Trustee Professional Development & Travel Expenses
Trustee - Allison Purcell
Period- March 1, 2022 - May 31, 2022

Event or Expenditure item	Dates	Hotel	Flight	Mileage	Other	Per Diem	Total
Annual Appreciation Gifts for Executive	01-Mar-22				$ 419.55	$ -	**$ 419.55**
Total		**$ -**	**$ -**	**$ -**	**$ 419.55**	**$ -**	**$ 419.55**

Expense Reimbursement Authorization

Attached Documents

Review all sections of the form and then complete the last section at the bottom of the page.

TRUSTEES TRAVEL AND EXPENSE WARRANT

Task ID: 0000204727 - Created: 15-Apr-2022 12:16.24 PM - By: Allison Purcell - Processed: 15-Apr-2022 12:16.24 PM - By: Allison Purcell

NAME: **Purcell, Allison (20416)**

DATES: From: **01-Mar-2022** To: **01-Mar-2022**

FUNCTION or MEETING: **Annual Appreciation gifts for Executive** Check if Travel is in the USA: ☐

LOCATION: **Lethbridge**

EXPENSES:

1. MEALS:						Enter GST on Invoice		Section Total	
	Breakfast	@ $	**10.00**	$	**0.00**				
	Lunch	@ $	**15.00**	$	**0.00**				
	Dinner	@ $	**20.00**	$	**0.00**				
	Gratuity automatically calculated	@	**.15** %	$	**0.00**		$	**0.00**	(1)
2. HOTELS:									
	Hotel: Enter total invoice amount - attach vouchers:			$		$			
	Private Accommodation:	@ $	**20.00**	$	**0.00**		$	**0.00**	(2)
3. TRANSPORTATION COSTS:									
	A) Economy Air Fair: Enter total invoice amount - attach receipts			$		$			
	Taxi Fares - State number of trips:			$					
OR	B) Car Expenses								
	KMS	@ $	**.505**	$	**0.00**		$	**0.00**	(3)
4. REGISTRATION FEES:									
	Attach approved receipt or voucher			$		$		$	**0.00** (4)
5. TECHNOLOGY COSTS:									
	Paper			$	**419.55**	$	**14.60**	$	**419.55** (5)

For Office Use Only:

GST (Auto Calculated Within):	**0.00**	**TOTAL EXPENSES CLAIMED:**	(1+2+3+4+5)	$	**419.55**
GST on Invoices:	**14.60**	Less: ADVANCE		$	
Total GST:	**14.60**	**NET TOTAL TO BE PAID:**		$	**419.55**

HONORARIA:	Half Day(s)	Full Day(s)
PER DIEM ALLOWANCE:	Half Day(s)	Full Day(s)

APPROVAL SECTION

Task ID: 0000204727 - Created: 15-Apr-2022 12:16.24 PM - By: Allison Purcell - Processed: 17-Apr-2022 10:21.18 AM - By: Christine Lee

Action Taken: No Objection

ACCOUNTS PAYABLE CLERK SECTION

Task ID: 0000204727 - Created: 17-Apr-2022 10:21.19 AM - By: Christine Lee

Travel & Expense Calculator

Section	Amount Claimed Less GST	GST	Total
Meals:	0.00	0.00	0.00
Hotels:	0.00	0.00	0.00
Transportation Costs:	0.00	0.00	0.00
Registration Fees:	0.00	0.00	0.00
Technology Costs:	404.95	14.60	419.55
Expenses Claimed:	404.95	14.60	419.55
		Less: ADVANCE	0.00
U.S. Dollars:	Exchange Rate:	Exchange:	0.00
		NET TOTAL TO BE PAID:	419.55

Vendor Number: EM20416 **Purcell, Allison**

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
160304000100032 -S&M-BRDSYS-GEN-BOARD	☑	419.55	GST	14.60

Add GL

Total Without Taxes: **404.95**
Tax Total: **14.60**
Total With Taxes: **419.55**

Authorizer Comment

Invoice Has Not Been Created

SHOPPERS DRUG MART

D.R. Perry Pharmacy Ltd.

102-2045 MAYOR MAGRATH DR S.,LETHBRIDGE,AB,T
1K 2S2

403-328-5509
Mar 02, 2022 8:35 PM
0362 1010 495944 100112 3

INDIGO $25-500	35.00 ? X	35.00
Card Number: 076750******9754		
CARLTON EVER	5.99 ?	5.99
Carlton Cards	2.99 ?	2.99
CARLTON EVER	5.49 ?	5.49
	SUBTOTAL:	49.47
4 Items	TOTAL:	$49.47
VISA		49.47

****
PC Optimum # **********991*/00
Starting Balance 2025
REGULAR POINTS: 210
TOTAL POINTS EARNED TODAY: 210
Current Points Balance 2235

You could have earned additional PC Optimum points with President's Choice Financial Mastercard. Apply today. Visit PCFinancial.ca

****
10149 4391 RT0001

99902036210100049594 48

****
TELL US HOW WE DID TODAY! VISIT
www.surveysdm.com OR CALL
1-800-701-9163. WIN 1 of 2 MONTHLY
PRIZES OF 1 MILLION PC OPTIMUM POINTS
OR $1000 IN GIFT CARDS. SEE
www.surveysdm.com FOR FULL
CONTEST RULES.
Certificate Number:00734311-6612101
****
Retain Receipt for return within 30 days.
Visit shoppersdrugmart.ca for exclusions

TYPE : PURCHASE
ACCT : VISA $ 49.47
CARD NUMBER: **********4300
DATE/TIME: 22/03/02 20:34:59
REFERENCE #: 66318079 0013321390 H
AUTHOR. #: 03791I
Visa CREDIT
A0000000031010 0000000000
01/027 APPROVED - THANK YOU
-- IMPORTANT --
Retain This Copy For Your Records
*** CUSTOMER COPY ***

CO-OP

Pioneer Cooperative Association Ltd.

Store: Morse Farm Center
Date: Mar 02, 2022
Reference #: 82118318
Sales Rep: MDC Mike Candler
Created By: MorseF

Sold To: 91
NON MEMBER,

Quantity	Unit	Price	Amount
MCSWEENEYS 2PK HNY GRLIC (2470722)			
1	EA	$3.19	$3.19 N
MCSWEENEYS 2PK HNY GRLIC (2470722)			
1	EA	$3.19	$3.19 N
MCSWEENEYS 2PK HNY GRLIC (2470722)			
1	EA	$3.19	$3.19 N

Total:	$9.57
VISA	$9.57

GST#: 897791075

Customer Copy

LONDON DRUGS

LD GORDON & LEWVAN **306 949 1986**
LOOKING FOR WORK? www.londondrugs.com

COLLECTION BASKET	9.99	B
COLLECTION BASKET	9.99	B
COLLECTION BASKET	14.99	B
COLLECTION BASKET	14.99	B
LINDOR CHOCOLATE	5.99	B
LINDOR BAG	5.99	B
LINDOR CHOCOLATE	5.99	B
SNAPPERS CHOCO	5.99	B
SAHALE SNACKS	4.99	B
BROOKSIDE CHOC	3.99	B
DRY BAG 30L	39.99	B
PRANA TRAIL MIX	4.99	B
PRANA SESAME	4.49	P
UST TRAVEL MUG	3.99	B
MERCI CHOCOLATE	2.79	B
** PM2 DEAL REACHED REDUCED PRICE		**
MERCI CHOCOLATE	2.21	B
MERCI CHOCOLATE	2.79	B
** PM2 DEAL REACHED REDUCED PRICE		**
MERCI CHOCOLATE	2.21	B
MERCI CHOCOLATE	2.79	B
** PM2 DEAL REACHED REDUCED PRICE		**
MERCI CHOCOLATE	2.21	B
**** TAX 16.42 BAL	167.78	
VF Visa	167.78	
XXXXXXXXXXXX4300		
AUTH: 09040I		
CHANGE	.00	
(P)ST 9.08		
(G)ST 7.34		

3/01/22 21:03 0086 92 0358 066627
(B)OTH = G.S.T. + P.S.T.
LONDON DRUGS LIMITED GST #R103378972

Cabela's

4901 Gordon Road
Regina,SK, S4W 0B7
(306)-523-5900
GST# 850 302 399 RT001
www.cabelas.ca

YETI RAMBLER WINE GLA, BIMINI		
888830202753	35.00	9P
YETI RAMBLER WINE GLASS W, SEA		
888830129098	35.00	9P
YETI RAMBLER WINE GLASS W/MAG,		
888830129104	35.00	9P
YETI MUG W/MAG SLIDER, NVY, 14		
888830129135	40.00	9P
RETAIL PAPER BAG 2050002365247	0.25	9P

SUBTOTAL	$145.25
GST TAX	$7.26
PST TAX	$8.72
TOTAL	$161.23
VISA	$161.23

---------- TRANSACTION RECORD ----------

Purchase

Mar 02,2022 14:06:48
VISA **********4300
INVOICE # 721401
TID: 66320343 Entry: Tap EMV (H)
Sequence: 532 Batch: 001
Auth#: 09469I Response: 01-027
UID: 1F2061436081448

Amount	
Total	$161.23
A0000000031010	$161.23
Visa CREDIT	

Approved - Thank You

Description	Unit price	Qty	Amount
Gift voucher	$31.50 CAD	1	$31.50 CAD

Subtotal	$31.50 CAD
Total	$31.50 CAD
Payment	$31.50 CAD

Charge will appear on your credit card statement as "PAYPAL *UNDRGESCAPE"

Payment sent to info@undergroundescape.ca

Funding Sources Used (Total)

Visa x-7029 $31.50 CAD

Issues with this transaction?

You have 180 days from the date of the transaction to open a dispute in the Resolution Centre.