

Trustee Professional Development & Travel Expenses

Trustee - Jan Foster

Period- September 1, 2021 November 30, 2021

Event or Expenditure item	Board Business	Professional Learning	Dates	Hotel	Flight	Mileage	Other	Per Diem	Total
Office Expense - Internet (Sep-21)	X						\$ 90.00		\$ 90.00
Office Expense - Internet (Oct-21)	X						\$ 90.00		\$ 90.00
Total				\$ -	\$ -	\$ -	\$ 180.00	\$ -	\$ 180.00

Date: 03-Jan-2022
15:18

Lethbridge Reimplementation

Page: 1

Expense Form

Number of Uploaded Documents:
Attached Documents

▼ TRUSTEES TRAVEL AND EXPENSE WARRANT

Task ID: 0000189720 - Created: 29-Sep-2021 04:41.22 PM - By: Jan Foster - Processed: 29-Sep-2021 04:41.22 PM - By: Jan Foster

NAME: Foster, Jan (12142)

DATES: From: 29-Sep-2021 To: 29-Sep-2021

FUNCTION or MEETING: Internet charge for September, 2021

Check if Travel is in the USA: ☐

LOCATION:

EXPENSES:

1. MEALS:

			Enter GST on Invoice	Section Total	
Breakfast	@ \$ 10.00	\$	0.00		
Lunch	@ \$ 15.00	\$	0.00		
Dinner	@ \$ 20.00	\$	0.00		
Gratuuity automatically calculated	@ .15 %	\$	0.00	\$	0.00 (1)

2. HOTELS:

Hotel: Enter total invoice amount - attach vouchers:		\$	\$		
Private Accommodation:	@ \$ 20.00	\$	0.00	\$	0.00 (2)

3. TRANSPORTATION COSTS:

A) Economy Air Fair: Enter total invoice amount - attach receipts		\$	\$		
Taxi Fares - State number of trips:		\$			
OR B) Car Expenses					
KMS	@ \$.505	\$	0.00	\$	0.00 (3)

4. REGISTRATION FEES:

Attach approved receipt or voucher		\$	\$	\$	0.00 (4)
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5. TECHNOLOGY COSTS:

Office_Costs	\$	90	\$	\$	90.00 (5)
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For Office Use Only:					
GST (Auto Calculated Within):	0.00	TOTAL EXPENSES CLAIMED:	(1+2+3+4+5)	\$	90.00
GST on Invoices:	0.00	Less: ADVANCE		\$	
Total GST:	0.00	NET TOTAL TO BE PAID:		\$	90.00

HONORARIA: Half Day(s) Full Day(s)

PER DIEM ALLOWANCE: Half Day(s) Full Day(s)

▼ APPROVAL SECTION

Task ID: 0000189720 - Created: 29-Sep-2021 04:41.22 PM - By: Jan Foster - Processed: 01-Oct-2021 08:59.07 AM - By: Christine Lee

Action Taken: No Objection

ACCOUNTS PAYABLE CLERK SECTION

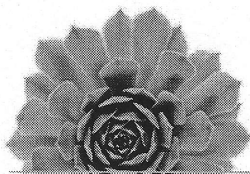
Task ID: 0000189720 - Created: 01-Oct-2021 08:59.07 AM - By: Christine Lee - Processed: 01-Oct-2021 09:11.27 AM - By: Jeremy Schenk

Action Taken: Approve Expense

Travel & Expense Calculator				
Section		Amount Claimed Less GST	GST	Total
Meals:		0.00	0.00	0.00
Hotels:		0.00	0.00	0.00
Transportation Costs:		0.00	0.00	0.00
Registration Fees:		0.00	0.00	0.00
Technology Costs:		90.00	0.00	90.00
Expenses Claimed:		90.00	0.00	90.00
Less: ADVANCE				0.00
U.S. Dollars:		Exchange Rate:	Exchange:	0.00
NET TOTAL TO BE PAID:				90.00

Vendor Number: EM12142 - Foster, Jan

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
170104100100032		90.00	1	4.29
Total Without Taxes:				85.71
Tax Total:				<u>4.29</u>
Total With Taxes:				90.00
Authorizer Comment				
.				
PAID				



Your TELUS bill

September 19, 2021



JANICE FOSTER
Account number: 603893042 1

Manage your account online with My TELUS

Quickly and easily view your usage, view full bill details,
make account changes and more by visiting
telus.com/mytelus

Account summary

Balance forward from your last bill\$0.00

New charges

Home Phone	\$30.52
Internet	\$90.00
TELUS TV	\$79.00
GST / HST	\$9.98

Total new charges\$209.50

Total due \$209.50

TELUS Rewards

You've earned 113.07 points as of September 19,
2021. To view your current balance and redeem, visit
telus.com/rewards

GST/HST# 100652692 QST# 1002928058

Page 1 of 4

TELUS is a trade name of TELUS Communications Inc.

For payment options, see page 2.

TELUS Communications



Your account number	Bill date	Total if received by October 10, 2021
603893042 1	September 19, 2021	\$209.50 Payable on receipt

Printing this pdf version
of the bill will not provide
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processing at a financial
institution. Please try
paying online or by
telephone using your
credit card.

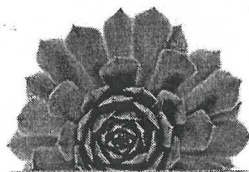
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ou par téléphone à l'aide
d'une carte de crédit.

J FOSTER
296-2300 13 ST N
LETHBRIDGE AB T1H 4E8

Amount you're paying

\$

160389304201101000020950000000005



Your TELUS bill

October 19, 2021



JANICE FOSTER
Account number: 603893042 1

Manage your account
online with My TELUS

Quickly and easily view your usage, view full bill details,
make account changes and more by visiting
telus.com/mytelus

Account summary

Balance forward from your last bill\$0.00

New charges

Home Phone	\$30.52
Internet	\$90.00
TELUS TV	\$79.00
GST / HST	\$9.98

Total new charges.....\$209.50

Total due \$209.50

TELUS Rewards

You've earned 132.06 points as of October 19, 2021.
To view your current balance and redeem, visit
telus.com/rewards



DocType: FIN_AP_INVOICE
DocId: 202202IN211043
Vendorno: EM12142
Invceno: 202REIBURSEMEN
Vendorname: FOSTER, JAN

Trustee Reimbursement
Jan Foster (EM12142) \$90
1.7010.4100.1000.32

GST/HST# 100652692 QST# 1002928058

Page 1 of 4
TELUS is a trade name of TELUS Communications Inc.

For payment options, see page 2.

TELUS Communications



Your account number	Bill date	Total if received by November 09, 2021
603893042 1	October 19, 2021	\$209.50
		Payable on receipt

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J FOSTER
296-2300 13 ST N
LETHBRIDGE AB T1H 4E8

Amount you're paying

\$

1603893042011109000209500000000004