

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD JUNE 27, 2022.

In Attendance:

Trustees: Andrea Andreachuk; Tyler Demers; Kristina Larkin; Christine Light;
Allison Purcell; Genny Steed; Craig Whitehead
Administrators: Cheryl Gilmore; Mike Nightingale
LeeAnne Tedder (Recorder)
Via Teams: Christine Lee
Regrets: Morag Asquith

The Board Meeting was live streamed via Microsoft Teams.

The Chair called the meeting to order at 1:01 pm

1. Move to In-Camera

Trustee Craig Whitehead moved:

“that the Board move to In-Camera.” **CARRIED UNANIMOUSLY**

*Move to In-Camera
6963/22*

The Chair reconvened the meeting at 2:42 p.m.

2. Approval of Agenda

Trustee Kristina Larkin moved:

“to approve the agenda, as amended.” **CARRIED UNANIMOUSLY**

*Approval of Agenda
6964/22*

3. Approval of Minutes

Trustee Craig Whitehead moved:

“that the minutes of the regular meeting of May 24, 2022 be approved and signed by the Chair.” **CARRIED UNANIMOUSLY**

*Approval of Minutes –
Regular Meeting
6965/22*

Trustee Andrea Andreachuk moved:

“that the minutes of the Budget meeting of May 25, 2022 be approved and signed by the Chair.” **CARRIED UNANIMOUSLY**

*Budget Meeting
6966/22*

4. Business Arising from the Minutes

There was no business arising from the minutes.

*Business Arising from
the Minutes*

5. Associate Superintendent Reports

5.1 Business and Operations

Associate Superintendent Christine Lee provided a written report. The government announced a fuel price rebate when diesel prices are above \$1.25/litre for March – June 2021 and the 2022-23 school year.

*Associate
Superintendent
Reports
Business and
Operations*

- 5.2 Instructional Services *Instructional Services*
Associate Superintendent Morag Asquith provided a written report that was shared by Superintendent Cheryl Gilmore. Bouquets to Karen Rancier, Bev Smith and Michaela Demers for their support of the Boost program and submission of data.
- 5.3 Human Resources *Human Resources*
Associate Superintendent Mike Nightingale provided a written report.
6. Superintendents Report *Superintendents Report*
- 6.1 Board Priorities Report *Board Priorities*
Board Priorities were included in the agenda. Trustee Christine Light thanked Cheryl and team for the details.
- 6.2 Donations and Support *Donations and Support*
Telus Lethbridge donated \$3000 to Gilbert Paterson Middle School for their nutrition programs. We have businesses providing support to schools that don't always get reported.
- 6.3 Acknowledgements of Excellence *Acknowledgements of Excellence*
G.S. Lakie and Chinook schools were showcased.
- 6.4 L.H. Bussard Award Winners *L.H. Bussard Award*
L.H. Bussard Awards are presented to elementary students who demonstrate outstanding ability, imagination, and originality in the area(s) of music, art, drama, language arts and physical education. The list of recipients is listed in the agenda.
- 6.5 ICE Scholarship Winners *ICE Scholarship winners*
ICE Scholarship awards recognize outstanding achievement in innovation, creativity and/or innovation. Award winners were recognized on June 21, 2022 with a video of the celebration on the website.
- 6.6 Esport Tournament Champions *Esport Tournament Champions*
Esport champions are listed in the agenda.
- 6.7 Administration Appointments *Administration Appointments*
Administration appointments for the 2022-2023 school year were included in the agenda.

6.8 Calendar of Events

Calendar of Events

Calendar of events were included in the agenda.
Addition: August 20 - First Ride @ St. Paul's

7. Presentations

*Presentations
Rugby Provincial
winners*

7.1 Provincial Rugby Champions - WCHS

WCHS boys and girls rugby team members were invited to the meeting to be recognized.

7.2 Minecraft Challenge

The Minecraft Challenge winners were included in the agenda and videos are available on the Division website.

*Minecraft Challenge
winners video*

8. Action items

Action Items

8.1 International Trip Approval

Patrick Leahy, LCI teacher, shared the proposed trip to Spirit Lake, Idaho from October 7-8, 2022.

Trustee Craig Whitehead moved:

“That the Lethbridge Collegiate Institute football trip to Spirit Lake, Idaho on October 7-8, 2022 be approved by the Board, on the condition that all Division policies and procedures are strictly followed.” **CARRIED UNANIMOUSLY**

*International Trip – LCI
to Idaho
6967/22*

8.2 International Trip Approval

Sam Yamamoto, LCI teacher, shared the proposed trip to Anaheim, California between April 4 and 14, 2023.

Trustee Craig Whitehead moved:

“That the Lethbridge Collegiate Institute trip to Anaheim, California in April 2023 be approved by the Board, on the condition that all Division policies and procedures are strictly followed.” **CARRIED UNANIMOUSLY**

*International Trip – LCI
to California
6968/22*

Trustee Craig Whitehead moved to go In-Camera at 3:56 pm.

CARRIED

*Move to In-Camera
6969/22*

In Favour: Craig Whitehead, Genny Steed, Tyler Demers, Andrea Andreachuk

Opposed: Christine Light, Allison Purcell, Kristina Larkin

The Board returned to the regular meeting at 4:37 pm.

*Return to regular
meeting*

8.3 Policy Review

The following policy was reviewed.

Policy Review

Policy 103.1 Anti-Racism and Anti-Oppression

Tracy Wong (WCHS Principal) and Cayley King (Victoria Park Principal) shared the changes made to the policy and addition of the appendix with definitions of language from the Anti-Racism and Anti-Oppression Committee.

Definitions addition of financial under Discrimination.

Add financial demographic to the Discrimination definition.

Policy change - Before regulations – please refer to Appendix for definitions of terminology throughout this policy.

Trustee Kristina Larkin moved:

“the Board approve the second reading of Policy 103.1 Anti-Racism and Anti-Oppression, as revised and amended.”

CARRIED

In Favour: Andrea Andreachuk, Tyler Demers, Christine Light, Genny Steed, Allison Purcell, Kristina Larkin

Opposed: Craig Whitehead

*Policy 103.1 Anti-Racism and Anti-Oppression
2nd Reading
6970/22*

8.4 Policy Review

Policies 202.2 and 203.4 were reviewed by the Board for congruency.

Trustee Craig Whitehead moved:

“to develop consistency to both policies for the chair to act as ex-officio with voting privileges”.

DEFEATED

In Favour: Craig Whitehead

Opposed: Allison Purcell, Tyler Demers, Christine Light, Kristina Larkin, Andrea Andreachuk, Genny Steed

*Policy 202.2
6971/22*

Trustee Tyler Demers moved:

“Policy 202.2, that the role of the Chair is to act as ex-officio member with no voting privileges when acting ex-officio to all committees appointed by the Board.”

CARRIED

In Favour: Tyler Demers, Andrea Andreachuk, Christine Light, Genny Steed, Allison Purcell, Kristina Larkin

Opposed: Craig Whitehead

*Policy 202.2
6972/22*

Public Forum - none

Public Forum

8.5 Policy 203.4.1 Standing Committee

Trustee Craig Whitehead proposed changes to Board representation on the Board Budget and Superintendent

*Policy 203.4.1
Standing Committees*

Evaluation Committee. In addition, Trustee Whitehead requested that the Board form a new committee – School Boundary Alignment and Grade Configuration comprised of all Trustees.

Trustee Craig Whitehead moved:
“That the Board Budget Committee membership be comprised of all Board members.”

*Board Budget
Committee
6973/22*

DEFEATED

In Favour: Genny Steed, Craig Whitehead, Andrea Andreachuk
Opposed: Tyler Demers, Christine Light, Allison Purcell, Kristina Larkin

Trustee Allison Purcell moved:
“to table this motion to the Organizational meeting in September.”

*Superintendent
Evaluation Committee
6974/22*

CARRIED UNANIMOUSLY

Trustee Craig Whitehead moved to continue the meeting after 6:00 p.m.

*Meeting extension
6975/22*

CARRIED UNANIMOUSLY

Trustee Craig Whitehead moved:
“That a new standing committee be formed named School Boundary Alignment comprised of all Board members.”

RESCINDED

Trustee Craig Whitehead moved:
“that a new standing committee be formed and named School Boundary Alignment that will include three Trustees and administration as required.”

*School Boundary
Alignment Committee
6976/22*

CARRIED UNANIMOUSLY

Trustee Craig Whitehead moved:
“that a new standing committee be formed and named Grade Configuration that will include three Trustees, the Superintendent and the Associate Superintendent of Business and Operations.”

*Grade Configuration
Committee*

RESCINDED

8.6 Third Quarter Financial Report

Avice DeKelver, Director of Finance, presented the Third Quarter Financial Report.

Trustee Craig Whitehead moved:
“that the Board accept the 2021-2022 Third Quarter Financial Report, as presented.”

*Third Quarter
Financial Report
6977/22*

CARRIED UNANIMOUSLY

Associate Superintendent Christine Lee left the meeting at 6:38 pm.

Trustee Tyler Demers moved:
“that the Board take a break for dinner at 6:40 pm, off-site.”

*Break
6978/22*

CARRIED

In Favour: Tyler Demers, Kristina Larkin, Christine Light, Allison Purcell,
Kristina Larkin, Craig Whitehead

Opposed: Andrea Andreachuk

The Board Meeting reconvened at 8:04 pm.
Trustee Andrea Andreachuk returned to the meeting at 8:06 pm.

Reconvene

8.7 Legion Banner

The Board discussed purchasing a Legion banner.

Trustee Craig Whitehead moved:

“to approve the purchase of a Legion banner, as presented.”

*Legion banner
6979/22*

CARRIED UNANIMOUSLY

8.8 Public School Boards Association of Alberta (PSBAA)
Membership

The Board discussed membership to PSBAA.

Trustee Craig Whitehead moved:

“that the Board join PSBAA for the following year 2022-23 at the reduced fee of \$29,627.60 which is a discount for the first year and that we treat the per diems the same as the ASBA.”

RESCINDED

Trustee Craig Whitehead moved:

“that the Board join PSBAA for August, 2022 through to December 31, 2023 at the reduced fee of \$29,627.60.”

*PSBAA Membership
6980/22*

CARRIED

In Favour: Genny Steed, Andrea Andreachuk, Allison Purcell,
Craig Whitehead

Opposed: Christine Light, Tyler Demers, Kristina Larkin

Trustee Tyler Demers moved:

“any expense per diems for PSBAA meetings come from Trustee expense accounts.”

CARRIED

*PSBAA Per Diem
6981/22*

In Favour: Tyler Demers, Andrea Andreachuk, Christine Light,
Genny Steed, Kristina Larkin

Opposed: Craig Whitehead, Allison Purcell

8.9 Urban Caucus

The Board discussed meeting with Alberta urban boards.

Trustee Craig Whitehead moved:

“that the Board approve an invitational letter be sent to all urban Boards in Alberta and that Trustee Whitehead host an initial Urban Caucus virtual meeting in October.”

*Urban Caucus
6982/22*

CARRIED UNANIMOUSLY

8.10 Naming Board Member for Ad Hoc Committee

The Board determined who would join Trustee Craig Whitehead on the Ad Hoc Committee for the purpose of hiring an outside consultant to review Board policies. Genny Steed will be the additional Trustee on the committee.

*Ad Hoc Committee
Additional Trustee*

8.11 Electoral Ward System Plan

The Board discussed the implications of a City ward system.

Trustee Allison Purcell moved:

“that Superintendent Gilmore provide a plan by the December Board meeting that outlines the school division plan including timeline, roles, and responsibilities over the next few years, so that we are prepared should we need to be making a decision about moving to a ward system. The plan should include necessary engagement along the process.”

*Electoral Ward System
Plan
6983/22*

CARRIED

UNANIMOUSLY

8.12 Monthly Committee of the Whole Meetings

The Board discussed the possibility of moving to monthly Committee of the Whole Meetings. 5 to 9 pm. Executive Council would attend, as needed. Not in December.

Trustee Allison Purcell moved:

“that the Board have Committee of the Whole meetings, as needed, typically to be held 2 weeks prior to the regular Board meetings.”

*Committee of the
Whole Meetings
6984/22*

CARRIED UNANIMOUSLY

8.13 Organizational Meeting

The Board discussed the timing of the Organizational meeting.

Trustee Christine Light moved:

“to approve the Organizational meeting to be held on

*Organizational
Meeting
6985/22*

Tuesday, September 13, 2022 at 2 pm followed by a Committee of the Whole meeting, if needed.”

CARRIED UNANIMOUSLY

8.14 Superintendent Evaluation

In accordance with Policy 301.3 Evaluation Process for the Superintendent, a summative evaluation of the Superintendent occurs in the year prior to the final year of the Superintendent’s term of appointment.

Trustee Kristina Larkin moved:

“to table this report.”

RESCINDED

*Update on Policy
400.1.1*

8.15 Update Request on Policy 400.1.1

The Board was provided with an update on current and planned implementation of Policy 400.1.1.

Multi-faith Calendar

8.16 Multi-Faith Calendar Update

The Board was provided an update on the Multi-Faith Calendar on the Division website. Student attendance system has a new absence code for cultural holidays.

Division Highlights

9. Division Highlights

Christine Light noted the ICE Scholarship award presentations, Indigenous Education graduation, and the Division retirement banquet.

Kristina Larkin joined the Division Pride Parade float.

Genny Steed visited her children’s schools and connected with a support staff member while there.

Andrea Andreachuk highlighted giving a rose to Angela Wilde, pancake breakfast at Dr. Probe, Indigenous grad at Churchill, ICE Scholarship, General Stewart class play and Kindergarten grad.

Craig Whitehead will see Wilson staff tomorrow, good Community Conversations, and the “New Blood” presentation at PSBAA.

Allison Purcell noted years of service awards, having conversations with staff, attended SJF production of “Annie”, and Churchill grad.

*Board Chair Report
Community
Conversations*

10. Board Chair Report

10.1 Community Conversations

The Board held a virtual Community Conversations on June 13, 2022. The virtual format was appreciated by parents.

Standing Committees

10.2 Standing Committees

Board of Trustees Standing Committee chairs are asked to

provide an Annual Report and Terms of Reference for review at the Organizational meeting to be held in September.

10.3 PSBAA Conference

Trustee Craig Whitehead provided a written report from the PSBAA Conference.

PSBAA Conference

10.4 ASBA SGM Resolution Outcomes

Vice Chair Christine Light provided a written report from the ASBA Spring General Meeting. Wording added “with the deficit being supported by reserves”.

ASBA SGM Resolution Outcomes

10.5 Follow-Up Meeting with Holy Spirit

Board Chair Allison Purcell provided an update regarding meeting with Holy Spirit Catholic School Division.

Meeting with Holy Spirit

11. Reports

*Reports
Division Wellness Committee*

11.1 Division Wellness Committee

Trustee Andrea Andreachuk provided a written report from the Division Wellness Committee meeting held May 30, 2022.

11.2 Facilities Committee

Trustee Tyler Demers provided a written report from the Facilities Committee meeting held May 30, 2022.

Facilities Committee

11.3 Division School Council

Trustee Christine Light provided a meeting minutes link to the Division School meeting held June 6, 2022.

Division School Council

11.4 Indigenous Education Committee

Trustee Christine Light provided a written report from the Indigenous Education Committee meeting held June 8, 2022.

Indigenous Education Committee

11.5 Economic Development Lethbridge

Trustee Allison Purcell provided a written report from the Economic Development Lethbridge meeting.

Economic Development Lethbridge

12. Correspondence Received

*Correspondence Received
Dr. Oye, U of L
Alberta Infrastructure*

12.1 Dr. Oye, University of Lethbridge

12.2 Alberta Infrastructure Minister

Trustee Craig Whitehead moved: “to return to In-Camera at 10:03 p.m.”

*Move to In-Camera
6986/22*

CARRIED UNANIMOUSLY

The meeting reconvened at 11:08 p.m.

Reconvene

8.14 Superintendent Evaluation

Trustee Genny Steed moved:

*Superintendent
Evaluation*

”that the Board approve the Superintendent evaluation report as developed during the evaluation workshop of June 16, 2022 as an accurate accounting of the Superintendent’s performance for the period of August 15, 2021 to June 15, 2022, and further that the Board authorize the Chair to make any required technical edits and to sign the report on the Board’s behalf.”

Trustee Andrea Andreachuk paused the vote asking for clarification.

Trustee Craig Whitehead moved: “to move to In-Camera at 11:19 p.m.”

CARRIED

*Move to In Camera
6987/22*

In Favour: Andrea Andreachuk, Kristina Larkin, Christine Light, Allison Purcell, Genny Steed, Craig Whitehead

Opposed: Tyler Demers

The meeting reconvened at 11:42 p.m.

Reconvene

8.14 Superintendent Evaluation

Trustee Genny Steed moved:

*Superintendent
Evaluation
6988/22*

”that the Board approve the Superintendent evaluation report as developed during the evaluation workshop of June 16, 2022 as an accurate accounting of the Superintendent’s performance for the period of August 15, 2021 to June 15, 2022, and further that the Board authorize the Chair to make any required technical edits and to sign the report on the Board’s behalf.”

DEFEATED

In Favour: Allison Purcell, Genny Steed, Craig Whitehead

Opposed: Andrea Andreachuk, Christine Light, Tyler Demers, Kristina Larkin

Trustee Craig Whitehead moved:

*Special Board Meeting
6989/22*

“to have a special meeting of the Board before July 31, 2022 with a sole agenda item evaluation of the Superintendent.”

CARRIED UNANIMOUSLY

Trustee Craig Whitehead moved:

*Adjourn the Meeting
6989/22*

“to adjourn the meeting at 11:46 p.m.”

CARRIED UNANIMOUSLY

Allison Purcell,
Chair

Christine Lee,
Associate Superintendent
Business and Operations