

# MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD SEPTEMBER 22, 2020.

## IN ATTENDANCE:

Trustees: Clark Bosch; Christine Light; Jan Foster; Doug James; Lola Major;  
Donna Hunt

Administrators: Cheryl Gilmore; Mike Nightingale; Morag Asquith; Christine Lee  
LeeAnne Tedder (Recorder)

Via video conference: Tyler Demers

The Board Meeting was live streamed via YouTube to facilitate public attendance while maintaining physical distancing related to COVID-19.

The Chair called the meeting to order at 3:49 p.m.

1. Approval of Agenda *Approval of Agenda  
6572/20*  
Addition to agenda  
Trustee Jan Foster moved:  
“to approve the agenda, as amended.” **CARRIED UNANIMOUSLY**
  
2. Approval of Minutes *Approval of Minutes –  
Regular Meeting  
6573/20*  
Trustee Jan Foster moved:  
“that the minutes of the Regular Meeting of June 23, 2020 be  
approved and signed by the Chair.” **CARRIED UNANIMOUSLY**  
  
Trustee Christine Light moved:  
“that the minutes of the Special Meeting of July 20, 2020 be  
approved and signed by the Chair.” **CARRIED UNANIMOUSLY** *Special Meeting  
6574/20*
  
3. Business Arising from the Minutes *Business Arising from  
the Minutes*  
There was no business arising from the minutes.
  
4. Presentations *Presentations*
  
5. Action Items *Action Items  
School Board Annual  
Work Plan  
6575/20*
  - 5.1 School Board Annual Work Plan  
Board of Trustees reviewed the annual work plan.  
Trustee Christine Light moved:  
“to approve the School board Annual Work Plan, as  
presented.” **CARRIED UNANIMOUSLY**

5.2 Transportation Services RFP 021-2020

Trustees reviewed the Transportation Services RFP.

Trustee Donna Hunt moved:

“to authorize entering into a transportation services agreement with Southland Transportation Ltd. for the provision of transportation services commencing with the 2021-2022 school year or sooner if feasible for an initial five (5) year term with renewal options for two (2) subsequent five (5) year terms. **CARRIED UNANIMOUSLY**

*Transportation  
Services RFP 021-2020  
6576/20*

5.3 Bylaw No. 2020-01: A bylaw to establish electoral boundaries for trustee general election and authority for joint election

Trustees reviewed Bylaw No. 2020-01.

Trustee Jan Foster moved:

“Bylaw No. 2020-01, a bylaw to establish electoral boundaries for trustee general election and authority for joint election be approved for second reading.” **CARRIED UNANIMOUSLY**

*Bylaw No. 2020-01 to  
establish boundaries  
for trustee general  
election and authority  
for joint election  
6577/20*

Trustee Jan Foster moved:

“Bylaw No. 2020-01, a bylaw to establish electoral boundaries for trustee general election and authority for joint election be approved for third and final reading.” **CARRIED UNANIMOUSLY**

*Bylaw No. 2020-01  
Third and final reading  
6578/20*

6. Division Highlights

- Doug visited Westminster, Dr. Probe and G.S. Lakie. Thanks to the Leadership Team.
- Jan visited Coalbanks School. Teachers are doing a fabulous job with the protocols for children.
- Christine Light noted the highlight of watching children go to school. The resiliency of students and seeing teachers be creative in their classrooms.
- Clark shared the spirit of understanding and people knowing that we are all in this together.

*Division Highlights*

7. Information Items

*Information Items*

7.1 Board Chair Report

7.1.1 Standing Committees

The Board of Trustees Committee chairs provided Annual Reports and Terms of Reference for review.

*Standing Committees*

7.1.2 October Organizational Meeting

The Board Organizational meeting will be held October 27, 2020.

*October  
Organizational  
Meeting*

- 7.1.3 Division School Council Meetings *Division School Council Meetings*  
 Division School Council meeting dates were included in the agenda. Christine Light will attend.
- 7.1.4 ATA Local Council Meeting Dates *ATA Local Council Meetings*  
 ATA Local Council meeting dates were included in the agenda.  
 October 7 – Doug James  
 November 4 – Donna Hunt  
 December 2 – all Trustees are typically invited  
 January 6 – Christine Light  
 February 3 – Clark Bosch  
 March 3 – Jan Foster  
 May 5 – Tyler Demers  
 June 2 – Clark Bosch
- 7.2 Associate Superintendent Reports *Associate Superintendent Reports Business Affairs*
- 7.2.1 Business Affairs  
 Associate Superintendent Christine Lee provided a written Business Affairs report.
- 7.2.2 Human Resources *Human Resources*  
 Associate Superintendent Mike Nightingale provided a written Human Resources report.
- 7.2.3 Instructional Services *Instructional Services*  
 Associate Superintendent Morag Asquith provided a written Instructional Services report.
- 7.3 Superintendent Reports *Superintendent Report Donations and Support*
- 7.3.1 Donations and Support  
 Daytona Homes, Kinsmen Club of Lethbridge, and Sunrise Rotary were Ready Set Go donators.  
 Home Depot donated building materials for G.S. Lakie Middle School students to build hand sanitizer stands.
- 7.3.2 Board Priorities Report *Board Priorities*  
 Board Priorities were reviewed.
- 7.3.3 Acknowledgements of Excellence *Acknowledgements of Excellence*  
 Acknowledgments of Excellence were shared.

7.3.4 World Teachers' Day

*World Teachers' Day*

World Teachers' Day is celebrated annually on October 5<sup>th</sup>.

7.3.5 Calendar of Events

*Calendar of Events*

The Calendar of Events was reviewed.  
Division Orange Shirt Week is Sep 28 to Oct 2.

8. Reports

*Reports*

8.1 Facilities Committee

*Facilities Committee*

Trustee Doug James provided a written report from the Facilities Committee meeting held September 15, 2020.

8.2 Joint City of Lethbridge / School Boards

*Joint City of Lethbridge / School Boards*

Superintendent Cheryl Gilmore and Associate Superintendent Christine Lee provided a written report from the Joint City of Lethbridge / School Boards meeting held September 16, 2020.

8.3 Board Audit Committee

*Board Audit Committee*

Board Chair Clark Bosch provided a written report from the Board Audit Committee meeting held September 17, 2020.

9. Correspondence

*Correspondence*

9.1 Parents as Teachers

*Parents as Teachers*

9.2 Mark DeBoer received the CSBO designation

*Mark DeBoer, CSBO*

**Public Forum** email submissions were read by the Chair.

*Public Forum*

Responses will be sent to the individuals who submitted comments in the near future.

The meeting adjourned at 5:08 p.m.

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Clark Bosch,  
Chair

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Christine Lee,  
Associate Superintendent  
Business Affairs