

## MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD OCTOBER 25, 2022.

### In Attendance:

Trustees: Christine Light; Allison Purcell; Genny Steed;  
Administrators: Cheryl Gilmore; Mike Nightingale; Morag Asquith; Christine Lee  
Kristin Solowoniuk (Recorder)  
Via Teams: Tyler Demers, Kristina Larkin, Craig Whitehead  
Regrets: Andrea Andreachuk

The Board Meeting was live streamed via Microsoft Teams.

The Chair called the meeting to order at 1:01p.m.

1. Move to In-Camera

Trustee Christine Light moved:

“that the Board move to In-Camera.” **CARRIED UNANIMOUSLY**

*Move to In-Camera  
7021/22*

The Chair reconvened the meeting at 1:59 p.m.

Trustee Christine Light moved:

“that the Board move to Committee of the whole.”

**CARRIED UNANIMOUSLY**

*Move to Committee of  
the Whole  
7022/22*

The chair reconvened the meeting at 2:35p.m.

2. Approval of Agenda

Amended to remove item 10.1.1

Trustee Christine Light moved:

“to approve the agenda, as amended.”

**CARRIED UNANIMOUSLY**

*Approval of Agenda  
7023/22*

3. Approval of Minutes

Trustee Genny Steed moved:

“that the minutes of the regular meeting of September 27, 2022 be approved and signed by the Chair.”

**CARRIED UNANIMOUSLY**

*Approval of Minutes –  
Regular Meeting  
7024/22*

4. Business Arising from the Minutes

There was no business arising from the minutes.

*Business Arising from  
the Minutes*

5. Associate Superintendent Reports

5.1	<u>Business and Operations</u> Associate Superintendent Christine Lee provided a written report.	Associate Superintendent Reports  Business and Operations
5.2	<u>Instructional Services</u> Associate Superintendent Morag Asquith provided a written report.	Instructional Services
5.3	<u>Human Resources</u> Associate Superintendent Mike Nightingale provided a written report.	Human Resources
6.	<u>Superintendents Report</u>	
6.1	<u>Board Priorities Report</u> Board Priorities were included in the agenda.	Superintendents Report Board Priorities
	Tyler Demers re-joined the meeting at 3:15p.m.	
6.2	<u>Donations and Support</u> Donations and Support were included in the agenda	
6.2	<u>Acknowledgement of Excellence</u> Acknowledgements of Excellence and a report showcasing Victoria Park and Ecole Agnes Davidson was included in the agenda.	Donations and Support  Acknowledgement of Excellence
6.4	<u>Calendar of Events</u> Calendar of events is included in the agenda. Additions: <ul style="list-style-type: none"> <li>• Audit Committee November 21</li> <li>• Policy Advisory Committee November 9</li> </ul>	Calendar of Events
6.5	<u>Board Ward Boundary Review Process</u> Cheryl Gilmore provided a written report regarding the possible development of an electoral ward boundary system. Christine Lee spoke to the timeline.	Board Ward Boundary Review Process
6.6	<u>Town Hall</u> Questions have been approved for further development as presented.	Town Hall
7.	<u>Presentations</u>	
7.1	Lenovo Presentation	Presentations Lenovo Presentation

8. Action items

8.1 International Trip Approval

Trustee Kristina Larkin moved:

“the LCI trip as presented is approved by the Board, with the condition of adherence to all of the Division policies and procedures, including compliance with insurance requirements.”

*Action Items  
International Trip  
Approval  
7025/22*

**CARRIED UNANIMOUSLY**

8.2 Annual Board Work Plan

Amendment: Remove ASBA meetings but leave conferences.

Trustee Christine Light moved:

“the Board approve the Annual Board Work plan as amended”

*Annual Board Work  
Plan  
7026/22*

**CARRIED UNANIMOUSLY**

8.3 Electricity Supply RFP

Trustee Craig Whitehead moved:

“The Board approved administration to move to receive a firm bid on electricity supply for the period January 1, 2027 to December 31, 2028, with the supplier that has the best terms, and not to exceed \$78.50/Mwh.”

*Electricity Supply RFP  
7027/22*

**CARRIED UNANIMOUSLY**

8.4 Voluntary Early Retirement

Trustee Craig Whitehead moved:

“That the Board extend the Voluntary Retirement opportunity to employees who qualify to collect a pension and are members of the Alberta Teachers’ Retirement Fund or Local Authorities Pension Plan (CUPE 290, CUPE 2843 and non-union employees). Employees intending to access this opportunity will be required to notify the Division in writing, per the process outlined by the Division and submit a letter of retirement effective January 31, 2023. These employees will be offered a temporary contract effective February 1, 2023 – June 29, 2023 (or the end date as per the appropriate employee calendar)

*Voluntary Early  
Retirement  
7028/22*

**CARRIED UNANIMOUSLY**

8.5 Health and Mental Health Supports in Lethbridge

This item has been tabled to the November Board meeting.

*Mental Health  
Supports*

## 9. Division Highlights

- Christine Light- Introduction to Trades at Lethbridge College, Pathways to Reconciliation events at the Education Centre, School Council meetings.
- Genny Steed- School Council Meetings
- Craig Whitehead- Indigenous Reconciliation Events at the Education Centre, Public School Boards AGM
- Tyler Demers- High School and Middle School Volleyball, Gilbert Patterson School Council
- Kristina Larkin- Pancake Breakfast at Victoria Park, Panelist at the Lethbridge Family Child Poverty Report
- Allison Purcell- Pathways to Reconciliation events, School Council meetings, eSports event at LCI

*Division Highlights*

## **Public Forum-** none

## 10. Information Items

### 10.1 Board Chair Report

*Board Chair Report*

#### 10.1.1 Community Conversations

Upcoming events included in agenda.

*Community  
Conversations*

### 10.2 Public School Boards AGM

Craig Whitehead provided a report in the agenda.

*Public School Boards  
AGM*

## 11. Reports

### 11.1 Wellness Committee

Trustee Andrea Andreachuk provided a written report from the Wellness Committee meeting October 3<sup>rd</sup>.

*Wellness Committee*

### 11.2 Joint City School Board

Trustee Christine Light provided a written report from the Joint City School Board meeting October 12.

*Joint City School Board*

Addition: committee is under development for fee structure, fee schedule should be out by May.

### 11.3 Facilities Committee

Trustee Christine Light provided a written report from the Facilities Committee meeting October 4.

*Facilities Committee*

### 11.4 Division School Council Meeting

*Division School Council*

Trustee Genny Steed provided an oral report from the Division School Council meeting October 3.

Highlights Include: parent learning on healthy hot lunches from AHS, Elections were held congratulations Shelley Roest as chair and Carrie Boschman as vice chair.

11.5 Policy Review Committee

Trustee Genny Steed will provide an oral report from the Policy Review Committee meeting October 3.

*Policy Review  
Committee*

11.6 Poverty Intervention Committee

Trustee Kristina Larkin provided a written report from the Poverty Intervention Committee meeting October 18.

*Poverty Intervention  
Committee*

11.7 Economic Development Lethbridge

Trustee Allison Purcell will provide an oral report from the Economic Development Lethbridge meeting October 19.

*Economic  
Development  
Lethbridge*

11.8 Audit Committee

Trustee Craig Whitehead provided a written report from the Audit Committee meeting September 26.

*Audit Committee*

12. Correspondence Received

12.1 Chamber of Commerce Membership

*Correspondence  
Received*

13. Correspondence Sent

None.

*Chamber of Commerce  
Membership*

14. Adjournment

Allison Purcell moved:

“that the meeting adjourn at 5:38 pm”.

*Adjournment  
7029/22*

**CARRIED UNANIMOUSLY**

---

Allison Purcell,  
Chair

---

Christine Lee,  
Associate Superintendent  
Business and Operations