

# MINUTES FROM THE ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD NOVEMBER 1, 2021.

## IN ATTENDANCE:

Trustees: Andrea Andreachuk, Tyler Demers, Kristina Larkin, Christine Light, Allison Purcell, Genny Steed, Craig Whitehead

Administrators: Cheryl Gilmore; Morag Asquith; Mike Nightingale; Christine Lee; LeeAnne Tedder (Recorder)

The Superintendent called the meeting to order at 3:08 p.m.

### 1. Election of Chair

*Election of Chair*

Superintendent Cheryl Gilmore called for nominations for Chair to hold office during the pleasure of the Board.

Trustee Tyler Demers nominated Trustee Christine Light for the position of Chair for the 2021-2022 term. Christine Light accepted the nomination.

Trustee Craig Whitehead nominated Trustee Allison Purcell for the position of Chair for the 2021-2022 term. Allison Purcell accepted the nomination.

Superintendent Cheryl Gilmore called three times for further nominations and there were none. The nominees were each given an opportunity to speak before voting. Associate Superintendent Christine Lee and Superintendent Cheryl Gilmore took the votes to be counted.

Superintendent Cheryl Gilmore declared Allison Purcell the Chair of the Board for the 2021-2022 school year. Congratulations to Allison Purcell and thank you to Christine Light.

Allison Purcell assumed the Chair's position.

Trustee Craig Whitehead moved:  
"to destroy the ballots".

**CARRIED UNANIMOUSLY**

*Destroy the ballots  
6818/21*

### 2. Approval of Agenda

Addition: Order of Meeting Agendas – Craig Whitehead

Trustee Christine Light moved:  
“that the agenda be approved, as amended.”

*Approval of Agenda  
6819/21*

**CARRIED UNANIMOUSLY**

3. Election of Vice-Chair

*Election of Vice-Chair*

The Chair called for nominations for the position of Vice-Chair to hold office during the pleasure of the Board.

Trustee Andrea Andreachuk nominated Christine Light for the position of Vice-Chair for the 2021-2022 term. Christine accepted the nomination.

Trustee Genny Steed nominated Craig Whitehead for the position of Vice-Chair for the 2021-2022 term. Craig accepted the nomination.

Chair Allison Purcell called three times for further nominations and there were none. Associate Superintendent Christine Lee and Superintendent Cheryl Gilmore took the votes to be counted.

Chair Allison Purcell declared Trustee Christine Light as Vice-Chair for the 2021-2022 school year. Congratulations to Christine Light and thank you to Craig Whitehead.

Trustee Craig Whitehead moved:  
“to destroy the ballets.”

*Destroy the ballets  
6820/21*

**CARRIED UNANIMOUSLY**

4. Approval of Bank Borrowing Resolution

Trustee Christine Light moved:  
“that the Board approve the 2021-2022 bank borrowing resolution in the amount of \$500,000 to finance the operation of the school division as required, pending receipt of government funding, and that a copy of this resolution be appended to the minutes of this meeting.”

*Approval of Bank  
Borrowing Resolution  
6821/21*

**CARRIED UNANIMOUSLY**

5. Approval of Signing Authority

Trustee Andrea Andreachuk moved:  
“that the bank signing authority be the Board Chair or the Vice-Chair and the Secretary-Treasurer or, in their absence, the Director of Finance, with the exception that for the purpose of signing cheques, the signing authority shall be the Superintendent of Schools and/or the Secretary-Treasurer and/or Director of Finance and further, that the Board authorize the bank to establish an overdraft lending agreement which has been

duly executed by the proper officers of the Board when loans are required.”

**CARRIED UNANIMOUSLY**

*Approval of Signing  
Authority  
6822/21*

6. Committee Reports and Terms of Reference

All Committee reports and Terms of Reference were reviewed at the September 2021 meeting and distributed to Trustees in October 2021.

*Committee Reports and  
Terms of Reference*

7. Appointments to Committees

\*denotes Chair

*Appointments to  
Committees  
6823/21*

**7.1 Standing Committees**

- 7.1.1 Board Audit Committee
  - \*Craig Whitehead, Tyler Demers
- 7.1.2 Board Budget Committee
  - \*Kristina Larkin, Genny Steed
- 7.1.3 Community Engagement Committee
  - \*Genny Steed, Christine Light
- 7.1.5 Division Wellness Committee
  - \*Andrea Andreachuk, Genny Steed (alternate)
- 7.1.6 Facilities Committee
  - \*Tyler Demers, Christine Light
- 7.1.7 Indigenous Advisory Committee
  - \*Christine Light, Andrea Andreachuk (alternate)
- 7.1.8 Policy Advisory Committee
  - \*Craig Whitehead, Kristina Larkin (alternate)
- 7.1.9 Poverty Intervention Committee
  - \*Kristina Larkin
- 1.1.10 Spirit of 51 Committee
  - \*Tyler Demers, Andrea Andreachuk
- 1.1.11 Superintendent Evaluation Committee
  - \*Allison Purcell, Christine Light, Genny Steed

**7.2 Special (ad hoc) Committees**

- 7.2.1 ATA Negotiating Committee
  - \*Craig Whitehead, Allison Purcell
- 7.2.2 CUPE (Local 290) Negotiating Committee
  - \*Kristina Larkin, Andrea Andreachuk
- 7.2.3 CUPE (Local 2843) Negotiating Committee
  - \*Christine Light, Tyler Demers
- 7.2.4 Non-Union Staff Committee
  - \*Christine Light, Kristina Larkin

**7.3 Joint Committees**

- 7.3.1 ATA Working Conditions Committee
  - \*Genny Steed, Tyler Demers

- 7.3.2 City/School Boards Committee  
\*Christine Light, Allison Purcell

**7.4 Appointment of Board Representatives:**

- 7.4.1 ASBA Zone 6 Executive  
Allison Purcell, Craig Whitehead (alternate)
- 7.4.2 Division School Council  
Christine Light, Genny Steed (alternate)
- 7.4.3 Division Student Leadership  
Kristina Larkin
- 7.4.4 TEBA  
Tyler Demers
- 7.4.5 Team Lethbridge  
Christine Light, Craig Whitehead

Craig Whitehead moved:  
“to add Committee of the Whole to the agenda.”

*Committee of the Whole*  
6824/21

**CARRIED UNANIMOUSLY**

8. Order of Meeting agendas

*Order of Meeting agendas*

Craig asked to have the In-Camera meeting following the regular meeting.

Trustee Craig Whitehead moved:

“to start the Open meeting at 2 pm and immediately make a motion to move to standing In Camera from 2 to 3:30 pm and notify the public.”

*Order of Meeting agendas*  
6825/21

**CARRIED**

**IN FAVOUR:** Craig Whitehead, Genny Steed, Andrea Andreachuk, Allison Purcell

**OPPOSED:** Kristina Larkin, Tyler Demers

**ABSTAINED:** Christine Light

9. Committee of the Whole

Trustee Craig Whitehead moved:

“to have monthly Committee of the Whole meetings during the 2021-2022 school year.”

Trustee Craig Whitehead amended:

“to have four or five Committee of the Whole meetings during the 2021-2022 school year, when we feel it is important and when we have the time.”

Trustee Andrea Andreachuk friendly amendment:

“to commit to no less than four Committee of the Whole meetings during the 2021-2022 school year.”

Trustee Genny Steed friendly amendment:  
“to commit to no less than four Committee of the Whole meetings during the 2021-2022 school, as needs arise and feasible scheduling allows.” **CARRIED UNANIMOUSLY**

*Committee of the Whole  
6826/21*

10. Adjournment at 4:44 p.m.  
Trustee Tyler Demers moved:  
“to adjourn the Organizational Meeting.”  
**CARRIED UNANIMOUSLY**

*Adjournment  
6827/21*

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Allison Purcell  
Chair

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Christine Lee  
Associate Superintendent  
Business and Operations