

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD JANUARY 25, 2022.

In Attendance:

Trustees: Andrea Andreachuk; Tyler Demers; Kristina Larkin; Allison Purcell;
Craig Whitehead; Genny Steed

Administrators: Cheryl Gilmore; Mike Nightingale; Christine Lee; Morag Asquith
LeeAnne Tedder (Recorder)

Via Microsoft Teams: Christine Light

The Board Meeting was live streamed via Microsoft Teams due to the gathering restrictions related to COVID-19.

The Chair called the meeting to order at 2:05 p.m.

1. Move to In-Camera

Trustee Craig Whitehead moved:

“that the Board move to In-Camera.” **CARRIED UNANIMOUSLY**

*Move to In-Camera
6880/22*

The Chair reconvened the meeting at 3:40 p.m.

2. Approval of Agenda

Addition of 6.5 Division Pandemic Plan - Genny

Addition of 9.7 Division Wellness Committee – Andrea

Addition of 9.8 Community Engagement Committee - Genny

Trustee Craig Whitehead moved:

“to approve the agenda, as amended.” **CARRIED UNANIMOUSLY**

*Approval of Agenda
6881/22*

3. Approval of Minutes

Trustee Andrea Andreachuk moved:

“that the minutes of the regular meeting of December 14, 2021 be approved and signed by the Chair.” **CARRIED UNANIMOUSLY**

*Approval of Minutes –
Regular Meeting
6882/22*

4. Business Arising from the Minutes

There was no business arising from the minutes.

*Business Arising from
the Minutes*

5. Presentations

5.1 Student Engagement and Restorative Practices

Jim Kerr, Student Engagement Consultant provided a presentation.

*Presentations
Student Engagement
and Restorative
Practices*

6. Action Items

6.1 Policy Review

Policies were reviewed by the Board.

Action Items

Policy Review

Trustee Tyler Demers moved a friendly amendment of physical rather than hard copy.

Trustee Craig Whitehead moved:

“to approve Policy 400.1 Welcoming, Caring, Respectful and Safe Work Environments, as amended.”

CARRIED UNANIMOUSLY

*Policy 400.1
Welcoming, Caring,
Respectful and Safe
Work Environments
6883/22*

Trustee Craig Whitehead moved:

“to approve Policy 401.3 Non-Union Employees, as amended.”

CARRIED UNANIMOUSLY

*Policy 401.3 Non-
Union Employees
6884/22*

Trustee Craig Whitehead moved:

“to approve Policy 404.5 Secondments and Exchanges, as amended.”

CARRIED UNANIMOUSLY

*Policy 404.5
Secondments and
Exchanges
6885/22*

Trustee Craig Whitehead moved:

“to approve Policy 806.1 Enterprise Risk Management, as presented for second reading.” **CARRIED UNANIMOUSLY**

*Policy 806.1 Enterprise
Risk Management
6886/22*

Trustee Craig Whitehead moved:

“to approve Policy 806.1 Enterprise Risk Management, as presented for third and final reading.”

CARRIED UNANIMOUSLY

*Policy 806.1 Enterprise
Risk Management
6887/22*

6.2 First Quarter Financial Report

Directors of Finance Avice DeKelder and Mark DeBoer presented the First Quarter Financial Report to the Board.

Trustee Kristina Larkin moved:

“to approve the First Quarter Financial Report, as presented.”

CARRIED UNANIMOUSLY

*First Quarter Financial
Report
6888/22*

6.3 Board Meeting Time

Trustee Craig Whitehead presented statistics from across the province on School Board meeting times. Consideration for separate meetings for audit and budget presentations.

Options 2 to 6 p.m., 1 to 6 p.m., and 11 a.m. to 6 p.m. (lunch break).

Public Forum

Public Forum

Speakers: John Greenshields on the topic of masks, Katelyn Greep on the topic of masks, Bonny Greenshields on the topic of masks, Kathryn McKee on the topic of spectators, and Chelsie Lindsay on the topic of spectators.

The Public Forum portion of the meeting begins at the 0:43:30 mark of the Microsoft Teams recording, which can be found here: [PUBLIC FORUM](#)

Trustee Craig Whitehead moved:

“that starting in February, the Board starts our meetings at 1 p.m. and go to 6 p.m., with the opportunity to extend the meeting past 6 p.m., and that the Board continues to have the Public Forum at 5 p.m.” **CARRIED UNANIMOUSLY**

*Board Meeting Time
6889/22*

6.4 Community Engagement Committee Terms of Reference

The Community Engagement Committee reviewed the Terms of Reference at a recent meeting.

Trustee Genny Steed moved:

“to approve the Community Engagement Committee Terms of Reference, as amended.” **CARRIED UNANIMOUSLY**

*Community
Engagement
Committee Terms of
Reference
6890/22*

6.5 Division Pandemic Plan

Trustee Genny Steed recognizes that the Pandemic Plan is for any pandemic and wondered if it could be more generic as opposed to influenza based along with updated research.

Trustee Genny Steed moved:

“that the Board form an ad hoc committee comprised of 3 Trustees and Executive Council as deemed appropriate to review and update the governing document *Lethbridge School Division Pandemic Plan* including adjusting language and wordage specific to an influenza pandemic with the intent to submit an updated plan for Board approval at the March 2022 Board meeting.” **CARRIED UNANIMOUSLY**

*Division Pandemic
Plan
6891/22*

Board members on the committee will be Genny (Chair), Craig, and Christine.

Trustee Craig Whitehead moved:

“that the Board extend the meeting beyond 6 p.m.”

CARRIED UNANIMOUSLY

*Meeting extended
beyond 6 p.m.
6892/22*

Meeting reconvened at 6:06 p.m.

Division Highlights

7. Division Highlights

Andrea assisted in classrooms at General Stewart and attended the Dr. Probe Christmas event.

Kristina noted the Chinook student who sewed stockings at Christmas and attended the Dr. Plaxton School Council meeting. Craig attended Wilson’s School Council and will go to Fleetwood tomorrow.

Christine connected with school administrators, offered cheers to staff for being creative, and attended the Mike Ribble presentation. Tyler gave a shout out to staff in the Division for keeping schools running and students engaged.

Genny highlighted the high school students in final exams.

Allison attended school council meetings and commended parents and staff for coming together to count masks and test kits. Allison shared appreciation for Division staff, students and community.

Information Items

8. Information Items

8.1 Board Chair Report

*Community
Conversations*

8.1.1 Community Conversations

The Board of Trustees shared the first meeting will be held on February 10, 2022 from 6:30 to 8:00 pm at The Collective, 1315 3 Avenue South.

*Regular Board
Meeting Highlights*

8.1.2 Regular Board Meeting Highlights

Trustees discussed how they share Board highlights at school council meetings.

*Associate
Superintendent
Reports
Business and
Operations*

8.2 Associate Superintendent Reports

8.2.1 Business and Operations

Associate Superintendent Christine Lee provided a written Business and Operations report.

Instructional Services

8.2.2 Instructional Services

Associate Superintendent Morag Asquith provided a written Instructional Services report.

Human Resources

8.2.3 Human Resources

Associate Superintendent Mike Nightingale provided a written Human Resources report.

*Public Forum
responses*

8.3 Public Forum responses

Public Forum responses were included in the agenda.

*Superintendent Report
Board Priorities*

8.4 Superintendent Reports

8.4.1 Board Priorities Report

Board Priorities were included in the agenda. Teacher

Induction Program outline will be shared next month.

Donations and Support

8.4.2 Donations and Support

Westminster school received a donation from Cargill and Victoria Park School received a donation from Save-On-Foods.

Acknowledgements of Excellence

8.4.3 Acknowledgements of Excellence / School Showcase

Westminster, Park Meadows and Immanuel Christian Secondary schools were showcased.

Town Hall

8.4.4 Town Hall

The Board reviewed the Town Hall details and process.

COVID Highlights

8.4.5 COVID Highlights

The Board reviewed the current COVID context data.

Multicultural Calendar Current Activities

8.4.6 Multicultural Calendar Current Activities

The Division Multicultural calendar (created monthly) for January was included in the agenda.

I.C.E. Scholarship Event

8.4.7 Virtual I.C.E. Scholarship Event – February 11, 2022

The I.C.E. Scholarship event will be virtual again this year. Tickets and event details are available on the website.

Calendar of Events

8.4.8 Calendar of Events

Calendar of events were included in the agenda.

Additions:

January 31, 2022 - ASBA Trustee Orientation

February 10, 2022 - Community Conversations

Reports

9. Reports

ATA Local Council

9.1 ATA Local Council – January 5, 2022

Trustee Christine Light provided an oral report from the ATA Local Council meeting held January 5, 2022.

Division School Council

9.2 Division School Council – January 10, 2022

Trustee Christine Light provided an oral report from the Division School Council meeting held January 10, 2022.

Policy Advisory Committee

9.3 Policy Advisory Committee – January 12, 2022

Trustee Craig Whitehead provided a written report from the

Policy Advisory Committee meeting held January 12, 2022.

ATA Summit

9.4 ATA Summit – January 13, 2022

Trustee Allison Purcell provided a written report from the ATA Summit held January 13, 2022.

9.5 Economic Development Lethbridge – January 19, 2022

Trustee Allison Purcell provided a written report from the Economic Development Lethbridge meeting held January 19, 2022.

*Economic
Development
Lethbridge*

ASBA Zone 6

9.6 ASBA Zone 6 – January 19, 2022

Trustee Allison Purcell provided a written report from the ASBA Zone 6 meeting held January 19, 2022.

9.7 Division Wellness Committee – January 24, 2022

Trustee Andrea Andreachuk provided a written report from Division Wellness Committee meeting held January 24, 2022.

*Division Wellness
Committee*

9.8 Community Engagement Committee – January 13, 2022

Trustee Genny Steed provided a written report from the Community Engagement Committee meeting held January 13, 2022. Public Engagement website will change to Community.

*Community
Engagement
Committee*

Correspondence

10. Correspondence - none

Trustee Craig Whitehead moved:

“to adjourn to return to In-Camera at 8:45 p.m.”

*Adjourn to In-Camera
6893/22*

CARRIED UNANIMOUSLY

Allison Purcell,
Chair

Christine Lee,
Associate Superintendent
Business and Operations