

Trustee Professional Development & Travel Expenses

Trustee - Tyler Demers

Period- June 1, 2022 - August 31, 2022

Event or Expenditure item	Dates	Hotel	Flight	Mileage	Other	Per Diem	Total
NSBA CUBE 2022 Annual Conference	Sept 28-Oct 2, 2022		\$ 869.74		\$ 902.17		\$ 1,771.91
							\$ -
Total		\$ -	\$ 869.74	\$ -	\$ 902.17	\$ -	\$ 1,771.91

Expense Reimbursement Authorization

Attached Documents

Review all sections of the form and then complete the last section at the bottom of the page.

▼ TRUSTEES TRAVEL AND EXPENSE WARRANT

Task ID: 0000212238 - Created: 19-Jul-2022 11:25.56 AM - By: Tyler Demers - Processed: 19-Jul-2022 11:25.56 AM - By: Tyler Demers

NAME: Demers, Tyler (10783)
DATES: From: 28-Sep-2022 To: 02-Oct-2022
FUNCTION or MEETING: NSBA CUBE 2022 Annual Conference Check if Travel is in the USA:
LOCATION: Miami, FL

EXPENSES:

1. MEALS:			Enter GST on Invoice	Section Total
Breakfast	@ \$ 10.00	\$ 0.00		
Lunch	@ \$ 15.00	\$ 0.00		
Dinner	@ \$ 20.00	\$ 0.00		
Gratuity automatically calculated	@ .15 %	\$ 0.00	\$	0.00 (1)
2. HOTELS:				
Hotel: Enter total invoice amount - attach vouchers:		\$	\$	
Private Accommodation:	@ \$ 20.00	\$ 0.00	\$	0.00 (2)
3. TRANSPORTATION COSTS:				
A) Economy Air Fair: Enter total invoice amount - attach receipts		\$ 869.74	\$	
Taxi Fares - State number of trips:		\$		
OR B) Car Expenses				
KMS	@ \$.505	\$ 0.00	\$	869.74 (3)
4. REGISTRATION FEES:				
Attach approved receipt or voucher		\$ 902.17	\$	902.17 (4)
5. TECHNOLOGY COSTS:				
		\$	\$	0.00 (5)

For Office Use Only:				
GST (Auto Calculated Within):	0.00	TOTAL EXPENSES CLAIMED:	(1+2+3+4+5) \$	1771.91
GST on Invoices:	0.00	Less: ADVANCE	\$	
Total GST:	0.00	NET TOTAL TO BE PAID:	\$	1771.91

HONORARIA: Half Day(s) Full Day(s)
PER DIEM ALLOWANCE: Half Day(s) Full Day(s)

▼ APPROVAL SECTION

Task ID: 0000212238 - Created: 19-Jul-2022 11:25.56 AM - By: Tyler Demers - Processed: 19-Jul-2022 11:37.48 AM - By: Christine Lee

Action Taken: No Objection





ACCOUNTS PAYABLE CLERK SECTION

Task ID: 0000212238 - Created: 19-Jul-2022 11:37.48 AM - By: Christine Lee


Travel & Expense Calculator

Section	Amount Claimed Less GST	GST	Total
Meals:	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
Hotels:	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
Transportation Costs:	<input type="text" value="869.74"/>	<input type="text" value="0.00"/>	<input type="text" value="869.74"/>
Registration Fees:	<input type="text" value="902.17"/>	<input type="text" value="0.00"/>	<input type="text" value="902.17"/>
Technology Costs:	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
Expenses Claimed:	<input type="text" value="1771.91"/>	<input type="text" value="0.00"/>	<input type="text" value="1771.91"/>
		Less: ADVANCE	<input type="text" value="0.00"/>
U.S. Dollars: <input type="text"/>	Exchange Rate: <input type="text"/>	Exchange:	<input type="text" value="0.00"/>
NET TOTAL TO BE PAID:			<input type="text" value="1771.91"/>

Vendor Number: Demers, Tyler  

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
 <input type="text" value="170104000100032"/>  -TRUSTEETRAV-BRDSYS-GEN-BOARD		<input type="text" value="1771.91"/>	<input type="text" value=""/>	<input type="text" value="0.00"/> 



 Add GL

Total Without Taxes: 1771.91
Tax Total: 0.00
Total With Taxes: 1771.91

Authorizer Comment

USD. Prepaid.

Invoice Has Not Been Created

[External] Thank You for Completing Your Order!

NSBA Administrator <services-noreply@nsba.org>

Wed 2022-05-11 9:10 AM

To: Tyler Demers <Tyler.Demers@lethsd.ab.ca>

CUBE 2022 Annual Conference: 9/29/2022 - 10/1/2022

Attendee	Registration
Tyler Demers	Early Bird Registration Fee

Order Details

Product	List Price	Your Price	Tax	Qty	Total
CUBE 2022 Annual Conf. Registration Fee - Early Bird	\$675.00	\$675.00	\$0.00	1	\$675.00

Subtotal: \$675.00
Discount: \$0.00
Tax: \$0.00
Shipping: \$0.00
Total: \$675.00

Payment Number	Date	Method	Card/Check Number	Amount
PMT-018582-GAUJ	5/11/2022	MasterCard	*****4195	\$675.00

Total Payments: \$675.00

MAY 11	MAY 12	NATIONAL SCHOOL BOARDS 7038386201 VA	\$902.17
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55429502131715420571538

Foreign Currency-USD 675.00

Exchange rate-1.336548



Receipt for Itinerary #72349424383050

Sep 24, 2022 - Oct 2, 2022

Booked Items

Flight: Calgary (YYC) to Nassau (NAS)

Depart: 24/09/2022 ,1 one way ticket

Flight: Miami (MIA) to Calgary (YYC)

Depart: 02/10/2022 ,1 one way ticket

Traveller Information

Tyler Demers - Adult

Ticket # 0143974448919

Cost Summary

Booked Date: Jul 18, 2022

Traveller 1: Adult	CA \$869.74
YYC to NAS	
Flight	CA \$307.00
Taxes & Fees	CA \$111.74
MIA to YYC	
Flight	CA \$412.00
Taxes & Fees	CA \$39.00

Total: **CA \$869.74**

Paid: **CA \$869.74**

All prices quoted in Canadian dollars.