

## MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD NOVEMBER 29, 2022.

### In Attendance:

Trustees: Christine Light; Allison Purcell; Genny Steed; Tyler Demers, Kristina Larkin, Craig Whitehead, Andrea Andreachuk

Administrators: Cheryl Gilmore; Mike Nightingale; Christine Lee; Kristin Solowoniuk (Recorder)

Via Teams:

Regrets: Morag Asquith

The Board Meeting was live streamed via Microsoft Teams.

The Chair called the meeting to order at 1:00p.m.

#### 1. Move to In-Camera

Trustee Kristina Larkin moved:

“that the Board move to In-Camera.” **CARRIED UNANIMOUSLY**

*Move to In-Camera  
7030/22*

The Chair reconvened the meeting at 2:25 p.m.

#### 2. Approval of Agenda

Amendments:

- Item 8.6 tabled for a future meeting
- Add item 11.5 Public School Council Meeting Report

Trustee Craig Whitehead moved:

“to approve the agenda, as amended.”

**CARRIED UNANIMOUSLY**

*Approval of Agenda  
7031/22*

#### 3. Approval of Minutes

Changes: Add that Tyler Demers Left the meeting at 3:10 p.m.

Trustee Christine Light moved:

“The minutes of the regular meeting of October 25, 2022 be approved as amended and signed by the Chair.”

**CARRIED UNANIMOUSLY**

*Approval of Minutes –  
Regular Meeting  
7032/22*

#### 4. Business Arising from the Minutes

There was no business arising from the minutes.

*Business Arising from  
the Minutes*

#### 5. Associate Superintendent Reports

*Associate  
Superintendent Report*

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|-----|--|---|
| 5.1 | <u>Business and Operations</u><br>Associate Superintendent Christine Lee provided a written report.  | <i>Business and Operations</i>                                      |
| 5.2 | <u>Instructional Services</u><br>Superintendent Cheryl Gilmore presented Associate Superintendent Morag Asquith written report.  | <i>Instructional Services</i>                                       |
| 5.3 | <u>Human Resources</u><br>Associate Superintendent Mike Nightingale provided a written report.   | <i>Human Resources</i>  |
| 6.  | <u>Superintendents Report</u>  | <i>Superintendents Report</i>                                       |
| 6.1 | <u>Board Priorities Report</u><br>Board Priorities were included in the agenda.  | <i>Board Priorities</i>   |
| 6.2 | <u>Donations and Support</u><br>Donations and Support were included in the agenda  | <i>Donations and Support</i>  |
| 6.3 | <u>Acknowledgement of Excellence</u><br>Acknowledgements of Excellence and a report showcasing Lethbridge Christian and Dr. Robert Plaxton Schools was included in the agenda. | <i>Acknowledgement of Excellence</i>                                |
| 6.4 | <u>Board Strategic Planning</u><br>Discussion of where the Board will schedule their Strategic Planning Session in March and the desired outcomes of that session.             | <i>Board Strategic Planning</i>                                     |
| 6.5 | <u>Provincial Grants for Mental Health and Learning Disruption</u><br>A report outlining the two grants secured from Alberta Education is attached.                            | <i>Provincial Grants for Mental Health and Learning Disruption.</i> |
| 6.6 | <u>Student Illness Trends</u><br>Cheryl Gilmore has prepared a report outlining current illness trends in the division.  | <i>Student Illness Trends</i>                                       |
| 6.7 | <u>Calendar of Events</u><br>Calendar of events is included in the agenda.   | <i>Calendar of Events</i>   |

Additions:

December 8 Community Conversations at the YMCA

December 13 Poverty Intervention Committee at 1:00PM

December 13 community Engagement Committee at 7:00PM

Committee of the Whole changed from December 6th to 5<sup>th</sup>.  
December 5 Facilities Committee 11:30AM  
December 7 ATA Christmas Celebration at the Enmax

7. Presentations

*Presentations  
2022-2023 Budget  
Update*

7.1 2022-2023 Budget Update

Avice DeKolver presented the 2022-2023 Budget Update package that is included in the agenda.

Tyler Demers left the Meeting at 5:18 p.m. and returned at 5:22 p.m.

8. Action items

*Action Items*

8.1 International Trip Approval

Geordan Olson presented the opportunity for LCI students to travel to New York in October 2023 for Board approval.

Trustee Christine Light moved:

“That the Lethbridge Collegiate Institute trip to New York City in October 2023 be approved by the Board, on the condition that all Division policies and procedures are strictly followed and with the understanding that future travel advisories and/or vaccination requirements may affect the trip’s ability to proceed.”

*International Trip  
Approval  
7033/22*

**CARRIED UNANIMOUSLY**

**Public Forum-** None.

8.2 2021-2022 Audited Financial Statement

Trustee Craig Whitehead moved:

“That the board approve the Audited Financial Statements for the 2021-2022 fiscal year as presented.”

*Audited Financial  
Statement  
7034/22*

**CARRIED UNANIMOUSLY**

Trustee Craig Whitehead moved:

“That the Board take a half hour break at 6:00 and bring in dinner”

**DEFEATED**

*Meeting Break  
7035/22*

**In Favour:** Craig Whitehead

**Opposed:** Kristina Larkin, Christine Light, Genny Steed, Allison Purcell, Andrea Andreachuk, Tyler Demers

8.3 Division Assurance Results Report

Trustee Christine Light moved:

“The Board approve the 2021-2022 Assurance Results Report as presented”

**CARRIED UNANIMOUSLY**

*Division Assurance  
Results Report  
7036/22*

8.4 Policy Review

Trustee Craig Whitehead moved:

“606.4 be removed as a policy and adopted as a procedure”

**CARRIED UNANIMOUSLY**

*Policy Review  
Policy 606.4  
7037/22*

Trustee Craig Whitehead moved:

“To remove policy 605.2 Inclusive Learning Supports- Out of Division Placements”

**CARRIED UNANIMOUSLY**

*Policy 605.2  
7038/22*

8.5 Election of ASBA Zone 6 Representative

Trustees Craig Whitehead and Christine Light have been appointed the Division Zone 6 representative and alternate respectively for the remainder of the year.

*Election of ASBA Zone  
6 Representative*

Trustee Christine Light moved:

“moved to destroy the ballots”

**CARRIED UNANIMOUSLY**

*Destroy the Ballots  
7039/22*

8.6 PSBAA Trustee Compensation

This Item was tabled for a future meeting.

*PSBAA Trustee  
Compensation*

9. Division Highlights

*Division Highlights*

- Christine Light- Churchill Murder in the Air, Coalbanks Pumpkin Carving, Remembrance Day ceremony at General Stewart.
- Genny Steed- Opening banquet for volleyball at WCHS
- Craig Whitehead- Drop off books to 3 schools.
- Kristina Larkin- Agnes Davidson Turkey Bingo
- Allison Purcell- School Council, Remembrance Day ceremony at Park Meadows, shared an appreciation for Support Staff and all of their hard work.
- Andrea Andreachuk- Has attended all 4 of her partner school's Council Meetings.

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|---|--|
| 10. <u>Information Items</u>  | <i>Board Chair Report</i>                                  |
| 10.1 <u>Board Chair Report</u>  |  |
| 10.1.1 <u>Community Conversations</u>   | <i>Community<br/>Conversations</i>                         |
| Upcoming events included in agenda.   |  |
| 10.1.2 <u>City of Lethbridge Budget Discussion</u>  | <i>City of Lethbridge<br/>Budget Discussion</i>            |
| Discussion of potential impact of the City's budget<br>deliberations on students and families.<br>Tabled for December Board Meeting           |  |
| 10.1.3 <u>Remembrance Day Wreaths</u>   | <i>Remembrance Day<br/>Wreaths</i>                         |
| Decision to purchase and lay a wreath at future<br>Remembrance Day ceremonies at the City of Lethbridge.<br>Tabled for December Board Meeting |  |
| 10.2 <u>Christmas Events Calendar</u>   | <i>Christmas Calendar</i>                                  |
| Calendar of events was included in agenda   |  |
| 11. <u>Reports</u>  |  |
| 11.1 <u>Policy Advisory Committee</u>   | <i>Committee Reports<br/>Policy Advisory<br/>Committee</i> |
| Trustee Craig Whitehead provided a written report from the<br>Policy Advisory Committee meeting November 9 <sup>th</sup> .                    |  |
| 11.2 <u>Audit Committee</u>   | <i>Audit Committee</i>                                     |
| Trustee Craig Whitehead provided a written report from the<br>Audit Committee meeting November 21 <sup>st</sup> .                             |  |
| 11.3 <u>Division School Council Meeting</u>   | <i>Division School Council</i>                             |
| Trustee Genny Steed provided a written report from the<br>Division School Council meeting November 7 <sup>th</sup> .                          |  |
| 11.4 <u>Community Engagement Committee</u>  | <i>Community<br/>Engagement<br/>Committee</i>              |
| Trustee Genny Steed provided a written report from the<br>Community Engagement Committee meeting November 1 <sup>st</sup> .                   |  |
| 11.5 <u>Public School Boards Association Council Meeting</u>  | <i>PSBAA Report</i>  |
| Trustee Craig Whitehead handed out a physical report and<br>provided an oral report.  |  |
| 12. <u>Correspondence Sent</u>  | <i>Correspondence Sent</i>                                 |
| 12.1 ASBA Invite to Nathan Neudorf  |  |

## 12.2 ASBA Invite to Shannon Phillips

### 13. Correspondence Received

None.

*Correspondence  
Received*

### 14. Adjournment

Craig Whitehead moved:

“that the meeting move to in camera at 7:25 pm”.

*Move to In Camera  
7040/22*

**CARRIED UNANIMOUSLY**

The chair reconvened the meeting at 7:36

Trustee Tyler Demers moved:

“to adjourn the meeting at 7:37”

*Adjournment  
7041/22*

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Allison Purcell,  
Chair

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Christine Lee,  
Associate Superintendent  
Business and Operations