

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD MAY 25, 2021.

IN ATTENDANCE via Microsoft Teams:

Trustees: Christine Light; Tyler Demers; Lola Major; Clark Bosch, Jan Foster; Donna Hunt; Doug James

Administrators: Cheryl Gilmore; Mike Nightingale; Christine Lee; Morag Asquith LeeAnne Tedder (Recorder)

The Board Meeting was live streamed via Microsoft Teams due to the gathering restrictions related to COVID-19.

The Chair called the meeting to order at 3:40 pm

1. Approval of Agenda

Addition of Division School Council report.

Trustee Jan Foster moved:

“to approve the agenda, as amended.” **CARRIED UNANIMOUSLY**

*Approval of Agenda
6675/21*

2. Approval of Minutes

Trustee Doug James moved:

“that the minutes of the Regular Meeting of April 27, 2021 be approved and signed by the Chair.” **CARRIED UNANIMOUSLY**

*Approval of Minutes –
Regular Meeting
6676/21*

3. Business Arising from the Minutes

There was no business arising from the minutes.

*Business Arising from
the Minutes*

4. Presentations

4.1 Off Campus Programs

Andrew Krul, Off-Campus Education Coordinator and Carey Rowntree, Registered Apprenticeship Practitioner provided an update.

Presentations

Off Campus

5. Action Items

5.1 Policy Review

The following policies were reviewed by the Board.

Trustee Clark Bosch moved:

“that the Board adopt the revisions to Policy 204.13.1 Public Solicitations of the Board, as presented.”

CARRIED UNANIMOUSLY

Action Items

*Policy 204.13.1 Public
Solicitations of the
Board
6677/21*

Trustee Clark Bosch moved:
“that the Board adopt the revisions to Policy 205.1 Trustee Compensation, as presented.” **CARRIED UNANIMOUSLY**

*Policy 205.1 Trustee Compensation
6678/21*

Trustee Clark Bosch moved:
“that the Board to adopt the revisions to Policy 206.1 Trustee Training and Development, as presented.”
CARRIED UNANIMOUSLY

*Policy 206.1 Trustee Training and Development
6679/21*

Trustee Clark Bosch moved:
“that the Board to adopt the revisions to Policy 301.1 Superintendent of Schools Roles and Responsibilities, as presented.”
CARRIED UNANIMOUSLY

*Policy 301.1 Superintendent of Schools Roles and Responsibilities
6680/21*

Trustee Tyler Demers moved:
“that the Board table Policy 301.3 Evaluation Process for the Superintendent.”
CARRIED UNANIMOUSLY

*Policy 301.3 Evaluation Process for the Superintendent
tabled 6681/21*

Trustee Clark Bosch moved:
“that the Board adopt the revisions to Policy 302.2 Secretary-Treasurer, as presented.”
CARRIED UNANIMOUSLY

*Policy 302.2 Secretary-Treasurer
6682/21*

Trustee Clark Bosch moved:
“that the Board adopt the revisions to Policy 601.1 School Assurance Plan and Annual Assurance Results Report, as presented.”
CARRIED UNANIMOUSLY

*Policy 601.1 School Assurance Plan
6683/21*

Trustee Clark Bosch moved:
“that the Board remove Policy 606.5 Educating Students at Home.”
CARRIED UNANIMOUSLY

*Policy 606.5 Educating Students at Home
6684/21*

Trustee Clark Bosch moved:
“that the Board adopt revisions to Policy 502.1 Appendix A Student Code of Conduct, as amended.”
CARRIED UNANIMOUSLY

*Policy 502.1 Appendix A Student Code of Conduct
6685/21*

5.2 Authorization of Locally Developed Courses

Alberta Education requires that all locally developed senior high courses be authorized for use by the Board of Trustees.

Locally Developed Courses

Trustee Doug James moved:
“that the Board of Trustees approve the use of LDC1515 Competencies in Math 15-5 for 5 credits newly acquired from the Red Deer School Division from September 1, 2021 to

*Competencies in Math 15-5
6686/21*

August 31, 2025 to enhance program offerings to students.”

CARRIED UNANIMOUSLY

Trustee Doug James moved:

“that the Board of Trustees approve the use of LDC3203 Biology (Advanced) (2020) 35-3 in place of expiring LDC3219 Biology 35-3 (AP) from September 1, 2021 to August 31, 2024 to provide continuance of program offerings to students.”

*Biology (Advanced)
(2020) 35-3
6687/21*

CARRIED UNANIMOUSLY

Trustee Doug James moved:

“that the Board of Trustees approve the continued use of Dance Performance 15, 25, and 35 (LDC1299, LDC2299, LDC3299) for 3 and 5 credits until August 31, 2024 for use in all Division high schools.”

*Dance Performance
15, 25, and 35
6688/21*

CARRIED UNANIMOUSLY

Trustee Doug James moved:

“that the Board of Trustees approve the continued use of Directing 25 and 35 (LDC2468, LDC3468) for 5 credits until August 31, 2024 for use in all Division high schools.”

*Directing 25 and 35
6689/21*

CARRIED UNANIMOUSLY

Trustee Doug James moved:

“that the Board of Trustees approve the continued use of ESL Expository English 15 and 25 (LDC1513, LDC2513) for 5 credits until August 31, 2024 for use in all Division high schools.”

*Expository English 15
and 25
6690/21*

CARRIED UNANIMOUSLY

Trustee Doug James moved:

“that the Board of Trustees approve the continued use of ESL Intro to Math 15 (LDC1350) for 5 credits until August 31, 2024 for use in all Division high schools.”

*ESL Intro to Math 15
6691/21*

CARRIED UNANIMOUSLY

Trustee Doug James moved:

“that the Board of Trustees approve the continued use of Reading 15 and 25 (LDC1148, LDC2148) for 3 and 5 credits until August 31, 2024 for use in all Division high schools.”

*Reading 15 and 25
6692/21*

CARRIED UNANIMOUSLY

Trustee Doug James moved:

“that the Board of Trustees approve the continued use of Academic Achievement through English Language Development 15, 25, and 35 (LDC1149, LDC2149, LDC3149) for

*Academic
Achievement through
English Language
Development 15, 25,
and 35*

3 credits until August 31, 2025 for use in all Division high schools.”

CARRIED UNANIMOUSLY

6693/21

Trustee Doug James moved:

“that the Board of Trustees approve the continued use of Forensic Science Studies 35 (LDC3754) for 5 credits until August 31, 2025 for use in all Division high schools.”

CARRIED UNANIMOUSLY

*Forensic Science
Studies 35
6694/21*

Trustee Doug James moved:

“that the Board of Trustees approve the continued use of Instrumental Jazz 15, 25, and 35 (LDC1431, LDC2431, LDC3431) for 3 and 5 credits until August 31, 2025 for use in all Division high schools.”

UNANIMOUSLY

CARRIED

*Instrumental Jazz 15,
25, and 35
6695/21*

Trustee Doug James moved:

“that the Board of Trustees approve the continued use of Leadership, Character and Social Responsibility 15, 25, and 35 (LDC1509, LDC2509, LDC3509) for 3 and 5 credits until August 31, 2025 for use in all Division high schools.”

CARRIED UNANIMOUSLY

*Leadership, Character
and Social
Responsibility 15, 25,
and 35
6696/21*

Trustee Doug James moved:

“that the Board of Trustees approve the continued use of Musical Theatre 15, 25, and 35 (LDC1979, LDC2979, LDC3979) for 5 credits until August 31, 2025 for use in all Division high schools.”

CARRIED UNANIMOUSLY

*Musical Theatre 15,
25, and 35
6697/21*

Trustee Doug James moved:

“that the Board of Trustees approve the continued use of Theory of Knowledge 35 (LDC3152) for 3 credits until August 31, 2025 for use in all Division high schools.”

CARRIED UNANIMOUSLY

*Theory of Knowledge
35
6698/21*

Trustee Doug James moved:

“that the Board of Trustees approve the continued use of Vocal Jazz 15, 25, and 35 (LDC1433, LDC2433, LDC3433) for 5 credits until August 31, 2025 for use in all Division high schools.”

CARRIED UNANIMOUSLY

*Vocal Jazz 15, 25, and
35
6699/21*

5.3 Assurance Plan

The Assurance Plan was reviewed by the Board. A dashboard of ongoing reporting of measures will be made available.

Trustee Donna Hunt moved:
“that the Board approve the Assurance Plan, as presented.”

CARRIED UNANIMOUSLY

*Assurance Plan
6700/21*

*Public Forum
Becky Ash*

Public Forum

Becky Ash spoke to the final assessment letter from the Superintendent and the impact it has on students. The full transcript can be viewed on the Board Meeting Recording available on the Division website.

Allison Purcell

Allison Purcell spoke to the Off-Campus presentation and shared the success her son, Brayden has experienced. Kudos to Andrew Krul and Carey Rowntree.

5.4 Natural Gas Contract

The current open market floating natural gas supply contract with Access Gas expires in December 2021. The Board reviewed the proposed contract presented.

Trustee Doug James moved:

“that the Board approves the Associate Superintendent, Business and Operations to enter a Natural Gas supply contract for the period of January 2022 to December 2024 with the supplier that provides the best final pricing.”

CARRIED UNANIMOUSLY

*Natural Gas Contract
6701/21*

5.5 École Nicholas Sheran School Name Change

École Nicholas Sheran School will no longer be a French Immersion School in the 2021-2022 school year, a school name change was requested.

Trustee Doug James moved:

“that the Board accept the school’s name change to Nicholas Sheran Elementary School and notify Alberta Education of the change effective the 2021-2022 school year.”

CARRIED UNANIMOUSLY

*School Name Change
6702/21*

6. Division Highlights

Jan Foster attended the Staff Recognition at Mike Mountain Horse via Teams. Congratulations to the staff members.
Clark Bosch thanked the three Principals leaving the Division and wished them all the best in the future – Mark Blankenstyn, Bill Bartlett and Kevin Wood.

Division Highlights

Donna Hunt thanked everyone for those involved in the Edwin Parr Award process. Thank you to Mikaela McNab.
Christine Light was present when schools received donations of Chromebooks and it was incredible. I.C.E. Scholarship presentations will take place next week.

*Information Items
Board Chair Report*

7. Information Items

7.1 Board Chair Report

Pandemic Plan Update

7.1.1 Pandemic Plan Update

Board Chair Christine Light provided an update. Shout out to parents for working along with their students at home.

*Associate
Superintendent
Reports
Business and
Operations*

7.2 Associate Superintendent Reports

7.2.1 Business and Operations

Associate Superintendent Christine Lee provided a written Business and Operations report in addition to the Student Transportation Task Force report. Alberta Education approved one modular classroom and one washroom allocated to Coalbanks. We also received funding to install the three modular units that we rescued.

Human Resources

7.2.2 Human Resources

Associate Superintendent Mike Nightingale provided a written Human Resources report.

Instructional Services

7.2.3 Instructional Services

Associate Superintendent Morag Asquith provided a written Instructional Services report.

*Superintendent Report
Board Priorities*

7.3 Superintendent Reports

7.3.1 Board Priorities Report

Board Priorities were included in the agenda.

*Acknowledgements of
Excellence*

7.3.2 Acknowledgements of Excellence

Lakeview School, Immanuel Christian Secondary School and Mike Mountain Horse School highlights were included in the agenda.

Donations and Support

7.3.3 Donations and Support

The Medicine Shoppe provided scholarships to high school students.
The Evangelical Free Church donated 40 Chromebooks

for students in need of technology.

7.3.4 School Graduation / Yearend Celebrations *School Graduation /
Yearend Celebration*
Due to Alberta Health Services guidelines for protecting the health and safety of all public members, schools have been innovative in finding ways to celebrate graduating students.

7.3.5 Calendar of Events *Calendar of Events*
The Calendar of Events was included in the agenda.

8. Reports

8.1 Policy Advisory Committee – April 30 and May 5, 2021 *Reports
Policy Advisory
Committee*
Trustees Lola Major and Clark Bosch provided a written report from the Policy Advisory Committee meetings held April 30 and May 5, 2021.

8.2 Poverty Intervention Committee – May 5, 2021 *Poverty Intervention
Committee*
Trustee Christine Light provided a written report from the Poverty Intervention Committee meeting held May 5, 2021.

8.3 ATA Local Council – May 5, 2021 *ATA Local Council*
Trustee Christine Light provided a written report from the ATA Local Council meeting held May 5, 2021.

Extend the meeting *Extend the meeting*
Trustee Jan Foster moved: *6703/21*
“to extend the meeting beyond 6:00 p.m.” **CARRIED UNANIMOUSLY**

8.4 Division School Council *Division School Council*
Trustee Christine Light provided an oral report from the Division School Council meeting held May 3, 2021.

8.5 Board Budget Committee – May 6, 2021 *Board Budget
Committee*
Trustee Clark Bosch provided a written report from the Board Budget Committee meeting held May 6, 2021.

8.6 A.S.B.A. General Meeting – May 19, 2021 *A.S.B.A. General
Meeting*
Trustee Donna Hunt provided a written report from the A.S.B.A. General Meeting held May 19, 2021.

9. Correspondence Received *Correspondence*
9.1 Alberta Minister of Education – May 5, 2021 *Alberta Minister of
Education*

10. Correspondence Sent

10.1 City of Lethbridge Land Development – May 1, 2021

*City of Lethbridge Land
Development*

The meeting adjourned at 6:11 p.m.

Adjournment

Christine Light,
Chair

Christine Lee,
Associate Superintendent
Business Affairs