

202.2 Chair of the Board

Policy

Under the Education Act (69), the Minister may establish regulations regarding board procedures. At the organizational meeting the Board must elect one member to be Chair, and another as Vice Chair to hold office during the pleasure of the Board.

The Board expects the Board Chair to provide leadership to the Board and act as its primary spokesperson.

The Board expects that the Chair shall perform their duties in accordance with Division policy, the Education Act and other applicable provincial and federal statutes and regulations.

Regulations

1. The Chair shall be elected annually at the organizational meeting of the Board.
2. The Board delegates to the Chair the following powers and duties:
 - 2.1. To preside over all Board meetings and to ensure that such meetings are conducted in accordance with the Education Act and the policies and procedures of the Board;
 - 2.2. To convey directly to the Superintendent such concerns as are related to them by the trustees, parents, students or employees which may affect administration of the Division;
 - 2.3. To convey to the Board and the Superintendent such concerns as are related to them, which may affect the policies or administration of the Division;
 - 2.4. To provide counsel, when requested, to the Superintendent when a course of action may be necessary, the substance of which is not within the parameters of existing Board policy;
 - 2.5. To act as Board spokesperson upon matters of Board policy;
 - 2.6. To act as non-voting ex-officio member of all committees appointed by the Board;
 - 2.7. To ensure that the Board is represented at public activities;
 - 2.8. To act as signing officer of the Division;
 - 2.9. To act as the official spokesperson of the Board on matters pertaining to the major functions of the Board.

3. In the absence of the Chair, the Vice-Chair shall perform the duties of the Chair and, when so acting, shall have all the power of the Chair.
4. If the Chair and Vice-Chair are absent at a meeting at which a quorum is present, the Board shall appoint from its trustees an acting Chair who, thereupon, has all powers and shall perform all duties of the Chair.

The Board delegates to the Superintendent the authority to develop the procedures necessary to implement this policy.

References

Alberta Education Act: Sections 69

Division Policies: 100.1 Foundational Statements, 201.3 General Powers and Duties of the Board, 202.1 Trustee Code of Conduct, 202.3 Individual Trustees, 204.4 In Camera Board Meetings, 204.6 Organizational Meetings, 205.1 Trustee Compensation, 1001.3 Communications

Other: Role of the Trustee – ASBA Handbook,
Alberta Education – Board Procedure Regulations 2019
Freedom of Information and Protection of Privacy Act