

303.4 School Principal

Policy

The Board shall, under the Education Act, appoint or designate a teacher to be principal of each school. The principal shall hold a leadership certificate prescribed by the Education Act and Alberta Certification of Teachers and Teacher Leaders Regulation.

The Board expects the principal to be an instructional leader and learning facilitator, a manager, a school community facilitator, a visionary, and a problem solver. The Board further expects that the school principal shall carry out their responsibilities in accordance with Division and Alberta Education policy and regulations, the Education Act, applicable provincial and federal statutes, and within the provisions of employee collective agreements.

Regulations

1. Subject to Division policy, responsibility and authority for the selection and appointment of principals shall rest with the Superintendent.
 - 1.1. The principal reports directly to the Superintendent.
 - 1.2. Responsibility for evaluation of the principal shall rest with the Superintendent.
2. The duties and responsibilities of the principal shall include, but not be restricted to, those identified in the Education Act. In addition, principals are expected to meet the Alberta Leadership Quality Standard competencies and indicators:
 - 2.1. Fostering Effective Relationship: Builds positive working relationships within the school and community.
 - 2.2. Commitment to Professional Learning: Engages in professional learning and critical reflection.
 - 2.3. Embodying Visionary Leadership: Collaborates with the school community to create and enact the school's shared vision, values, and goals.
 - 2.4. Leading a Learning Community: Nurtures and sustains a culture of learning.
 - 2.5. Supporting First Nations, Metis, and Inuit Knowledge: Acquires and applies foundational First Nations, Metis, and Inuit Knowledge for the benefit of all students.
 - 2.6. Providing Instructional Leadership: Ensures that each student has access to quality teaching.

- 2.7. Developing Leadership Capacity: Provides opportunities for all staff to build formal and/or informal leadership capacity.
- 2.8. Managing School Operations: Directs and manages school operations and resources.
- 2.9. Responding to the Larger Societal Context: Understands and enacts appropriate responses to all contextual variables impacting the school.
3. In accordance with Division policy, the principal shall provide opportunities for the staff and School Council to be involved in school-based decisions on:
 - 3.1. Programs, instructional services and co-curricular activities;
 - 3.2. The allocation of funds to support them; and
 - 3.3. Division policy issues.

The Board delegates to the Superintendent the authority to develop the procedures necessary to implement this policy.

References

- Alberta Education Act: Sections 197, 198, 202, 203
- Alberta Regulations: Certification of Teachers and Teacher Leaders Regulation 84/2019
School Councils Regulation 94/2019
- Ministerial Order: Alberta Leadership Quality Standard #002/2020
- Division Policies: 303.1 Administrative Appointments, 600.2 School-Based Decision Making, 601.1 School Assurance Plan and Annual Assurance Results Report, 601.1.2 Annual School Budget1002.4 School Councils
- Other: ATA Code of Conduct