

## MINUTES FROM THE MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD MAY 28, 2024.

### In Attendance:

Trustees: Allison Purcell; Genny Steed; Kristina Larkin, Andrea Andreachuk, Tyler Demers, Christine Light  
Administrators: Mike Nightingale, Christine Lee, Robbie Charlebois, Morag Asquith  
Regrets: Craig Whitehead

Trustee Allison Purcell called the meeting to order at 1:00 p.m.

#### 1. Move to In-Camera

Trustee Tyler Demers moved:  
“that the Board move to In-Camera.”

*Move to In-Camera  
7283/24*

**CARRIED UNANIMOUSLY**

Genny Steed arrived at 1:26 p.m.

Trustee Christine Light moved to come out of the in-camera meeting at 2:17 p.m. with a short recess.

*Reconvene Meeting*

Allison Purcell reconvened the meeting at 2:32 p.m.

#### 2. Territorial Acknowledgement

A territorial acknowledgement was read.

*Territorial  
Acknowledgement*

#### 3. Consent Agenda

##### Committee Reports:

- 3.1 Facilities Committee
- 3.2 School Boundary Alignment Committee
- 3.3 Division School Council
- 3.4 Policy Advisory Committee
- 3.5 Poverty Intervention Committee
- 3.6 Board Budget Committee

*Consent Agenda*

As there were no objections, the consent agenda was approved as presented.

#### 4. Approval of Agenda

##### Additions to the Agenda:

- 10.1 International Trip Fees
- 10.9 Trustee Code of Conduct Policy

Trustee Christine Light moved:  
“to approve the agenda, as amended.”

*Approval of Agenda  
7284/24*

**CARRIED UNANIMOUSLY**

5. Approval of Minutes for April 23, 2024

Trustee Andrea Andreachuk moved:  
“The minutes of the regular meeting of April 23, 2024 be approved as presented and signed by the chair”

*Approval of Minutes  
from April 23, 2024  
7285/24*

**CARRIED UNANIMOUSLY**

6. Business Arising from the Minutes

*Business Arising from  
the Minutes*

7. Associate Superintendent Reports

*Associate  
Superintendent  
Reports  
Business and  
Operations*

7.1 Business and Operations

Associate Superintendent Christine Lee provided a written report.

7.2 Instructional Services

*Instructional Services*

Associate Superintendent Morag Asquith provided a written report.

7.3 Human Resources

*Human Resources*

Associate Superintendent Robbie Charlebois provided a written report.

8 Superintendents Report

8.1 Board Priorities Report

*Superintendents  
Report  
Board Priority Report*

Board Priorities were included in the agenda.

8.2 Donations and Support

*Donations and Support*

A memo outlining the generous donations to schools has been included in the agenda.

8.3 Acknowledgement of Excellence

*Acknowledgement of  
Excellence*

Acknowledgements of excellence and reports showcasing the accomplishments of Wilson Middle School, Coalbanks Elementary School and Senator Buchanan Elementary School are included in the agenda.

8.4 School Graduation/Yearend Celebrations

*School Graduations  
and Year End Events*

A memo listing all School Graduations and Yearend events were included in the agenda.

#### 8.5 School Liaisons for 2024-2025

Mike Nightingale provided an update on Trustee Liaison assignments for the 2024-2025 school year.

*School Liaisons*

#### 8.6 Calendar of Events

Calendar of Events was included in the agenda. Items to be added:

- Diversity and Inclusion Parent Table (DIPT) May 30<sup>th</sup>.

*Calendar of Events*

### 9 Presentations

#### 9.1 Alberta Esports Championship Gold Medal Winners

The board congratulated the Alberta Esports Championship Gold Medal Winners.

*Presentations*

### 10 Action items

#### 10.1 International Trip Fees

Trustee Kristina Larkin recommended that administration include international trip fees on the submitted annual fee lists for transparency.

*Action Items*

*International Trip Fees*

#### 10.2 Approval of international Trip- LCI

Trustee Christine Light moved:

“That the Lethbridge Collegiate Institute trip to New York in April 2025 be approved by the Board, on the condition that all Division policies and procedures are strictly followed and with the understanding that future travel advisories and/or vaccination requirements may affect the trip’s ability to proceed.”

*Approval of  
International Trip-  
New York LCI  
7298/24*

**CARRIED UNANIMOUSLY**

#### 10.3 Approval of international Trip- LCI

Trustee Andrea Andreachuk moved:

“That the Lethbridge Collegiate Institute trip to Berlin, Amsterdam, Paris and London in April 2025 be approved by the Board, on the condition that all Division policies and procedures are strictly followed and with the understanding that future travel advisories and/or vaccination requirements may affect the trip’s ability to proceed.”

*Approval of  
International Trip-  
Europe LCI  
7299/24*

**CARRIED UNANIMOUSLY**

10.4 Approval of international Trip- WCHS

Trustee Christine Light moved:

“That the Winston Churchill High School trip to Ireland in April of 2025 be approved by the Board, on the condition that all Division policies and procedures are strictly followed and with the understanding that future travel advisories and/or vaccination requirements may affect the trip’s ability to proceed.”

*Approval of  
International Trip-  
Ireland WCHS  
7300/24*

**CARRIED UNANIMOUSLY**

10.5 Authorization of Locally Developed Courses- Middle School

Trustee Kristina Larkin moved:

“That the Board of Trustees approve the use of the above Locally Developed Grade 6 to 9 courses in all Division middle and high schools from September 1st, 2024, to August 31st, 2028.”

*Authorization of  
Locally Developed  
Courses- Middle  
School  
7286/24*

**CARRIED UNANIMOUSLY**

10.6 Authorization of Locally Developed Courses- High School

Trustee Kristina Larkin moved:

“That the Board of Trustees approve the continued use of Biology (Advanced) 35 (LDC3202) for 3 credits until August 31, 2028, to provide continuance of program offerings to students.”

*Authorization of  
Locally Developed  
Courses- High School*

*Biology 35 (LDC3202)  
7287/24*

**CARRIED UNANIMOUSLY**

Trustee Kristina Larkin moved:

“That the Board of Trustees approve the acquisition of Biology (Higher) 25 (LDC2428) for 3 & 5 credits until August 31, 2027, to enhance program offerings to students.”

*Biology 25 (LDC2428)  
7288/24*

**CARRIED UNANIMOUSLY**

Trustee Kristina Larkin moved:

“That the Board of Trustees approve the acquisition of Chemistry (Extension) 25 (LDC2350) for 3 credits until August 31, 2027, to enhance program offerings to students.”

*Chemistry 25  
(LDC2350)  
7289/24*

**CARRIED UNANIMOUSLY**

Trustee Kristina Larkin moved:

“That the Board of Trustees approve the acquisition of Chemistry (Higher) 35 (LDC3350) for 3 credits until August 31,

*Chemistry 35  
(LDC3350)  
7290/24*

2027, to enhance program offerings to students.”

**CARRIED UNANIMOUSLY**

Trustee Kristina Larkin moved:

“That the Board of Trustees approve the continued use of Dance Performance 15, 25, 35 (LDC1299, LDC2299, LDC3299) for 3 & 5 credits until August 31, 2028, to provide continuance of program offerings to students.”

*Dance Performance  
15, 25, 35 (LDC1299,  
LDC2299, LDC3299)  
7291/24*

**CARRIED UNANIMOUSLY**

Trustee Kristina Larkin moved:

“That the Board of Trustees approve the continued use of Directing 25, 35 (LDC2468, LDC3468) for 5 credits until August 31, 2028, to provide continuance of program offerings to students.”

*Directing 25, 35  
(LDC2468, LDC3468)  
7292/24*

**CARRIED UNANIMOUSLY**

Trustee Kristina Larkin moved:

“That the Board of Trustees approve the acquisition of ESL Expository English Level 1 15, Level 2 15 (LDC 1271, LDC 1276) for 5 credits until August 31, 2028, to enhance program offerings to students.”

*ESL Expository English  
Level 1 15, Level 2 15  
(LDC 1271, LDC 1276)  
7293/24*

**CARRIED UNANIMOUSLY**

Trustee Kristina Larkin moved:

“That the Board of Trustees approve the continued use of ESL Introduction to Mathematics 15 (LDC1350) for 5 credits until August 31, 2028, to provide continuance of program offerings to students.”

*ESL Introduction to  
Mathematics 15  
(LDC1350)  
7294/24*

**CARRIED UNANIMOUSLY**

Trustee Kristina Larkin moved:

“That the Board of Trustees approve the continued use of English Literature 35 (LDC3169) for 3 & 5 credits until August 31, 2028, to provide continuance of program offerings to students.”

*English Literature 35  
(LDC3169)  
7295/24*

**CARRIED UNANIMOUSLY**

Trustee Kristina Larkin moved:

“That the Board of Trustees approve the acquisition of Reading Development 15 (LDC1311) for 3 & 5 credits until August 31, 2028, to provide enhance program offerings to students.”

*Reading Development  
15 (LDC1311)  
7296/24*

**CARRIED UNANIMOUSLY**

Trustee Kristina Larkin moved:

“That the Board of Trustees approve the acquisition of Reading Foundations 15 (LDC1296) for 3 & 5 credits until August 31, 2028, to provide enhance program offerings to students.”

*Reading Foundations  
15 (LDC1296)  
7297/24*

**CARRIED UNANIMOUSLY**

**10.7 Policy Review**

**10.7.1 Policy 609.1 Assessment of Student Achievement**

Trustee Genny Steed moved:

“That the Board adopt the revisions of Policy 609.1 Assessment of Student Achievement as presented.”

*Policy 609.1  
Assessment of Student  
Achievement  
7301/24*

**CARRIED UNANIMOUSLY**

**10.7.2 Appendix 502.1 Student Code of Conduct**

- Update the history of the policy to reflect which years it was reviewed and which years had amendments made.
- Page 3, item 4.10 section 12 should be section 31.
- Page 3, item 4.11 Section 27 should be section 256.
- Page 4, Item 6, change the word consequences to read “the following responses to unacceptable behaviour...”

Trustee Genny Steed moved:

“That the Board of Trustees approve Appendix A 502.1 Student Code of Conduct as amended with further direction for the Policy Advisory Committee to prioritize reviewing this appendix as early as possible in the 2024-2025 school year. This review should include opportunity for stakeholder feedback regarding the appendix.”

*Appendix 502.1  
Student Code of  
Conduct  
7302/24*

**CARRIED UNANIMOUSLY**

**10.8 Division Assurance Plan**

Trustee Christine Light moved:

“That the Board of Trustees approve the 2024-2025 Division Assurance Plan as presented.”

*Division Assurance  
Plan  
7303/24*

**CARRIED UNANIMOUSLY**

10.9 10.9 Trustee Code of Conduct Policy

Trustee Christine Light moved:

“That the Board acquire Colin Fetter Brownlee LLP to draft a Trustee Code of Conduct Policy to bring the Board in compliance with legislation.”

**For:** Christine Light, Kristina Larkin, Andrea Andreachuk

**Against:** Tyler Demers, Genny Steed, Allison Purcell

*Trustee Code of  
Conduct  
7304/24*

**DEFEATED**

Trustee Chrstine Light moved:

“That the Board direct the policy consultant prioritize the amending of Policy 202.1 Trustee Code of Conduct and Policy 202.1A Appendix A Trustee Code of Conduct to bring the Board in compliance with legislation”

*Policy Consultant  
Prioritization  
7305/24*

**CARRIED UNANIMOUSLY**

**Public Forum:** None

*Public Forum*

11 Division Highlights

*Division Highlights*

**Allison-** Indigenous Grad, LCI Grad, Bus driver rodeo, Esports event, Boundary review engagement event.

**Christine-** Hosted Miss Kish Grade 6 governance field trip, Spoke at Indigenous Grad, Spoke at Arts Alive and Well in Schools opening ceremony.

**Andrea-** Learning Day at Senator Buchanan, Round Dance at Dr Robert Plaxton, LCI Grad, Patterson Parent Council.

**Kristina-** Indigenous Grad, LCI Grad.

**Genny-** Attended several rugby games, Lakeview Literacy and Numeracy nights, congratulations to Wilson on receiving grant for fine arts department.

12 Board Chair Report

12.1 Social Studies Curriculum

Mike Nightingale provided an update regarding the new social studies curriculum pilot opportunity.

*Board Chair Report  
Social Studies  
Curriculum*

12.2 ASCA AGM and Membership

A memo with updates from the 2024 Alberta School Councils' Association AGM was included in the agenda.

*ASCA AGM &  
Memberships*

12.3 Spanish Bilingual Program- High School

Morag Asquith provided an update regarding how the Spanish bilingual program will be adapted to high school.

*Spanish Bilingual  
Program*

13 Correspondence Sent

13.1 Public Forum Response to Amber Murray

A copy of the Public Forum Response letter to Amber Murray was included in the agenda.

*Correspondence Sent  
Public Forum Response  
to Amber Murray*

14 Adjournment

Trustee Kristina Larkin moved:

"To move to in-camera at 5:27p.m."

**CARRIED UNANIMOUSLY**

*Move to in-camera  
7306/24*

Trustee Kristina Larkin moved to return to the regular meeting at 5:45p.m."

*Reconvene Meeting*

Trustee Allison Purcell moved:

"To adjourn the meeting at 5:45p.m."

**CARRIED UNANIMOUSLY**

*Adjournment  
7307/24*

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Allison Purcell,  
Chair

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Christine Lee,  
Associate Superintendent  
Business and Operations