

APPENDIX D

VOLUNTEER BUS DRIVER APPLICATION FORM

Name of Applicant: _____



Lethbridge
SCHOOL DIVISION

Lethbridge School District No. 51
433 – 15 Street South
Lethbridge, AB T1J 2Z5
403-380-5300
www.lethsd.ab.ca

Please forward application to Transportation Coordinator, Cheryl Shimbashi



Lethbridge School District No. 51
433 - 15 Street South
Lethbridge, AB T1J 2Z5
403-380-5303 (phone) 403-320-9117(fax)

BUS DRIVER APPLICATION



NAME: _____
Surname Middle Name First Name

HOME ADDRESS: _____

HOME PHONE NUMBER: _____

SCHOOL DRIVING FOR: _____

EMPLOYMENT HISTORY (last 3 yrs):

- | | |
|----------|--------------|
| a. _____ | Dates: _____ |
| b. _____ | Dates: _____ |
| c. _____ | Dates: _____ |
| d. _____ | Dates: _____ |

As a yellow or white bus driver for Lethbridge School District No. 51, I acknowledge that :

1. prior to becoming a school bus driver, I must attach a **Commercial Driver's Abstract** request this form for the sole purpose of applying to become an activity bus driver for Lethbridge School District No 51. I understand this applies to all drivers whether or not I am a volunteer, full or part time employee of Lethbridge School District No. 51;
2. I must be in possession of a Class 2 (a bus with a seating capacity exceeding 24 including the operator) or a Class 4 Driver's (a bus that has a seating capacity of not more than 24 excluding the operator) License prior to driving a yellow or white commercial bus for Lethbridge School District No. 51;
3. while driving an activity bus, I will have all applicable legislated bus driver documentation in the bus with me at all times while driving;
4. I will submit all required **original** documents in accordance with Alberta Regulation (AR) 314/2002 (Maintenance Form for Activity Buses) to the Transportation Coordinator, Cheryl Shimbashi at the end of each month.
5. I will submit my personal Driver's Log (Daily and Over 160 km) and Pre-trip Inspections to the school at the end of every month, for forwarding to the School Board Transportation Coordinator, as required by Law. This includes Lethbridge School District No. 51 employees and Volunteer drivers; and
6. I have attached my original *Police Record Check* and *Child Intervention Check (Southwest Child and Family Services, main floor of the Bay Mall)* forms as directed by Lethbridge School District No. 51.

SIGNATURE: _____

DATE: _____

Driver Records

(Excerpt from Alberta Regulation 314/2002)

41(1) The Registered owner of every commercial vehicle who is required to operate the vehicle under the authority of a safety fitness certificate must maintain, for each of that owner's drivers, a driver record file containing the following information:

- a. the driver's completed application form for employment with the registered owner;
- b. a copy of the driver's commercial abstract in a form satisfactory to the Registrar when the driver is first hired or employed, dated within 30 days of the date of employment or hire;
- c. the driver's employment history for the 3 years immediately preceeding the time the driver started working for the carrier;
- d. a record of all collisions involving a (any) motor vehicle operated by the driver that are required to be reported to a peace officer under any enactment of Alberta or a jurisdiction outside Alberta;
- e. a copy of a current driver's license; criminal record check and child intervention check