

## MINUTES FROM THE MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD May 29, 2023.

### In Attendance:

Trustees: Kristina Larkin, Andrea Andreachuk, Tyler Demers, Christine Light; Craig Whitehead, Genny Steed

Administrators: Cheryl Gilmore, Mike Nightingale, Christine Lee

Via Teams:

Regrets: Allison Purcell; Morag Asquith

1. The Vice-Chair called the meeting to order at 3:30 p.m.

2. Approval of Agenda

Trustee Tyler Demers moved:

“that the Board approve the agenda as presented.”

**CARRIED UNANIMOUSLY**

*Approval of Agenda  
7129/23*

3. Review of Feedback from Public Budget Presentation

Feedback from the public budget presentation was shared.

*Review of Feedback  
from Public Budget  
Presentation*

4. Opening Comments

Each trustee was permitted five minutes to make general comments on the budget or identify issues that they wish to highlight. Thank you to Director of Finance, Avice DeKolver, Board Budget Committee, Instructional Budget Committee and Executive Council for their hard work. Thank you to students, staff, and parents for their input.

*Opening Comments*

5. Review of Belief Statements

Belief Statements were reviewed.

*Review of Belief  
Statements*

6. Revenues and Allocations:

*Revenues and  
Allocations*

- 6.1 Fees:

Trustee Kristina Larkin moved:

“that the Board approve the 2023-2024 School Fee Schedule as Presented.”

**CARRIED UNANIMOUSLY**

*Fees  
7130/23*

- 6.2 Overall Revenue and Allocations

Trustee Kristina Larkin moved:

“that the Board approve the revenues and use of one-time reserves for the 2023-2024 budget as per page 27 as presented.”

**CARRIED UNANIMOUSLY**

*Overall Revenue and  
Allocations  
7131/23*

7. Expenditures and Transfers

*Expenditures and  
Transfers*

7.1 Instruction

Trustee Kristina Larkin moved:

“that the Board approve the Instruction expenditures and transfers as per pages 34-36 of the 2023-2024 budget as presented.”

*Instruction  
7132/23*

**In Favor:** Kristina Larkin, Christine Light, Andrea Andreachuk, Tyler Demers

**Opposed:** Craig Whitehead, Genny Steed

**CARRIED**

7.2 Administration

Trustee Kristina Larkin moved:

“that the Board approve the Administration expenditures and transfers as per pages 37-39 of the 2023-2024 budget as presented.”

*Administration  
7133/23*

**In Favor:** Kristina Larkin, Christine Light, Andrea Andreachuk, Genny Steed, Tyler Demers

**Opposed:** Craig Whitehead

**CARRIED**

7.3 Plant Operations and Maintenance

Trustee Kristina Larkin moved:

“That the Board approve the Plant Operations and Maintenance expenditures and transfers as per pages 40-41 of the 2023-2024 budget as presented.”

*Plant Operations and  
Maintenance  
7134/23*

**CARRIED UNANIMOUSLY**

7.4 Transportation

Trustee Kristina Larkin moved:

“That the Board approve the Transportation expenditures and transfers as per pages 42-43 of the 2023-2024 budget as presented.”

*Transportation  
7135/23*

**CARRIED UNANIMOUSLY**

7.5 Capital and Debt Services

Trustee Kristina Larkin moved:

“That the Board approve the Capital and Debt Services expenditures and transfers as per pages 44-45 of the 2023-2024 budget as presented.”

*Capital and Debt  
Services  
7136/23*

**CARRIED UNANIMOUSLY**

8. Budget Approval

Trustee Kristina Larkin moved:

“That the Board approve the 2023-2024 preliminary budget for Lethbridge School Division as detailed in the previous motions and authorize administration to allocate and expend funds in accordance with the budget and that the Board authorize administration to amend the 2023-2024 preliminary budget, if required by changes in the requested Ministerial Approval on use of reserves.”

*Budget Approval  
7137/23*

**For:** Kristina Larkin, Andrea Andreachuk, Christine Light, Tyler Demers

**Against:** Genny Steed, Craig Whitehead

**CARRIED**

9. Assurance Plan Approval

Trustee Christine Light moved:

“That the Board approve the 2023-2024 Assurance Plan as presented.”

*Assurance Plan  
7138/23*

**In Favor:** Kristina Larkin, Christine Light, Andrea Andreachuk, Genny Steed, Tyler Demers

**Opposed:** Craig Whitehead

**CARRIED**

10. Adjournment

Trustee Christine Light moved:

“To adjourn the meeting at 4:48 p.m.”

*Adjournment  
7139/23*

**CARRIED UNANIMOUSLY**

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Allison Purcell,  
Chair

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Christine Lee,  
Associate Superintendent  
Business and Operations