

MINUTES FROM THE BUDGET MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DISTRICT NO. 51 HELD MAY 25, 2021.

IN ATTENDANCE via Microsoft Teams:

Trustees: Christine Light; Tyler Demers; Clark Bosch; Jan Foster; Doug James; Lola Major; Donna Hunt

Administrators: Cheryl Gilmore; Christine Lee; Morag Asquith; Mike Nightingale
LeeAnne Tedder (Recorder)

The Board Budget Meeting was available via Microsoft Teams to facilitate public attendance while maintaining physical distancing related to COVID-19.

1. Call to Order *Call to Order*
The chair called the meeting to order at 1:00 p.m.

2. Approval of the Agenda *Approval of Agenda*
Trustee Doug James moved: *6666/21*
“that the agenda be approved as presented.”
CARRIED UNANIMOUSLY

3. Opening Comments *Opening Comments*
Trustees provided opening comments on the 2021-2022 Budget and commended administration, the Instructional Budget Committee and Director of Finance, Mark DeBoer for developing this budget.

4. Review of Belief Statements *Review of Belief Statements*
The Board reviewed the Belief Statements for the 2021-2022 Budget.

5. Revenues and Allocations *Revenues*
Debate in this section focused on revenues and allocations, including projected operating revenues, fees, inter-fund transfers, etc. Total revenues and the allocation to each block will be finalized.
 - 5.1 Fees *Approval of Fees*
Trustee Donna Hunt moved: *6667/21*
“that the Board approve the 2021-2022 School Fee Schedule as presented.” **CARRIED UNANIMOUSLY**

5.2 Revenues and Allocations

Trustee Donna Hunt moved:

“that the Board approve the Revenues and use of one-time Reserves for the 2021-2022 Budget as per pages 30-33, as presented.” **CARRIED UNANIMOUSLY**

*Approval of Overall
Revenues
6668/21*

6. Expenditures and Transfers

Overall expenditures and transfers for the Division are outlined as per pages 34-35 of the 2021-2022 Budget; whereas, the Debate will occur in the five sections:

*Expenditures and
Transfers*

6.1 Instructional Block

Trustee Donna Hunt moved:

“that the Board approve the Instructional Block expenditures and transfers as per pages 36-38 of the 2021-2022 Budget, as presented.”

CARRIED UNANIMOUSLY

*Approval of Instructional
Block Expenditures
6669/21*

6.2 Governance and System Administration

Trustee Donna Hunt moved:

“that the Board approve the expenditures and transfers for Governance and System Administration as outlined on pages 39-41 of the 2021-2022 Budget as presented.”

CARRIED UNANIMOUSLY

*Approval of Governance &
System Administration
Expenditures
6670/21*

6.3 Operations and Maintenance

Trustee Donna Hunt moved:

“that the Board approve the expenditures and transfers for Operations and Maintenance as outlined on pages 42-44 of the 2021-2022 Budget as presented.”

CARRIED UNANIMOUSLY

*Approval of Operations &
Maintenance Expenditures
6671/21*

6.4 Transportation

Trustee Donna Hunt moved:

“that the Board approve the expenditures and transfers for Transportation as outlined on pages 45-46 of the 2021-2022 Budget as presented.”

CARRIED UNANIMOUSLY

*Approval of
Transportation
Expenditures
6672/21*

6.5 Capital

Trustee Donna Hunt moved:

“that the Board approve the Capital and Debt Services expenditures and transfers as outlined on pages 47-48 of

*Approval of Capital & Debt
Services Expenditures
6673/21*

the 2021-2022 Budget as presented.”

CARRIED UNANIMOUSLY

7. Budget Approval

Trustee Donna Hunt moved:

“that the Board approve the 2021-2022 Budget for Lethbridge School Division as detailed in the previous motions and authorize administration to allocate and expend funds in accordance with the budget and that the Board authorize administration to amend the 2021-2022 Preliminary Budget, if required by changes in the requested Ministerial Approval on the use of reserves.”

*Budget Approval
6674/21*

CARRIED UNANIMOUSLY

8. Other – none.

Other

9. Adjournment at 1:45 p.m.

Adjournment

Christine Light,
Chair

Christine Lee,
Associate Superintendent
Business Affairs