

204.13 Public Presentations and Forums

Policy

The Board recognizes that public participation in the affairs of the Division strengthens and enhances the educational services made available to students.

The Board directs the Chair and the Superintendent to facilitate the public's access to the Board.

Regulations

1. In order to facilitate the public's access to the Board, all meetings of the Board, excluding in-camera meetings, shall be open to the public.
2. Individuals or groups wishing to make a formal presentation to the Board:
 - 2.1. shall advise the Chair and/or the Superintendent of the nature of the presentation to the Board 14 days in advance of the regular board meeting; and
 - 2.2. may be granted by the Chair and/or the Superintendent an appointment time on the meeting agenda in which to make a presentation.
3. Public presentations to the Board shall be in accordance with the following:
 - 3.1. the delegation may make its presentation in writing and/or orally;
 - 3.2. the presentation shall be supported by a background/briefing document and a recommendation for action;
 - 3.3. the delegation shall, during its meeting with the Board, observe the rules of parliamentary decorum;
 - 3.4. the delegation shall be entitled to complete its presentation, within a maximum of 15 minutes, without questions or comments from the Board;
 - 3.5. upon completion of the presentation, the Chair shall allow Trustee questions of the delegation;
 - 3.6. upon completion of the question period, the Chair shall inform the delegation that Board resolution of the matter may be deferred to a future meeting of the Board.

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4. Should the Board deem it appropriate, the Associate Superintendent, Business and Operations, shall record the presentation, and/or ensuing question period by means of an audio or video recorder.
 - 4.1. Where such recording occur, they shall remain the property of the Board.
 - 4.2. Distribution of the recordings shall be authorized by resolution of the Board.

5. The Board shall provide for a public forum for a fifteen-minute period during each regular Board meeting, during which individuals or groups may make informal presentations to the Board. Comments, including virtual submissions, shall be limited to a maximum of five (5) minutes and subject to the authority of the Chair.

The Board delegates to the Superintendent the authority to develop the procedures necessary to implement this policy.

References

Alberta Education Act:	Sections 64, 65, 66, 67, 68
Division Policies:	204.2 Regular Board Meetings, 204.9 Board Meeting Procedures, 204.10 Board Meeting Agendas, 204.13.1 Public Solicitations of the Board
Other:	Alberta Education – Board Procedure Regulations 2019