

## MINUTES FROM THE MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD May 23, 2023.

### In Attendance:

Trustees: Christine Light; Allison Purcell; Genny Steed; Kristina Larkin, Andrea Andreachuk

Administrators: Cheryl Gilmore, Mike Nightingale, Morag Asquith, Christine Lee

Regrets: Tyler Demers, Craig Whitehead

The Chair called the meeting to order at 12:00 p.m.

#### 1. Move to In-Camera

Trustee Andrea Andreachuk moved:  
“that the Board move to In-Camera.”

**CARRIED UNANIMOUSLY**

*Move to In-Camera  
7107/23*

Trustee Christine Light moved to reconvene the meeting at 12:45 p.m.

#### 2. Consent Agenda

Items moved from the Consent Agenda to the Regular Agenda:

2.1 Joint City/ School Board Committee

2.2 Community Engagement

2.3 Policy Advisory

2.4 FT Kindergarten Sub-Committee

*Consent Agenda*

#### 3. Approval of Agenda

Trustee Genny Steed moved:  
“to approve the agenda, as presented.”

**CARRIED UNANIMOUSLY**

*Approval of Agenda  
7108/23*

#### 4. Approval of Minutes for March 28, 2023

Trustee Kristina Larkin moved:

“The minutes of the regular meeting of April 25, 2023 be approved and signed by the chair”

**CARRIED UNANIMOUSLY**

*Approval of Minutes  
from April 25, 2023  
7109/23*

#### 5. Business Arising from the Minutes

##### 5.1 Use of technology in Schools Ad Hoc Committee

Trustees Genny Steed and Andrea Andreachuk volunteered to assist in developing Terms of Reference for the committee. Terms of reference will be completed by the end of August to be added to the Organizational Board Meeting in September 2023.

*Business Arising from  
the Minutes  
Use of Technology in  
Schools Ad Hoc  
Committee*

##### 5.2 AR/AO Procedure Development Timelines

A timeline for the development of AR/AO procedures was provided in the agenda.

*AR/AO Procedure  
Development*

*Associate*

- |     |  |   |
|-----|--|---|
| 6.  | <u>Associate Superintendent Reports</u>  | <i>Superintendent<br/>Reports</i>                           |
| 6.1 | <u>Business and Operations</u><br>Associate Superintendent Christine Lee provided a written report.<br><br>Christine Lee presented a letter from Director of Technology, Jesse Sadlowski, regarding advocacy for increased bandwidth by the SuperNet. Trustees will engage in further discussion on how to best advocate for this cause. | <i>Business and<br/>Operations</i>                          |
| 6.2 | <u>Instructional Services</u><br>Associate Superintendent Morag Asquith provided a written report.   | <i>Instructional Services</i>                               |
| 6.3 | <u>Human Resources</u><br>Associate Superintendent Mike Nightingale provided a written report.   | <i>Human Resources</i>                                      |
| 7.  | <u>Superintendents Report</u>  | <i>Superintendents<br/>Report</i>                           |
| 7.1 | <u>Board Priorities Report</u><br>Board Priorities were included in the agenda.  | <i>Board Priority Report</i>                                |
| 7.2 | <u>Donations and Support</u><br>Donations and Support were included in the agenda.   | <i>Donations and Support</i>                                |
| 7.3 | <u>Acknowledgement of Excellence</u><br>Acknowledgements of excellence and reports showcasing the accomplishments of Coalbanks Elementary, Wilson Middle School and Senator Buchanan Elementary are included in the agenda.  | <i>Acknowledgement of<br/>Excellence</i>                    |
| 7.4 | <u>School Graduation/Year End Celebrations</u><br>A memo outlining the time and locations of the graduations and year end celebrations was included in the agenda.   | <i>School Graduations<br/>and Year End<br/>Celebrations</i> |
| 7.5 | <u>School Liaisons for 2023/2024</u><br>A memo with the Trustee School Liaison assignments for 23/24 was included in the agenda.   | <i>School Liaisons</i>                                      |
| 7.6 | <u>Calendar of Events</u><br>Calendar of events is included in the agenda.   | <i>Calendar of Events</i>                                   |
| 8.  | <u>Presentations</u>   |   |
| 8.1 | <u>2023-2024 Budget</u><br>Director of Finance, Avice DeKolver, presented the draft operating budget for the 2023-2024 school year.  | <i>Presentations<br/>2023-2024 Budget</i>                   |
| 8.2 | <u>Edwin Parr Video</u><br>The ASBA Edwin Parr banquet was hosted on May 17, 2023. The video presented for Jamel Sayyad was shared with the Board.   | <i>Edwin Parr Video</i>                                     |

- 8.3 ASBA Honouring Spirit Indigenous Student Awards  
 Alberta School Board Association recognizes outstanding Indigenous students across the province annually with the Honouring Spirit: Indigenous Student awards. Jordyn Davis from Gerald Probe Elementary was congratulated on being one of twelve recipients of the award. Alyssa Iron Heart, Maria John and Kanye Melting Tallow were recognized as honourable mentions.
- ASBA Honouring Spirit: Indigenous Student Awards
- 8.4 Recognition of iGEM 2022 Grand Jamboree Champions  
 Lethbridge School Division Trustees recognized the iGEM 2022 Grand Jamboree Gold medal winners Lisa Sallah, Morteza Faraji, Jayabhishek Chaudhary, Marie Metz, Grace Cofell, Priyanshi Patel, Amber Quo, Aubrey Nilsson, Karma Patel, Masataro Tatsuno, Raiyana Shams, Amanda Dang, Samreet Mutti, Steven Yang, Zitong Wu.
- iGEM Grand Jamboree Champions
9. Action items
- 9.1 Authorization of Locally Developed Courses- Middle School  
 Alberta Education requires that all locally developed grade 7 to 9 courses be authorized for use by the Board of Trustees. A full description of all requested courses was included in the agenda.
- Trustee Genny Steed moved:  
 “That the Board of Trustees approve the use of the above Locally Developed Grade 6 to 9 courses in all Division middle and high schools from September 1st, 2023, to August 31st, 2027.”
- CARRIED UNANIMOUSLY**
- Locally Developed Courses- Middle School  
 7110/23
- 9.2 Authorization of Locally Developed Courses- High School  
 Alberta Education requires that all locally developed senior high courses be authorized for use by the Board of Trustees, including the renewal of past acquired courses set to expire on August 31st, 2023.
- Trustee Christine Light moved:  
 “That the Board of Trustees approve the continued use of Advanced Acting/Touring Theatre 15, 25, 35 (LDC1975, 2975, 3975) for 3 & 5 credits until August 31, 2027, to provide continuance of program offerings to students.”
- CARRIED UNANIMOUSLY**
- Locally Developed Courses-Advanced Acting/Touring Theatre  
 7111/23
- Trustee Christine Light moved:  
 “That the Board of Trustees approve the acquisition of Astronomy 15, 25, 35 (LDC1947, 2947, 3947) for 3 credits until August 31, 2026, to provide enhance program offerings to students.”
- CARRIED UNANIMOUSLY**
- Locally Developed Courses-Astronomy  
 7112/23
- Trustee Christine Light moved:

"That the Board of Trustees approve the continued use of Ballet 15, 25, 35 (LDC1412, 2412, 3412) for 5 credits until August 31, 2027, to provide continuance of program offerings to students."

*Locally Developed  
Courses-Ballet  
7113/23*

**CARRIED UNANIMOUSLY**

Trustee Christine Light moved:

"That the Board of Trustees approve the acquisition of Band 15, 25, 35 (LDC1439, 2439,3439) for 3 and 5 credits until August 31, 2025, to enhance program offerings to students."

*Locally Developed  
Courses-Band  
7114/23*

**CARRIED UNANIMOUSLY**

Trustee Christine Light moved:

"That the Board of Trustees approve the acquisition of Chamber Ensemble 15, 25, 35 (LDC1417, 2417, 3417) for 3 and 5 credits until August 31, 2025, to enhance program offerings to students."

*Locally Developed  
Courses-Chamber  
Ensemble  
7115/23*

**CARRIED UNANIMOUSLY**

Trustee Christine Light moved:

"That the Board of Trustees approve the continued use of Chemistry (IB) 25 (LDC2241) for 3 & 5 credits until August 31, 2024, to provide continuance of program offerings to students."

*Locally Developed  
Courses-Chemistry IB  
7116/23*

**CARRIED UNANIMOUSLY**

Trustee Christine Light moved:

"That the Board of Trustees approve the continued use of Contemporary Dance 25, 35 (LDC2467, 3467) for 5 credits until August 31, 2027, to provide continuance of program offerings to students."

*Locally Developed  
Courses-Contemporary  
Dance  
7117/23*

**CARRIED UNANIMOUSLY**

Trustee Christine Light moved:

"That the Board of Trustees approve the continued use of Dance 15, 25, 35 (LDC1413, 2413, 3413) for 3 & 5 credits until August 31, 2027, to provide continuance of program offerings to students."

*Locally Developed  
Courses-Dance  
7118/23*

**CARRIED UNANIMOUSLY**

Trustee Christine Light moved:

"That the Board of Trustees approve the continued use of Dance Composition 35 (LDC3477) for 5 credits until August 31, 2024, to provide continuance of program offerings to students."

*Locally Developed  
Courses-Dance  
Composition  
7119/23*

**CARRIED UNANIMOUSLY**

Trustee Christine Light moved:

"That the Board of Trustees approve the acquisition of Design Thinking for Innovation 15, 25, 35 (LDC1131, 2131, 3131) for 3 and 5 credits until August 31, 2025, to enhance program offerings to students."

*Locally Developed  
Courses-Thinking for  
Innovation  
7120/23*

**CARRIED UNANIMOUSLY**

Trustee Christine Light moved:

“That the Board of Trustees approve the continued use of ESL Introduction to Canadian Studies 15, 25 (LDC1212, 2212) for 5 credits until August 31, 2027, to provide continuance of program offerings to students.”

*Locally Developed  
Courses-ESL  
Introduction to  
Canadian Studies  
7121/23*

**CARRIED UNANIMOUSLY**

Trustee Christine Light moved:

“That the Board of Trustees approve the continued use of ESL Introduction to Science 15 (LCD1213) for 5 credits until August 31, 2027, to provide continuance of program offerings to students.

*Locally Developed  
Courses- ESL  
Introduction to Science  
7122/23*

**CARRIED UNANIMOUSLY**

Trustee Christine Light moved:

“That the Board of Trustees approve the acquisition of Guitar 15, 25, 35 (LDC1568, 2568, 3568) for 3 and 5 credits until August 31, 2026, to enhance program offerings to students.

*Locally Developed  
Courses-Guitar  
7123/23*

**CARRIED UNANIMOUSLY**

Trustee Christine Light moved:

“That the Board of Trustees approve the continued use of Jazz Dance 25, 35 (LDC2469, 3469) for 5 credits until August 31, 2027, to provide continuance of program offerings to students.

*Locally Developed  
Courses-Jazz Dance  
7124/23*

**CARRIED UNANIMOUSLY**

Trustee Christine Light moved:

“That the Board of Trustees approve the continued use of Portfolio Art 35 (LDC3158) for 3 & 5 credits until August 31, 2027, to provide continuance of program offerings to students.”

*Locally Developed  
Courses-Portfolio Art  
7125/23*

**CARRIED UNANIMOUSLY**

Trustee Christine Light moved:

“That the Board of Trustees approve the continued use of Yoga 15, 25, 35 (LDC 1449, 2449, 3449 for 3 & 5 credits until August 31, 2027, to provide continuance of program offerings to students.”

*Locally Developed  
Courses-Yoga  
7126/23*

**CARRIED UNANIMOUSLY**

9.3 Board Value Statements Approval

Trustee Allison Purcell moved:

“that the board approve the Values Statements as presented.”

*Board Value  
Statements  
7127/23*

**CARRIED UNANIMOUSLY**

10. Division Highlights

Allison Purcell- Arts Alive and Well in Schools. Outdoor Togetherness event at Fleetwood Bawden. Edwin Parr Dinner. Election Forum with the ATA.

*Division Highlights*

Kristina Larkin- Arts Alive and Well in Schools. Student Leadership

Conference.

Genny Steed- Nicholas Sheran Parent Council.

Andrea Andreachuk- General Stewart Judge for Air Band, Immanuel  
Christian Spring Concert, Lakeview May the 4<sup>th</sup> concert and Indigenous Day.

Christine Light- Senator Buchanan breakfast, High School One Act Plays.

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|--|---|
| 11. <u>Board Chair Report</u>  | <i>Board Chair Report</i>                     |
| 11.1 <u>Community Conversations</u><br>The June Community conversations will be announced in the coming weeks once a date and venue are confirmed.   | <i>Community<br/>Conversations</i>            |
| 11.2 <u>Presentations to the Board</u><br>Discussion around ensuring presentations are accessible to public through recording or live streaming as well as responsible governance in requesting purposeful information and being respectful of the work required to create presentations to the Board. | <i>Presentations to the<br/>Board</i>         |
| 11.3 <u>Code of Conduct Review</u><br>Kristina Larkin and Christine Light will work to update Policy 202.1 Trustee Code of Conduct along with Appendix 202.1A and bring to the Policy Advisory Committee in September.   | <i>Code of Conduct<br/>Review</i>             |
| 11.4 <u>Joint City/ School Board Committee</u><br>A committee report was provided in the agenda.   | <i>Joint City/School<br/>Board Committee</i>  |
| 11.5 <u>Community Engagement</u><br>A committee report was provided in the agenda.   | <i>Community<br/>Engagement<br/>Committee</i> |
| 11.6 <u>Policy Advisory</u><br>A committee report was provided in the agenda.  | <i>Policy Advisory<br/>Committee</i>          |
| 11.7 <u>FT Kindergarten Sub-Committee</u><br>A committee report was provided in the agenda.  | <i>FT Kindergarten Sub-<br/>Committee</i>     |
| 12. <u>Correspondence Sent</u>   | <i>Correspondence<br/>Sent</i>                |
| 12.1 Public Forum Response to Nicole Williams from March 28, 2023 Board Meeting.   |   |
| 13. <u>Correspondence Received</u>   | <i>Correspondence<br/>Received</i>            |
| 13.1 Letter from Minister LaGrange regarding Galbraith modernization funds   |   |
| 13.2 Alberta Education Funding Commitment  |   |
|  | <i>Public Forum</i>                           |

**Public Forum- None**

14. Adjournment

Trustee Allison Purcell moved:

“to adjourn the meeting at 5:01 P.M.”

*Adjournment  
7128/23*

**CARRIED UNANIMOUSLY**

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Allison Purcell,  
Chair

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Christine Lee,  
Associate Superintendent  
Business and Operations