

# MINUTES FROM THE ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD SEPTEMBER 13, 2022.

## IN ATTENDANCE:

Trustees: Andrea Andreachuk, Tyler Demers, Kristina Larkin, Christine Light, Allison Purcell, Genny Steed, Craig Whitehead  
Administrators: Cheryl Gilmore; Morag Asquith; Mike Nightingale; Kristin Solowoniuk (Recorder)  
Regrets: Christine Lee

The Superintendent called the meeting to order at 2:08 p.m.

### 1. Election of Chair

*Election of Chair*

Superintendent Cheryl Gilmore called for nominations for Chair to hold office during the pleasure of the Board.

Trustee Kristina Larkin nominated Trustee Christine Light for the position of Chair for the 2022-2023 term.

Trustee Craig Whitehead nominated Trustee Allison Purcell for the position of Chair for the 2022-2023 term.

Superintendent Cheryl Gilmore called three times for further nominations and there were none. The nominees were each given an opportunity to speak before voting. Associate Superintendent Mike Nightingale and Superintendent Cheryl Gilmore took the votes to be counted.

Superintendent Cheryl Gilmore declared Allison Purcell the Chair of the Board for the 2022-2023 school year. Congratulations to Allison Purcell.

Allison Purcell assumed the Chair's position.

Trustee Craig Whitehead moved:  
"to destroy the ballots".

**CARRIED UNANIMOUSLY**

*Destroy the ballots  
6998/22*

### 2. Approval of Agenda

Trustee Christine Light moved:  
"that the agenda be approved, as presented."

**CARRIED UNANIMOUSLY**

*Approval of Agenda  
6999/22*

3. Election of Vice-Chair

*Election of Vice-Chair*

The Chair called for nominations for the position of Vice-Chair to hold office during the pleasure of the Board.

Trustee Andrea Andreachuk nominated Genny Steed for the position of Vice-Chair for the 2022-2023 term.

Trustee Kristina Larkin nominated Christine Light for the position of Vice-Chair for the 2022-2023 term.

Chair Allison Purcell called three times for further nominations and there were none. Associate Superintendent Mike Nightingale and Superintendent Cheryl Gilmore took the votes to be counted.

Superintendent Cheryl Gilmore declared Trustee Genny Steed as Vice-Chair for the 2022-2023 school year. Congratulations to Genny Steed.

Trustee Craig Whitehead moved:  
“to destroy the ballots.”

**CARRIED UNANIMOUSLY**

*Destroy the ballots  
7000/22*

4. Approval of Bank Borrowing Resolution

Trustee Craig Whitehead moved:

“that the Board approve the 2022-2023 bank borrowing resolution in the amount of \$500,000 to finance the operation of the school division as required, pending receipt of government funding, and that a copy of this resolution be appended to the minutes of this meeting.”

**CARRIED UNANIMOUSLY**

*Approval of Bank  
Borrowing Resolution  
7001/22*

5. Approval of Signing Authority

Trustee Kristina Larkin moved:

“that the bank signing authority be the Board Chair or the Vice-Chair and the Secretary-Treasurer or, in their absence, the Director of Finance, with the exception that for the purpose of signing cheques, the signing authority shall be the Superintendent of Schools and/or the Secretary-Treasurer and/or Director of Finance and further, that the Board authorize the bank to establish an overdraft lending agreement which has been duly executed by the proper officers of the Board when loans are required.”

**CARRIED UNANIMOUSLY**

*Approval of Signing  
Authority  
7002/22*

6. School Boundary Alignment – Draft Terms of Reference

Reviewed the terms of reference provided.

Trustee Craig Whitehead moved:

“To accept the draft of the School Boundary Alignment Committee Terms of Reference. **CARRIED UNANIMOUSLY**

*School Boundary Alignment Committee 7003/22*

7. Committee Reports and Terms of Reference

All Committee reports and Terms of Reference were reviewed at the September 2022 meeting.

*Committee Reports and Terms of Reference*

8. Appointments to Committees

\*denotes Chair

*Appointments to Committees*

**7.1 Standing Committees**

- 7.1.1 Board Audit Committee
  - \*Craig Whitehead, Tyler Demers
- 7.1.2 Board Budget Committee
  - \*Kristina Larkin, Genny Steed
- 7.1.3 Community Engagement Committee
  - \*Genny Steed, Kristina Larkin
- 7.1.5 Division Wellness Committee
  - \*Andrea Andreachuk, Genny Steed
- 7.1.6 Facilities Committee
  - \*Christine Light, Tyler Demers
- 7.1.7 Indigenous Education Committee
  - \*Christine Light, Andrea Andreachuk
- 7.1.8 Policy Advisory Committee
  - \*Craig Whitehead, Kristina Larkin
- 7.1.9 Poverty Intervention Committee
  - \*Kristina Larkin, Christine Light
- 1.1.10 School Boundary Alignment Committee
  - Craig Whitehead, Allison Purcell, Christine Light
- 1.1.11 Spirit of 51 Committee
  - \*Andrea Andreachuk, Tyler Demers
- 1.1.12 Superintendent Evaluation Committee
  - Allison Purcell, Christine Light, Craig Whitehead

**7.2 Special (ad hoc) Committees**

- 7.2.1 ATA Negotiating Committee
  - \*Craig Whitehead, Allison Purcell
- 7.2.2 CUPE (Local 290) Negotiating Committee
  - \*Kristina Larkin, Andrea Andreachuk
- 7.2.3 CUPE (Local 2843) Negotiating Committee
  - \*Christine Light, Tyler Demers
- 7.2.4 Expulsion Committee – Two trustees as needed
- 7.2.5 Non-Union Staff Committee
  - \*Christine Light, Kristina Larkin
- 7.2.6 Policy Review Committee
  - \*Craig Whitehead, Genny Steed

### 7.3 Joint Committees

- 7.3.1 ATA Working Conditions Committee  
\*Tyler Demers, Craig Whitehead
- 7.3.2 City/School Boards Committee  
\*Christine Light, Allison Purcell
- 7.3.3 Economic Development  
Allison Purcell

### 7.4 Appointment of Board Representatives:

- 7.4.1 ASBA Zone 6  
Allison Purcell, Craig Whitehead (alternate)
- 7.4.2 Division School Council  
Genny Steed, Christine Light (alternate)
- 7.4.3 Division Student Leadership  
Kristina Larkin
- 7.4.4 TEBA  
Tyler Demers
- 7.4.5 Team Lethbridge  
Christine Light, Craig Whitehead
- 7.4.6 Public School Boards Association of Alberta  
Craig Whitehead, Allison Purcell (Alternate)

### 8. Adjournment at 3:10 p.m.

Trustee Craig Whitehead moved:

“to adjourn the Organizational Meeting.”

**CARRIED UNANIMOUSLY**

*Adjournment  
7004/22*

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Allison Purcell  
Chair

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Christine Lee  
Associate Superintendent  
Business and Operations