

2023/2024 Budget Process



_ethbridge SCHOOL DIVISION

2023 Town Hall Meeting

In February 2023, the Board of Trustees held a Town Hall meeting to gather community feedback with staff, students, parents and community members



Feedback focused on two questions:

1) In what ways are we successfully supporting students to help them grow as learners?

2) Where do you see room for improvement in supporting students as learners?

Board Budget Beliefs

to tacilitate educational Statting opportunities onen and Transnareni Uncommitted reserve for contingencies Targeted

Collaboration with community based agencies

Access to opportunities & resources

opportunities

Best interests of all students

Lethbridge SCHOOL DIVISION

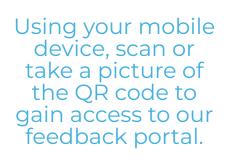
Education is the foundation to student success

Budget FEEDBACK

Specific centraliz

programs

We want your feedback and comments on the 23/24 budget.

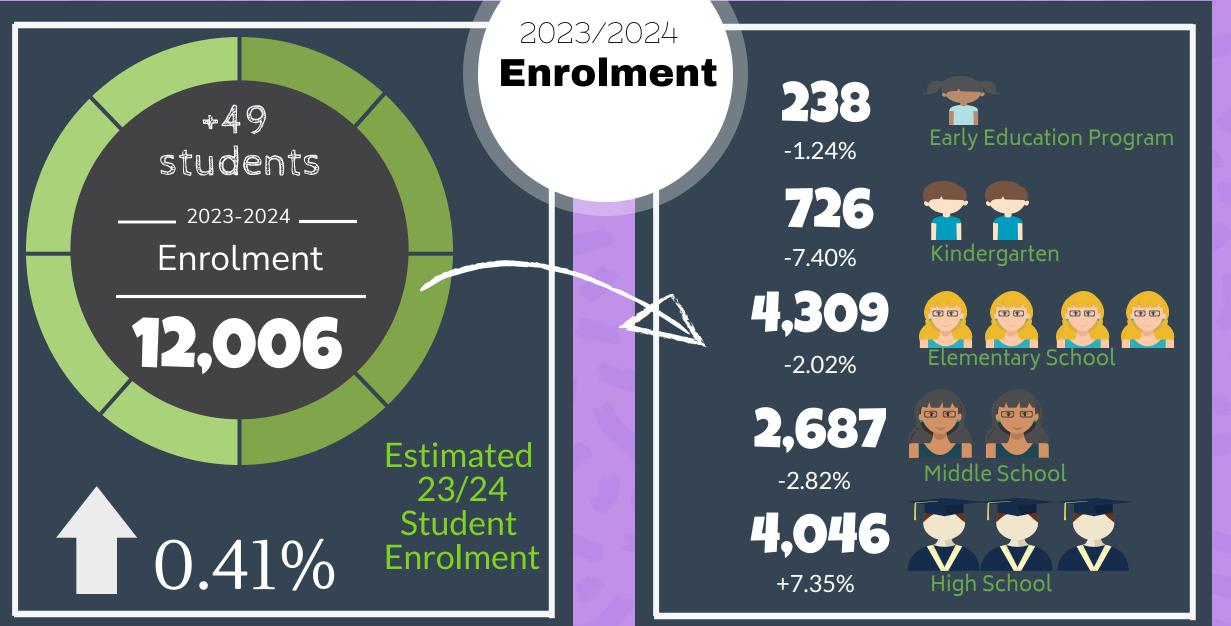


KEEPING FEES LOW



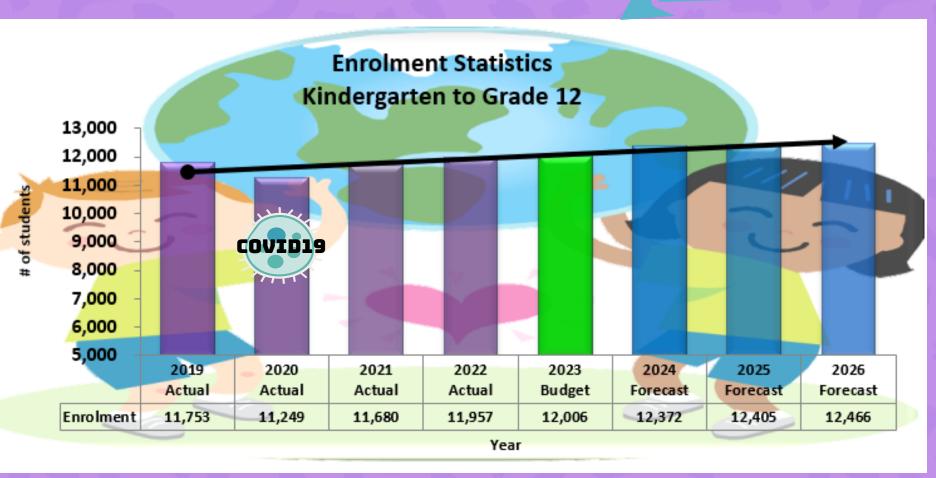
OVER 1.00

Projected Enrolment



Student enrolment is the most significant factor in determining the School Division's funding.

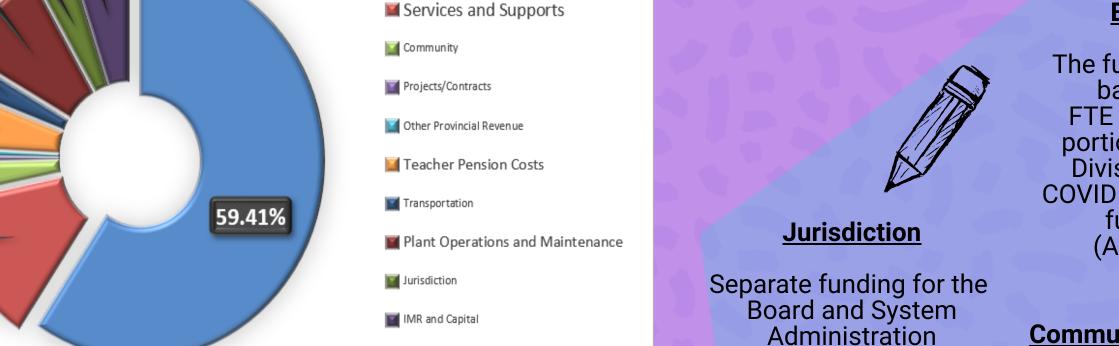
Enrolment growth due in part to the growth of the City of Lethbridge. **Growing Division**



Student enrolment is projected for 2023-2024 using forecasting software and updates that utilizes trend analysis, local demographics, and multiple other factors. Enrolment is updated to actual in the September 30th fall budget.

Revenue Overview

1.76% fro	erall increase m 2022-2023 perating Budget) > 32 > 10	Provincial Provincial Funding changes: Increase in Base Grant Rate % increase in Transportation Grant Rate % increase in Services and Supports rant Rates		<section-header><text><text></text></text></section-header>	One T Grai > New Cu Fund > Digital V (Mental H Schools Pilo	nts rriculum ling Vellness lealth in	Elimina of COVID N and Bridge 2022-2 \$5 mil	Aitigation Funding 2023
93%		> 5% increase in Operations and Maintenance Grant Rates		Revenues and Allocations	2023-2024 Preliminary Budget	2022-2023 Operating Budget	Variance from 22-23 Operating Budget	Change %
11%	Effects of WM/	Λ		Alberta Education - Base Instruction	\$77,934,815	\$76,357,845	\$1,576,970	2.07%
Received	Effects of WIVI	<i>.</i>		Alberta Education - Services and Supports		\$14,547,679		11.55%
Received	School Year	FTE Weighting WMA		Alberta Education - Schools/Facilities	\$15,885,740	\$14,802,435	\$1,083,305	7.32%
from	2021-2022 Actual FTE Enroln			Alberta Education - Community	\$3,772,018	\$3,723,161	\$48,857	1.31%
of revenue is	2022-2023 Estimated FTE En			Alberta Education - Jurisdiction	\$4,253,325	\$4,092,216	\$161,109	3.94%
for student AB Gov't	2023-2024 Projected FTE En			Projects/Contracts	\$667,745	\$269,153		148.09%
services and		·		Other Provincial Revenue	\$803,279	\$1,304,787	(\$501,508)	-38.44%
supports	Weighted Moving Average	(WMA) FTE Enrolment 11,353		Teacher Pension Costs	\$6,500,000	\$6,500,000	\$0	0.00%
				Federal Government Funding	\$388,944	\$388,944	\$0	0.00%
	*Above WMA only includes	funded FTE students (excludes fee		Other Revenues	9,452,773	8,012,800	\$1,439,973	17.97%
	paving EEP students and WM	IA is calculated on a FTE instead of	a 🔪	Capital and Debt Services	\$5,145,860	\$5,084,555	\$61,305	1.21%
		dent basis).		Total Operating Revenue	\$141,031,904	\$135,083,575	\$5,948,329	4.40%
	Financially		T	Prior Years Reserves (one-time funds)	\$798,399	\$4,298,912	(\$3,500,513)	-81.43%
	Dependent		V	Total Revenue and Allocations	\$141,830,303	\$139,382,487	\$2,447,816	1.76%
Kace lirant						\mathbf{C}	1 0 -	
is 55% of Division revenue	on Alberta Education	Did you know? Due to the WMA, Division will serve 1	the	5		50	\$	
8.44%	Base Instruction	FTE more than it will funding for in 2023-	receive	Alberta Educa Funding Frame				



Funding from Alberta Education

The above is the **breakdown of** the funding from Alberta Education, which comprises of 93% of total Division Revenues. The other 7% is comprised of funding from Federal Government, School Generate Funds (SGF Fees, Fundraising and Donations), and other revenues.

Lethbridge

SCHOOL DIVISION

2.51%

4.95%

0.61%

0.51

Using a

Weighted

Moving

Average

\$798,000

Proposed to be drawn from Reserves to address Board and **School Site Priorities** in 2023-2024

Reserve Cap - The Division must be at 3.20% of operating reserves at August 31, 2023 in order to comply with Alberta Education's new reserve cap limits

At August 31, 2022 the Division's reserves were at 5.29% with planned use in the 2022-2023 school year of \$4.3 million **Spending Our Savings**

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Base Instruction

The fund is set for the year based on the WMA FTE enrolment. Largest portion of funding for the Division. Elimination of **COVID** Mitigation and Bridge funding for 23/24 (Approx. \$5 million)

Community

>Socio-Economic >Geographic >School Nutrition (increased 20% for 23/24)

Other Revenues

The majority of the increase in the projected fee revenues are from school generated funds (SGF) and an increase in interest revenue from the Division's investments (GICs) due to higher interest rates

\$

Other Provincial

Funding for French Immersion Programs as well as Mental Health **Capacity Building Programs**

Services and Supports

Based on WMA enrolments and includes: > Learning Supports >FNMI, EAL & Refugees >Institutional Programs >Program Unit Funding (PUF) > Specialized Learning Supports (including KG Severe) > New Classroom Complexity

Projects/Contracts

Includes New Curriculum Funding

and Mental Health in Schools Pilot

Program.

Learning Loss Funding (BOOST) to

be added to the budget once

announced

Schools/Facilities

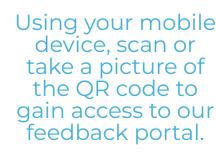
Allocated in a combination of the WMA FTE enrolment and facility space utilization. Grant rates were increased for 22/23 by 5%

A new transportation funding model will be introduced for September 1, 2024



Budget FEEDBACK

We want your feedback and comments on the 23/24 budget.





Staffing Overview

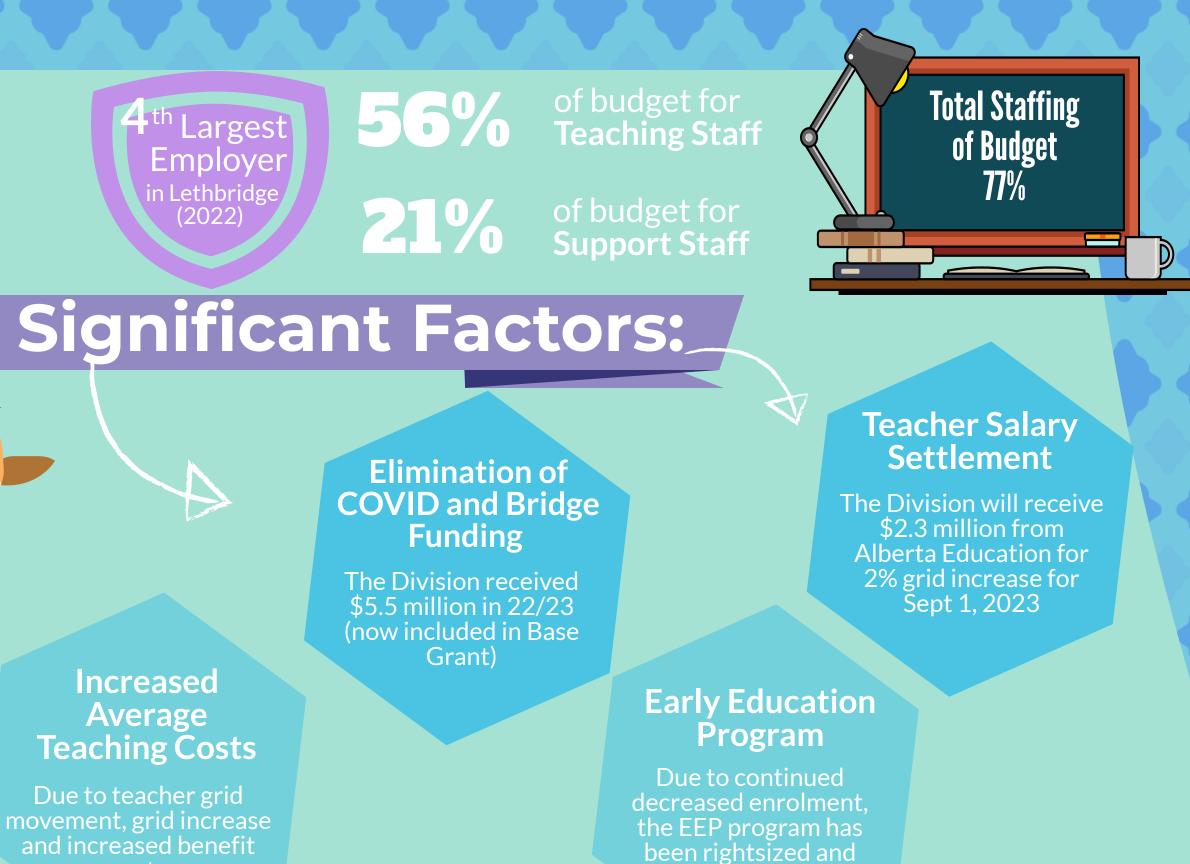
	Expenditures by Object	2023-2024 Preliminary Budget	2022-2023 Operating Budget	Variance from 22-23 Operating Budget	Change %
(Certificated Staffing	\$80,928,327	\$77,915,397	\$3,012,930	3.87%
ļ	Uncertificated Staffing	\$28,042,616	\$28,142,092	(\$99,476)	-0.35%

	2023/2024	2022/2023	FTE Change	% Change
Elementary Schools	288.40	288.40	0.00	0.00%
Middle Schools	128.08	129.58	(1.50)	(1.16%)
High Schools	190.14	183.44	6.70	3.65%
Inclusive Learning & Early Learning	25.00	24.85	0.15	0.60%
Other Instructional	11.25	11.20	0.05	0.45%
Classroom Teachers	642.86	637.46	5.40	0.85%
Other Certificated Staffing	14.60	16.50	(1.90)	(11.52%)
Total Teacher Staffing	657.46	653.96	3.50	0.54%

Certificated staff (teachers) increased by 3.5 FTE as well average teacher costs and benefit premiums have both increased.

Uncertificated staff (support) decreased by 19.75 FTE which has resulted in a decrease in costs, even with average salary increases from higher benefit premiums. Of this decrease, the majority is within the Early Education program due to continued decreased enrolment.

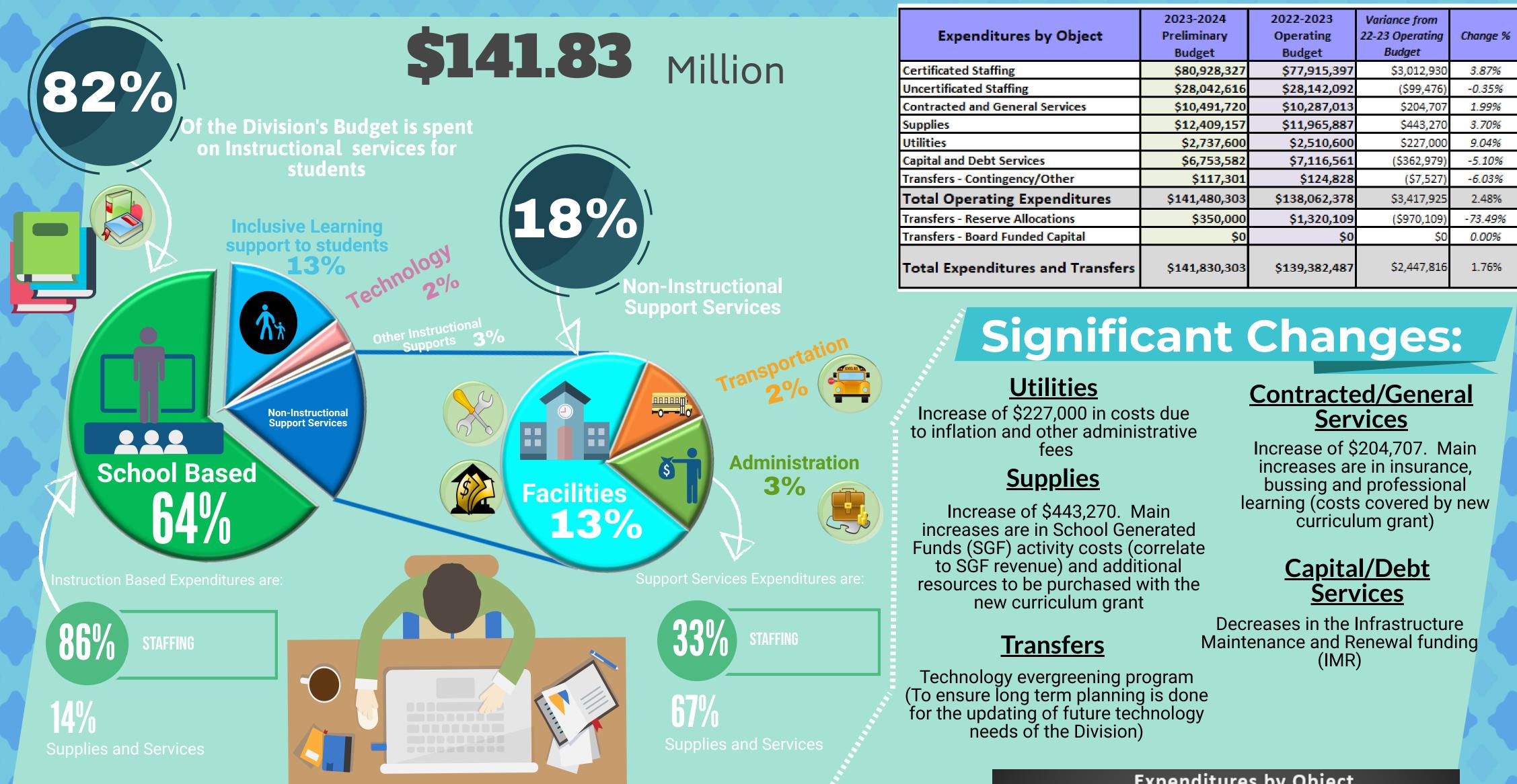
Support Staffing (Uncertificated):				
	2023/2024	2022/2023	FTE Change	% Change
Grade 1 - Grade 12	183.59	185.63	(2.05)	(1.10%)
Specialized Learning Supports - Severe KG	17.25	17.45	(0.20)	(1.15%)
Program Unit Funding (PUF) / (EEP)	11.62	24.80	(13.18)	(53.15%)
Early Education Program (EEP)	3.60	3.77	(0.17)	(4.51%)
Educational Assistants	216.05	231.65	(15.60)	(6.73%)
Other Support Staffing	238.05	242.20	(4.15)	(1.71%)
Total Support Staffing	454.10	473.85	-19.75	(4.17%)



decreases in FTE for support staff

Expenditure Overview

costs





Expenditures by Object 2023-2024 Preliminary Budget

Average Cost per FTE Student Actual 2020-2021: Most current Provincial Division - \$11,486 **Financial** Statements Provincial - \$11,665

Actual 2021-2022: Division - \$11,913

Budget 2022-2023: Division - \$12,064

Budget 2023-2024: Division - \$12,194



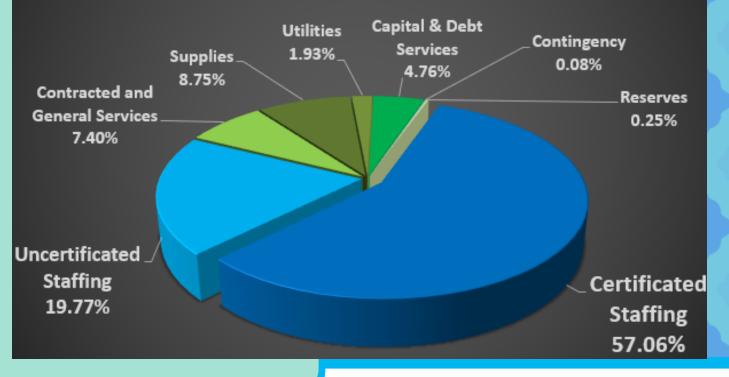


The following is a breakdown of the expenditures by program and by the type. The major programs include: Instruction, Administration, Plant **Operations and Maintenance (POM), Transportation, and Capital/Debt:**



Instruction is the largest program representing 82% of expenditures. The remaining 18% are for the non-instructional services (support services such as Administration, POM, Transportation, and Capital).

Expenditures by Program and Object	Instruction	Administration	Plant Operations and Maintenance	Transportation	Capital and Debt Services	Total
Certificated Staffing	\$80,178,818	\$749,509	\$0	\$0	\$0	\$80,928,327
Uncertificated Staffing	\$20,402,425	\$2,301,070	\$5,209,174	\$129,947	\$0	\$28,042,616
Contracted and General Services	\$3,874,144	\$1,041,913	\$2,435,651	\$3,140,012	\$0	\$10,491,720
Supplies	\$11,900,817	\$81,937	\$416,403	\$10,000	\$0	\$12,409,157
Utilities	\$0	\$47,600	\$2,690,000	\$0	\$0	\$2,737,600
Capital and Debt Services	\$0	\$0	\$0	\$0	\$6,753,582	\$6,753,582
Transfers - Contingency/Other	\$33,401	\$31,300	\$0	\$52,600	\$O	\$117,301
Total Operating Expenditures	\$116,389,605	\$4,253,329	\$10,751,228	\$3,332,559	\$6,753,582	\$141,480,303
Transfers - Reserve Allocations	\$350,000	\$0	\$0	\$0	\$0	\$350,000
Transfers - Board Funded Capital	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures and Transfers	\$116,739,605	\$4,253,329	\$10,751,228	\$3,332,559	\$6,753,582	\$141,830,303



* * * * * * * * * * * * **Budget FEEDBACK**

We want your feedback and comments on the 23/24 budget.

Using your mobile device, scan or take a picture of the QR code to gain access to our feedback portal



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Supports

for

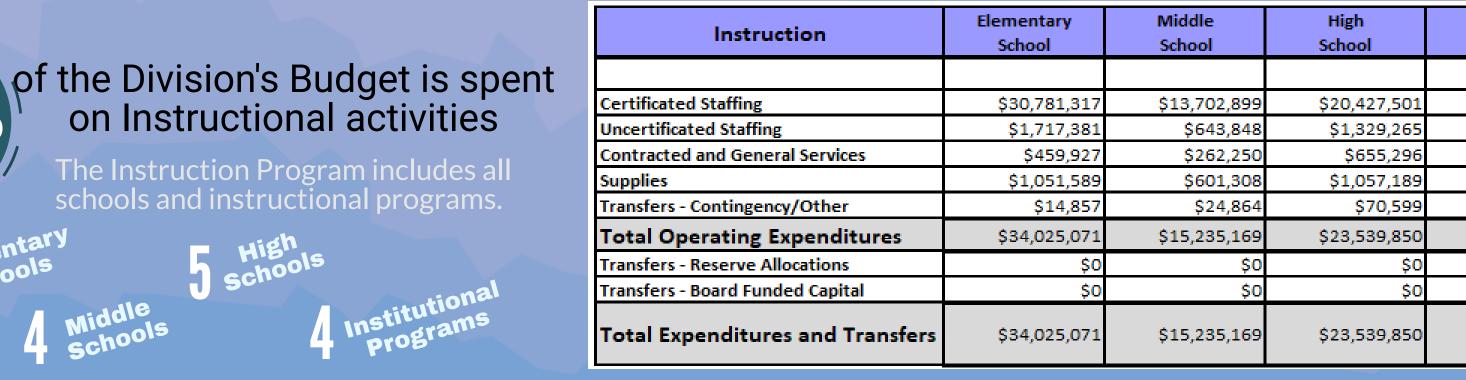
and Wellbeing

Maintain

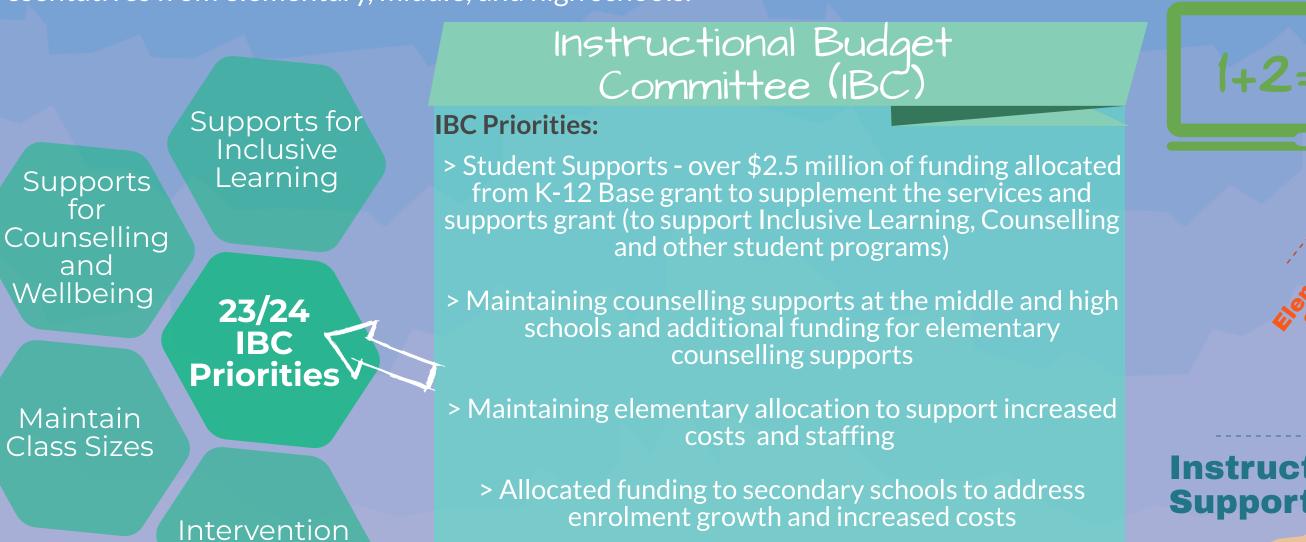
Class Sizes

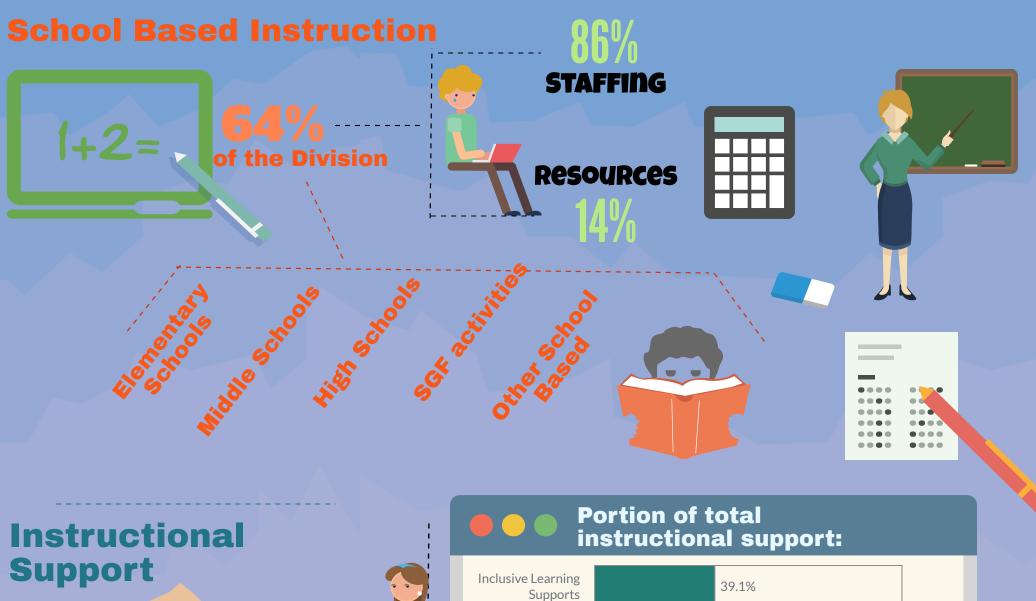
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Instructional Program



As part of the budget process, an Instructional Budget Committee (IBC) is utilized to allocate the funding throughout the Instructional Programs. The IBC committee includes representatives from elementary, middle, and high schools.





Inclusive

Learning

\$2,725,477

\$13,582,798

\$16,846,730

\$16,846,730

\$426,168

\$112,287

\$0

\$0

\$0

These priorities align with the Board Budget Priorities (informed by Town Hall and Strategic planning) as well as the feedback gathered from the new Budget Engagement Survey (419 responses gathered)



| er Instructional
Supports | 53.95% | |
|------------------------------|--------|--|
| Technology | 6.95% | |

Other

Instructional

\$12,315,399

\$1,826,213

\$1,592,814

\$8,647,097

\$24,388,504

\$24,388,504

\$6,981

\$0

\$0

Total

\$80,127,271 \$20,402,426

\$3,874,144

\$33,401

\$350,000

S0

\$11,952,363

\$116,389,605

\$116,739,605

Technology

\$174,678

\$477,689

\$482,893

(\$83,900)

\$2,354,281

\$2,704,281

\$350,000

SO

\$1,302,921

Allocation Factors:

Strategies

3+1=4



| Spending by Program | 2023-2024
Preliminary
Budget | 2022-2023
Operating
Budget | Variance from
22-23 Operating
Budget | Change % |
|------------------------------|------------------------------------|----------------------------------|--|----------|
| | | | | |
| Elementary Schools | \$34,025,071 | \$33,321,198 | \$703,873 | 2.11% |
| Middle Schools | \$15,235,169 | \$15,211,934 | \$23,235 | 0.15% |
| High Schools | \$23,539,850 | \$22,863,514 | \$676,336 | 2.96% |
| Inclusive Learning | \$16,846,730 | \$17,137,215 | (\$290,485) | -1.70% |
| Technology | \$2,704,281 | \$3,045,280 | (\$340,999) | -11.20% |
| Other Instructional Programs | \$24,388,504 | \$22,533,430 | \$1,855,074 | 8.23% |
| Total Instruction | \$116,739,605 | \$114,112,571 | \$2,627,034 | 2.30% |

Significant changes in Schools Budgets

Elementary Schools*

Enrolment decrease of 147 students for Grades K-5.

Although enrolment is projected to be lower, maintained staffing FTEs for class size needs.

Middle Schools

Enrolment decrease of 79 students for Grades 6-8.

Staffing decreased by 1.5 FTE in teachers due to use of one-time reserves used by a middle

High Schools*

Expenditures

by major

group

Enrolment increase of 277 students. Large enrolment increase is due to the largest grade in the Division in 2022-2023 is in Grade 8. Moving

| Instruction | 2023-2024
Preliminary
Budget | 2022-2023
Operating
Budget | Variance from
22-23 Operating
Budget | Change % |
|----------------------------------|------------------------------------|----------------------------------|--|----------|
| | | | | |
| Certificated Staffing | \$80,127,271 | \$77,187,961 | \$2,939,310 | 3.81% |
| Uncertificated Staffing | \$20,402,426 | \$20,628,753 | (\$226,327) | -1.10% |
| Contracted and General Services | \$3,874,144 | \$3,465,202 | \$408,942 | 11.80% |
| Supplies | \$11,952,363 | \$11,469,619 | \$482,744 | 4.21% |
| Transfers - Contingency/Other | \$33,401 | \$60,196 | (\$26,795) | -44.51% |
| Total Operating Expenditures | \$116,389,605 | \$112,811,731 | \$3,577,874 | 3.17% |
| Transfers - Reserve Allocations | \$350,000 | \$1,300,840 | (\$950,840) | -73.09% |
| Transfers - Board Funded Capital | \$0 | \$0 | \$0 | 0.00% |
| Total Expenditures and Transfers | \$116,739,605 | \$114,112,571 | \$2,627,034 | 2.30% |

Significant Changes: Total Instruction

Certificated Staffing

Overall increase of 3.5 FTE of teachers (increase in average teacher costs due to grid increase, grid movement and benefit costs)

Contracted/General Services

Increases in consulting costs, professional learning and insurance costs

Transfers

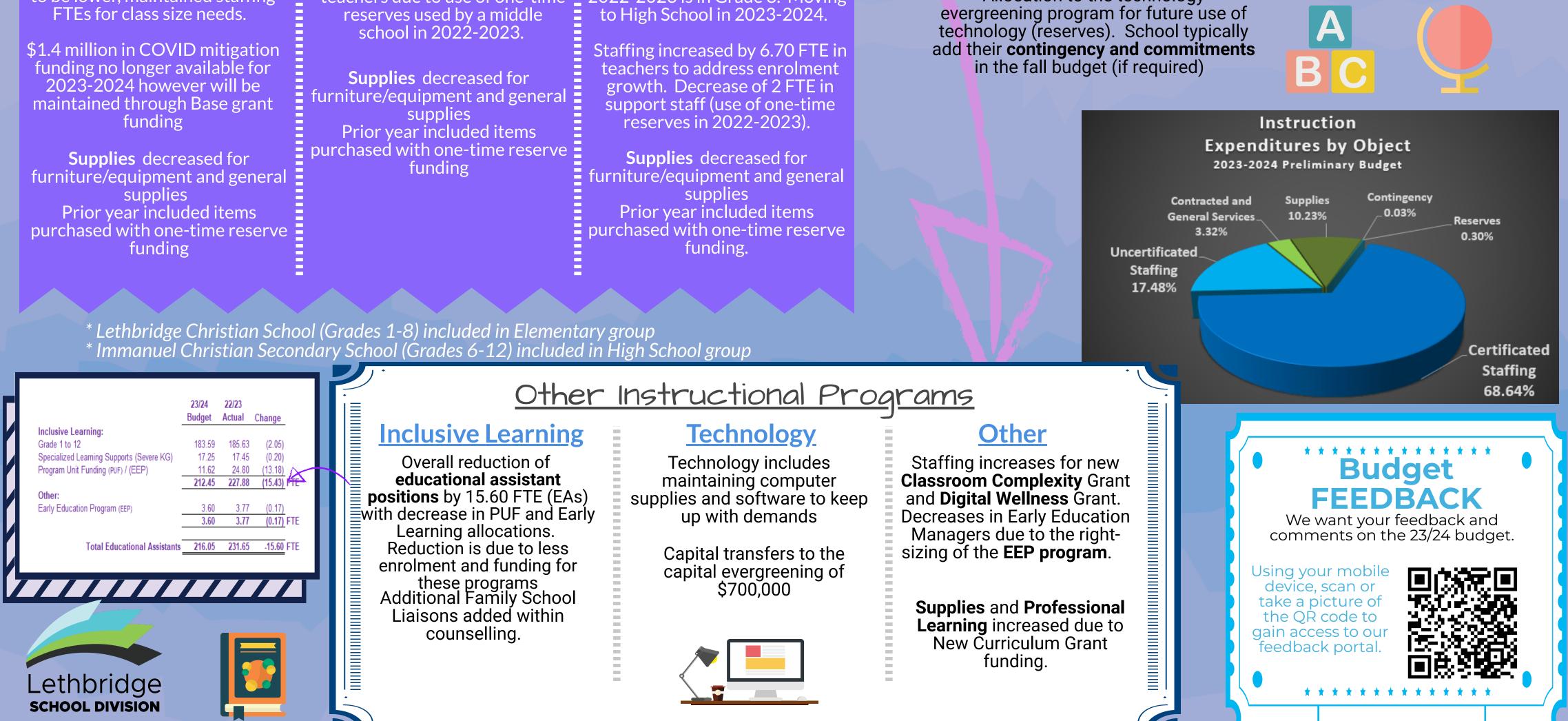
Allocation to the technology

Uncertificated Staffing

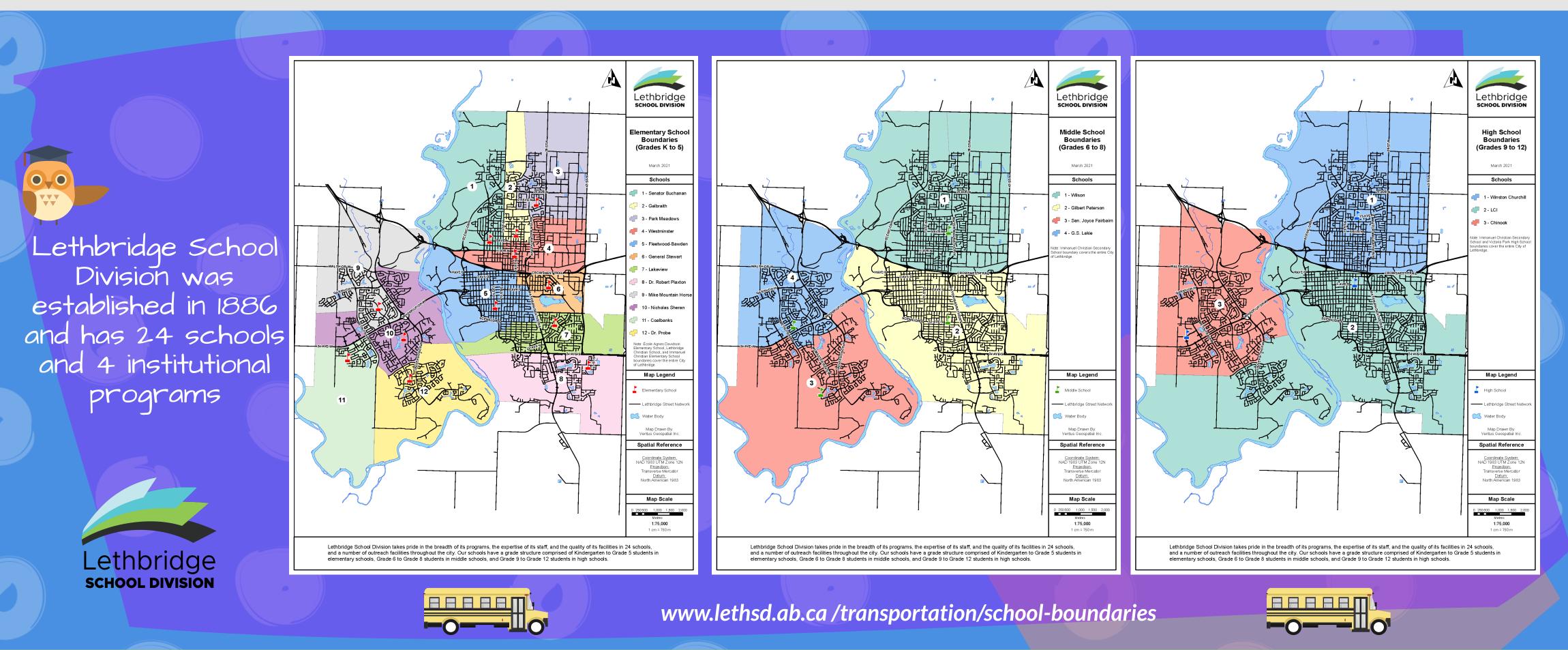
Overall decrease of 15.60 FTE in educational assistant positions (EAs) due to the decrease in PUF and KG Severe enrolments

Supplies

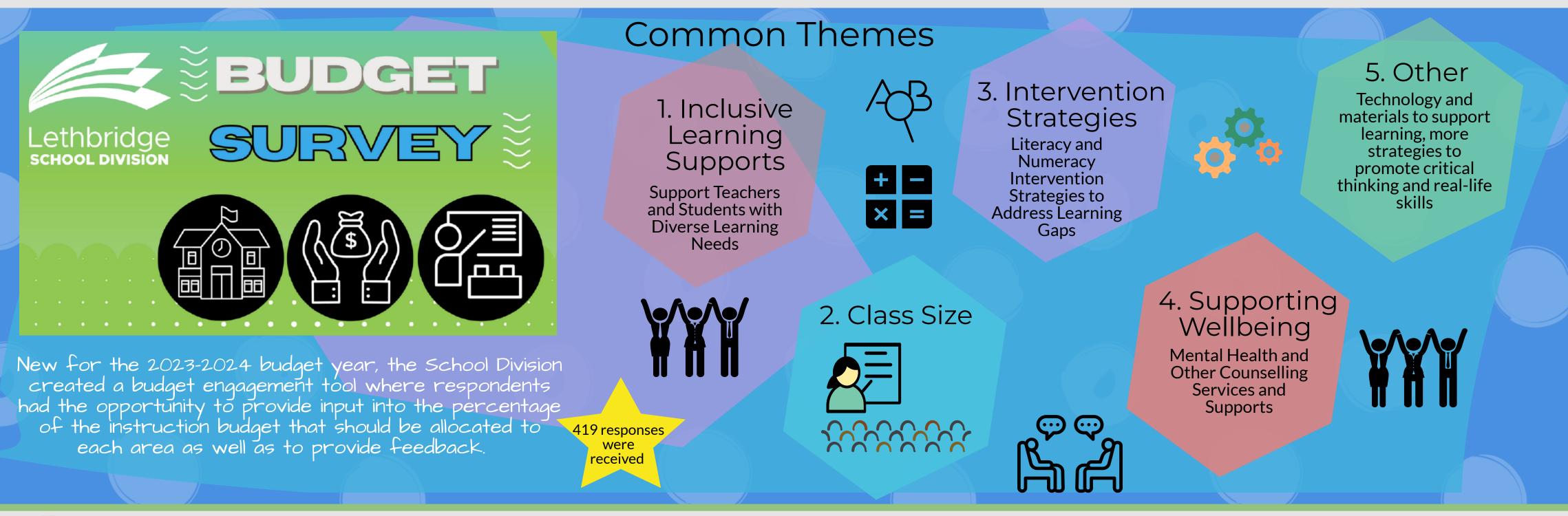
Increase relating to School Generated Fund (SGF) activity costs and supply costs for materials for the new curriculum (covered by specific grant)



School Boundaries

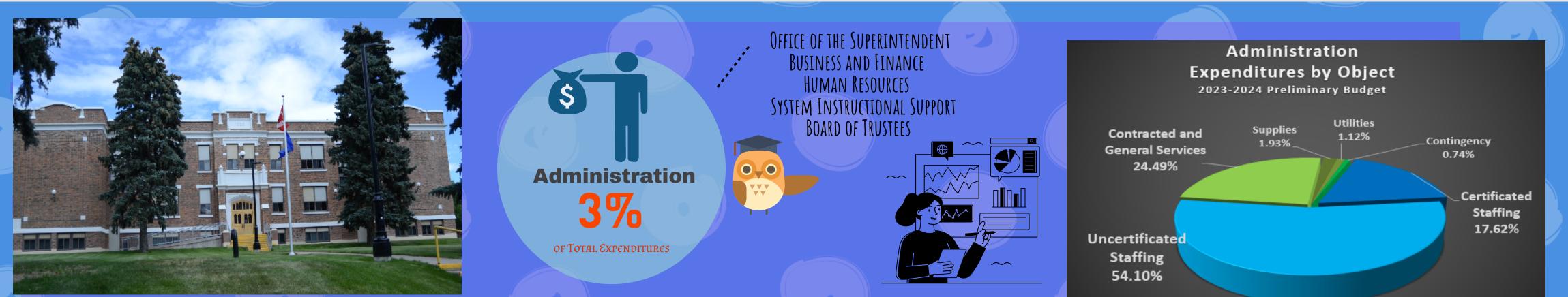


Budget Engagement Tool





Administration



| Administration | 2023-2024
Preliminary
Budget | 2022-2023
Operating
Budget | Variance from
22-23 Operating
Budget | Change % |
|----------------------------------|------------------------------------|----------------------------------|--|----------|
| | | | | |
| Certificated Staffing | \$749,509 | \$727,435 | \$22,074 | 3.03% |
| Uncertificated Staffing | \$2,301,070 | \$2,258,238 | \$42,832 | 1.90% |
| Contracted and General Services | \$1,041,913 | \$1,024,301 | \$17,612 | 1.72% |
| Supplies | \$81,937 | \$77,466 | \$4,471 | 5.77% |
| Utilities | \$47,600 | \$40,600 | \$7,000 | 17.24% |
| Transfers - Contingency/Other | \$31,300 | \$31,300 | \$0 | 0.00% |
| Total Operating Expenditures | \$4,253,329 | \$4,159,340 | \$93,989 | 2.26% |
| Total Expenditures and Transfers | \$4,253,329 | \$4,159,340 | \$93,989 | 2.26% |

Expenditures

by major

group

Lethbridge

SCHOOL DIVISION

Significant Changes:

Staffing

No changes to FTE in these areas. Increases in costs from <u>Contracted/General</u> September 1, 2023

Services

Increases relate to the cost of insurance due to higher insurance premiums



Increases related to administration fees

Utilities



Budget FEEDBACK

We want your feedback and comments on the 23/24 budget.



Using your mobile device, scan or take a picture of the QR code to gain access to our feedback portal.

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| The Division receives a specific Jurisdiction grant from Alberta | |
|---|--|
| Education which is to be used for System Administration - the grant | |
| increased by 0.05% for 2023-2024. | |

| Spending by Program | 2023-2024
Preliminary
Budget | 2022-2023
Operating
Budget | Variance from
22-23 Operating
Budget | Change % | |
|------------------------------|------------------------------------|----------------------------------|--|----------|--|
| | | | | | |
| Office of Superintendent | \$612,334 | \$602,868 | \$9,466 | 1.57% | |
| Business and Finance | \$1,895,282 | \$1,912,286 | (\$17,004) | -0.89% | |
| Human Resources | \$969,042 | \$925,665 | \$43,377 | 4.69% | |
| System Instructional Support | \$339,498 | \$321,748 | \$17,750 | 5.52% | |
| Board of Trustees | \$437,173 | \$396,773 | \$40,400 | 10.18% | |
| Total Administration | \$4,253,329 | \$4,159,340 | \$93,989 | 2.26% | |
| | | | | | |

Plant Operation and Maintenance

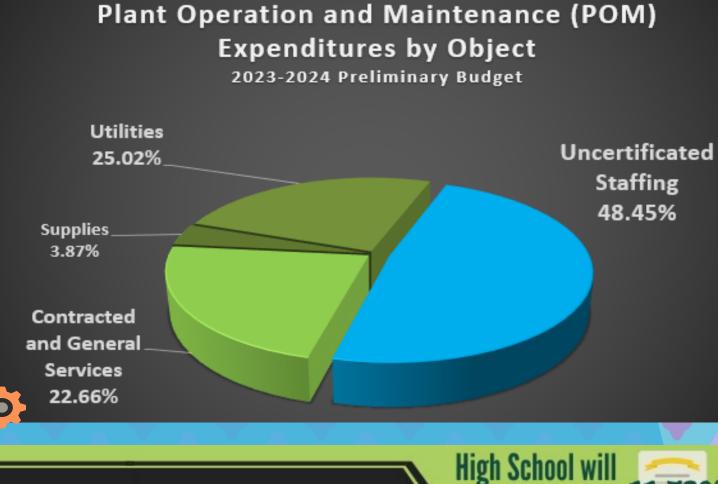


CARETAKING AND FACILITY МАІΝТЄΝАΝСЕ LIGHT, HEAT AND WATER **MAJOR FACILITY UPGRADES**

| | Plant Operation and Maintena
(POM) | nce | 2023-20
Prelimina
Budget | ary | 2022-2023
Operating
Budget | | , | | Cha | inge % |
|----------------------------------|---------------------------------------|---------------------------------|--------------------------------|--------------------------|----------------------------------|---|------------|------------|-----|--------|
| | | | | | | | | | | |
| \sim | Uncertificated Staffing | | \$5,20 | 9,174 | \$5,12 | 28,188 | | \$80,986 | 1. | .58% |
| | Contracted and General Services | | \$2,43 | 5,651 | \$2,79 | 90,623 | (\$3 | 54,972) | -12 | 2.72% |
| | Supplies | | \$41 | 6,403 | \$41 | 16,403 | | \$0 | 0. | .00% |
| | Utilities | | \$2,69 | 0,000 | \$2,470,000 | | \$220,000 | | 8. | .91% |
| | Total Operating Expenditures | | \$10,75 | 1,228 | ,228 \$10,805,214 | | (\$53,986) | | -0 | .50% |
| | Transfers - Board Funded Capital | | | ŞO | 0 \$ 0 | | \$0 | | 0. | .00% |
| K | Total Expenditures and Transfers | | \$10,75 | \$10,751,228 \$10,805,21 | |)5,214 | (\$ | 53,986) | -0 |).50% |
| | | | | | | | | | | |
| Spending by Program Pro | | 023-2024
eliminary
Budget | O | | | Variance from
22-23 Operating Ch
Budget | | 2 % | | |
| | | <u> </u> | | Ac | | | | 6 / | | |
| Plant Operations and Maintenance | | \$6,423,318 | | \$6,506,953 | | (\$83,635) -1.29 | | 76 | | |

\$4,298,261

\$10,805,214



5% Increase in Grant Rate for 2023/2024

Contracted/General

Services

Decrease to Building

somewhat offset by increased

insurance premium costs

\$4.327.910

\$10,751,228





No changes to staffing FTE for the 2023/2024 school year

Staffing

Custodial

Total POM

Offset by decreased use of one-time reserves (\$220,000 in 2022/2023 to deal with cost pressures)

\$29,649

(\$53,986)

0.69%

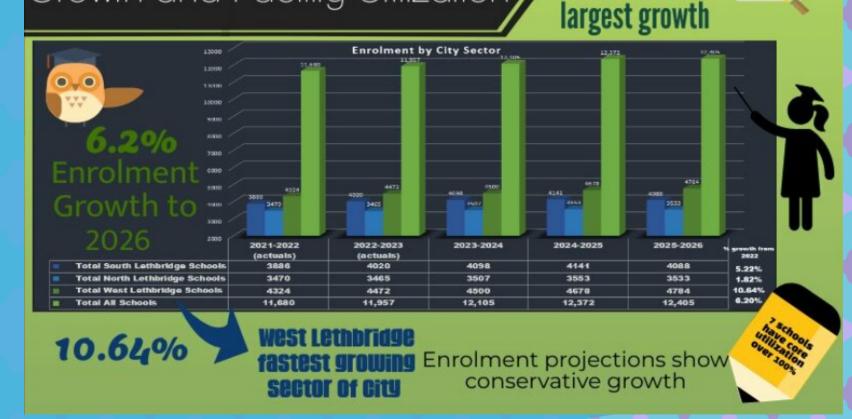
-0.50%

Utilities

Increase in expenses due to Maintenance expenses. These were additional administration fees

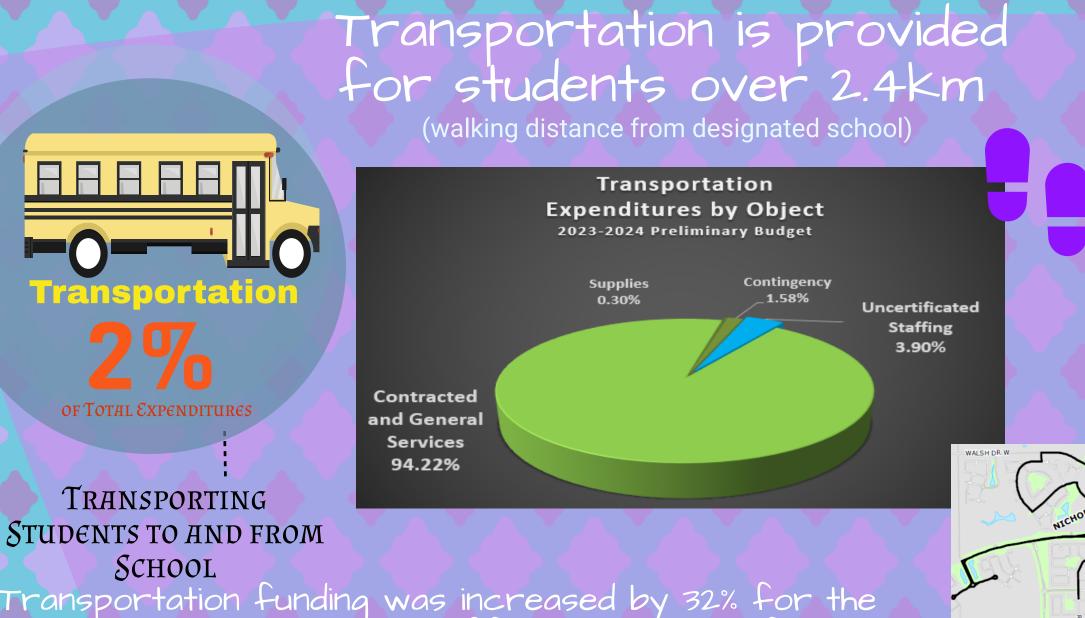


experience Growth and Facility Utilization





Transportation



Significant Changes:

Transportation funding was increased by 32% for the 2023 / 2024 school year Offset by no use of one-time reserves for 2023/2024 (\$300,000 used in 2022/2023 to address cost pressures

2023-2024

| Transportation | 2023-2024
Preliminary
Budget | 2022-2023
Operating
Budget | Variance from
22-23 Operating
Budget | Change % |
|----------------------------------|------------------------------------|----------------------------------|--|----------|
| | | | | |
| Uncertificated Staffing | \$129,947 | \$126,913 | \$3,034 | 2.39% |
| Contracted and General Services | \$3,140,012 | \$2,999,287 | \$140,725 | 4.69% |
| Supplies | \$10,000 | \$10,000 | \$0 | 0.00% |
| Transfers - Contingency/Other | \$52,600 | \$52,600 | \$0 | 0.00% |
| Total Operating Expenditures | \$3,332,559 | \$3,188,800 | \$143,759 | 4.51% |
| Total Expenditures and Transfers | \$3,332,559 | \$3,188,800 | \$143,759 | 4.51% |

Significant Changes:

Staffing

Continued staffing support to provide the coordination of transportation services for another school division so that both divisions can maximize on the combined services.

Over 3,900 students transported each day



11.73%

Capital and Debt Servicing

2022-2023 Variance from

New School Construction

| Capital and Debt Services | Preliminary
Budget | Operating
Budget | 22-23 Operating
Budget | Change % |
|---------------------------------------|---------------------------|---------------------|---------------------------|----------|
| | | | | |
| Amortization of Capital (supported) | \$5,145,860 | \$5,084,555 | \$61,305 | 1.21% |
| Amortization of Capital (unsupported) | \$84,003 | \$498,284 | (\$414,281) | -83.14% |
| Infrastructure, Maintenance & Renewal | \$1,523,719 | \$1,5 33,723 | (\$10,004) | -0.65% |
| Total Operating Expenditures | \$6,753,582 | \$7,116,562 | (\$362,980) | -5.10% |
| Total Expenditures and Transfers | <mark>\$6,753,58</mark> 2 | \$7,116,562 | (\$362,980) | -5.10% |

Operating Budget (above) does not include the major capital projects (new schools/modernization). These are specifically included in the Division's capital budgets/plans.



Lethbridge

SCHOOL DIVISION

Capital and Debt Services Expenditures by Object Infrastructure, 2023-2024 Preliminary Budget Maintenance & Renewal (IMR) 22.56% Unsupported. Amortization 1.24% Supported Amortization 76.19%



The Division receives Provincial capital grant funding for new schools and major modifications.

(Capital projects that are approved and funded by the Province)

In February 2021, the Province announced the approval of the new Elementary School in West Lethbridge (in the community of Garry Station) - which will support in the capacity challenges with the population growth of West Lethbridge. The Division will also receive capital planning funds in 2023-2024 to

Infrastructure, Maintenance & <u>Renewal (IMR)</u> Was decreased by \$10,000 for 23/24 from the 22/23 funding begin pre-design work on Galbraith's modernization plan Using your mobile device, scan or take a picture of the QR code to gain access to our feedback portal



Budget

FEEDBACK

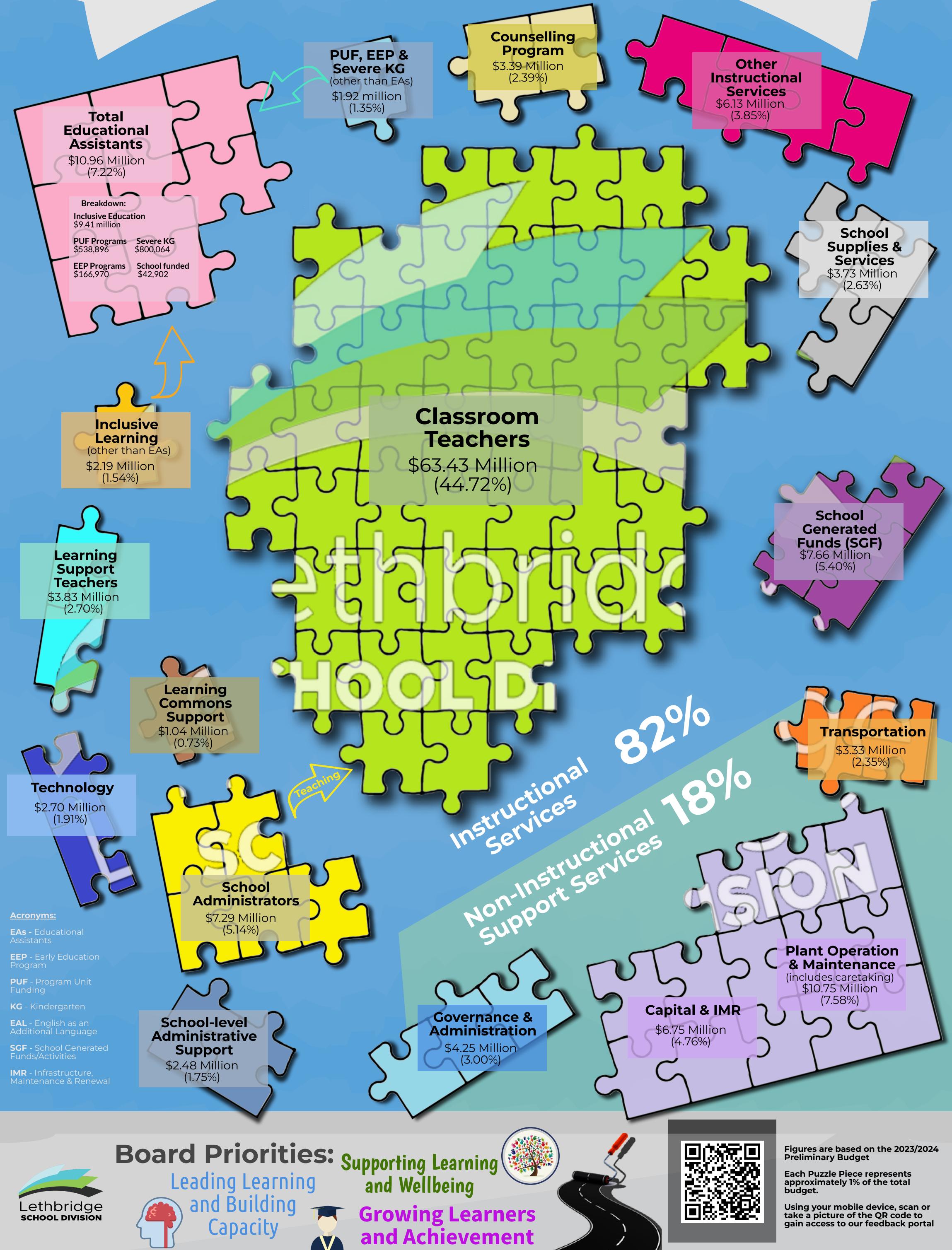
We want your feedback and

comments on the 23/24 budget.

2023-2024 Preliminary Budget

The Pieces of the Division's Budget

2023-2024 Budget \$141.83 Million



2023-2024 Preliminary Budget

Total

How our Students are Supported

\$141.83

