

Lethbridge School Division

Board of Trustees Regular Meeting Agenda

February 27, 2024

1:00 p.m.

Board Room / Microsoft Teams



- | | | |
|-----------|--|---------------|
| 1:00 p.m. | 1. Move to In-Camera Meeting | |
| 2:30 p.m. | 2. Territorial Acknowledgement | |
| | 3. Consent Agenda | |
| | 3.1 Public School Boards Association Report | Enclosure 3.1 |
| | 3.2 Indigenous Education Committee | Enclosure 3.2 |
| | 3.3 Spirit of 51 Committee | Enclosure 3.3 |
| | 3.4 Shaping the Future Conference Report | Enclosure 3.4 |
| | 3.5 School Boundary Review Committee Report | Enclosure 3.5 |
| 2:35 p.m. | 4. Approval of Agenda | |
| 2:40 p.m. | 5. Approval of Minutes | |
| | If there are no errors or omissions in the minutes of the Regular Meeting of January 23, 2024 it is recommended that the minutes be approved by the Board and signed by the Chair. | |
| 2:45 p.m. | 6. Business Arising from the Minutes | |
| | 6.1 March 2024 Kindergarten Parent Teacher Interviews/Celebration of Learning | Enclosure 6.1 |
| | 6.2 March 2025 Kindergarten Parent Teacher Interviews/Celebration of Learning | Enclosure 6.2 |
| 2:50 p.m. | 7. Associate Superintendent Reports | |
| | 7.1 Business and Operations | Enclosure 7.1 |
| | 7.2 Instructional Services | Enclosure 7.2 |
| | 7.3 Human Resources | Enclosure 7.3 |
| 3:20 p.m. | 8. Superintendents Report | |
| | 8.1 Board Priorities Report | Enclosure 8.1 |
| | 8.2 Donations and Support | Enclosure 8.2 |
| | 8.3 Acknowledgements of Excellence | Enclosure 8.3 |
| | 8.4 Calendar of Events | Enclosure 8.4 |
| | 8.5 Town Hall | Enclosure 8.5 |

8.6 Board Strategic Planning Retreat

Enclosure 8.6

3:30 p.m. **9. Presentations**

4:00 p.m. **10. Action Items**

10.1 Policy Review:

Policy 501.3.1 School Choice

Enclosure 10.1

Policy 600.1 Guiding Principles for Educational Programming in Schools

Enclosure 10.2

4:20 p.m. **11. Division Highlights**

4:30 p.m. **12. Board Chair Report**

12.1 Community Conversations

Enclosure 12.1

12.2 Request for Alternative Program with Lethbridge School Division

Enclosure 12.2

5:00 p.m. **13. Public Forum**

Public Forum responses will be provided in the next Board meeting agenda.

5:15 p.m. **14. Correspondence Received**

5:20 p.m. **15. Correspondence Sent**

15.1 Public Forum Response to Nicole Williams

Enclosure 15.1

5:30 p.m. **Adjournment**



PUBLIC SCHOOL BOARDS'
ASSOCIATION OF ALBERTA™

PUBLIC SCHOOL BOARDS' COUNCIL MEETING SUMMARY
FEBRUARY 2024

Date: February 8-9, 2024
From: Troy Tait, Executive Director and CEO
To: PSBC Representatives, Alternates, Board Chairs
Copy: Board of Directors, Superintendents

Re: February 8, 2024 Professional Development and Public School Boards' Council Meeting

We are pleased to offer the following summary from the February 8-9, 2024 Professional Learning and the Council Meeting.

Professional Development February 8, 2024

Our Thursday Professional Development Day included the following presenters:

1. Sandra Relling (President) and Lorraine Champagne (Secretary/Treasurer) Sixties Scoop Indigenous Society of Alberta
Topic: ***"Strengthening Relationships with Indigenous Communities"***
 - Sandra spoke on being taken as a young child from her family and placed in foster care and with white families across Canada.
 - The impact of the Indian Act on Indigenous communities.
 - More than 130,000 children were taken from their families. Those numbers were quite likely higher than reported.
 - The government gave survivors of the 60's scoop \$25,000 as compensation for their trauma of the scoop.
 - AIM program of Saskatchewan (no documents or paper trail to find the children once taken over by the system)
 - Sandra spoke about the struggle of rebuilding relationships with her siblings as an "outsider." She is still considered a stranger to her family to this day.
 - Loss of identity is a big issue. "Where do I belong?" "Who am I?"
 - The Premiers of Alberta and Saskatchewan issued apologies but since then, not much has been done in steps towards reconciliation and funding.
 - It takes one person to make a change; collectively, we can all make a difference.

2. Allison Purcell (Board Chair), Jesse Sadlowski (Director of Technology Learning and Innovation) Koji Nagahama (Esports Coordinator) and Bradley Pike with Lethbridge School Division.

Topic: ***“Integrating Competitive Esports into Schools: A Strategic Approach”***

- encourage the next generation to cultivate respect and acquire communication skills, and also as a means of safeguarding our children.
- E-Sports Mission: Fostering a culture of healthy living, our mission is to actively involve students in STEM participation while cultivating teamwork, social connections, and critical thinking skills. We achieve this through the establishment of an inclusive and innovative community centered around competitive gaming.
- How do you measure program success? Student engagement– Are students maintaining or exceeding grades at school and showing great attendance? Student demand – Are more students asking for the opportunity to be on the current team? Community feedback – Are parents engaged or excited about this opportunity for their children and other students? Has the community started showing some support for Esports in K-12 education?
- Schools possess the capability to develop their own middle school CTS (Career and Technology Studies) courses, and numerous institutions throughout the province have initiated the inclusion of esports as an elective with an emphasis on promoting healthy living.
- Because of funding issues, the schools are now booking computer labs to outside organizations in the evening as a way to gain extra funding.
- Certain restrictions are being put in place for games. Highly supervised with parent involvement. Example: shooter games for ages 17+
- Students learn time management and life skills with the esports coaches. Esports has physical components when it comes to training.
- Esports creates a sense of community both in person and online for students across the province.
- There are post-secondary opportunities for athletes to continue gaming as well as scholarships for students.

3. Joni Avram and Pam Boytinck (PSBAA Consultants)

Topic: ***“Social Programs in Schools: Managing Risks and Opportunities from a Governance Perspective”***

- Trustees and school boards have a duty to ensure the efficacy of programs designed to improve social outcomes in schools. However, research suggests such programs typically do not work and can even do harm. Students are more likely to be bullied in schools with anti-bullying programs. DEI programs can amplify and activate biases. Despite more prevalent Pride campaigns, support for LGBTQ+ issues are in decline.
- Using positive reinforcement and feeling supported is more effective than showing the negative effects of what we don’t want to do.
- What is cause and effect? What leads to better outcomes?
- Answering the question: What drives the need for program efficacy? How do you know? Boards broke out into groups to discuss these questions.

4. Cam McKeage (Superintendent) and Holli Smith (Board Chair) with Prairie Land Public School Division

Topic: ***“Transformative Governance: A Roadmap to Redefining Our School Board”***

- While evaluating the Superintendent and reflecting on the SLQS, Trustees recognized the need for governance and leadership standards to measure their own efficacy.
- The key points for Board Leadership Quality Standard include Ensuring Effective Governance, School Authority Operations and Resources, Visionary Leadership, Building Effective Relationships, Modelling Commitment to Professional Learning, and Ensuring First Nation, Metis and Inuit Education for All Students.
- Board Governance & Operations Manual was created as a result of the reduction of the Board Policy Framework, this manual outlines the roles and responsibilities of a Prairie Land Public Trustee.
- Board Orientation Manual outlines the protocol regarding the roles and responsibilities of trustees as they represent their individual wards and the board collective within the Prairie Land Public School Division.

5. Guest Speaker Graham Thompson (Independent Commentator) joined us as our dinner speaker. His topic for the evening was ***“Looking Ahead by Glancing in the Rearview Mirror: What We can Expect from Alberta Politics in 2024”***

Graham presented to the group his thoughts on the current political climate in Alberta and what he predicts will happen in 2024. Members asked for his opinion on some hot topic regulations the UCP government has recently implemented and what he believes could happen in the upcoming election for the NDP Party.

PSBC Meeting February 9, 2024

Board of Directors Reports

All Board of Directors provided written and verbal reports.

Executive Director and CEO’s Report

The Executive Director and CEO provided a written and a verbal report.

Environmental Scan / Board Sharing

An environmental scan was presented by each attending Board representative. Each Board was requested to share on the following:

What are the greatest challenges your school division is currently facing? What are some possible solutions and what strategies are you using or developing to address these challenges?

Blended vs In Person PSBC Meetings

Blended meetings will continue for PSBC Meetings to enable those that are not able to attend physically (for whatever reason).

Diploma Exams

After a thorough discussion, it was determined that our position will be to support the diploma exams but request a complete review and the percentage of the exams should be 30% of the final mark. Some flexibility must be built in for trusting those administering the exams, such as the weather, local occurrences that would affect individuals, and personal situations.

Call to Action

1. Professional Development Modules – Please utilize as needed.
2. Submit your special recognition award nominations by March 31, 2024.
3. Submit the survey for the Recruitment and Retention of Teachers and Professional Staff in Rural and Northern Alberta by February 16, 2024.
4. With your board, complete the greatest challenges survey (*from the Environmental Scan*) and bring it back to the PSBC meeting in April for further discussion. (***see attached***)
5. Spend time with your family and friends.

The next PSBC meeting will be held April 11-12, 2024.

Online Evaluation

The Board of Directors invites your feedback about the February 2024 PSBC meeting. Your comments, suggestions and insights inform the Association's professional development planning and programs and meeting format. If you haven't already done so, please provide your feedback by clicking on the following link:

February Professional Development and PSBC Meeting Survey:

Web Link: <https://www.surveymonkey.com/r/SLMLNJJ>

or scan the QR Code:



As always, if you have any questions about the February 2024 meeting summary or the PSBC Meeting, please feel free to contact me at 780.479.8080 or by email at executivedirector@public-schools.ab.ca.
(I will be away from February 15 to February 27)

I hope you all have a wonderful day!

Troy Tait

Executive Director and CEO



What are the greatest challenges your school division is currently facing? Please check off all concerns that your Board has:

Funding

_____ Mental Health

_____ Low Enrollment

_____ Special Education

_____ High Enrollment

_____ Lack of School Infrastructure

_____ Transportation

_____ Infrastructure Repairs

_____ Recruitment / Retention of Teachers

_____ Recruitment / Retention of Professional Staff

Threat of Charter Schools

Other: _____

What are some possible solutions and what strategies are you using or developing to address these challenges?

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Please complete this form with your Board and bring it with you for further discussion at the April PSBC meeting. If you need extra space, please add additional pages.



INDIGENOUS EDUCATION COMMITTEE MEETING #2

Wednesday, January 24, 2024

Education Centre Board Room

9:00 A.M.– 11:00 A.M.

Chair: Andrea Andreachuk, Board Trustee

Co-Chair: Joel Tailfeathers (Naatoyiinniimaa), Indigenous Education Coordinator

Attendees:

Christine Light, Board Trustee

Morag Asquith, Associate Superintendent
Instructional Services

Shawnee BigBull (Miianisstitaapiiakii), Indigenous
Education Teacher, High School

Jean Panther Bone (Mii Aan Tsa Saan Aikii),
Indigenous Grad Coach

- Lethbridge Collegiate Institute

Taylor Keith, Vice Principal – Wilson Middle

Kathy Mundell, Principal – Fleetwood Bawden

Megan Pasquotti, Coalbanks Elementary Teacher

Supports:

Christina Peters, Executive Assistant – Instructional
Services

Regrets:

Kyle Mckenzie, Vice Principal - LCI

DeAndrea Sullivan, Chinook High School Teacher

1. Welcome

1.1. Atsimoihkyaan & Territorial Acknowledgement

1.2. Introductions

2. Terms of Reference Revision Review

2.1. The revision review was tabled to the next meeting in accordance with the terms of reference.

- Previous suggestions for revision:
 - Addition of ***“To foster/cultivate relationships within the Lethbridge School Division (staff, students, parents, etc.)***
 - Addition of ***“Indigenous content and perspectives”***
 - Additional revisions can be brought to next meeting.
- Any other suggestions for revision can be sent to Christina to collate for the next meeting.

3. Updates

3.1. Indigenous Teacher Report – Shawnee BigBull

- Melanie Morrow - Elementary School
 - Melanie has been working alongside Erin Hurkett and the Curriculum team to facilitate literacy meetings and presenting on curriculum with 'Land as Text', as well as working on the new science curriculum with the Indigenous lens. Melanie has also been continuing with morning announcements on Tuesdays and Thursdays.
- Oshana Christiansen - Middle School
 - New to the team this year, Oshana has created an Indigenous lesson for every Grade 6 science class along with a series of videos for middle schools. She also has clubs at middle schools and is doing some one-on-one and small group work with students.
- Shawnee BigBull - High School
 - Red Crow College has been in to present to students at high schools. At Victoria Park, students can sign up for All My Relations, to earn one credit by participating in Indigenous activities (i.e. making their own smudge box). Shawnee also completed teaching the Blackfoot 10 class at Lethbridge Collegiate Institute and enjoyed building relationships with students. Grad Coaches have been checking in with students at high schools to create relationships and success with students at school.

3.2. Grad Coach Report – Jean Panther Bone

- School Updates:
 - Marley Heavy Shield – Chinook High School**
 - Charlie Russell Workshop
 - Meeting 1-1 for academic plans
 - Juliet Toledo – Winston Churchill High School**
 - Wednesday Club activities
 - TRC Committee meets once per month
 - Guest speakers invited to share
 - Jean PantherBone – Lethbridge Collegiate Institute**
 - Blackfoot flag and Tipi initiative
 - Blackfoot name for the school and naming ceremony 'Vision Quest'
 - Bingo Night in November was a success
 - First indigenous written and produced play at University of Lethbridge, attended by students
 - Teamed up with Maria Livingston at U of L (Dhillon School of Business), invited 15 students to a Meet & Greet regarding the mentoring program
 - General**
 - Grad coach work has expanded to include collaborating with other school Grad Coaches to check in on how siblings are doing

- Concern was raised regarding invest more money into Grad Coach positions and that rising costs don't match wages

3.3. Indigenous Education Coordinator Report

- The Bingo Night Events held in the fall held a main purpose of getting families into the school in a non-threatening way. Moving forward, the goal is to give schools an opportunity to take the lead on these events to build relationships with Indigenous families.
- Indigenous Education Professional Learning Day: Ponaokoamiitaa 'Learning from the Horse'. Teachers attended Standoff with Elder Shane Little Bear and learned how to approach students through learning from the horse and controlling energy. The next Professional Learning Day will be April 8, and planning is still underway.

4. Indigenous Grad Night

- 4.1. Indigenous Graduation nights are hosted annually on the Tuesday after the May Long weekend and will rotate between schools. This year's Graduation Night will take place on Tuesday, May 21st at Lethbridge Collegiate Institute. Next year is tentatively planned to be hosted at Victoria Park High School.

5. Awards Night – Middle School

- 5.1. The Awards nights are hosted annually on the last Thursday of May and will rotate between schools. This year's Awards Night will be held on Thursday, May 30 at Gilbert Paterson Middle School. Next year is tentatively planned to be hosted at Wilson Middle School.
- 5.2. The goal of these nights would be to have teachers nominating the students and utilizing the awards night to feature healthy role models and celebration of student efforts. In the future, grade 5 students will also be included in these award nights to bridge the jump from elementary to middle school and inspire younger students.

6. Indigenous Education Representatives

- 6.1. Roles & Responsibilities – The team is working on a handbook for Indigenous Education Representatives which will include the roles and responsibilities of Indigenous Representatives (teachers and administrators) in schools. The handbook will also include the Annual Indigenous Education Assurance Plan as well as newsletters information created by the Indigenous Education Teachers to reach our Indigenous Education Goals.

7. Indigenous Education Goals

- 7.1. The outline of the Education Goals worksheet is included with the minutes. The document will be used as a working document for collaboration among schools. It would also provide a snapshot of how to support schools with Indigenous Education.
- 7.2. The goal would be to work alongside of the Indigenous Teacher representatives to collect the information, conduct meetings with the teacher and administrator reps (with

sub coverage from the appropriate Indigenous Education Teacher), staff meetings, etc.

8. Community Connections

- 8.1. Red Crow College – have expressed eagerness to come into the high schools to present.
- 8.2. Piikani and Kainai Board of Education – are still following the COVID-19 protocols and are still recovering and focusing on their own student support.

9. Adjournment

- 9.1. The meeting was adjourned at 11:10 A.M.

NEXT MEETING: May 29, 2024, 9:00 A.M.-11:00 A.M.

MEMORANDUM

February 27th, 2024

To: Board of Trustees

From: Andrea Andreachuk

Re: Spirit of 51 Committee Meeting, January 31, 2024

In attendance:

Committee Members:

Andrea Andreachuk, Trustee, Chair

Kristina Larkin, Trustee,

Allison Purcell, Chair of the Board of Trustees

Robbie Charlebois, Associate Superintendent, Human Resources

Carrie Fahl, Division Administrative Assistance, Human Resources

Rhonda Aos, Director, Human Resources, Support Staff

Please see the attached minutes which highlight the projects and events we are working on.

Of special interest is an invitation to the Board of Trustees and Admin. Council to join us in honouring our Support Staff at the:

- Spirit of 51 Support Staff Recognition Event which takes place March 13th from 4:00 – 5:00 p.m. in Anton's room at the Sandman Signature Lodge.

The Committee wishes to thank Carrie Fahl for her organization and support.

Recommendation: It is recommended that the Board receive this report as information.

Respectfully Submitted,
Andrea Andreachuk

Spirit of 51 Committee Meeting Minutes

Location: Education Centre, Computer Lab

Date: January 31, 2024

Time: 9:00 – 10:00 a.m.

In attendance: Kristina Larkin, Andrea Andreachuk, Carrie Fahl, Rhonda Aos, Robbie Charlebois, Allison Purcell

Agenda Items:

- Spirit of 51 Support Staff Recognition Event takes place March 13th 4:00 – 5:00 p.m. in Anton's room at the Sandman Signature Lodge.
- Food Selection
 - Carrie will arrange for a selection of appetizers to be served buffet style, along with coffee, tea, pop, and juice as beverage options. Note: iced tea was popular last year.
 - Gluten free and dairy free options will be available. A vegetable tray may be arranged as an add on to provide adequate options.
- Gifts for award recipients:
 - We will continue with the cookie decorating kits from small local business The Sugar Cookie Factory.
 - Carrie will inquire about a rainbow shape and potentially including additional icing colours (there may be an additional cost for extra icing). A few gluten free kits will be ordered.
 - Carrie will coordinate the cookie order and Andrea will pick up the cookie kits for the event.
- Leader of Ceremonies:
 - Kristina and Andrea will share this role.
 - Carrie will provide an outline prior to the event.
- Presentations to award recipients:
 - Robbie and Rhonda will share this role.
 - Carrie will provide speaking notes prior to the event.
 - Carrie will prepare name tags for guests which will help presenters know who they are speaking to/handing the certificate to.
- Nominations:
 - 63 submitted so far, 45 are potentially eligible.
 - We have received nominations from all schools with the exception of ICES and Westminster.
 - Deadline to nominate is February 21st.
 - Reminders will be sent to staff approx. every two weeks up until the deadline.
 - The nomination form link will be kept open year-round, but reminders will only be sent to staff Sept. to March (up until the event). Any nominations submitted from March – August will be considered for the upcoming school year's program.
- Note to re-visit the program criteria in a September committee meeting. Should we move from eligibility every three years to every two years?
- Friends of 51 Update:
 - Rhonda provided an update on the acrylic apple with wood base option in place of the marble apple gift. She has been working with Corey Hoffner (Teacher at LCI) to gather the information for this option. The following information was provided:

Gift Option	Cost Per Unit	Shipping
Marble Apples	\$48.55	Included in cost per unit
Acrylic Apples with Cherry Wood base	\$8.61	Not required
These would be made by batch and this price would include a bonus batch of small apples for hanging (ribbon or wire not included). There would be a one-time cost of \$4099.99 to provide LCI with the appropriate tool.		

Current inventory of marble apples: 7

Average number of marble apples given per year over the last three years: 33

- This route would provide students with an opportunity to learn and practice new skills, as well as add meaning to the production of the gift.
 - For this year's program we will move forward with acrylic apples in a wood base engraved with "Friends of 51", the recipient's name/title, and the year. Rhonda and Carrie will work with Corey at LCI to arrange the production. The awards would need to be completed for May as they are presented at school events throughout May and June.
 - Further investigation is required for the idea to have a metal or wire tree created for the Ed. Centre or 1 per school to display a small wood apple token (hung on the tree) to recognize recipients in addition to the award they receive. Andrea is inquiring with a teacher at Dr. Probe to potentially make this over the Summer. Or we may investigate having it/them made elsewhere. This will be re-visited at the next committee meeting.
- The next committee meeting will be set for March 19th at 11:00 a.m. at the Education Centre. Carrie will send a calendar invitation.

MEMORANDUM

February 13, 2024

To: Board of Trustees

From: Kristina Larkin, Trustee

RE: Professional Development Shareback – Shaping the Future 2024

Background

In order to promote shared learning through Board funded learning opportunities, I have attached a report of key take-aways and resources from sessions attended at the Ever Active Schools Shaping the Future 2024 conference which took place in Jasper on January 25-27, 2024.

This conference was selected as the content supports (1) my responsibilities on the Wellness Committee, (2) areas of feedback I often receive around student, staff, and system well-being, (3) the Board value of well-being. This is the second year I have attended, and have found it a valuable learning opportunity for my role as a Trustee.

Please see attached document for speakers, session information, and links to resources.

The next conference is January 30-February 1, 2025 in Lake Louise, Alberta. Early Bird registration is now available at everactive.org.

Recommendation

It is recommended that the Board receive this presentation as information.

Respectfully submitted,
Kristina Larkin

Professional Development Share-Back Report
Shaping the Future 2024 (Ever Active Schools)

Session Attended	Take-Away	Resources
[Keynote] Be the Change in Shaping the Future - Dr. Dianne McConnell	We have power in our own approach to situations, our own wellness, and have an impact on the wellness of those around us. Be aware of how your presence impacts others and use that to improve the wellbeing of all involved.	https://diannemcconnell.ca/
Health Promotion from School to Community: How Implementing a Comprehensive School Health Approach Can Positively Impact the Broader Community - FMPSD + Apple Schools	Comprehensive School Health framework involves (1) Social & Physical Environment (2) Teaching & Learning (3) Partnerships & Services (4) Policy. There is an essential condition of School autonomy + community connection. Action factors that enabled healthy schools included (1) Superintendent Buy In; (2) Student self-advocacy (i.e. it was started in elementary and when they got to high school they asked for the same model) (3) the value of knowledge brokers between the community and schools. Incorporating CSH made community level impacts like changes to food bank boxes, grocers bringing in more fruit because demand was up, and food vendors switching to whole grain to meet goals of the school hot lunch days.	https://appleschools.ca/
Wellness Leadership – Walking the Talk as a School Wellness Leader - Apple Schools	<p>Effective approaches to wellness leadership include:</p> <ul style="list-style-type: none"> - health promotion knowledge and values - communication and collaboration - distributive leadership - policy implementation and adherence - modeling healthy behaviours. <p>High wellness score predicts high staff morale.</p> <p>Important to create a shared vision of what a healthy student, staff, and school is.</p>	<p>Staff wellness: https://appleschools.ca/resources/staff-wellness/</p> <p>Guide to implementation: https://appleschools.ca/resources/guide-to-implementation/</p> <p>Active Energizers – for students & Staff meetings! Encourage Staff Daily Physical Activity as a model for students and for staff wellness https://appleschools.ca/resources/energizers/</p>

Celebrating Intercultural Connection and Inclusion in Physical Education - Ever Active Schools	Recreation and play is a valuable tool for resettlement, belonging, building empathy and understanding across cultures	Free download: https://shop.everactive.org/products/be-fit-for-lifes-international-games
Games & Activities to Optimize Self-Regulation - Ever Active Schools	<p>This resources features activities that support executive functioning and self-regulation, which are critical supports for learning and development. All of the activities require at least one of these three types of brain function:</p> <p>Working memory Inhibitory control Cognitive flexibility</p>	<p>Free Download: https://shop.everactive.org/products/games-activities-self-regulation</p> <p>Session was testing a 2.0 version</p>
Nurture Relationships and Transform your School Community – Alberta Health Services – Health Promotion facilitators	<p>The revised Comprehensive School health model now includes the image of an adult in the centre WITH the child, emphasizing the key aspect of the relationship.</p> <p>Consider 4 key relationships in schools; how can we promote each:</p> <ul style="list-style-type: none"> - With Self - Child w/ Child - Child w/ Adult - Adult w/ Adult <p>Social connections at work is a predictor for staff success – with peers, students, and leadership.</p> <p>Sense of belonging is biggest predictor of student learning.</p> <p>In order to be successful at work, staff need to feel safe, cared for, <u>and emotionally connected to their students.</u></p>	<p>Many resources and supports available from AHS Healthier Together https://schools.healthiertogether.ca/en/</p> <p>Video – the power of relationships in schools https://www.youtube.com/watch?v=kzvm1m8zq5g&ab_channel=E_dutopia</p> <p>Resource – Education Resources to support Reconciliation https://empoweringthespirit.ca/</p> <p>Research- Teacher well-being: A systematic review of the research literature from the year 2000–2019</p>

		https://www.sciencedirect.com/science/article/pii/S1747938X21000348 Policy Resource – Learning Policy Institute https://learningpolicyinstitute.org/
What 2SLGBTQ+ Youth Mental & Physical Health Means at Different Ages – SOGI 123	<p>“Everyone has a gender identity and sexual orientation.” Supporting the mental and physical health of 2SLGBTQ+ students is important from first day of KG to graduation, but it looks different at each age and stage.</p> <p>Age-appropriate examples:</p> <ul style="list-style-type: none"> - Elementary: diverse families, social identities, bullying prevention - Junior High/Middle School: Identity navigation, sports inclusion, school awareness (not involvement) of puberty blockers, sports inclusion - High School: school awareness of medical access, healthy relationships for all genders and sexuality – including violence prevention, and mental health risks and supports. <p>Examples:</p> <ul style="list-style-type: none"> - Diverse families: do our documents, databases, and communication reflect and allow inclusion of each family make up. Can every family find a place for themselves. - Social identities can be taken seriously if they are “persistent, insistent, and consistent”, says research. - Resources like the Trevor Project offer resources for access to sports for students of all genders. - Menstrual products should also be accessible in gender neutral and accessible spaces so kids don’t have to “ask” for them. - There are proven interventions for mental health supports to reduce suicide risk for queer students including access to gender neutral 	Presentation and resources for each section https://docs.google.com/document/d/1hlyODJbcaggRVwoFzG7IGyQghgYNGugb4DxmdcmRPGA/edit#heading=h.s2qa7b274y1c Parent’s Guide to SOGI in Schools https://www.sogieducation.org/parents LGBTQ Youth Sports Participation Research https://www.thetrevorproject.org/research-briefs/lgbtq-youth-sports-participation-2/ Alberta Education Provincial Resource Review Guide https://curriculum.learnalberta.ca/cdn/ciihub/docs/Provincial%20Resource%20Review%20Guide.pdf Alberta School Councils Association SOGI link https://www.albertaschoolcouncil

	<p>bathrooms, LGBTQ+ curriculum inclusions, access to GSAs, and respecting of pronouns.</p> <ul style="list-style-type: none"> - Anti-bullying policies should be displayed in public so students can hold schools accountable for action based on policy, and so staff have a resource to point to try to support students. “Witnessing an adult even trying to intervene, even if not always successful, is a predictor of increased resilience and wellbeing for students” 	s.ca/education-in-alberta/healthy-schools-and-student-wellness/sogi
<p>Creating Healthy Community Spaces – Ever Active Schools & Kitaskinaw Education Authority</p>	<p>Creation of a community lodge with Kitaskinaw Education Authority involved time, support from leadership, and a local champion to see the project through. They used the Canada Healthy Community Initiative (CHCI) to support this work. Healthy Community spaces are defined by the community.</p>	
<p>[Endnote Speaker]</p> <p>Seizing the Magical Opportunity of School as a Place of Healing – Dr. Kevin Lamoureux</p>	<p>Schools must take action on the Truth & Reconciliation Calls to Action; and not only be aware of the actions required, but “why” each one is listed. Indigenous students have a right to success in all schools.</p> <p>Imagine our schools as places of safety, wellness, and healing – we can choose to build schools toward that vision.</p> <p>We can choose to be responsible to be part of a solution.</p>	<p>Speaker - https://www.edcan.ca/experts/kevin-lamoureux/</p> <p>TedxTalk by Dr. Lamoureux https://www.youtube.com/watch?v=9FG8SXalxTg&ab_channel=TEDxTalks</p> <p>Education Related Calls to Action https://www.rcaanc-cirnac.gc.ca/eng/1524504501233/1557513602139</p> <p>Manitoba Task Force on Education Outcomes of Children in Care https://www.edu.gov.mb.ca/edu/docs/ed_outcomes_report.pdf</p>

MEMORANDUM

February 27th, 2024

To: Board of Trustees

From: Craig Whitehead, Trustee

RE: School Boundary Alignment Committee Meeting, February 21st, 2024

In attendance:

Craig Whitehead, Committee Chair
Allison Purcell, Trustee
Christine Light, Trustee
Mike Nightingale, Superintendent
Christine Lee, Associate Superintendent, Business and Operations
Robbie Charlebois, Associate Superintendent, Human Resources
Daniel Heaton, Director of Facility Services

Regrets: Cheryl Shimbashi, Transportation Coordinator

Meeting Highlights:

- The Committee discussed the engagement night held January 31, 2024, at Coalbanks Elementary School with Spanish bilingual families. The Board of Trustees and the Committee were provided with the table facilitator notes from that evening.
- A survey was sent out on Feb 1st to all Spanish bilingual families to make sure that all have an opportunity to provide information. The same questions asked at the engagement evening were asked on the survey.
- 135 responses were received to the survey. The Committee discussed the survey results.
- The survey results will be shared with the Coalbanks Spanish bilingual families and the Board of Trustees.
- The Board of Trustees will review information received to date and future engagement at the Committee of the Whole meeting in February 29th.

Respectfully submitted,

Craig Whitehead, Trustee
Chair, School Boundary Alignment Committee



MINUTES FROM THE MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD JANUARY 23, 2024.

In Attendance:

Trustees: Allison Purcell; Genny Steed; Kristina Larkin, Andrea Andreachuk, Tyler Demers, Craig Whitehead, Christine Light
Administrators: Mike Nightingale, Christine Lee, Robbie Charlebois
Regrets: Morag Asquith

Trustee Christine Light called the meeting to order at 1:03 p.m.

1. Move to In-Camera

Trustee Andrea Andreachuk moved:
“that the Board move to In-Camera.”

*Move to In-Camera
7216/24*

CARRIED UNANIMOUSLY

Trustee Kristina Larkin moved to come out of the in-camera meeting at 2:24 pm.

Reconvene Meeting

Trustee Allison Purcell arrived at 2:30 pm.

2. Territorial Acknowledgement

A territorial acknowledgement was read.

*Territorial
Acknowledgement*

3. Consent Agenda

Committee Reports:

- 3.1 School Boundary Alignment Committee- January 9, 2024
- 3.2 School Boundary Alignment Committee- January 16, 2024
- 3.3 Division School Council
- 3.4 Policy Advisory Committee
- 3.5 Wellness Committee
- 3.6 Community Engagement Committee

Consent Agenda

Genny Steed requested to move items numbered 3.5 Wellness Committee and 3.4 Policy Advisory Committee reports to Information Items as 12.3 and 12.4 respectfully to the regular meeting agenda. As there were no objections the. consent agenda was adopted as amended.

4. Approval of Agenda

Additions to the Agenda:

- 10.6 Policy Consultant

Trustee Craig Whitehead moved:
“to approve the agenda, as amended.”

CARRIED UNANIMOUSLY

*Approval of Agenda
7217/24*

5. Approval of Minutes for December 18, 2023

- Christine Light was not present during the meeting of December 18th, minutes will be amended to mark her absent.

Trustee Kristina Larkin moved:

“The minutes of the Special meeting of December 18, 2023 be approved as amended and signed by the chair”

CARRIED UNANIMOUSLY

*Approval of Minutes
from December 18,
2023
7218/24*

Approval of Minutes for December 19, 2023

- Amend consent agenda approval to read “Trustee Allison Purcell requested that item 3.3 Division School Council Report be moved from the consent agenda for discussion in the regular meeting agenda. As there were no objections the consent agenda was adopted as amended”

Trustee Andrea Andreachuk moved:

“The minutes of the meeting of December 19, 2023 be approved as amended and signed by the chair”

CARRIED UNANIMOUSLY

*Approval of Minutes
from December 19,
2024
7219/24*

6. Business Arising from the Minutes

None

*Business Arising from
the Minutes*

7. Associate Superintendent Reports

7.1 Business and Operations

Associate Superintendent Christine Lee provided a written report.

*Associate
Superintendent
Reports
Business and
Operations*

7.2 Instructional Services

Associate Superintendent Morag Asquith provided a written report.

Instructional Services

7.3 Human Resources

Associate Superintendent Robbie Charlebois provided a written report.

Human Resources

8. Superintendents Report

*Superintendents
Report
Board Priority Report*

8.1 Board Priorities Report

Board Priorities were included in the agenda.

8.2 Donations and Support

Donations and Support

A memo outlining the generous donations to schools has been included in the agenda.

8.3 Acknowledgement of Excellence

*Acknowledgement of
Excellence*

Acknowledgements of excellence and reports showcasing the accomplishments of Gerald B. Probe Elementary and Lethbridge Collegiate Institute High School are included in the agenda.

8.4 Town Hall

Town Hall

A memo outlining the details for Town Hall February 6th 2024 was included in the agenda.

8.5 Calendar of Events

Calendar of Events

Calendar of Events was included in the agenda. Items to be added:

- Spirit of 51 Committee January 31st 9:00 am
- Trustee Boundary Meeting February 29th 3:00pm
- ASBA Zone 6 meeting February 14th- virtual
- Community Engagement Committee February 28th at 7:00pm
- February 8th and 9th PSBAA Council meeting.

9. Presentations

Presentations

None.

10. Action items

10.1 First Quarter Financial Report

Trustee Craig Whithead moved:

“That the Board approve the 2023-2024 First Quarter Financial Report as presented.”

*First Quarter Financial
Report
7220/24*

CARRIED UNANIMOUSLY

10.2 Policy 601.2.1 School Year

Trustee Craig Whitehead moved:

“That the board take policy 601.2.1 School Year and return it back to the Policy Advisory Committee as a priority, and to return to the board after feedback from all stakeholders.”

*Policy 601.2.1
7221/23*

CARRIED UNANIMOUSLY

Trustee Allison Purcell called for a recess at 4:35pm
Trustee Allison Purcell reconvened the meeting at 4:46 pm

Public Forum- Nicole Williams made a public forum presentation on the topic of the Alberta School Councils' Association.

Public Forum

10.3 School Year Calendar for 2024-2025

Trustee Genny Steed:

"That the board request the Superintendent to investigate how best to provide adequate time to our Kindergarten teachers to perform parent teacher interviews in March, and report that information back to the Board for the Board to consider amending the calendar."

*Kindergarten PTI
Dates 2024/25
7222/24*

For: Allison Purcell, Christine Light, Tyler Demers, Kristina Larkin, Andrea Andreachuk, Genny Steed

Against: Craig Whitehead

CARRIED

Trustee Andrea Andreachuk moved:

"That the board amend the calendar to move the March 17th division wide PL day to the end of Easter Break."

*Move Division Wide PL
7223/24*

For: Genny Steed, Andrea Andreachuk

Against: Tyler Demers, Allison Purcell, Christine Light, Kristina Larkin, Craig Whitehead.

DEFEATED

Trustee Craig Whitehead moved:

"That the board accept the calendar for Lethbridge school division for 2024/2025 as presented."

*Division Calendar
approval
7224/24*

For: Allison Purcell, Christine Light, Tyler Demers, Kristina Larkin, Genny Steed, Craig Whitehead

Against: Andrea Andreachuk

CARRIED

Trustee Genny Steed moved:

"The Board request the Superintendent to explore the potential to provide additional time for Kindergarten parent teacher interviews in March of 2024."

*Kindergarten PTI
Dates 2023/24
7225/24*

For: Allison Purcell, Andrea Andreachuk, Genny Steed, Tyler Demers, Christine Light

Against: Craig Whitehead, Kristina Larkin

CARRIED

10.4 Surveys

Trustee Genny Steed moved:

“That the board requests the Superintendent to provide information about how surveys are designed, distributed and utilized by our division, as well as divisions of similar composition to ours, and that the board allows 45 days for receipt of this information.”

*Surveys
7226/24*

For: Genny Steed, Andrea Andreachuk, Allison Purcell, Christine Light, Craig Whitehead

Against: Kristina Larkin, Tyler Demers

CARRIED

Trustee Christine Light moved

“That we extend the meeting past 6:00 pm”

*Extend the meeting
7227/24*

CARRIED UNANIMOUSLY

Christine Light left the meeting at 6:29 pm

10.5 ASCA Funding

Trustee Genny Steed moved

“The board allow the decision regarding ASCA membership to continue to be made by school councils on an individual basis each year.”

*ASCA Membership
7228/24*

CARRIED UNANIMOUSLY

(Christine Light was absent for vote)

Trustee Genny Steed moved

“The board consider School Councils choosing not to purchase an annual ASCA membership be granted access to the funds originally reserved to cover membership cost to be used as needed by the council for parent learning purposes.”

*ASCA Membership
Funds
7229/24*

CARRIED UNANIMOUSLY

(Christine Light was absent for vote)

Trustee Genny Steed moved

“The Board create a general fund for monies allocated to cover the ASCA conference and the AGM registration fees and develop a framework for the equal distribution for those wishing to attend the conference and AGM.”

*ASCA AGM Funds
7230/24*

CARRIED UNANIMOUSLY

(Christine Light was absent for vote)

Christine Light returned to the meeting at 6:38pm

10.6 Policy Consultant

Craig whitehead moved

"To move in camera at 6:38 pm."

*Move In-Camera
7231/24*

CARRIED UNANIMOUSLY

Trustee Craig Whitehead moved to return out of camera at 7:08 pm

Reconvene Meeting

Trustee Craig Whithead moved

"That the Board hire a consultant for the express purpose of helping us re-do our policies, and that we enter into a negotiation with that consultant."

*Policy Consultant
7232/24*

CARRIED UNANIMOUSLY

11. Division Highlights

Division Highlights

Allison- Victoria Park Holiday Lunch

Andrea- Congratulations to Senator Buchanan for picking up city Christmas trees earning \$10,000 for their nutrition program, Board and Administrator Budget Session, Working with LCI EAs as they learn sign language.

Kristina- ICE Scholarship applications have now opened.

Genny- highlighting students and teachers and their hard work preparing for final exams right now.

Craig- High school boys basketball games, school councils

12. Board Chair Report

12.1.1 Community Conversations

Allison will be booking a March date on the west side and a February date if time allows.

*Board Chair Report
Community
Conversations*

12.2 PSBAA Update

Trustee Craig Whitehead provided an oral report on the upcoming PSBAA conference and awards ceremonies.

PSBAA Update

12.3 Policy Advisory Committee

Trustee Genny Steed would like to publicly highlight the new policy feedback page on our website. This will be updated monthly with the policies up for review as well as the draft amendments.

*Policy Advisory
Committee*

12.4 Wellness Committee

Trustee Genny Steed wanted to highlight the presentation of new curriculum and ask if there was any pertinent information to the board. Trustee Kristina Larkin clarified that the board would be given the opportunity to have a presentation on curriculum revisions at a future meeting.

Wellness Committee

13. Correspondence Received

None.

*Correspondence
Received*

14. Correspondence Sent

Correspondence Sent

14.1 Public Forum Response to Nicole Williams

A copy of the Public Forum Response letter to Nicole Williams was included in the agenda.

15. Adjournment

Trustee Craig Whitehead moved:

“to move into in-camera at 7:22P.M.”

*Move to In-Camera
7233/24*

CARRIED UNANIMOUSLY

Trustee Tyler Demers moved out of in-camera at 7:57pm”

Meeting Reconvened

Trustee Allison Purcell moved:

“To adjourn the meeting at 7:57pm”

*Adjournment
7234/24*

CARRIED UNANIMOUSLY

Allison Purcell,
Chair

Christine Lee,
Associate Superintendent
Business and Operations

MEMORANDUM

February 27, 2024

To: Board of Trustees
From: Mike Nightingale
Superintendent

Re: March 2024 School Year Calendar – Kindergarten Parent Teacher Interviews

Background:

At the January 23, 2024 regular Board meeting, the following motion was passed:

Trustee Genny Steed moved:

“The Board request the Superintendent to explore the potential to provide additional time for Kindergarten parent teacher interviews in March of 2024.”

Per policy 601.2.1 School Year, Lethbridge School Division provides designated time for elementary parent teacher interviews and/or celebrations of learning. The policy states the school year shall normally have “an afternoon and a morning for parent teacher interviews in the fall and a morning for parent teacher interviews in the spring”. In the 2023-2024 school year calendar, October 25, 2023 was designated as a day for elementary parent teacher interviews and the afternoon of March 14, 2024 is designated as time for elementary parent teacher interviews.

Due to the structure of kindergarten programming, kindergarten teachers typically have more students and families to accommodate for parent teacher interviews compared to a typical grade 1-5 home room configuration. To ensure kindergarten teachers have enough time to meet with all families for parent teacher interviews, the Division has often provided additional time for kindergarten teachers to complete their parent teacher interviews. For example, this year, kindergarten teachers received an additional full day on October 24, 2023 to complete parent teacher interviews. Currently, there is no additional time scheduled for kindergarten teachers to complete parent teacher interviews in March of 2024.

From an operational perspective, given the late notice, it would be difficult to cancel programming for kindergarten students the morning of March 14, 2024 as a late cancellation of regular programming has the potential to create challenges for families. Consequently, it appears the best course of action is to provide the option of excusing kindergarten teachers from professional learning sessions scheduled on March 15, 2024 if necessary to complete additional parent teacher interviews or engage in celebrations of learning. The decision to excuse kindergarten teachers from professional learning would be made at the school level, on a case-by-case basis, by having school-based administration consult with kindergarten teachers.

We anticipate that not every kindergarten teacher will require additional time for parent teacher interviews and will be able to participate in professional development.

Recommendation

It is recommended that the Board receive this as information and provide feedback if necessary.

Respectfully submitted,
Mike Nightingale

MEMORANDUM

February 27, 2024

To: Board of Trustees

From: Mike Nightingale
Superintendent

Re: March 2025 School Year Calendar – Kindergarten Parent Teacher Interviews

Background:

At the January 23, 2024 regular Board meeting, the following motion was passed:

School Year Calendar for 2024-2025

Trustee Genny Steed:

“That the board request the Superintendent to investigate how best to provide adequate time to our Kindergarten teachers to perform parent teacher interviews in March, and report that information back to the Board for the Board to consider amending the calendar.”

Per policy 601.2.1 School Year, Lethbridge School Division provides designated time for elementary parent teacher interviews and/or celebrations of learning. The policy states the school year shall normally have “an afternoon and a morning for parent teacher interviews in the fall and a morning for parent teacher interviews in the spring”. Due to the structure of kindergarten programming, kindergarten teachers typically have more students and families to accommodate for parent teacher interviews compared to a typical grade 1-5 home room configuration. To ensure kindergarten teachers have enough time to meet with all families for parent teacher interviews, the Division has provided additional time for kindergarten teachers to complete their parent teacher interviews. The approved 2024-2025 school year calendar has the following dates designated for elementary parent teacher interviews and/or celebrations of learning:

- October 22, 2024 – Kindergarten parent teacher interviews only (grade 1-5 students have a regular school day).
- October 23, 2024 – Elementary parent teacher interviews (this includes kindergarten to grade 5)
- March 13, 2025 afternoon only – Elementary parent teacher interviews and/or celebrations of learning (this includes kindergarten to grade 5)

In the past, the Division has provided additional time in March for kindergarten teachers to host parent teacher interviews and/or celebrations of learning. In some years an entire additional

day has been provided and in other instances an additional half day has been provided. Some school-based administrators report that additional time is not required for kindergarten March interviews and/or celebrations of learning while others report that additional time would be beneficial.

It is my recommendation that the Board consider amending the 2024 – 2025 school year calendar to provide kindergarten teachers with an additional half day on March 13, 2025 to complete parent teacher interviews and/or celebrations of learning. This would mean there would be no school the entire day for kindergarten students on March 13, 2025 and grade 1-5 students would attend school in the morning but not in the afternoon.

This is consistent with the practice of providing additional time for kindergarten interviews in the fall and we believe provides an appropriate balance between ensuring adequate time for instruction while providing kindergarten teachers with time to meet with families. Below is a potential motion that could be used should the Board wish to amend the 2024-2025 school year calendar.

Potential motion:

That the Board amend the 2024 – 2025 school year calendar to designate the morning of March 13, 2025 as additional time for kindergarten teachers to engage in parent teacher interviews and/or celebrations of learning.

Recommendation

It is recommended that the Board consider the information presented in determining next steps.

Respectfully submitted,
Mike Nightingale

MEMORANDUM

February 27, 2024

To: Board of Trustees

From: Christine Lee
Associate Superintendent, Business and Operations

Re: Business and Operations Report

Background

The February report of the Associate Superintendent, Business and Operations is attached.

Recommendations

It is recommended that the Board receive this report as information.

Respectfully submitted,
Christine Lee

LETHBRIDGE SCHOOL DIVISION



BUSINESS AND OPERATIONS REPORT

FEBRUARY 2024



Kids Are Our Business

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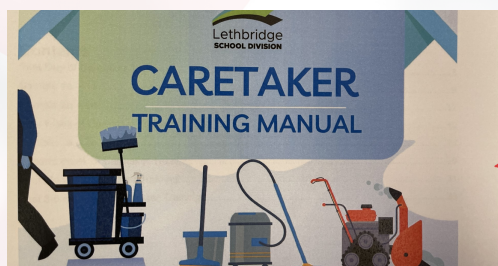
TRANSPORTATION

08

MEETINGS AND EVENTS



FACILITY SERVICES



thank you

To Head Caretakers, Chad Romeril, Dj Myndio, Karen Burla, Nathan Pearson, Steve Keenan, Facility Services Brenda Clear and Daniel Heaton, and Human Resources Stacey Wicher and Carrie Fahl for creating the new **Caretaker Training Manual**. This manual will support consistent training and areas of responsibilities for new caretaking staff to the Division.

The walls and roof are completely erected on the site of the new K-5 school in Garry Station as seen in the pictures below. Also, below and to the right is an architectural rendering of the gymnasium. Yes, you are correct...you see bleachers! Due to a contribution from the City of Lethbridge to upsize the gym for community use, there is space for bleachers.



FINANCE

2024-2025 Budget

Work has begun on preparing the 2024-2025 budget. Work to date includes submitting enrolment projections to Alberta Education for Budget 2024 funding, preliminary cost estimates, and engagement sessions with the Board of Trustees and Administrators on budget priorities. As seen in the picture below, the *Town Hall* was held on February 6th to provide further information to inform the development of the 2024-2025 budget. The Board of Trustees will meet on March 7th and 8th for strategic planning sessions to review data gathered and develop priorities for the 2024-2025 school year that will inform the development of the budget. Once the provincial budget is announced work will begin on developing budget allocations based on the priorities.



Seen above, over **250** people attended the Town Hall on February 6th. Parents, staff, community members and students from grade 5 to grade 12 came together to discuss learning in Lethbridge School Division.

As seen to the right, City of Lethbridge crews work to fix the water main in front of Ecole Agnes Davidson. What was originally thought to be a small repair turned into extensive work. The school was closed on February 5th and reopened on February 6th after temporary water was brought to the school until the repairs completed.



**Provincial
Budget
announcement
February 29th**



**FUN
FACT**

At August 31, 2023, the Division's accumulated surplus from operations was **2.7%, as compared to the provincial average of all school divisions of **3.75%**. Divisions of similar size are **1.7%**.**

OCCUPATIONAL HEALTH AND SAFETY

357

Employee Accident/Incidents
January 2023 to December 2023

Health and Safety Corner

Be your own Valentine

Feb. 14 is Valentines Day. Lots of expressions of love are given through paper hearts, flowers and candy. This February, we are reminded to show love to our friends and family by being our own Valentine and taking care of our own hearts.

The [Canadian Heart and Stroke Foundation](#) states that prevention is key to having a good heart. Prevention starts with knowing your risk. Nine in 10 Canadians have at least one risk factor for heart disease and stroke. Al-

Know the signs of STROKE

F Face
Is it drooping?
A Arms
Can you raise both?
S Speech
Is it slurred or jumbled?
T Time
To call 9-1-1

Beat stroke, call 9-1-1 **FAST**

in time of need. The FAST method is used for recognizing signs of stroke.

Do you know the signs of heart attack? Celebrate this Valentine's Day through prevention and knowing the signs. Your loved ones will thank you for it! ■

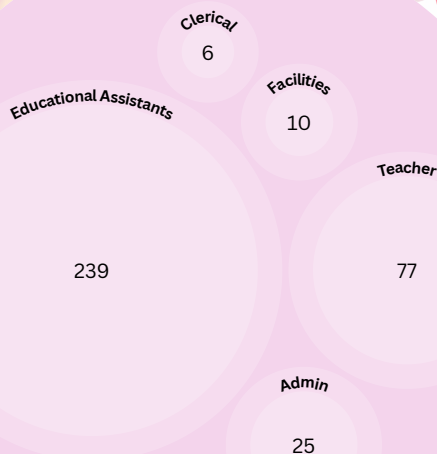
most 80 per cent of premature heart disease and stroke can be prevented through healthy behaviours.

Knowing the signs of heart attack and stroke is also key for each one of us to support

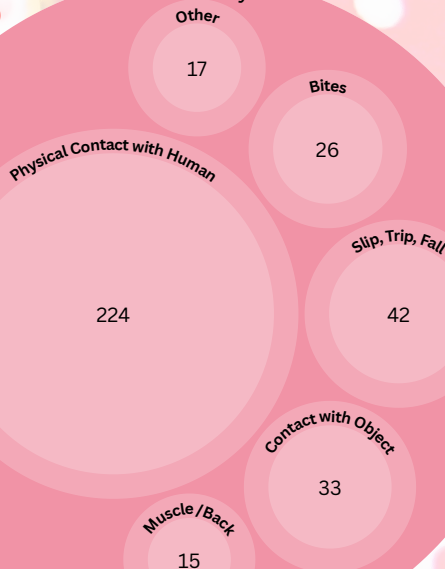
As seen in the Division Dispatch



Injury by Employee Group



Cause of Injury



89%

of employee injuries are school staff having daily interactions with students.

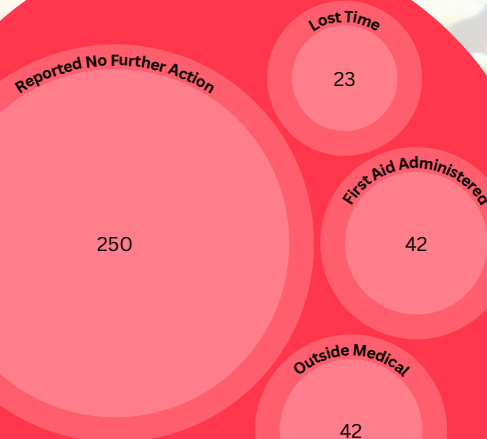
Total Injury or Illness



70%

Of incidents do not result in severe injury requiring medical attention or time away from work.

Response



I ❤️ TECH

TECHNOLOGY

- Lethbridge School Division and Winged Whale Media created a 360 virtual reality video to depict what a day in the life of an international student could look like with Lethbridge School Division. The video includes footage of local tourism destinations such as Waterton Lakes National Park and Stafford Lake, along with 360-degree looks at Banff National Park, among other destinations.



- From May 3-4, Lethbridge School Division is set to host the Alberta Esports Championship at the Lethbridge District Exhibition. The tournament is open to all students aged 12-18. Games include Super Smash Bros., Rocket League, Omega Strikers, League of Legends and Valorant. The event is supported by The Kainai Board of Education, Holy Spirit Catholic School Division, The City of Lethbridge, Choose Lethbridge, the SAIT Trojans, Lethbridge College, The University of Lethbridge, the Alberta Esports Association and the Lethbridge Sport Council. The *High Level Innovation Conference* will take place at the same time at the Exhibition, an event which will include panels, workshops and keynote speakers. The event is being promoted at Alberta Teacher's Conventions across the province this month.

- Jesse Sadlowski, Koji Nagahama, and Allison Purcell delivered a presentation on the future of esports at the Public-School Boards' Council on February 8. This experience provided a valuable opportunity for the team and the Division.
- Technology staff and SJF staff will be participating in the Calgary and Lethbridge teachers' conventions, where they will be speaking and engaging with teachers to discuss the how-to and why of esports. Our team has been actively collaborating with several other K-12 school divisions, assisting them in setting up their esports programs.
- The technology department would like to welcome Lethbridge College students, Bradley Pike, Andrew Wetterstrand, and Razario Honiwell, who will be completing a 200-hour practicum in the next few months.
- The tech team is excited to participate once again in Epic Career Day, where they will be presenting to students about the experiences of being a Technology Professional. This event, hosted by Career Transitions, is a great day for the Team to share knowledge and insights with future tech professionals.
- This month, the Division's Security Analyst conducted the first quarterly external network penetration testing. The testing spanned over several days from outside the Division's network to scan and identify potential vulnerabilities. We are pleased to report that, overall, we are very satisfied with the results. As a result of this testing, the technology team has further strengthened and hardened our network.



TRANSPORTATION



As seen in the picture above, Lethbridge School Division held a parent engagement night on January 31st, with parents of students enrolled in the Spanish bilingual program at Coalbanks Elementary School. There were approximately 65 parents that attended the session to discuss the Spanish Bilingual program in Lethbridge School Division and capacity concerns at the school.



DID YOU KNOW?



That the Division has approximately **4600** students eligible for transportation in 2023-2024.

In September 2024 the new walk zones will change from 2.4 km to 1 km for kindergarten to grade 6 and 2 km for grades 7 to 12.

With the new walk limits, the number of eligible riders is estimated to increase by around **1500** to approximately **6100** once the new walk zone limits are in effect September 2024.

Southland Transportation has ordered more than **20** - 72 passenger buses to address the estimated increase in transported students next school year.

INTERESTING FACT

ICE Showcase

The ICE Showcase will be held on March 20th, 2024, at Chinook High School. The evening showcases the innovative, creative, and entrepreneurial projects in Lethbridge School Division. **Southland Transportation** is one of the Event Sponsors for the ICE Showcase. More details will be posted to the Division website in March.

**ICE AWARDS
SCHOLARSHIP
APPLICATIONS**

Lethbridge
SCHOOL DIVISION

ICE SCHOLARSHIP
Climbing to New Heights
Innovation, Creativity, Entrepreneurship

DEADLINE:
MAY 6, 2024

8
th annual

MEETINGS AND EVENTS

- Garry Station Elementary Construction meetings (bi-weekly)
- Leadership Team Meetings (monthly)
- Administrator's meetings (monthly)
- Levelled Principal Meetings (monthly)
- Urban Schools Insurance Consortium (USIC) Risk Management and Claims Committee (monthly)
- Marsh and LSD risk management discussion (monthly)
- USIC IT Subcommittee Meeting
- Natural Gas market update and pricing review
- Spanish Bilingual Parent Engagement, January 31
- LCI Dance Production, SELFHOOD.
- CUPE 290 Leadership Professional Learning
- Occupational Health and Safety Management Committee meeting
- Annual Town Hall Meeting
- Business and Operations Directors Meeting
- USIC Insurance Marketing Meetings - Domestic - Toronto, ON, Feb 12th
- USIC Insurance Marketing Meetings - UK - London, UK, February 13th to 16th
- School Boundary Alignment Committee
- CUPE 2843 Collective Bargaining
- Community Engagement Committee Meeting, Feb 28th
- Board Committee of the Whole Meeting- Boundaries, Feb 29th
- Administrator's committee PL, Feb 29th

MEMORANDUM

February 27, 2024

To: Board of Trustees

From: Morag Asquith
Associate Superintendent, Instructional Services

Re: Instructional Services Report

Background

The February report of the Associate Superintendent, Instructional Services is attached.

Recommendations

It is recommended that the Board receive this report as information.

Respectfully submitted,
Morag Asquith

ASSOCIATE SUPERINTENDENT REPORT

Instructional Services

February 2024

A Note from Morag

Instructional Services is very appreciative of the support Rebecca Adamson and Phil Williams have invested into Inclusive Education over the past few months and we are delighted to have Melissa Gleeson (Psychologist) and Jackie Fletcher (Director of Inclusive Education) back in their roles.

NEWS & Updates

The School Health Champs met this month. There are so many things happening in the schools that they are hard to keep track of. Some highlights include: intramural programs being run by students, universal breakfasts, rock garden outdoor learning spaces, to name but a few.

“Be Internet Awesome: is an educational program striving to establish a culture of safe, responsible, alert, and proactive practices in internet usage. This program enables students to develop digital literacy skills, critical thinking and problem solving, online safety and awareness, it fosters creativity and ownership.

The “Kindness Callout Initiative” is wrapping up at division schools this week. Staff and students have the opportunity to recognize students for acts of kindness.

Register here:





SCHOOLS. HEALTHIER TOGETHER.CA

On March 6, 2024 Alberta Health Services, Comprehensive School Health representative Courtney Epp will be hosting a free, virtual session about vaping for parents from 7:00—8:30 p.m. Register by scanning the QR code here.

EVENTS & DATES

FEBRUARY

- 1-2 CASSIX Winter Meetings
- 6 Town Hall
- 6 Division Placement Meeting
- 7 SAPDC Literacy Advisory Meeting
- 7 Indigenous Education Team Meeting
- 8 Career Education Zone 6 Meeting
- 9 Meeting with AHS and CASA
- 12 Health Champions Meeting
- 13 Elementary LST Meeting
- 19-23 Family Day and Teachers’ Convention
- 27 Building Brains Together
- 28 Elementary Counselling Meetings
- 29 Poverty Intervention Committee

MARCH

- 1 Exam Account Committee Meeting
- 1 New Teachers and Assessment PL
- 4 Report Card Committee



Kindergarten Registration is now open for the **2024-2025** school year. To be eligible to register for kindergarten in **2024-2025**, children must be 5 years old on, or before, December 31, 2024. To help select the appropriate school for registration, parents are asked to use this link to use the [Lethbridge School Division School Locator Tool](#).

Kindergarten registrations are now hosted on SchoolEngage. For parents or guardians who have an existing account on the PowerSchool Parent Portal, click the link below and sign in to SchoolEngage using the 'Sign in with PowerSchool' option, then choose to add a new student and complete the form. For new parents or guardians to the division, click the link below then choose 'create a new account'. Once an account has been created, choose to add a new student and complete the form.

2024-2025 Kindergarten Registration Form:
[KINDERGARTEN REGISTRATION FORM](#)



Kindergarten

ASSOCIATE SUPERINTENDENT REPORT

Instructional Services

FEBRUARY 2024

Speech Language Pathologists

Speech Language Program

The Division Speech Language Pathologists (SLPs) have been busy, as usual, this year doing student assessments and report writing, setting goals for students, meeting with learning teams in elementary schools, kindergarten and Early Education Programs, doing assistive technology check-ins and classroom consults and visits, working with Speech-Language Assistants, visiting middle and high schools, professional learning and certification requirements, and so much more. We appreciate the consultative work that they do!

When the team is not working with students and staff they are developing tools to assist students in building skills. One such tool is the Expanding Expression Tool (EET). The EET is a tool classrooms can use to build students oral language skills: describing (across a variety of characteristics), vocabulary building, supports "wh" question asking/answering, categorization, and helps organize their thoughts. This then translates into their writing skills: telling stories, descriptive writing, executive functioning (organizing, planning).

Robyn Henderson, Division SLP, recently shared the following classroom tip with schools.

There are always one or two students in a classroom, where after the teacher gives the lesson or explains what to do in an activity, needs reminders of what to do, or aren't sure where to start, don't ask for help, or keep coming to the teacher to ask what to do. She suggests the following:

- Writing on the whiteboard the basic steps of what the students need to do (see the sample below)
- using a task box that has the basic visuals of what the steps of an activity are
- writing the steps on a small white board for individual students or small groups



How to use it?

- Direct the students attention to the visual aid
- limit verbal prompting and review the visual briefly
- prompt if needed with gestures or cues
- have the students verbally (or non-verbally) review what the steps are
- point out the next step if needed
- As the students become more independent and learn to review the task box steps, less cueing (both verbal and non-verbal) may be needed

Who would it benefit?

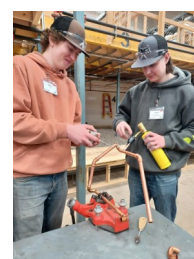
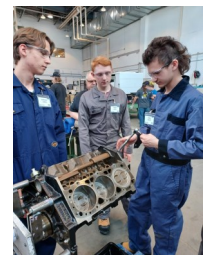
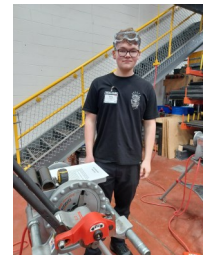
- students who need extra time to process information
- English as an Additional Language Learners
- the teacher - so they don't have to repeat themselves so much!
- adults or students in the room who weren't there for the initial instructions
- everyone who needs to follow the directions!

Valentine Cards

1. paper 
2. cut a 
3. Write your name
4. Write friend's name
5. color
6. deliver to mailbox

Great Things Happening - Trades Courses

A new exciting semester of Dual Credit Intro to Trades courses at Lethbridge College! There is a full group this semester, boasting 84 students spread across four courses, with unique hands-on experiences for all.



Dual Credit & Careers

Behaviour Supports Update

As previously reported, our Behaviour Support team is fully staffed so that all elementary schools have access to a Advanced Educational Support (AES) on a three-week rotation. Overall, the new service delivery model continues to receive positive feedback from both the school teams as well as the AES. Some of the distinct advantages identified with our current implementation are:

- A much more proactive approach as the AES can be accessed to support interventions at the first signs of a change in baseline behaviour and there is planned follow up on an ongoing basis.
- A stronger sense of community and partnership in supporting students thanks to the continuity of support from the same individual.
- With the consistent schedule which promotes relationships and allows for proactive planning, small group work targeting regulation skills and targeted executive functioning skills can be provided by the AES.

Behaviour Supports

MEMORANDUM

February 27, 2024

To: Board of Trustees

From: Robbie Charlebois
Associate Superintendent, Human Resources

Re: Human Resources Report

Background

The February report of the Associate Superintendent, Human Resources is attached.

Recommendation

It is recommended the Board receive this report as information.

Respectfully submitted,
Robbie Charlebois

Associate Superintendent, Human Resources
Report to the Board of Trustees
February 27, 2023



Supporting Schools

The Human Resources department has been diligently supporting staff and schools so they can support our amazing students. Some of the highlights include:

Staffing updates from January 15, 2023

- Staff onboarded
 - 23 teachers
 - 17 support staff
- Number of teachers hired - 20
- Number of teacher contracts extended - 19
- Number of teachers added to the substitute list - 17
- CUPE 290 – 1 new caretaker hired
- CUPE 2843
 - 13 hires (reasons: resignation replacement, complexity grant, enrollment growth)
 - 6 new EA subs
 - 4 EA vacancies

Other Highlights

- A Caretaker Training Manual was established and shared with Head Caretakers at the CUPE 290 Leadership Professional Learning session on February 2nd.
 - The concept of creating the training manual came from a Head Caretaker/Supervisor focus group where feedback was shared about issues with how new caretaker hires were trained. It was evident that Head Caretakers felt they should be training their own staff. After reviewing the caretaker job description and gathering initial feedback from all Head Caretakers in relation to caretaker training, a sub-committee was formed to lend their expertise on how to train all caretaking responsibilities. This information was compiled into a manual by Human Resources. We recognize this manual may continue to evolve as Head Caretakers begin to utilize the resources with their new hires. Human Resources and Facilities welcome feedback to continue to develop this resource.



MEMORANDUM

February 27, 2024

To: Board of Trustees

From: Mike Nightingale
Superintendent of Schools

Re: Board Priorities Report

Background

The Division Office Leadership Team is committed to keeping the Board informed regarding progress in Board priority areas. The priority areas as identified by the Board at their spring retreat are attached. The Education Centre Leadership Team is currently working on the development of strategies to address the priorities. An update on progress will be provided in the form of a report each month starting in the October Board meeting.

Recommendation

It is recommended that the Board receive this report as information.

Respectfully submitted,

Mike Nightingale
Superintendent

**2023-2024 DIVISION PRIORITIES
REPORT TO THE BOARD**

PRIORITY: GOVERNANCE

Engagement with Stakeholders

- A delegation from Lethbridge School Division had the opportunity to present on esports in education to the Public School Boards of Alberta. The presentation was positively received and generated insightful questions from the audience.
- Erin Hurkett attended the CASSIX South Zone meetings at Holy Spirit in February 2024.
- Erin collaborated with fellow CASSIX directors to create a facilitation session for an Assessment Think Tank held on February 12th for administrator teams across CASSIX.
- Erin attended an early years assessment session with Alberta Education on February 16th. Literacy and numeracy screening assessments as well as grade 6 Provincial Achievement Tests were discussed.

Collaboration with other School Authorities, Municipalities, and Community Agencies

- Morag Asquith and Jackie Fletcher met with CASA Mental Health management and AHS staff on February 9th to discuss the program and potential opportunities. Alberta Education is working with CASA and it is a program that currently exists in Edmonton, Red Deer and Medicine Hat and targets supporting students grade 4-12 who have mental health challenges.
- Jesse Sadlowski, a member of the tech department, has been participating in monthly community sessions for educators hosted by ATLE on AI in education. These sessions provide an excellent platform for community conversation, enabling participants to learn about how various school districts are adapting to the use of large language models and other new tools available to schools.
- Jesse Sadlowski, is collaborating to organize, assist students, and serve as judges for this year's video production segment of the skills competition. If board members plan to attend the competition, kindly ensure to take a moment to visit and observe the students in action. Make sure you attend on March 16 to see all the action.
- Various principals and vice principals from Lethbridge School Division will be attending an Assessment Think Tank at Horizon School Division on February 12th. Erin Hurkett is working with CASSIX directors to design and facilitate the session.
- Morag Asquith and Jesse Sadlowski met with the tech team, principals and teachers regarding exam accounts. The goal is to find a viable option that meets liability, privacy and the needs of the teachers when administering exams- next meeting early March.

PRIORITY: GROWING LEARNING AND ACHIEVEMENT

Literacy

- The elementary literacy and secondary literacy committee meetings were held in January. The focus was one of the organizing ideas in the new curriculum labelled “Text Forms and Structures.” The Indigenous Education team supported learning in relation to “land as storyteller” and our committees discussed at further length the meaning of text forms and structures and identified any or unfamiliar elements in that section of curriculum.
- A learning lab has been established in an available classroom at Dr. Plaxton Elementary. The learning lab is a place where professional learning can happen for teachers which includes modeling best teaching practice, planning and collaboration, and access to division supported learning resources. This space is accessible to all teachers across the division and is supported by lead teachers, Jodie Babki and Michaela Demers.
- Jodie Babki has been engaging in residencies at Agnes Davidson, Mike Mountain Horse, Senator Joyce Fairbairn, and Immanuel Christian Elementary School. Her focus has been morphology and essay writing. Jodie has also attended the SAPDC (Southern Alberta Professional Development Consortium) Literacy Advisory Committee.

Numeracy

- The elementary numeracy and secondary numeracy committee meetings were held in January. The focus was on triangulation of assessment in a math classroom, along with reflection on new curriculum and introduction of a strategy called “variation theory.”
- The last shipment of numeracy resources has arrived and Adam Palmer has organized the resources and will be distributing them to schools on Friday, February 16th.
- Adam Palmer and Erin Hurkett have met with two middle school grade 6 teams to discuss a potential pilot resource called “MathUp.” Adam has also met with the Paterson grade 6 team and will be collaborating with them in March. Adam had meetings at LCI and Chinook High School to discuss math and gradebooks.
- Adam Palmer is currently creating resources to align with the grade 6 math curriculum in a PowerPoint format. The resources cover each concept in the new curriculum and all teacher instructions and student materials are included.
- Michaela Demers has returned and is working on a document which links the grade K-5 new math curriculum with math manipulatives that have been purchased. Videos demonstrating how to use each math manipulative will follow.
- Michaela Demers also engaged in a residency with Park Meadows and demonstrated how to utilize the Math Workshop model.

Experiential Learning including secondary initiatives:

Off-campus, dual credit, high school re-design, career exploration, and experiential learning at all levels

- Sarah Roncin, Career- Student Support went to Taber to connect and learn about Zone 6 Careers and Trades with other Career and Work Experience personnel.
- The tech department has been actively participating in monthly Learning Commons facilitator meetings and conducting short professional learning sessions to support STEAM in our schools. Last month, Greg Fisher led a brief lesson on Scratch coding, and next month, we will be discussing 3D printing.
- 2nd Semester Dual Credit courses are running, and we have 45 high school students registered in the University and College this semester
- On March 11 and 12, our technology team, in collaboration with Microsoft and Logics Academy, will host two days of professional development dedicated to exploring various learning tools and facilitating open discussions with diverse education stakeholders. The landscape of education has been transformed by Artificial Intelligence (AI), which offers a multitude of tools tailored to meet diverse learning needs. One notable AI tool is adaptive learning systems, which tailor the learning experience to individual strengths, weaknesses, and preferences and how this can be utilized in the new curriculum. Additionally, some sessions will include participation from the board, providing them with an opportunity to engage in these discussions firsthand. Stay tuned for more information once an official agenda has been set.

Innovation and Technology

- At the January Learning Commons facilitator meeting, Greg Fisher presented on the utilization of microbits. Many Learning Commons facilitators checked the microbit kits out of the Curriculum Resource Centre and are using them with students in the Learning Commons.

Early Learning

- Some Early Learning staff attended the online 16th Annual Autism Conference: Ages and Stages offered on February 1 and 2.
- Rochelle Neville attended the Lethbridge Plays Steering Committee on February 14, hosted at the Lethbridge Public Library.
- Early Education Program (EEP) teams participated in a professional learning day on January 25 where early learning educators, EEP learning support teachers and EEP educational assistants spent time collaborating on program planning and individual goals of children.

Indigenous Education

- The Indigenous Education teacher team went to a professional learning event December 11-13th in Calgary that is called Nipaitapiiyssinni Mental Wellness Gathering 2023. It is a free conference where there is no registration fee, and the hotels are covered by the Blood Tribe Department of Health. The theme of the conference is “Culture is our Immune System” and they will showcase, transform, and infuse traditional cultural knowledge systems into this gathering. This is a terrific opportunity for our team to network and connect with other Indigenous Education teams.

Wellness

- Morag Asquith, Jen Day, Jim Kerr, Sydnie Erlendson, Rebecca Adamson and DeeAnna Presley Roberts met to discuss social emotional/behavior supports and map out pressure points for our system. We will likely have 2 more meetings to strategize and determine next steps as a team of supervision and supports.
- The nutrition funding received from Alberta Education is anticipated to have been entirely spent by the end of this year. This is reflective of the nutritional needs that are presenting in our schools.
- Morag will be presenting at the Annual College of Alberta School Superintendents (CASS) Conference on “System Education Leaders’ Role in Building Mental Health Capacity for Students”, March 21st
- Morag and Jen have visits scheduled to meet with elementary principals of the paired counselling model to: continue to support the school partnerships, hear any challenges/struggles the schools may be encountering, review the ethical obligations of supporting the social emotional wellbeing of all students in our school division and to better understand the social emotional needs that are presenting in our schools and to better understand school culture

Diversity

- Carmen and Saajan continue to complete intakes for students that have recently arrived in our city/country
- Saajan has worked closely with families to ensure they are able to access FSCD funding, social supports, and community programs. In particular, he has worked with schools to deliver hygiene/physical wellness lessons. Saajan and Carmen are also demonstrating strategies and supports for English as an Additional Language students in the classroom through Art Lab residencies and through their “tricky dice” video presentation/simulation.
- Saajan is working to book interpreters for upcoming parent teacher interviews.
- Carmen, along with Learning Support Teacher Jennifer Thomsen, presented to our elementary LSTs a newly developed EAL Newcomer Support Guide for Teachers. This included a staff activity to help gain an understanding of what our students experience in an environment in which they do not understand the language.

PRIORITY: LEADING LEARNING AND CAPACITY BUILDING

Administrator Professional Learning

- On February 12th, a team of Lethbridge administrators engaged in an Assessment Think Tank hosted by Horizon School Division. Administrators and directors across CASSIX were in attendance.
- Administrator PL will also be starting on February 29th. The focus for administrator learning over the next foreseeable future will be assessment and its alignment to division vision, mission, beliefs and values.

Division Professional Learning (Collaborative Communities, support staff PL, teacher PL, inquiry based professional learning)

- Our next SIVA training session will take place on March 7 and 8
- Through our partnership with Southwest Collaborative Support Services (SWCSS), we are able to support 3 educational assistants in attending a 3-session conversational ASL (American Sign Language) professional learning opportunity. This is funded through our Alberta Education LISS Grant.
- Human Resources created a Caretaker Training Manual. It was established and shared with Head Caretakers at the CUPE 290 Leadership Professional Learning session on February 2nd. The concept of creating the training manual came from a Head Caretaker/Supervisor focus group where feedback was shared about issues with how new caretaker hires were trained. It was evident that Head Caretakers felt they should be training their own staff. After reviewing the caretaker job description and gathering initial feedback from all Head Caretakers in relation to caretaker training, a sub-committee was formed to lend their expertise on how to train all caretaking responsibilities. We recognize this manual may continue to evolve as Head Caretakers begin to utilize the resources with their new hires. Human Resources and Facilities welcome feedback to continue to develop this resource.
- The technology team provided numerous opportunities for professional learning for Administrators and Administrative Assistants on PowerSchool. Human Resources provided some substitute coverage if possible.

PRIORITY: SUPPORTING LEARNING AND WELLBEING

Building Staff Capacity to Meet the Needs of all Learners

- As previously reported, our Behaviour Support team is fully staffed so that all elementary schools have access to a Advanced Educational Support (AES) on a three-week rotation. Overall, the new service delivery model continues to receive positive feedback from both the school teams as well as the AES. Some of the distinct advantages identified with our current implementation are:
- A much more proactive approach as the AES can be accessed to support interventions at the first signs of a change in baseline behaviour and there is planned follow up on an ongoing basis.
- A stronger sense of community and partnership in supporting students thanks to the continuity of support from the same individual.
- With the consistent schedule which promotes relationships and allows for proactive planning, small group work targeting regulation skills and targeted executive functioning skills can be provided by the AES.

Cross-Ministry Initiatives

- Working with Jordan's Principle to move individual school applications into a consolidated Division application.

MEMORANDUM

February 27, 2024

To: Board of Trustees

From: Mike Nightingale
Superintendent of Schools

Re: Donations and Support

Lethbridge School Division is fortunate to be in a community that strongly supports programs and services for students. The Division is appreciative of the difference the support makes to the lives of children. These partnerships and support further the efforts of helping children come to school ready to learn, providing opportunities for engagement, and facilitating student growth and well-being. Listed below are the donations and support received by the Division.

- Park Meadows received \$600 towards their Breakfast program from the Ladies Auxiliary F.O.E. #2100
- Dr. Robert Plaxton would like to recognize Shawn & Ebony Verbonac, Wesley Lebeau, and Hayley Fisher for their donations to the school.
- Lethbridge Christian School received a donation of brand-new Lego sets, valued at approximately \$325, from Kim Ankermann on behalf of Lethbridge Denture Clinic.
- G.S. Lakie would like to recognize and thank the many sponsors for their generous sponsorship of our Dance Show “Luminosity” total raised to date for the show is \$4000.00.

Recommendation:

It is recommended that the Board receive this report as information.

Respectfully submitted,
Mike Nightingale

MEMORANDUM

February 27, 2024

To: Board of Trustees

From: Mike Nightingale
Superintendent of Schools

Re: **Acknowledgements of Excellence / School Showcase**

Background:

The Board has a long-standing practice of acknowledging the efforts of students and staff whose commitment to excellence has resulted in outstanding achievement. Details of accomplishments of note are provided as information. Congratulations to the following Division staff and students:

Lakeview Elementary:

Lakeview Elementary is committed to building a culture of thinking. The classrooms are vibrant hubs of collaboration, where students are empowered to express their ideas and make mistakes. Our teachers integrate visible thinking routines and inquiry-based learning into their curriculum, encourage students to actively engage in thoughtful discussions, ask probing questions, and explore various perspectives. To share our learning with parents, Dr. Chris Mattatall, from the University of Lethbridge presented to our school community on resiliency and nurturing a growth mindset. This presentation was well attended by our parent community and received lots of positive feedback.

This year, we have placed an even greater emphasis on creating a healthy and holistic learning environment for all students. The integration of weekly wellness opportunities and outdoor learning initiatives has not only positively impacted the physical and mental well-being of our students but has also contributed to a more engaged and enriched educational experience. Some of our favourite wellness options include:

- Button making
- Tea and Toast
- Free gym
- Outdoor play
- Zen den
- Play commons
- Knitting
- Arts and crafts
- Reading Room
- Learning Commons exploration

- Hot chocolate walks

We are excited about expanding these initiatives to further enhance the overall quality of education provided at Lakeview.

Finally, we express immense gratitude for the unwavering support and collaboration from our vibrant community. The success of our initiatives, from our breakfast program and snacks in our classrooms to wellness opportunities and outdoor learning, is a testament to the collective effort and commitment of parents, local businesses, volunteers, and community organizations.

Gilbert Paterson Middle School:

Paterson is having an exciting year! We have grown to 830 amazing students and they are busy improving our community!

We have over 300 students in our band program and they played for a full house before the winter break at Southminster Church. Our handbell and choir programs have been busy with concerts and preparing for Festival as well.

We recently had 70 students involved in our production of Brother's Grimm: Out of Order. The cast performed 10 shows for our students and many elementaries.

This year in athletics our cross-country teams were the aggregate winners in all 6 categories. We were also the 1J South Zone Champions. Both of our Representative Basketball teams are headed to zones in March. They both went undefeated in league play.

Outside of school we have two climbers (Ben Anthony and Lily- Anne Tagoe) on track to becoming the first western Canadian regional medalists from Lethbridge. In other news, Dave Virk competed in the national rubix cube competition this past August!

We have had success in the fine arts world as well. Mason Sherwood played "Colin" in The Secret Garden in the fall. Hannah Boehme played "Brigitta" in the Sounds of Music with the Lethbridge Symphony. We also had a large group of students representing Paterson in the Alberta honours band. Those students include Aislin Falkenberg, Addy Bourgeois, Caleb Rau, Arven Narra, and Jubilee Dueck.

Finally we are excited to share that our grade 8 student, Gracia Apsassin- Flamont- First Rider is the 2023-24 Junior Siksikaitsitapi princess for the province of Alberta. Gracia is an accomplished jingle dancer, singer, and speaker.

We are very proud of all our Tigers!

Calendar of Events for Board of Trustees

February	28	Community Engagement Committee 7:00 pm, Education Centre / Microsoft Teams
	29	Committee of the Whole- Boundary Review 12:00pm, Education Centre Board Room
March	4	Division School Council 6:30 pm, Education Centre Board Room/ Microsoft Teams
	5	Instructional Budget Committee 9:00am, Education Centre Board Room
	6	Policy Advisory Committee 12:00 pm, Education Centre Board Room
	7-8	Board Strategic Planning
	12	Board Committee of the Whole 3:00 pm, Education Centre Board Room
	13	Spirit of 51 Support Staff Recognition Event 4:00 pm, Sandman Signature Lethbridge Lodge
	19	Instructional Budget Committee 9:00am, Education Centre Board Room
	19	Working Conditions Committee 4:00pm, Education Centre Board Room
	20	ICE Scholarship Showcase Event 6:00pm, Chinook High School
	26	Board Meeting 2:00 pm, Education Centre / Microsoft Teams

MEMORANDUM

February 27, 2024

To: Board of Trustees

From: Mike Nightingale
Superintendent

Re: Town Hall Update

Background:

The Division hosted a successful Town Hall event on February 6, 2024. We are in the process of collating the information shared at the event and through the survey that was posted on our website. The Division received a total of approximately 1605 responses to the following questions:

Elementary

- What are the successes of the Elementary school experience in Lethbridge School Division?
- Where can we improve the Elementary school experience in Lethbridge School Division?

Middle School

- What are the successes of the Middle School experience in Lethbridge School Division?
- Where can we improve the Middle School experience in Lethbridge School Division?

High School

- What are the successes of the High School experience in Lethbridge School Division?
- Where can we improve the High School experience in Lethbridge School Division?

Learning and the Future of Education

- What should the future of learning and education look like?

Kindergarten and Early Learning

- What can the school division do to make early learning programs and kindergarten more accessible to parents?

Technology

- What are the positive aspects of using technology in schools?
- What are the negative aspects of using technology in schools?
- What suggestions do you have related to technology in schools?

Governance

- What feedback do you have for the Board of Trustees about how they govern the Division?

Thank you to all those who were able to attend the event and/or complete the survey. As well, thank you to the many staff members who worked so hard to make the event a success. It is expected that a summary of the responses will be posted on the Division website on March 7, 2024.

Recommendation

It is recommended that the Board receive this as information.

Respectfully submitted,
Mike Nightingale

MEMORANDUM

February 27, 2024

To: Board of Trustees

From: Mike Nightingale
Superintendent

Re: Board Strategic Planning Retreat

Background

The Board and Executive Council will engage in assurance and strategic planning on March 7 & 8, 2024. Below is an outline of topics that will be covered during the sessions.

- Review the Assurance Framework mandated by Alberta Education which is comprised of the following domains:
 - Student Growth and Achievement
 - Teaching and Leading
 - Learning Supports
 - Governance
 - Local and Societal Context
- Review data from Town Hall, Annual Results Reports, Assurance Plan and other information to identify key themes and trends
- Identify action the Division is currently taking to meet expectations in each of the Assurance Domains
- Identify short-term and long-term priorities for each of the Assurance Domains
- Begin the process of aligning budget allocations with priorities identified in each of the Assurance Domains

Recommendation

It is recommended that the Board receive this as information and provide feedback on future direction if necessary.

Respectfully submitted,
Mike Nightingale

MEMORANDUM

February 27, 2024

To: Board of Trustees

From: Genny Steed
Trustee

Re: Policy Review

Division policies are reviewed to ensure they reflect the position of the Board. The Policy Advisory Committee has representation from the Board, Division School Council, employee groups, and Division and school administration.

Recommendation It is recommended that the Board adopt the revisions to the policies as presented by the Policy Advisory Committee, or as amended.

<u>Policy #</u>	<u>Policy Name</u>	<u>Action</u>
501.3.1	School Choice	For Approval of Amendments
600.1	Guiding Principals for Educational Programming in Schools	Recommendation for policy removal/ requesting guidance on policy

Respectfully submitted,

Genny Steed

501.3.1 School Choice

First Amendments: New language **bold and green font**, removed language noted with ~~strikethrough~~

Additional Amendments: added language in **underlined red font**, removed language noted with ~~red-strikethrough~~

Formatting Updates: Noted in **blue font**.

Policy

Students residing in the attendance area for a school will be admitted into the school. Requests being made to attend a school outside of the designated attendance area is referred to as school choice.

Fair and just consideration shall be made for requests by parents/guardians to have their child(ren) enrolled in a school outside of their attendance area **in accordance with the regulations noted below.**

Regulations

~~1. Students residing in the attendance area for a school will be admitted into the school.~~

2-1. Choice of schools **School choice** shall normally be permitted ~~only~~ between school years ~~or~~ **or** semesters (high school), or when student programming requires.-

2-1-1.1. Admission to Early Childhood Services programs shall be in accordance with Division policy 501.2 **Eligibility for Early Childhood Services.**

3-2. Authority for approving admission of students from outside the school attendance areas shall rest with the principal.

3-1-2.1. Decisions shall be based on the following established criteria, ~~including:~~

- ~~3.1.1.2.1.1.~~ the ~~availability of capacity of resources space~~;
~~3.1.2.2.1.2.~~ educational considerations, including **suitability of school programs and services for that student** class composition;
~~3.1.3.2.1.3.~~ projected enrolment for the school;
~~3.1.4.2.1.4.~~ suitability of school programs and services for that student;
~~3.1.5.2.1.5.~~ the student's priority of enrolment (see regulation ~~3.4~~); and
~~3.1.6. additional costs to the school and/or Division.~~
- ~~3.2.2.2.~~ After consultation with the Director of ~~Student Services~~ **Inclusive Education**, students with complex learning needs may be directed **access a program outside their attendance area.** ~~at to a school other than the school in their attendance area.~~
- ~~3.3.2.3.~~ Decisions by the principal may be appealed to the Superintendent whose decision shall be final **per the processes identified in Policy and Procedure 505.9 Appeals Concerning Student Matters.**
- ~~4.~~ ~~3.~~ Students living in the attendance area will be admitted into the school.

501.3.1 School Choice, cont'd

- ~~5.3.~~ If school ~~enrolment is high in any given year~~ ~~resources are near capacity, thereby limiting additional enrollment~~, students **outside the attendance area** will be given the following priority of enrolment:
- ~~5.1.3.1.~~ ~~Division~~ ~~Division~~ students with **complex** identified special needs who can best be served in that school;
~~5.2.3.2.~~ ~~Division~~ students **s** currently attending from outside school attendance area;
~~5.3.3.3.~~ ~~Division~~ students from outside the attendance area who have siblings attending that school;
~~5.4.3.4.~~ ~~Division~~ students from outside the attendance area whose family needs or arrangements are special **merit consideration**;

5.5.3.5. Division students from outside the attendance area with none of the above considerations; and then

5.6.3.6. students from outside the city of Lethbridge Division's catchment area.

Where applicant numbers in any priority area exceed the capacity of resources~~number of available spaces~~ in a school, the applications will **typically** be approved on a first come, first served basis.

6.4. The Division shall not be responsible for transportation or any costs associated with parents/guardians choosing to enroll their child(ren) in a school outside of their attendance area.

The Board delegates to the Superintendent the authority to develop the procedures necessary to implement this policy.

References

Alberta School **Education** Act: 13, 45(3) **3,4,7.10.11.31**,

Division Policies: 501.2 Eligibility for Early Childhood Services,
501.3 School Attendance Areas,
501.6 Resident Students,
501.7 Non-Resident Students,
505.9 Appeals,
602.1 Early Childhood Services

Forms: 501.3.1, 501.3.3, 501.3.4

600.1 Guiding Principles for Educational Programming in Schools

Policy

~~District~~Division schools shall offer a broad base of educational programs that provide well-rounded learning opportunities within the guidelines of provincial regulations and ~~District~~Division policies.

Regulations

1. Courses shall be ~~based on~~ aligned with Alberta Education programs of study and/or approved locally developed courses.
2. Programming shall be offered such that students have an opportunity to ~~progress through grade levels so as to~~ achieve provincial graduation requirements, to be prepared for entry into the workforce, or to pursue studies at the post-secondary level.
3. Schools shall embrace a philosophy of inclusive education within which they shall endeavor to create a student-focused learning environment which is, as much as possible, responsive to the specific needs and abilities of each student.
4. Programs will facilitate the development of students who are engaged, ethical and entrepreneurial.
5. Schools shall promote positive social/emotional growth of students by implementing a program or thematic focus that may include but is not limited to one or more of the following:
 - a. Character education
 - b. Citizenship
 - c. Health and wellness
 - d. Lifelong learning
 - e. Global awareness and internationalizing schools
 - f. Decision-making
 - g. Leadership
 - h. Problem solving
 - i. Conflict resolution

The Board delegates to the Superintendent the authority to develop the procedures necessary to implement this policy.

References

Alberta School Act: Preamble, 16.1, 43.1, 60

MEMORANDUM

February 27, 2024

To: Board of Trustees

From: Allison Purcell
Board Chair

Re: Community Conversations

Background

Community Conversations are time for parents, staff, students and the community to come together to have discussion with trustees. It is a time that has no formal agenda, they are held monthly and the locations are in a variety of locations/times across the city.

Community Conversations are a great time for trustees to hear from those attending about great ideas, share successes, bring forward issues and concerns. Trustee Allison Purcell will provide an oral update on upcoming dates and locations.

Recommendation

It is recommended that the Board accept this as information and to share with their respective schools as able. It is further recommended that the information is shared publicly on the division website and other social media channels.

Respectfully submitted,
Allison Purcell

MEMORANDUM

February 27, 2024

To: Board of Trustees

From: Allison Purcell
Board Chair

Re: **Alternative Program Application**

Background

On October 20, 2023 the Board of Trustees received a proposal from the Lethbridge Muslim Association for an alternative program within Lethbridge School Division per Policy 606.1 Alternative Programs. Since the initial proposal, there has been further dialogue between the Division and representatives of the Lethbridge Muslim Association. The Board and Division have determined that the proposal from the Lethbridge Muslim Association for an alternate program is not feasible at this time.

We appreciate the respectful dialogue that occurred between the Division and representatives from the Lethbridge Muslim Association

Recommendation

It is recommended that the Board receive this as information and provide feedback on future direction if necessary.

Respectfully submitted,
Allison Purcell

Lethbridge School Division

Board of Trustees

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February 23, 2024

Nicole Williams

Sent via email

Good Day Nicole,

Thank you for joining the Regular Board meeting on January 23, 2024 via teams and speaking during public forum. Trustees take public forum statements seriously and take them into consideration when engaged in decision making. We appreciate you reiterating your support for the decision to allow individual school councils to determine if they would like to purchase a membership with the Alberta School Councils' Association (ASCA). You also indicated that you were concerned with the direction of the Alberta School Council's Association, and you felt the organization did not represent your views.

In addition, you expressed concern about proposed changes to Policy 601.2.1 School Year that would replace references to Christmas and Easter break with more secular language.

We thank you for sharing your perspective and will consider your feedback as we move forward.

Sincerely

A handwritten signature in dark ink, appearing to read "Allison Purcell", is written over a light blue horizontal line.

Allison Purcell

Board Chair

Lethbridge School Division

cc: Board of Trustees, Superintendent

Lethbridge School Division Board of Trustees

Allison Purcell, Christine Light, Andrea Andreachuk, Tyler Demers, Kristina Larkin, Genny Steed, Craig Whitehead