

405.5 Practicum Students

Policy

The placement of practicum students from university or college programs into Division programs shall be permitted and encouraged within the parameters outlined in the regulations of this policy.

Regulations

1. Principles, expectations and practices relating to practicum placements shall be determined by the Superintendent or designate in consultation with the appropriate post-secondary institution.
2. Practicum students shall be accepted only from institutions that complete appropriate screenings and ensure that appropriate insurance coverage is in place. The Associate Superintendent, Human Resources is responsible for teacher practicum programs. The Director of Inclusive Education is responsible for practicum programs associated with inclusive education. The Associate Superintendent, Instructional Services or designate is responsible for all other practicum programs.
3. The principal, in consultation with the appropriate Education Centre administrator, the post-secondary institution, and the employee, shall determine the degree to which a school/site can support a practicum program, including:
 - 3.1. the practicum program(s) in which the school/site will participate;
 - 3.2. the number of practicum students that will be placed in the school/site;
 - 3.3. the placement of a practicum student with a Division employee; and
 - 3.4. the frequency of practicum placements with a specific employee.
4. Practicum teachers shall be provided with experience in all aspects of teaching under the mentorship of a Division teacher.
 - 4.1. The practicum teacher may assume responsibility for a portion of the teacher's teaching assignment, as determined by the post-secondary institution and the Division.
 - 4.2. The practicum teacher may not work as a substitute teacher during the term of the internship.
 - 4.3. The practicum teacher may be regarded as a teacher for the purposes of supervision of students under Policy 504.4.
 - 4.4. Supervision of the practicum teacher is the responsibility of a designated school administrator.

405.5 Practicum Students Cont'd...

- 4.5. Division staff shall contribute to, but not be responsible for, the summative evaluation of the practicum teacher.

The Board delegates to the Superintendent the authority to develop the procedures necessary to implement this policy.

References

Alberta Education Act:	33
Division Policies:	503.5 Student Activities, 504.4 Supervision of Students
Other:	University of Lethbridge Field Experiences Handbook