

## MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD FEBRUARY 15, 2022.

### In Attendance:

Trustees: Andrea Andreachuk; Kristina Larkin; Christine Light; Allison Purcell;  
Craig Whitehead  
Administrators: Cheryl Gilmore; Mike Nightingale; Christine Lee; Morag Asquith  
LeeAnne Tedder (Recorder)  
Regrets: Tyler Demers, Genny Steed

The Board Meeting was live streamed via Microsoft Teams due to the gathering restrictions related to COVID-19.

The Chair called the meeting to order at 1:02 p.m.

1. Move to In-Camera *Move to In-Camera*  
Trustee Christine Light moved: *6894/22*  
“that the Board move to In-Camera.” **CARRIED UNANIMOUSLY**

The Chair reconvened the meeting at 2:36 p.m.

2. Approval of Agenda *Approval of Agenda*  
Additions: *6895/22*  
Board Strategic Planning Agenda 8.3  
Committee of the Whole Dates 8.4  
Trustee Craig Whitehead moved:  
“to approve the agenda, as amended.” **CARRIED UNANIMOUSLY**

3. Approval of Minutes *Approval of Minutes –*  
Trustee Andrea Andreachuk moved: *Regular Meeting*  
“that the minutes of the regular meeting of January 25, 2022 be *6896/22*  
approved and signed by the Chair.” **CARRIED UNANIMOUSLY**

4. Business Arising from the Minutes *Business Arising from*  
There was no business arising from the minutes. *the Minutes*

5. Presentations *Presentations*  
5.1 Human Resources Presentation *Human Resources*  
Rhonda Aos (Human Resources Director) and Mike Nightingale  
(Associate Superintendent, Human Resources) presented on  
the topic of hiring processes.

6. Associate Superintendent Reports *Associate*  
6.1 Business and Operations *Superintendent*  
Associate Superintendent Christine Lee provided a written *Reports*

- Business and Operations report. *Business and Operations*
- 6.2 Instructional Services *Instructional Services*  
 Associate Superintendent Morag Asquith provided a written Instructional Services report.
- 6.3 Human Resources *Human Resources*  
 Associate Superintendent Mike Nightingale provided a written Human Resources report.
7. Superintendents Report *Superintendents Report*
- 7.1 Board Priorities Report *Board Priorities*  
 Board Priorities were included in the agenda. Teacher Induction Program outline was added. Additions of Town Hall and Community Conversations.
- 7.2 Acknowledgements of Excellence *Acknowledgements of Excellence*  
 Fleetwood-Bawden, Coalbanks and Lakeview schools were showcased.
- 7.3 COVID Highlights *COVID Highlights*  
 The Board reviewed the current COVID context data.
- 7.4 Calendar of Events *Calendar of Events*  
 Calendar of events were included in the agenda. Board Meeting time change to 1:00 pm. Addition of Community Conversations on March 17, 2022.
8. Action items *Action Items*
- 8.1 Policy Review *Policy Review*  
 The Board reviewed Policies 303.1 Administration Appointments and 404.3.1 Leaves of Absence
- Trustee Craig Whitehead moved:  
 “to approve Policy 303.1 Administration Appointments, as amended.” **CARRIED** *Policy 303.1 Administration Appointments 6897/22*  
**IN FAVOUR:** Allison Purcell, Christine Light, Kristina Larkin, Andrea Andreachuk  
**OPPOSED:** Craig Whitehead
- Trustee Craig Whitehead moved:  
 “to approve Policy 404.3.1 Leaves of Absence, as amended.” **CARRIED UNANIMOUSLY** *Policy 404.3.1 Leaves of Absence 6898/22*

8.2 Communications Plan

Communications Officer Garrett Simmons shared the Communications Plan.

Trustee Christine Light moved:

“to approve the Communications Plan of 2021-2022, as amended.”

**CARRIED UNANIMOUSLY**

*Communications Plan  
6899/22*

8.3 Board Strategic Planning Agenda

The Board Strategic Planning agenda was reviewed for March 3 and 4, 2022.

*Board Strategic  
Planning Agenda*

8.4 Committee of the Whole Dates

Executive Council proposed two additional Committee of the Whole meeting dates:

March 8 (4:45 – 6:00) Victoria Park Programs and Renovations

March 29 (4:00 – 5:30) Budget Debrief

Trustee Craig Whitehead moved:

“to approve the addition of the Committee of the Whole meetings on March 8 on Victoria Park programs and March 29 on budget.”

**CARRIED UNANIMOUSLY**

*Committee of the  
Whole Dates  
6900/22*

9. Division Highlights

Craig Whitehead attended Fleetwood School Council, Mike Mountain Horse School Council, and Town Hall.

Kristina Larkin viewed the Chinook Blackfoot word of the week video, attended Parker Pride celebration at Park Meadows, and Dr. Plaxton School Council (shout out to parents organizing hot lunches and fundraising).

Andrea Andreachuk attended the Oldman River Health Advisory Committee meeting (grass roots movement for students to pursue health careers), Dr. Probe School Council, Westminster School Council, Churchill School Council (conversation around students needing to complete a second year of grade 12 due to the pandemic), read to children at General Stewart, and ICE Scholarship.

Christine Light appreciated reading the expressions of gratitude to staff, Town Hall conversations, and ICE Scholarship Event.

Allison Purcell attended ICE Scholarship and curling Zones (LCI will host provincials).

*Division Highlights*

Trustees took a break @ 4:54 p.m.

Trustees reconvened @ 5:02 p.m.

*Break*

10. Board Chair Report

*Board Chair Report  
Community  
Conversations*

10.1 Community Conversations

Trustees spoke to the Community Conversations held February 10, 2022. The next meeting will be held Thursday, March 17 from 6:30 to 8:00 pm at the Boys and Girls Club of Lethbridge Youth Centre (227 12 B Street North).

10.2 Town Hall

Board Chair Allison Purcell shared highlights from Town Hall.

*Town Hall*

11. Reports

*Reports  
Joint City / School  
Boards*

11.1 Joint City / School Boards

Vice-Chair Christine Light provided a written report from the Joint City / School Boards meeting held January 26, 2022.

11.2 ATA Local Council

Trustee Andrea Andreachuk provided a written report from the ATA Local Council meeting held February 2, 2022.

*ATA Local Council*

11.3 Policy Advisory Committee

Trustee Craig Whitehead provided a written report from the Policy Advisory Committee meeting held February 9, 2022.

*Policy Advisory Council*

12. Public Forum – no submissions

*Public Forum*

12.1 Public Forum Response

*Public Forum Response*

12.1.1 John Greenshields

12.1.2 Katelyn Greep

12.1.3 Bonny Greenshields

12.1.4 Kathryn McKee

12.1.5 Chelsie Lindsay

13. Correspondence Received

*Correspondence  
Received*

13.1 Aspen View Public Schools

13.2 Notice of Liability sent by the public

13.3 Alberta Minister of Education

14. Correspondence Sent

*Correspondence Sent*

14.1 Alberta Minister of Education

Trustee Craig Whitehead moved:  
“to adjourn to return at 5:25 p.m.”

*Adjourn to In-Camera  
6901/22*

**CARRIED UNANIMOUSLY**

---

Allison Purcell,  
Chair

---

Christine Lee,  
Associate Superintendent  
Business and Operations