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## **606.4 Educational Programs in Institutions**

Educational Programs in Institutions shall provide for instruction in institutions or facilities approved by government appropriate to the individual needs of the student. Program delivery and instruction shall be designed to facilitate the student's transition to an appropriate placement.

1. All students registered with Educational Programs in Institutions must be registered in the appropriate enrollment code in the student information system.
2. A daily record of attendance shall be kept for all students in Educational Programs in Institutions.
3. The program provided in the institution or facility shall be of comparable quality to programs in other Division schools. The educational program shall be considered an integral part of the school jurisdiction and subject to a similar level of planning, evaluating and reporting as required by Alberta Education and local policy.
4. Responsibility for administration of Educational Programs in Institutions shall be assigned to a principal within the Division.
5. The Division may allocate funding to Educational Programs in Institutions beyond that available through Provincial and other grants. Such additional allocations shall be by Board resolution.
6. An Educational Program in an Institution may be opened or closed upon the recommendation of the Superintendent. Such authorization shall be by Board resolution.

The Board delegates to the Superintendent the authority to develop the procedures necessary to implement this policy.

### **References**

Education Act:	3, 18, 19
Division Policies:	602.5 Knowledge and Employability Courses, 606.1 Alternative Programs, 606.3 Outreach Programs
Other:	Alberta Education Funding Manual