketing Fee	4.77	
02-JUN-24	RT424	Tourism Levy	6.55	
02-JUN-24	RT424	Self Park General	10.00	
02-JUN-24	RT424	TAX - GST OTHER	0.50	
03-JUN-24	VI	Visa-3691		-189.01
		** Total	189.01	-189.01
		*** Balance	0.00	

Continued on the next page

The Westin Calgary
320 Fourth Ave SW
Calgary, AB T2P 2S6
Canada
Tel: 403-266-1611



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Alberta School Boards Association
AL5482 - ALBERTA SCHOOL BOARDS ASSOCIAT

Page Number : 2 Invoice Nbr : 1000382226
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Arrive Date : 02-JUN-24 07:43
Depart Date : 03-JUN-24 12:16
No. Of Guest : 1
Room Number : 424
Marriott Bonvoy Number : 8415

GST Summary	Amount (CAD)
Room	8.19
Food & Beverage	0.00
Telephone	0.00
Other Revenue	0.50
Total	8.69

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