



Highlights from the Regular Meeting of the Board of Trustees

Meeting highlights from June 27

- Next meetings September 12 (Organizational) and Sept. 26 (Regular) -

1. Committee Reports

Reports were delivered for Division School Council, Policy Advisory Committee, Wellness Committee, Facilities Committee, Indigenous Education Committee and the ATA Meeting Report.

The reports can be found starting on Page 3 of the [AGENDA](#).

2. Associate Superintendent Reports

Christine Lee, Associate Superintendent, Business and Operations, Morag Asquith, Associate Superintendent, Instructional Services and Mike Nightingale, Associate Superintendent, Human Resources, delivered their respective reports for the Board. To read the reports, see Page 31 of the [AGENDA](#).

3. Board Priorities Report

The Division Office Leadership Team is committed to keeping the Board informed regarding progress in Board priority areas. The priority areas as identified by the Board at their spring retreat are attached. The Education Centre Leadership Team is currently working on the development of strategies to address the priorities. An update on progress will be provided in the form of a report each month starting in the October Board meeting.

The Board received the report as information.

The report can be found on Page 47 of the [AGENDA](#).

4. Donations and Support

Lethbridge School Division is fortunate to be in a community that strongly supports programs and services for students. The Division is appreciative of the difference the support makes to the lives of children. These partnerships and support further the efforts of helping children come to school ready to learn, providing opportunities for engagement, and facilitating student growth and well-being. Listed below and attached are the donations and support received by the Division.

- Wholesale Club, Lethbridge, donated \$1,000 in gift cards to be distributed by the Division Making Connections staff.

- Lethbridge Denture Clinic/Kim Ankermann donated \$1,500 to the Lethbridge Christian School Music Program.

- Panago Pizza North donated \$700 to Ecole Agnes Davidson

- AWC Communications Devon Lyons donated \$500 to Galbraith Elementary for Grade 5 Farewell gifts.

The Board received the report as information.

5. Acknowledgements of Excellence

The Board has a long-standing practice of acknowledging the efforts of students and staff whose commitment to excellence has resulted in outstanding achievement. Details of accomplishments of note are provided as information. Congratulations to the following Division staff and students:

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5. Acknowledgements of Excellence

Westminster Elementary School Showcase:

It has been a great school year at Westminster. It is hard to believe that the 2022-23 school year is coming to a close already. Throughout the school year we have had the opportunity to recognize students at our Circle of Courage assemblies. Students are recognized for their efforts Belonging, Mastery, Independence, and Generosity. It is always a highlight when we get to recognize our students, but it was exciting to have our parents back in our school celebrating our students' success with us.

Throughout the school year the staff have been reflecting on their "Why" and "Why Westminster". This has allowed for some reflection by our staff into their own motivation, practice, and beliefs about student learning. This has created a great foundation for our work with Garfield Gini-Newman. We had the opportunity to learn from him in May and look forward to working elbow to elbow in August as we focus on continuing to build opportunities for student's inquiry into our planning. We look forward to continuing to work on our development of best practices in Literacy and Numeracy as we continue to implement new curriculum.

During the year we were excited to be able to offer our students opportunities to engage in activities outside of the classroom. We were able to participate in a school field trip to the YMCA, grade 5 basketball and volleyball, run club for students in kindergarten through grade 5 as well as their family members, class field trips, and presenters coming into our school. We are also looking forward to celebrating and saying farewell to our Grade 5 students at the end of June. It is amazing to see the growth of these young people during their time at Westminster.

Our students have been excited to dive into Maker Space activities at Westminster. They have been able to experience many enriching activities that extend their learning and understanding. It has been exciting to watch them work collaboratively as they create a shooting star, try to create a solid container to protect their egg when it is dropped, used their imaginations to create challenging marble runs and many more. We are truly grateful for those who have created these opportunities for our students.

We are finishing the year with a very busy June. We look forward to celebrating all our students have achieved this year, taking some time to play together and reflect on all that our staff have accomplished.

Fleetwood-Bawden Elementary School Showcase:

The end of the 2022/2023 at Fleetwood-Bawden school year has been fun-filled and full of opportunities for learning and growing.

This year Fleetwood-Bawden implemented and embraced our FLEET philosophy.

Students were celebrated at FLEET assemblies for demonstrating our core values: Friendships Matters, Learn From Mistakes, Encourage Each Other, Embrace Differences and Together is Better.

Fleetwood Bawden teachers have had the opportunity to implement new literacy and numeracy resources provided by our Division. Our Montessori teachers have utilized their professional learning days to inventory, organize and discover new ways to use the Montessori materials and resources. Our partnership with the Lethbridge Montessori Society continues to grow.

Fleetwood-Bawden and our Division's MHCB Team collaborated to provide our students with the opportunity to make Zen Gardens as part of Mental Health Week. Students also enjoyed our special student performed FBTV News reports on tips to support mental health.

Fleetwood-Bawden continues to utilize The Breakfast Club of Canada Grant, which allows us to provide a universal breakfast program for all students each school day. We have also benefited from our partnership with the Lethbridge Food Bank, particularly the Mindful Munchies program who delivers bagged lunches for any students who needs one.

This year Ms. McNeill's class created a new child, friendly Fleetwood Bawden Land Acknowledgment with simple language with corresponding sign language.

5. Acknowledgements of Excellence/School Showcase

Fleetwood-Bawden Elementary Showcase:

We also hosted Indigenous Dancers and participated in a school-wide round dance as a way to connect with our shared lands. Our own students, former students, family members and special guests performed traditional dances and drumming. Students loved seeing the tipi being set up on our school grounds. Our Learning Commons was hustling and bustling with the hatching of chicks and quails, and the planting of seeds in our indoor garden. Our quail friends came back for a visit.

Immanuel Christian Secondary School Showcase:

Looking back on this school year there is much to celebrate at ICSS as we continue to get back into the “normal” rhythms of a school year. Some of the highlights of the year include:

- Senior Varsity Boys volleyball team winning 2A Zone silver and qualifying for the Provincial Championships in Diamond Valley in November.
- Grade 7 Cardboard Boat Race Team (Cate Bekkering, Travis Indenbosch, Dustin Molenaar, Ashlynn Konynenbelt) won the Jr. Division of the Career Transitions Cardboard Boat Race Event (December 13) at the University of Lethbridge.
- The Senior High Christmas Banquet was a fun success as we had to reschedule suddenly from an evening banquet to a during school one due to snow day school closure.
- Senior Varsity Girls Basketball team winning the 2A Zone gold medal and then winning the 2A Provincial Banner in High Level in March
- Grade 12 Student Danya Braun completed the HYRS (High School Youth Researcher Summer) program and presented her research findings at a showcase last fall
- Middle School and High School Bands and Choirs competed in the Lethbridge Music Festival receiving Excellent and Superior ratings along with three different age category awards.
- Grade 11 Student Claire Moore selected as a finalist for the 2023 ICE Scholarship for her watercolour portrait business.
- Our Grade 8 classes engaged in weekly mentoring of lower elementary students at our elementary campus and showed leadership in volunteering at the ICES Sports Day in June.
- Seeing our staff pull together and support colleagues on leave due to supporting spouses with cancer, undergoing major surgery and mourning the death of family members. We are grateful for the temporary staff that came in to serve our school at various points of the school year.
- Our student led chapel worship team consisted of dedicated Grade 12 students who let their musical talent shine for the uplifting of our school body.

We look to continue to build on this year into the next as we further embed positive students habits of learning and look to deepen the celebration of the varied cultures that make up Immanuel Secondary in living out a mission and vision where all of our students see their place in God’s Kingdom.

6. L.H. Bussard Award Winners

The Board of Trustees of the Lethbridge School Division, in recognition of the valued services rendered by Superintendent L.H. Bussard, authorized the annual presentation of a medal to an upper elementary student showing exceptional creative ability.

The original medal, which was cast in copper alloy and treated with acid, was especially designed by N.C. Johnson, a former Art Coordinator for Lethbridge School Division. The swirling design sweeps the eye outward from Mr. Bussard’s profile, symbolizing the spread of the Arts. On the reverse side of the original medal, unity was maintained by six swirling areas symbolic of Art, Music, Drama, with their related fields, Structural Creativity, Creative Rhythmical Movement, and Creative Writing. Each of these respective fields was bound at the centre showing their interdependence and cohesion.

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6. L.H. Bussard Award Winners

This medal is a tribute to a man whose high educational ideals symbolize the intent of this award.

The L.H. Bussard Medal and certificate are presented each year to a Division II student in each elementary school. This student should have demonstrated outstanding ability, imagination, and originality in the area(s) of music, art, drama, language arts and physical education.

L. H. Bussard Award Winners for 2023:

School	Admin	Award Recipient
Agnes Davidson	Terra Leggat	Santiago Baquero-Rodriguez
Coalbanks	Joey Gentile	Spencer Oler
Fleetwood	Kathy Mundell	Sophie O'Connor
Galbraith	Sandy S/Nicole Court	Rayne Gilbert
General Stewart	Chris Harris	Duncan Oduro
Lakeview	Connie Adserballe	Bronwyn Gorner
Lethbridge Christian	Sean Alaric	Hope Stronks
MMH	Kerry Taylor	Ararity Dayrider
Nicholas Sheran	Dawn Ronne Walmsley	Ashlyn Cahill
Park Meadows	Teri Smith	Logan Skidmore
Plaxton	Erin Hurkett	Aveya Aiken
Probe	Keith Vandermeer	Emma Anderson
Sen. Buchanan	Lenee Fyfe	Gabina Omerzai
Westminster	Jeni Halowski	Raina Makwach

The Board received the report as information.

7. Administration Appointments

The following administration appointments have been made for the 2023/2024 school year:

Morgan Day	Principal	Gilbert Paterson Middle School
Aaron Fitchett	Principal	Nicholas Sheran Elementary School
Taylor Keith	Vice-Principal	Wilson Middle School
Pierre Legal	Vice-Principal	Paterson Middle School
Aaron Becking	Vice-Principal	Winston Churchill High School
Taryn Woods	Vice-Principal	Winston Churchill High School
Sharon Wilms-Lang	Vice-Principal	Senator Joyce Fairbairn Middle School
Jenn Giles	Vice-Principal	Fleetwood Bawden Elementary School
Lindsay Hagen	Vice-Principal	Park Meadows Elementary School
Raj Mathur	Vice-Principal	Senator Joyce Fairbairn Middle School
Michelle Tyslau	Vice-Principal	Westminster Elementary School

The Board received the report as information.

8. Provincial Rugby Champions - WCHS

Both WCHS boys and girls rugby teams won medals at the Tier 2 championships at the Alberta Schools Athletic Association Rugby 15s Provincials. The boys brought home gold and girls won silver. Team members and coaches were invited to attend the meeting to be recognized by Trustees.

Coaches and players include recognized from the Bulldogs: Jonathan Dick, Nevin Morrison, Alex Halvorsen, Levi Anderson, Tanner Bangma, Cody Borho, Jaxon Boutin, C.J. Browne, Felix Champagne, Phinehas Crown, Hayden Forsyth, Seth Harding, Karson Harper, Gus Hengerer, Grayson Indenbosh, Basil Khayam, Oliver Koribikomeye, Zach Light, Jacob McBeath, Codey McKinley, Cam McNeely, Isaac Morrison, Dustin Petersen, James Samayoa, Ruben Sana, Nick Theron, Connor Trechka, Saige Vaillancourt, Brady Wilson and Angus Wyman.

9. ICE Scholarship Awards

ICE Scholarship awards were presented to this year's winners. More information can be found here: [ICE WINNERS](#).

Winners were:

SAMREET MUTTI - BOLLYWOOD DANCE GROUP

BRONWYN TAYLOR- EARTH CLUB

MADELINE TAYLOR - EARTH CLUB

MARIE METZ - EARTH CLUB

SIYEON RYU - EARTH CLUB

KENNEDY CHINN - ESCAPISM DIGITAL ART

JERRY WANG - DRUMMING PROGRAM

Honourable Mentions:

CLAIRE MOORE- WATERCOLOUR BUSINESS

STEVEN YANG- MATH CLUB

MORTEZA FARAJI- MATH CLUB

AGRAJ PAUDEL- MATH CLUB

MASATARO TATSUNO-MATH CLUB

BOBBY ZHAO- MUSIC AND SPEECH WITH SENIORS

SELINA SUN – MUSIC AND SPEECH WITH SENIORS

TRUE LEE PRIMROSE – BAKING BUSINESS.

10. Digital Wellness Presentation

Cason Machacek, Digital Wellness Teacher, presented on the work that has been done with the implementation of the Digital Wellness Initiative sponsored by Alberta Education under the umbrella of Student Wellness.

The Board received the report as information.

The report can be found on Page 67 of the [AGENDA](#), and begins at the 1:32:20 mark of the [LIVESTREAM](#).

11. International Trip Approval – LCI

Patrick Leahy from Lethbridge Collegiate Institute requested approval to take approximately 50 Grade 10-12 students on an International Trip to Sandpoint, Idaho, USA from October 20-21, 2023. This trip represents one part of LCI's high school football season. As a program, the goals are to encourage the development of student athletes in all phases of life. This includes responsibility, teamwork, work ethic, and dedication, amongst other areas. The opportunity to play a game in the U.S. is unique in that the culture surrounding the game is much more developed south of the border, and the atmosphere that students experience is second to none.

A proposed itinerary was attached. The estimated cost per student is included in the \$625 fee for students to play football. The trip is estimated to cost \$7000, the majority of which is transportation. Student athletic fees and support from RAMPAC parent group will pay for the trip.

The Lethbridge Collegiate Institute trip to Sandpoint, Idaho in October 2023 was approved by the Board, on the condition that all Division policies and procedures are strictly followed and with the understanding that future travel advisories and/or vaccination requirements may affect the trip's ability to proceed.

12. Policy Review

Division policies are reviewed on a continuous basis to ensure they reflect the position of the Board. The Policy Advisory Committee has representation from the Board, Division School Council, each of the employee groups, and Division and school administration. Coordinator of Learning and International Education, Trish Syme coordinates the meetings. In the current year, the Policy Advisory Committee will:

- Finish review of any policies which were last reviewed in the 2020-2021 school year.
- Policy review (including procedures, forms, and exhibits) of the 400 series.
- Changes required due to the passing of the Education Act July 2019 and updated provincial regulations.
- Assist in the orientation of new members to the policy development process, as necessary.

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12. Policy Review

Policy 501.3 School Attendance Areas - passed unanimously

Policy 504.8 Involvement with Authorized Agencies - passed unanimously

Policy 501.1 Attendance at School - passed unanimously

Policy 404.6 Co-curricular and Extra-curricular Honoraria - passed unanimously

Policy 607.3 Instructional Resources and Materials - passed unanimously

Policy 504.9 Response to Crisis or Emergency Situations - passed unanimously

The policies can be viewed, starting on Page 82 of the [AGENDA](#).

Policy discussions begin at the 1:52:50 mark, and continue at the 3:00:05 mark of the [LIVESTREAM](#).

13. Third Quarter Financial Report

The 2022/2023 Third Quarter Financial Report for the Division was provided for review. Director of Finance, Avice DeKolver, was in attendance to respond to any question's trustees had.

The Board accepted the 2022/2023 Third Quarter Financial Report as presented.

The report can be found on Page 96 of the [AGENDA](#).

14. Authorization of Locally Developed Courses - Middle School

Alberta Education requires that all locally developed grade 7 to 9 courses be authorized for use by the Board of Trustees. The division has received an additional request from Senator Joyce Fairbairn for the approval of 4 new locally developed courses. Although the courses are categorized by school, it is recommended that the courses be approved for use in all Division schools. A full description of all requested courses was attached.

Senator Joyce Fairbairn Middle School:

Cutting Edge Hockey 7

Design 6

Softball 7

S.T.E.M 6

The Board of Trustees approved the use of the above Locally Developed Grade 6 to 9 courses in all Division middle and high schools from September 1st, 2023, to August 31st, 2027.

15. Recycling and Organics Bin purchase for Re3 Program

The City of Lethbridge requires all residential and commercial enterprises to adhere to a waste management program that includes the management of recyclable and organic materials. If Lethbridge School Division does not comply with these regulations, additional fees and fines will be incurred. Beyond complying with municipal regulations, recycling is simply the right thing to do for our environment. Homes in the City of Lethbridge have recently introduced "green" organics carts, so our practices will be mirroring what is already happening at home.

A recycling and organics committee was formed in November 2022 to develop a Division Waste Management Program and develop recommendations for the type and size of bins to go into our schools to operationalize program. Administrative and caretaking representatives, one high school student, facility services, and purchasing worked to determine what a new program could look like in our schools. The Re3 Program, Reduce Reuse Recycle was created. Two elementary schools, one middle school and high school, and the Education Centre, piloted various bins to determine how the collection of waste could work at our buildings.

Now the Division is ready to purchase the required bins to begin a division wide recycling program in September 2023. Busch Systems was selected as the vendor to provide the bins based on support during the pilot, ability to get stock quickly, custom signage, and quality of the product.

The City of Lethbridge and Calgary Board of Education also use Busch Systems. Below is an example of one of the types of bins, called the Waste Watcher Series.

The estimated cost to purchase the bins for all schools and buildings in the Division is \$300,000. As this is a significant purchase and the bins can be amortized, the funds for the purchase will come from capital reserves. The bins are estimated to arrive early August and will be ready for school start up in September.

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15. Recycling and Organics Bin purchase for Re3 Program

Work will continue to create a microsite for resources to support schools with the recycling program including posters, educational resources, and links to City of Lethbridge resources. A video from the Division will be created to introduce the Re3 Program to our staff, students, and parents in the fall. School administration will be working with their school teams and students on how to best operationalize the program in a manner that fits school needs. The Board of Trustees approved the purchase of the required bins for the Re3 Program from Busch Systems with the cost of the bins to be funded from capital reserves.

16. SuperNet Advocacy

At the May In-camera meeting, trustees reviewed a letter sent by the Director of Technology, Jesse Sadlowski, outlining the challenges of SuperNet and meeting the needs of students without additional grant funding.

Trustees expressed that it was important to explore the topic further and have further conversation regarding advocacy strategies.

The letter was attached to the memo.

Jesse Sadlowski provided a short presentation explaining what SuperNet is and synthesizing the impending challenge.

The Board reviewed the information and discussed advocacy strategies.

17. Standing Committees

Board of Trustees Committee chairs are asked to provide an Annual Report and Terms of Reference Review at the Board meeting in September 2022. The Standing Committees are as follows:

Board Audit Committee

Board Budget Committee

Community Engagement Committee

Division Wellness Committee

Facilities Committee

Indigenous Education Advisory Committee

Policy Advisory Committee

Poverty Intervention Committee

Spirit of 51 Committee

Superintendent Evaluation Committee

Annual reports and terms of reference reviews presented in September 2022 can be found on the website or requested through the Superintendent's office.

The Board accepted this as information.

18. Retirement Congratulations

The Board of Trustees would extended congratulations to a group of retirees. Your service to the Division and impact on children is truly appreciated. We wish you well moving into a new chapter of your life.

The list of retirees can be found on Page 144 of the [AGENDA](#).

19. Public Member Presentation

In accordance with Policy 204.13 Public Presentations and Forums, public member Brook Culley requested time for a presentation to the Board. Mr. Culley spoke to governance roles as it related to safety of all students in Lethbridge School Division.

The Board received the report as information.

The presentation begins at the 2:33:50 mark of the [LIVESTREAM](#).

20. Public Forum

The Board held a random draw on Monday afternoon to select three individuals to participate in the Public Forum. Viviana Lartiga Castillo, Mike Richey and Heather Rowland were selected through the random name generator. Castillo's Public Forum presentation begins at the 2:40:02 mark of the [LIVESTREAM](#). Richey's Public Forum presentation begins at the 2:46:24 mark of the [LIVESTREAM](#). Rowland's Public Forum presentation begins at the 2:52:24 mark of the [LIVESTREAM](#).

21. Correspondence Sent

A letter was sent to Cheryl Seaborn, UCP Lethbridge-West candidate, as a thank you for meeting with Board Chair Allison Purcell and Supt. Dr. Cheryl Gilmore, to learn about the advocacy priorities of Lethbridge School Division Trustees.

22. Correspondence Sent

A letter was sent to Lethbridge-East MLA Nathan Neudorf, congratulating him on being elected MLA and on being named Minister of Affordability and Utilities, as well as Vice-Chair of the Treasury Board.

23. Correspondence Sent

A letter was sent to Lethbridge-West MLA Shannon Phillips, congratulating her on being elected MLA, and thanking her for meeting with Board Chair Allison Purcell and incoming Supt. Mike Nightingale.

Regular Meeting video: [LIVESTREAM](#)



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of the Board of Trustees for June 27.
The Organizational Meeting is set for Sept. 12.
The next Regular Meeting is set for Sept. 26.**