

MINUTES FROM THE BUDGET MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD MAY 27, 2024.

In Attendance:

Trustees: Allison Purcell; Genny Steed; Kristina Larkin, Andrea Andreachuk, Tyler Demers, Craig Whitehead, Christine Light
Administrators: Mike Nightingale, Christine Lee, Robbie Charlebois, Morag Asquith
Via Teams: Craig Whitehead

Trustee Kristina Larkin called the meeting to order at 3:02 p.m.

1. Approval of Agenda

Additions to the Agenda:

- None

Trustee Christine Light moved:

“to approve the agenda, as presented.”

*Approval of Agenda
7267/24*

CARRIED UNANIMOUSLY

2. Review of Feedback from Public Budget Presentation

Director of Finance, Avice DeKolver provided a summary based on the feedback received from the public budget presentation.

*Review Budget
Feedback*

3. Opening Comments

Trustees were given five minutes to make general comments on the budget or identify issues.

Opening Comments

Craig Whitehead joined the meeting by Teams at 3:15 p.m.

*Revenues and
Allocations*

Kristina Larkin called a brief recess at 3:35 p.m.

Meeting Recess

Kristina Larkin reconvened the meeting at 3:49 p.m.

Meeting Reconvened

4. Revenues and Allocations

a. Fees

Trustee Allison Purcell moved:

“To have the Superintendent bring forward to the June Board Meeting an amended policy that complies with current fee regulations.”

*Amend School Fee
Policy
7268/24*

CARRIED UNANIMOUSLY

Trustee Andrea Andreachuk moved:

“That the Board approve the 2024-2025 School Fee Schedule as presented.”

*Approve Fee Schedule
7268/24*

For: Kristina Larkin, Tyler Demers

Against: Christine Light, Allison Purcell, Genny Steed, Andrea Andreachuk, Craig Whithead

DEFEATED

Trustee Allison Purcell moved:

“That the board approve a 2024-2025 school fee schedule on the condition that fees for optional courses do not exceed 5% increase from 2023-2024.

*Fee Increase of no more than 5%
7270/24*

For: Allison Purcell, Genny Steed

Against: Craig Whithead, Andrea Andreachuk, Christine Light, Tyler Demers, Kristina Larkin

DEFEATED

Trustee Craig Whitehead moved:

“Any fee that is presenting a greater than 5% increase must be evaluated and approved by the Superintendent of schools or delegate.”

*Fee evaluation
7269/24*

For: Craig Whitehead

Against: Allison Purcell, Genny Steed, Andrea Andreachuk, Christine Light, Tyler Demers, Kristina Larkin

DEFEATED

Andrea Andreachuk Moved:

“That the Board approve the 2024-2025 School Fee Schedule as presented. The 2025-2026 School Fee Schedule to follow the School Fee Regulation, Policy and Procedure.”

*Approval of School Fee Schdeule
7271/24*

For: Craig Whitehead, Allison Purcell, Genny Steed, Andrea Andreachuk, Christine Light, Tyler Demers, Kristina Larkin

Against: Tyler Demers

CARRIED

b. Overall Revenues and Allocations:

Trustee Kristina Larkin moved:

“That the Board approve the revenues and use of one-time reserves for the 2024-2025 budget as per page 27 as presented.”

*Overall Revenues and Allocations
7272/24*

CARRIED UNANIMOUSLY

5. Expenditures and Transfers

Expenditures and Transfers

a. Instruction

Trustee Christine Light moved:

“That the Board approve the Instruction expenditures and transfers as per pages 33-35 of the 2024-2025 budget as presented.”

For: Christine Light, Tyler Demers, Kristina Larkin, Tyler Demers

*Instruction
7273/24*

Against: Allison Purcell, Genny Steed, Andrea Andreachuk, Craig Whitehead

DEFEATED

Trustee Genny Steed moved:

“To have the Board and the executive meet before May 31 in order to revise the instructional budget.”

*Revise Instructional
Budget
7274/24*

For: Genny Steed, Allison Purcell, Craig Whitehead

Against: Christine Light, Kristina Larkin, Tyler Demers, Andrea Andreachuk

DEFEATED

Trustee Christine Light moved:

“That the board move in-camera at 4:57p.m.”

*Move to in-camera
7275/24*

CARRIED UNANIMOUSLY

Christine Light moved to reconvene the meeting at 5:28 p.m.

Reconvene Meeting

Trustee Andrea Andreachuk moved:

“Subject to the enrollment contingency of \$754,000 being allocated to classroom teachers and educational assistants if enrollment projections are met by September 30th that the instructional expenditures and transfers be approved.”

*Approval of
Instructional Budget
7276/24*

For: Christine Light, Kristina Larkin, Tyler Demers, Andrea Andreachuk, Craig Whitehead

Against: Genny Steed, Allison Purcell

CARRIED

b. Administration:

Trustee Christine Light moved:

“That the Board approve the Administration expenditures and transfers as per pages 36-38 of the 2024-2025 budget as presented.”

*Administration
7277/24*

For: Christine Light, Kristina Larkin, Tyler Demers, Andrea Andreachuk, Craig Whitehead

Against: Genny Steed, Allison Purcell

CARRIED

c. Plant Operations and Maintenance:

Trustee Christine Light moved:

“That the Board approve the Plant Operations and Maintenance expenditures and transfers as per pages 39-40 of the 2024-2025 budget as presented.”

*Plant Operations and
Maintenance
7278/24*

CARRIED UNANIMOUSLY

d. Transportation:

Trustee Christine Light moved:

“That the Board approve the Transportation expenditures and transfers as per pages 41-42 of the 2024-2025 budget as presented.”

*Transportation
7279/24*

CARRIED UNANIMOUSLY

e. Capital and Debt Services:

Trustee Christine Light moved:

“That the Board approve the Capital and Debt Services expenditures and transfers as per pages 43-44 of the 2024-2025 budget as presented.”

*Capital and Debt
Services
7280/24*

CARRIED UNANIMOUSLY

6. Budget Approval

Trustee Christine Light moved:

“That the Board approve the 2024-2025 preliminary budget for Lethbridge School Division as detailed in the previous motions and authorize administration to allocate and expend funds in accordance with the budget.”

*Budget Approval
7281/24*

For: Christine Light, Kristina Larkin, Tyler Demers, Andrea Andreachuk, Craig Whitehead

Against: Genny Steed, Allison Purcell

CARRIED

7. Adjournment

Trustee Kristina Larkin moved:

“To adjourn the meeting at 5:36pm”

*Adjournment
7282/24*

CARRIED UNANIMOUSLY

Allison Purcell,
Chair

Christine Lee,
Associate Superintendent
Business and Operations