

# MINUTES FROM THE BUDGET MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD MAY 25, 2022.

## In Attendance:

Trustees: Tyler Demers; Christine Light; Allison Purcell; Genny Steed; Craig Whitehead  
Administrators: Cheryl Gilmore; Christine Lee; LeeAnne Tedder (Recorder)  
Via Teams: Andrea Andreachuk; Kristina Larkin; Mike Nightingale  
Regrets: Morag Asquith

The Board Meeting was live streamed via Microsoft Teams.

1. Call to Order *Call to Order*  
The Chair called the meeting to order at 3:34 p.m.
  
2. Approval of Agenda *Approval of Agenda  
6953/22*  
Trustee Christine Light moved:  
“to approve the agenda, as presented.” **CARRIED UNANIMOUSLY**
  
3. Review of Feedback from Public Budget Presentation *Review of Feedback  
from Public Budget  
Presentation*  
Feedback from the public budget presentation was shared.
  
4. Opening Comments *Opening Comments*  
Each trustee was permitted five minutes to make general comments on the budget or identify issues that they wish to highlight. Thank you to Director of Finance, Avice DeKelder, Board Budget Committee, Instructional Budget Committee and Executive Council for their hard work. Thank you to students, staff, and parents for their input.
  
5. Review of Belief Statements *Review of Belief  
Statements*  
Board Belief Statements were reviewed.
  
6. Revenues and Allocations *Revenues and  
Allocations*  
Debate on revenues and allocations, including projected operating revenues, fees, inter-fund transfers, etc.  
  
*One-time operating  
reserves*  
The use of one-time operating reserves is subject to Ministerial Approval for the 2022-2023 school year. The budget may need to be subsequently adjusted if the use of reserves, as outlined in the 2022-2023 budget does not receive Ministerial Approval.
  
- a) Fees *Fees*

Fee information was included in the agenda, including fee overview, the summary of significant changes, and the 2022-2023 detailed proposed school fee listing.

Trustee Kristina Larkin moved:

“That the Board approve the 2022-2023 School Fees, as presented.”

**CARRIED UNANIMOUSLY**

*2022-2023 School Fee  
Schedule  
6954/22*

b) **Overall Revenues and Allocations**

Trustee Kristina Larkin moved:

“That the Board approve the revenues and use of one-time reserves for the 2022-2023 budget as per pages 30-32 as presented (or amended).”

**CARRIED UNANIMOUSLY**

*Overall Revenues and  
Allocations  
6955/22*

7. Expenditures and Transfers

Overall expenditures and transfers for the Division were outlined.

*Expenditures and  
Transfers*

a) Instruction

Trustee Kristina Larkin moved:

“That the Board approve the Instruction expenditures and transfers as per pages 35-37 of the 2022-2023 budget, as presented.”

**CARRIED UNANIMOUSLY**

*Instruction  
6956/22*

b) Administration

Trustee Kristina Larkin moved:

“That the Board approve the Administration expenditures and transfers as per pages 38-40 of the 2022-2023 budget, as presented.”

**CARRIED UNANIMOUSLY**

*Administration  
6957/22*

c) Plant Operations and Maintenance

Trustee Kristina Larkin moved:

“That the Board approve the Plant Operations and Maintenance expenditures and transfers as per pages 41-43 of the 2022-2023 budget, as presented.”

**CARRIED UNANIMOUSLY**

*Plant Operations and  
Maintenance  
6958/22*

d) Transportation

Trustee Kristina Larkin moved:

“That the Board approve the Transportation expenditures and transfers as per pages 44-45 of the 2022-2023 budget, as presented.”

**CARRIED UNANIMOUSLY**

*Transportation  
6959/22*

e) Capital and Debt Services

Trustee Kristina Larkin moved:

“That the Board approve the Capital and Debt Services

*Capital and Debt  
Services  
6960/22*

expenditures and transfers as per pages 46-47 of the 2022-2023 budget, as presented.”

**CARRIED UNANIMOUSLY**

8. Budget Approval

After consideration of the budget assumptions used in developing the budget and the Board budget beliefs and priorities:

Trustee Kristina Larkin moved:

“That the Board approve the 2022-2023 preliminary budget for Lethbridge School Division as detailed in the previous motions and authorize administration to allocate and expend funds in accordance with the budget and that the Board authorize administration to amend the 2022-2023 preliminary budget, if required by changes in the requested Ministerial Approval on use of reserves.”

*Budget Approval  
6961/22*

**CARRIED UNANIMOUSLY**

9. Other Items

*Other Items*

10. Adjournment

Trustee Tyler Demers moved:  
“to adjourn at 5:22 p.m.”

*Adjournment  
6962/22*

**CARRIED UNANIMOUSLY**

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Allison Purcell,  
Chair

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Christine Lee,  
Associate Superintendent  
Business and Operations