

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD JANUARY 26, 2021.

IN ATTENDANCE:

Trustees in-person: Christine Light; Doug James; Donna Hunt

Trustees via Teams: Jan Foster; Clark Bosch; Tyler Demers

Trustee regrets: Lola Major

Administrators: Cheryl Gilmore; Mike Nightingale; Morag Asquith; Christine Lee
LeeAnne Tedder (Recorder)

The Board Meeting was live streamed via Microsoft Teams due to the gathering restrictions related to COVID-19.

The Chair called the meeting to order at 3:33 p.m.

1. Approval of Agenda

Trustee Donna Hunt moved:

“to approve the agenda, as presented.” **CARRIED UNANIMOUSLY**

*Approval of Agenda
6608/21*

2. Approval of Minutes

Trustee Jan Foster moved:

“that the minutes of the Regular Meeting of December 15, 2020 be approved and signed by the Chair.” **CARRIED UNANIMOUSLY**

*Approval of Minutes –
Regular Meeting
6609/21*

3. Business Arising from the Minutes

There was no business arising from the minutes.

*Business Arising from
the Minutes*

4. Presentations

4.1 Early Education Update

Early Childhood Services Coordinator, Isabelle Plomp provided an Early Education Update.

Presentations

5. Action Items

5.1 Policy Review

The following policies were reviewed by the Board.

Action Items

Trustee Doug James moved:

“that the Board approve Policy 201.2 Mandate, as amended.”
CARRIED UNANIMOUSLY

*Policy 201.2 Mandate
6610/21*

Trustee Doug James moved: “that the Board approve Policy 202.1 Trustee Code of Conduct, as amended.”	CARRIED UNANIMOUSLY	<i>Policy 202.1 Trustee Code of Conduct 6611/21</i>
Trustee Doug James moved: “that the Board approve Policy 202.1.1 Confidentiality, as amended.”	CARRIED UNANIMOUSLY	<i>Policy 202.1.1 Confidentiality 6612/21</i>
Trustee Doug James moved: “that the Board approve Policy 202.1.2 Conflict of Interest, as amended.”	CARRIED UNANIMOUSLY	<i>Policy 202.1.2 Conflict of Interest 6613/21</i>
Trustee Doug James moved: “that the Board approve Policy 203.4 Board Committees, as amended.”	CARRIED UNANIMOUSLY	<i>Policy 203.4 Board Committees 6614/21</i>
Policy 204.2 Regular Board Meetings will return to the Policy Advisory Committee for further revisions.		<i>Policy 204.2 Regular Board Meetings</i>
Trustee Doug James moved: “that the Board approve Policy 300.1 Administration Guiding Principles, as amended.”	CARRIED UNANIMOUSLY	<i>Policy 300.1 Administration Guiding Principles 6615/21</i>
Trustee Doug James moved: “that the Board approve Policy 300.2 Administrative Organizational Structure, as amended.”	CARRIED UNANIMOUSLY	<i>Policy 300.2 Administrative Organizational Structure 6616/21</i>
Trustee Doug James moved: “that the Board approve Policy 400.3 Whistleblower Protection, as amended.”	CARRIED UNANIMOUSLY	<i>Policy 400.3 Whistleblower Protection 6617/21</i>
Trustee Doug James moved: “that the Board approve Policy 401.2 Local Authority Pension Plan (LAPP), as amended.”	CARRIED UNANIMOUSLY	<i>Policy 401.2 Local Authority Pension Plan (LAPP) 6618/21</i>
Trustee Doug James moved: “that the Board approve Policy 403.5 Reduction of Division Staff, as amended.”	CARRIED UNANIMOUSLY	<i>Policy 403.5 Reduction of Division Staff 6619/21</i>
Trustee Doug James moved: “that the Board approve Policy 504.1 Managing Health Issues in Schools, as amended.”	CARRIED UNANIMOUSLY	<i>Policy 504.1 Managing Health Issues in Schools 6620/21</i>

5.2 Rescind Policy 207: Campaign Contributions and Campaign Expense Disclosure

Due to changes to the Local Authorities Election Act, Policy 207 Campaign Contributions and Campaign Expense Disclosure must be rescinded.

Trustee Doug James moved:
“that Policy 207 Campaign Contributions and Campaign Expense Disclosure to be rescinded.”

*Rescind Policy 207
Campaign
Contributions and
Campaign Expense
Disclosure
6621/21*

CARRIED UNANIMOUSLY

5.3 Appointment of Returning Officer for School Trustee Elections

Lethbridge School Division has an agreement with the City of Lethbridge to hold joint municipal and School Board Trustee Elections.

Trustee Doug James moved:
“that the Returning Officer for the purposes of the School Board Trustee Elections to be held on October 18, 2021 be the City of Lethbridge’s Returning officer, Bonnie Hilford and furthermore that Lethbridge School Division delegates the authority to the Returning Officer the ability to appoint a Substitute Returning Officer.” **CARRIED UNANIMOUSLY**

*Appointment of
Returning Officer for
School Trustee
Elections
6622/21*

5.4 2021-2022 School Year Calendar

The draft 2021-2022 school year calendar was included in the Board agenda for review by the Board of Trustees.

Trustee Doug James moved:
“that the Board approve the 2021-2022 school year calendar, as presented.” **CARRIED UNANIMOUSLY**

*2021-2022 School Year
Calendar
6623/21*

5.5 First Quarter Financial Report

Director of Finance, Mark DeBoer, presented a high level summary of the 2020-2021 First Quarter Financial Report.

Trustee Donna Hunt moved:
“that the Board receive the 2020-2021 First Quarter Financial Report, as presented.” **CARRIED UNANIMOUSLY**

*2020-2021 First
Quarter Financial
Report
6624/21*

6. Division Highlights

Doug visited Principals at his liaison schools and spoke with staff of at-home learning.

Christine Light shared that it was great to see students return to

Division Highlights

buildings.

7. Information Items

Information Items

7.1 Board Chair Report

Board Chair Report

Mental Health workshop March 9 and 10, 2021.

7.2 Associate Superintendent Reports

*Associate
Superintendent
Reports
Business Affairs*

7.2.1 Business Affairs

Associate Superintendent Christine Lee provided a written Business Affairs report.

7.2.1.1 School Trustee Election

School Trustee Election

Election information was included in the agenda.

7.2.2 Human Resources

Human Resources

Associate Superintendent Mike Nightingale provided a written Human Resources report.

7.2.3 Instructional Services

Instructional Services

Associate Superintendent Morag Asquith provided a written Instructional Services report.

Public Forum – no online submissions.

Public Forum

7.3 Superintendent Reports

*Superintendent Report
Board Priorities*

7.3.1 Board Priorities Report

Board Priorities were included in the agenda.

7.3.2 Acknowledgements of Excellence

*Acknowledgements of
Excellence*

G.S. Lakie and Ecole Agnes Davidson school highlights were included in the agenda.

7.3.3 Donations and Support

Donations and Support

WCHS received support from Nyrose Mckenzie Alexander LLP, Mr. Blaire Nyrose, Lethbridge Orthotics, and North Lethbridge Panago.

7.3.4 Town Hall

Town Hall

Lethbridge School Division annual Town Hall meeting will be held virtually and the question this year is:
“In response to COVID-19, changes were made to school organization and instructional delivery. Are there changes that impacted students in a positive way that should continue and be built on?”

7.3.5 Evergreening Plan for Mobile Technology *Evergreening Plan for Mobile Technology*
Director of Technology, Jesse Sadlowksi and Director of Finance, Mark DeBoer reported back to the Board on the laptop and iPad purchases as part of the Evergreening Plan.

7.3.6 Calendar of Events *Calendar of Events*
The Calendar of Events was included in the agenda. February 2, 2021 Plank challenge.

8. Reports

8.1 A.T.A. Local 41 Council – January 6, 2021 *Reports
A.T.A. Local 41*
Trustee Christine Light provided a written report from the A.T.A. Local 41 Council held January 6, 2021.

8.2 Division School Council – January 11, 2021 *Division School Council*
Trustee Doug James provided an oral report from the Division School Council meeting held January 11, 2021.

8.3 Division Wellness Committee – January 11, 2021 *Division Wellness Committee*
Trustee Donna Hunt provided a written report from the Division Wellness Committee meeting held January 11, 2021.

8.4 Policy Advisory Committee – January 13, 2021 *Poverty Intervention Committee*
Trustee Lola Major provided a written report from the Policy Advisory Committee meeting held via email the week of January 13, 2021.

8.5 A.S.B.A. Zone 6 General Meeting – January 20, 2021 *A.S.B.A. Zone 6*
Trustee Donna Hunt provided a written report from the A.S.B.A. Zone 6 General meeting held January 20, 2021.

9. Correspondence - none *Correspondence*

The meeting adjourned at 5:22 p.m. *Adjournment*

Christine Light,
Chair

Christine Lee,
Associate Superintendent
Business Affairs