

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD DECEMBER 14, 2021.

In Attendance:

Trustees: Andrea Andreachuk; Tyler Demers; Kristina Larkin; Allison Purcell;
Craig Whitehead; Genny Steed
Administrators: Cheryl Gilmore; Mike Nightingale; Christine Lee; Morag Asquith
LeeAnne Tedder (Recorder)
Via Microsoft Teams: Christine Light

The Board Meeting was live streamed via YouTube due to the gathering restrictions related to COVID-19.

The Chair called the meeting to order at 2:00 p.m.

1. Move to In-Camera

Trustee Andrea Andreachuk moved:

“that the Board move to In-Camera.” **CARRIED UNANIMOUSLY**

*Move to In-Camera
6857/21*

Trustee Genny Steed joined the meeting at 2:09 p.m.

Trustee Christine Light joined the meeting via Teams at 2:25 p.m.

The Chair reconvened the meeting at 3:39 p.m.

2. Approval of Agenda

Addition of 6.7 Board meeting times (Craig Whitehead)

Addition of 6.8 Provincial REP (Genny Steed)

Trustee Kristina Larkin moved:

“to approve the agenda, as amended.” **CARRIED UNANIMOUSLY**

*Approval of Agenda
6858/21*

3. Approval of Minutes

Trustee Andrea Andreachuk moved:

“that the minutes of the regular meeting of November 23, 2021 be approved and signed by the Chair.” **CARRIED UNANIMOUSLY**

*Approval of Minutes –
Regular Meeting
6859/21*

4. Business Arising from the Minutes

There was no business arising from the minutes.

*Business Arising from
the Minutes*

5. Presentations

5.1 Numeracy Resource – Karen Rancier, Director of Curriculum and Instruction, Michaela Demers, Numeracy Lead Teacher, and Jenn Giles, Vice Principal of Senator Joyce Fairbairn presented.

*Presentations
Numeracy Resource*

6. Action Items

Action Items

- 6.1 Authorization of Locally Developed Courses *Locally Developed Courses*
 Authorization of date extensions for locally developed courses.
- Trustee Tyler Demers moved:
 “that the Board approve the continued use of LDC3232 Biology (IB) 35-3 for 3 credits from The Edmonton School Division from August 31, 2022 to August 31, 2024 to provide continuance of program offerings to students.” **CARRIED UNANIMOUSLY** *LDC3232 Biology IB 35-3 6860/21*
- Trustee Andrea Andreachuk moved:
 “that the Board approve the continued use of LDC2241 Chemistry (IB) 25-3 for 3 credits from August 31, 2022 to August 31, 2023 to provide continuance of program offerings to students.” **CARRIED UNANIMOUSLY** *LDC2241 Chemistry IB 25-3 6861/21*
- Trustee Craig Whitehead moved:
 “that the Board approve the continued use of LDC2241 Chemistry (IB) 25-5 for 5 credits from August 31, 2022 to August 31, 2023 to provide continuance of program offerings to students.” **CARRIED UNANIMOUSLY** *LDC2241 Chemistry IB 25-5 6862/21*
- 6.2 Policy Review *Policy Review*
 Policies were reviewed by the Board.
- Trustee Craig Whitehead moved:
 “to adopt Policy 204.12 Board Meeting Minutes, as amended.” **CARRIED UNANIMOUSLY** *Policy 204.12 Board Meeting Minutes 6863/21*
- Trustee Craig Whitehead moved:
 “to accept Policy 401.4 Employee Absences Requiring Substitutes, as amended.” **CARRIED UNANIMOUSLY** *Policy 401.4 Employee Absences Requiring Substitutes 6864/21*
- Trustee Craig Whitehead moved:
 “to adopt Policy 405.5 Practicum Students, as amended.” **CARRIED UNANIMOUSLY** *Policy 405.5 Practicum Students 6865/21*
- Trustee Craig Whitehead moved:
 “to accept Policy 405.6 Employee Recognition and Appreciation, as amended.” **CARRIED UNANIMOUSLY** *Policy 405.6 Employee Recognition and Appreciation 6866/21*
- Trustee Craig Whitehead moved:
 “to approve Policy 806.1 Enterprise Risk Management, as presented for first reading.” **CARRIED UNANIMOUSLY** *Policy 806.1 Enterprise Risk Management 6867/21*

6.3 School Year Calendar for 2022-2023

The Board reviewed the draft school year calendar for 2022-2023.

Trustee Kristina Larkin moved:

“to approve the 2022-2023 School Year Calendar, as presented.”

CARRIED UNANIMOUSLY

*2022-2023 School Year
Calendar
6868/21*

6.4 Multi-Faith Calendar

The Board reviewed a multi-faith calendar for the 2022-23 school year.

Trustee Kristina Larkin moved:

“that the Lethbridge School Division use the multi-faith calendar generated by Edmonton Public School Division as a model for developing a multi-faith calendar for 2022-23 that will be:

- made available to students and families on the division website;
- provided to schools to reference when planning events such as exams, project deadlines or parent events to avoid holy days;
- accompanied with information on best practices for supporting students who are absent from school for religious reasons in accordance with the Education Act 7(4);
- and, updated annually. ”

CARRIED UNANIMOUSLY

*Multi-faith calendar
6869/21*

6.5 Legion Request

The Lethbridge Legion made a request for support of a banner program to recognize veterans.

Trustee Andrea Andreachuk moved:

“that the Board approve a letter of support for the Lethbridge Legion Banner Project to the City of Lethbridge Mayor and Council.”

CARRIED UNANIMOUSLY

*Legion Letter of
Support
6870/21*

6.6 Committee Terms of Reference

Committee Terms of Reference were reviewed by the Board.

Trustee Andrea Andreachuk moved:

“that the Board approve the Board Audit Committee Terms of Reference, as amended.”

CARRIED UNANIMOUSLY

*Board Audit
Committee Terms of
Reference
6871/21*

Trustee Genny Steed moved:
“that the Board approve the Division Wellness Committee Terms of Reference, as amended.” **CARRIED UNANIMOUSLY**

*Division Wellness
Committee Terms of
Reference 6872/21*

Trustee Craig Whitehead moved:
“that the Board adopt the Policy Advisory Committee Terms of Reference, as amended.” **CARRIED UNANIMOUSLY**

*Policy Advisory
Committee Terms of
Reference 6873/21*

Trustee Kristina Larkin moved:
“that the Board approve the Poverty Intervention Committee Terms of Reference, as amended.” **CARRIED UNANIMOUSLY**

*Poverty Intervention
Committee Terms of
Reference 6874/21*

6.7 Board Meeting Times

Trustee Craig Whitehead moved:
“that the Board adopt different meeting times for the Board meetings, and it be in place by January 2022 and that the Board will determine the times.” **RESCINDED**
Trustees shared their perspectives on board meeting times and members of the public attending board meetings.

Trustee Craig Whitehead moved:
“that the Board develop an ad hoc committee of the Board to look at meeting times and report back to the Board.”
CARRIED UNANIMOUSLY

*Board meeting times
6875/21*

Three trustees and a designate from Executive Council (Craig Whitehead, Kristina Larkin, and Andrea Andreachuk) on the committee.

Public Forum

Public Forum

Alix Hirshe made a presentation regarding the Dec. 10 Chief Medical Officer of Health order, which classified spectators for school extra-curricular activities as in scope for the Alberta government’s Restriction Exemption Program. Hirshe added it is difficult for families to choose which two spectators can attend their children’s events. She added it seems reasonable for the Division to adapt its REP to have spectators use a QR code to enter events in greater numbers. Hirshe said school facilities are designed to accommodate large crowds and each student should be allowed to experience a normal school experience. She added an entire household and extended family should be allowed to attend events to support all family members.

David Lowry asked for a revision of Lethbridge School Division’s REP is terms of spectators at extra-curricular events and performances. He

added now that spectators for school events are recognized as in scope, the Division needs to make a change to follow the guidance laid out by the Chief Medical Officer of Health and the Government of Alberta. Lowry said the one-third capacity restriction should no longer be applicable. He requested the Division fully allow the REP to be implemented, remove capacity restrictions, and allow for more spectators to attend, as long as they are compliant with the program.

The Public Forum portion of the meeting begins at the 1:21:07 mark of the Board Meeting livestream, which can be found here: [PUBLIC FORUM](#)

6.8 Provincial Restriction Exemption Program (REP)

Trustee Genny Steed made the following recommendation:
That our Superintendent provide clarifying communication expressing gratitude for volunteers and facilitators of extra-curricular activities and that our Superintendent indicate to administrators that the Division recognizes the uniqueness of individual schools and supports strategies developed within schools including the full implementation of REP as outlined by the Alberta government or to implement additional restrictions, as deemed appropriate.

Provincial REP

Trustees shared their perspectives.
The Board was not in consensus on the recommendation.

Trustee Kristina Larkin moved:

“to extend the meeting.”

CARRIED

In Favour: Christine Light, Andrea Andreachuk, Craig Whitehead, Kristina Larkin, Allison Purcell, Genny Craig

Opposed: Tyler Demers

*Meeting extension
6876/21*

7. Division Highlights

Andrea Andreachuk went to the Blood Reserve with John Chief Calf, school visits, delivered Macs & Custard cookies, and Muana.

Craig Whitehead delivered cookies to schools, Muana, and school visits.

Genny Steed received gratitude emails from staff for the cookies.

Christine Light attended the Meeting of Empathy with WCHS staff.

Kristina Larkin offered a shout out to families and staff in December which is a challenging time for many.

Allison Purcell delivered cookies and school visits.

Division Highlights

8. Information Items

Information Items

- 8.1 Board Chair Report
- 8.1.1 Shaping the Future Conference *Shaping the Future Conference*
 Hope, Resiliency and Recovery in Education Systems led by Dr. Phil McRae held Thursday, January 27, 2022.
- 8.1.2 Community Conversations *Community Conversations 6877/21*
 Trustee Allison Purcell moved:
 “that the Board host Community Conversations with the public up to once a month during the school calendar year.” **CARRIED UNANIMOUSLY**
- 8.1.3 ASBA Report *ASBA Report*
 Allison Purcell provided an update from ASBA.
- 8.2 Associate Superintendent Reports *Associate Superintendent Reports*
- 8.2.1 Business and Operations *Business and Operations*
 Associate Superintendent Christine Lee provided a written Business and Operations report.
- 8.2.2 Instructional Services *Instructional Services*
 Associate Superintendent Morag Asquith provided a written Instructional Services report.
- 8.2.3 Human Resources *Human Resources*
 Associate Superintendent Mike Nightingale provided a written Human Resources report.
- Trustee Genny Steed left the meeting at 6:36 p.m.
- 8.3 Superintendent Reports *Superintendent Report*
- 8.3.1 Board Priorities Report *Board Priorities*
 Board Priorities were included in the agenda.
- 8.3.2 Donations and Support *Donations and Support*
 Community Foundation of Lethbridge contest winner was a Grade 3 class at École Agnes Davidson School.
- 8.3.3 Acknowledgements of Excellence / School Showcase *Acknowledgements of Excellence*
 Dr. Robert Plaxton, Senator Buchanan and Senator Joyce Fairbairn were showcased.
- 8.3.4 Town Hall *Town Hall*
 Trustees shared ideas for a question/topic for a Town Hall question or topic (barriers, mental health/wellness,

bridging the gap of student learning, inclusion, parent engagement, cultural awareness). Superintendent Cheryl Gilmore will meet with Christine Light and Kristina Larkin to script a question for Town Hall from the ideas shared.

8.3.5 COVID Highlights

Communications Officer, Garrett Simmons will provide information for the website.

COVID Highlights

8.3.6 Calendar of Events

Calendar of events were included in the agenda.

Additions:

January 19, 2022 Zone 6 ASBA meeting at 10:30 a.m.

Provincial ATA virtual summit on January 13, 2022.

Calendar of Events

9. Reports

9.1 ASCA Engagement Opportunity – November 27, 2021

Trustee Allison Purcell provided a written report from the ASCA Engagement Opportunity meeting held November 27, 2021.

*Reports
ASCA Engagement
Opportunity*

9.2 Community Engagement Committee – December 2, 2021

Trustee Genny Steed provided a written report from the Community Engagement Committee meeting held December 2, 2021.

*Community
Engagement
Committee*

9.3 Facilities Committee – December 6, 2021

Trustee Tyler Demers provided a written report from the Facilities Committee meeting held December 6, 2021.

Facilities Committee

9.4 Division School Council – December 6, 2021

Trustee Christine Light provided a written report from the Division School Council meeting held December 6, 2021.

Division School Council

9.5 Poverty Intervention Committee – December 7, 2021

Trustee Kristina Larkin provided an oral report from the Poverty Intervention Committee meeting held December 7, 2021. Highlights were shared with Trustees via email.

*Poverty Intervention
Committee*

Associate Superintendent Morag Asquith joined the meeting at 7:07 p.m.

9.6 Policy Advisory Committee – December 8, 2021

Trustee Craig Whitehead provided a written report from the

*Policy Advisory
Committee*

Policy Advisory Committee meeting held December 8, 2021.

9.7 Economic Development Lethbridge

EDL

Trustee Allison Purcell provided an oral report from Economic Development Lethbridge.

10. Correspondence Received

- 10.1 Nathan Neudorf, MLA Lethbridge East
- 10.2 Primary Care Network Chinook
- 10.3 Alberta Education Minister of Education
- 10.4 Petition received

*Correspondence
Received
Nathan Neudorf
Primary Care Network
Alberta Education
Minister of Education
Petition received*

Trustee Tyler Demers moved:

“to adjourn to In-Camera at 7:12 p.m.”

CARRIED UNANIMOUSLY

*Adjourn to In-Camera
6878/21*

Meeting reconvened at 7:15 p.m.

Trustee Craig Whitehead moved:

“to adjourn the meeting at 7:26 p.m.”

CARRIED UNANIMOUSLY

*Adjournment
6879/21*

Allison Purcell,
Chair

Christine Lee,
Associate Superintendent
Business and Operations