

MINUTES FROM THE MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD SEPTEMBER 26, 2023.

In Attendance:

Trustees: Christine Light; Allison Purcell; Genny Steed; Kristina Larkin, Andrea Andreachuk, Tyler Demers, Craig Whitehead
Administrators: Mike Nightingale, Christine Lee, Robbie Charlebois
Regrets: Morag Asquith

The Chair called the meeting to order at 1:01 p.m.

1. Move to In-Camera

Trustee Christine Light moved:

“that the Board move to In-Camera.” **CARRIED UNANIMOUSLY**

*Move to In-Camera
7162/23*

Trustee Kristina moved to reconvene the meeting at 2:29 p.m.

Reconvene Meeting

2. Territorial Acknowledgement

A territorial acknowledgement was read.

*Territorial
Acknowledgement*

3. Consent Agenda

Approved, no changes.

Consent Agenda

4. Approval of Agenda

- Addition of item 10.8 Locally Developed Course Approvals
- 10.6 Public School Boards Association
- 10.7 Play and Learn in Medicine Hat

Trustee Craig Whitehead moved:

“to approve the agenda, as amended.”

CARRIED UNANIMOUSLY

*Approval of Agenda
7163/23*

5. Approval of Minutes for June 27, 2023

Trustee Genny Steed moved:

“The minutes of the special meeting of June 27, 2023 be approved and signed by the chair”

CARRIED UNANIMOUSLY

*Approval of Minutes
from June 27, 2023
7164/23*

Approval of Minutes for September 12, 2023

Trustee Christine Light moved:

“The minutes of the regular meeting of September 12, 2023 be approved and signed by the chair”

CARRIED UNANIMOUSLY

*Approval of Minutes
from September 12,
2023
7165/23*

- | | |
|--|---|
| 6. <u>Business Arising from the Minutes</u> | <i>Business Arising from the Minutes</i> |
| 7. <u>Associate Superintendent Reports</u> | <i>Associate Superintendent Reports Business and Operations</i> |
| 7.1 <u>Business and Operations</u>
Associate Superintendent Christine Lee provided a written report. | |
| 7.2 <u>Instructional Services</u>
Associate Superintendent Morag Asquith provided a written report. | <i>Instructional Services</i> |
| 7.3 <u>Human Resources</u>
Associate Superintendent Robbie Charlebois provided a written report. | <i>Human Resources</i> |
| 8. <u>Superintendents Report</u> | |
| 8.1 <u>Board Priorities Report</u>
Board Priorities were included in the agenda. | <i>Superintendents Report Board Priority Report</i> |
| 7.2 <u>World Teacher's Day</u> | <i>World Teachers' Day</i> |
| 8.3 <u>Calendar of Events</u>
Calendar of Events was included in the agenda. | <i>Calendar of Events</i> |
| 7.3 <u>Acknowledgement of Excellence</u>
Acknowledgements of excellence and reports showcasing the accomplishments of Mike Mountain Horse and General Stewart Elementary are included in the agenda. | <i>Acknowledgement of Excellence</i> |
| 7.4 <u>Trustee Membership on Committees</u>
A memo outlining the requested information on trustee membership on committees was included in the agenda. | <i>Trustee Membership on Committees</i> |
| 9. <u>Presentations</u>
None. | |
| 10. <u>Action items</u> | |
| 10.1 <u>International Trip Approval- LCI</u>
Trustee Christine Light moved:
"That the Lethbridge Collegiate Institute trip to Italy in March 2024 be approved by the Board, on the condition that all Division policies and procedures are strictly followed and with the understanding that future travel advisories and/or vaccination requirements may affect the trip's ability to proceed." | <i>Action Items International Trip Approval 7166/23</i> |

CARRIED UNANIMOUSLY

10.2 International Trip Approval- GS Lakie

Trustee Craig Whitehead moved:

“That the G.S. Lakie Middle School trip to Los Angeles in May 2024 be approved by the Board, on the condition that all Division policies and procedures are strictly followed and with the understanding that future travel advisories and/or vaccination requirements may affect the trip’s ability to proceed.”

*International Trip- GS
Lakie
7167/23*

CARRIED UNANIMOUSLY

10.3 Policy Committee Review

The motions included in the agenda are tabled for further discussion at the October Committee of the Whole and Board Meeting.

10.4 Policy 204.13 Public Presentation and Forum Request for Information

*Policy 204.13
7168/23*

Trustee Allison Purcell moved:

“That the Board requests the Superintendent to provide information to the Board on policies and practices from other Boards in Alberta or in other jurisdictions related to public presentations and public forums. The information requested should be from similar demographics such as urban, publicly elected etc. As well to include any legal parameters necessary for the Board to consider.”

CARRIED UNANIMOUSLY

10.5 Request for Information Vaping

Associate Superintendent Christine Lee provided an update on the vape detector pilot project.

10.6 Public School Boards Association Membership

Trustee Craig Whitehead moved:

“That we renew our membership for PSBAA for the 2024 calendar year.”

*PSBAA Membership
7169/23*

For: Craig Whitehead, Andrea Andreachuk, Allison Purcell,
Genny Steed

Against: Kristina Larkin, Tyler Demers, Christine Light

CARRIED

10.7 Play and Learn Program in Medicine Hat

*Play and Learn
Program
7170/23*

Trustee Craig Whitehead moved:

“That the Board requests the Superintendent explore the idea of a Play & Learn Program, such as that of Medicine Hat School Division, and that as a part of that exploration, consider the idea of a site visit.”

CARRIED UNANIMOUSLY

The chair called for a short recess at 4:55pm.

The meeting reconvened at 5:00pm

Public Forum

1. Viviana Lártiga Castillo- Spoke regarding the follow up letter received after her June 27th public forum.

10.8 Authorization of Locally Developed Courses

*Locally Developed
Courses
7171/23*

Trustee Christine Light moved:

“That the board approve the use of Choir 15 (LDC 1414) for 3 and 5 credits until August 31, 2025, to schools to enhance program offerings to students.”

CARRIED UNANIMOUSLY

11. Division Highlights

Public Forum

Allison- Welcome Back Pancake Breakfast, Terry Fox run at General Stewart, LCI football game. LCI Orange Shirt Day.

Christine- First Ride, Welcome Back Pancake Breakfast, LCI naming ceremony and Ed Centre Flag Raising, Chinook School Council, 51-25 Banquet

Andrea- Spoke about Terry Fox and her Cancer journey to students. Senator Buchanan parent council, Blackfoot flag raising ceremony.

Kristina- Welcome Back Pancake Breakfast, Welcoming practicum Students and Support Staff. LCI Flag Raising and student ceremony. Gary Station Groundbreaking Ceremony.

Division Highlights

Tyler- 51-25 Banquet and celebrating those who have been with our division for so many years.

Craig- Blackfoot Flag Raising, New Blood performance.

Genny- Enjoying the energy of September in schools, Cross Country Competition.

Board Chair Report

*Sanding Committee
Annual reports and
terms of reference
review.*

12. Board Chair Report

12.1.1 Board Standing Committee Annual Reports and Terms of Reference Review.

The standing committee annual reports and terms of reference were included in the agenda.

Board Budget Committee:

- Add to Key Duties and Responsibilities “to support discussion with the board of trustees to ensure opportunities for timely engagement on priorities and process.”

*Board Budget
Committee TOR
7172/23*

Trustee Kristina Larkin moved:

“To approve the terms of reference as amended.”

For: Craig Whitehead, Andrea Andreachuk, Allison Purcell,
Genny Steed, Kristina Larkin, Christine Light

Against: Tyler Demers

CARRIED

*PAC TOR
7173/23*

Policy Advisory Committee:

Trustee Craig Whitehead moved:

“That the Policy Advisory Committee have two trustees one of whom acts as chair and remove the alternate.”

For: Craig Whitehead, Andrea Andreachuk, Allison Purcell,
Genny Steed, Kristina Larkin, Christine Light

Against: Tyler Demers

CARRIED

*Extend the Meeting
7174/23*

Trustee Craig Whitehead Moved

“to extend this meeting past 6:00”

CARRIED UNANIMOUSLY

Poverty Intervention Committee:

Under Review and Evaluation, remove the word October so the first bullet point reads “the Terms of Reference will be reviewed by the Poverty Intervention Committee annually.”

*Poverty Intervention
Committee TOR
7175/23*

Trustee Kristina Larkin Moved

“That the revised TOR with the one addition of the word annually be approved.”

CARRIED UNANIMOUSLY

School Boundary Alignment Committee:

- Under the Duties and Responsibilities section:
 1. Remove bullet that says committee recommendations will be provided to trustees prior to public consultations.
 2. Change fourth bullet, third sentence, to read “Another consultation will be held to solicit feedback on proposed boundary changes prior to final approval of committee recommendations by the Board of Trustees.”

*School Boundary
Alignment TOR
7176/23*

Trustee Christine Light

“To approve the School Boundary Alignment committee terms of reference as amended.”

CARRIED UNANIMOUSLY

*Superintendent
Evaluation Committee
TOR
7177/23*

Superintendent Evaluation Committee:

Trustee Allison Purcell moved:

“That the superintendent evaluation committee terms of reference be approved as amended.”

CARRIED UNANIMOUSLY

*Community
Conversations*

12.1.2 Community Conversations

A memo with upcoming community conversations dates and locations was included in the agenda.

*Division School Council
Trustee Attendance*

12.1.3 Division School Council Trustee Attendance

Superintendent Mike Nightingale will bring the decision of trustee membership to the Division School Council agenda on October 2nd to determine what the parent council would prefer.

*ATA Local 41 meeting
dates*

12.1.4 ATA Local 41 Meeting Dates

Executive Assistant Kristin Solowoniuk will send a sign-up document to trustees to be shared with the ATA Local 41.

*Trustee Code of
Conduct Update*

12.1.5 Trustee Code of Conduct Update

Trustees Christine Light and Kristina Larkin provided an oral report on the Trustee Code of Conduct work completed over the summer.

*In-Camera
7178/23*

Trustee Christine Light moved:

“to move into in-camera at 6:19 P.M.”

CARRIED UNANIMOUSLY

*Correspondence
Received*

Kristina Larkin reconvened the meeting at 6:35p.m.

13. Correspondence Received

Correspondence Sent

13.1 Minister of Education Letter re: Budget

14. Correspondence Sent

14.1 Public Forum Response to Heather Rowland

14.2 Public Forum Response to Mike Richey

14.3 Public Forum Response to Viviana Lartiga Castillo

*Move to in Camera
7179/23*

15. Adjournment

Trustee Craig Whitehead moved:

“to move into in-camera at 6:39 P.M.”

CARRIED UNANIMOUSLY

Trustee Christine Light reconvened the meeting at 7:17 P.M.”

*Adjournment
7180/23*

Trustee Allison Purcell moved:

“To adjourn the meeting at 7:17P.M.”

CARRIED UNANIMOUSLY

Allison Purcell,
Chair

Christine Lee,
Associate Superintendent
Business and Operations