

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD JUNE 23, 2020.

IN ATTENDANCE:

Trustees: Clark Bosch; Christine Light; Jan Foster; Doug James; Lola Major; Donna Hunt; Tyler Demers

Administrators: Cheryl Gilmore; Rik Jesse; Morag Asquith; Christine Lee
LeeAnne Tedder (Recorder)

The Board Meeting was live streamed via YouTube to facilitate public attendance while maintaining physical distancing related to COVID-19.

The Chair called the meeting to order at 3:30 p.m.

1. Approval of Agenda *Approval of Agenda
6558/20*
Addition to agenda – Policy 700.7 and Policy 700.9
Trustee Donna Hunt moved:
“to approve the agenda, as amended.” **CARRIED UNANIMOUSLY**

2. Approval of Minutes *Approval of Minutes –
Regular Meeting
6559/20*
Trustee Jan Foster moved:
“that the minutes of the Regular Meeting of May 26, 2020 be approved and signed by the Chair.” **CARRIED UNANIMOUSLY**

3. Business Arising from the Minutes *Business Arising from
the Minutes*
There was no business arising from the minutes.

4. Presentations *Presentations*
 - 4.1 Friends of 51 *Friends of 51*
The Friends of 51 Awards were distributed to:
Daytona Homes Lethbridge, Blaine Hyggen, Evangelical Free Church, Runners Soul and New Balance, Lowe’s Canada, and Shoe Warehouse.

 - 4.2 ICE Scholarships *ICE Scholarships*
The following students were presented with ICE Scholarships:
Michelle Wu, Jayden deKock, Laszlo Babits, Julien Todd, and Isaiah Mason.

5. Action Items *Action Items*
 - 5.1 Policy Review *Policy Review*
Trish Syme, Coordinator of Learning and International Education, reviewed the policies.

Trustee Lola Major moved:
“to approve first reading of Policy 400.4 Fraud Prevention, Identification and Reporting, as presented.”
CARRIED UNANIMOUSLY

Policy 400.4 Fraud Prevention, Identification and Reporting 6560/20

Trustee Lola Major moved:
“to approve second reading of Policy 700.8 Workplace Health and Safety – Right to Refuse Dangerous Work, as amended.”
CARRIED

Policy 700.8 Workplace Health and Safety – Right to Refuse Dangerous Work 6561/20

IN FAVOR: Clark Bosch, Christine Light, Donna Hunt, Lola Major, Jan Foster, Doug James
OPPOSED: Tyler Demers

Trustee Lola Major moved:
“to approve Policy 1001.3 Communications, as amended.”
CARRIED UNANIMOUSLY

Policy 1001.3 Communications 6562/20

Trustee Lola Major moved:
“to approve Policy 1003.2 Partnerships and Sponsorships, as amended.”
CARRIED UNANIMOUSLY

Policy 1003.2 Partnerships and Sponsorships 6563/20

Trustee Lola Major moved:
“to approve Policy 1004.1 Community Use of Facilities, as amended.”
CARRIED UNANIMOUSLY

Policy 1004.1 Community Use of Facilities 6564/20

Trustee Lola Major moved:
“to approve Policy 700.7 Workplace Health and Safety – Accident/Incident Investigation, as amended.”
CARRIED UNANIMOUSLY

Policy 700.7 Workplace Health and Safety – Accident, Incident Inspection 6565/20

Trustee Lola Major moved:
“to approve Policy 700.9 Workplace Health and Safety – Program Administration, as amended.”
CARRIED UNANIMOUSLY

Policy 700.9 Workplace Health and Safety – Program Administration review 6566/20

- 5.2 Bylaw No. 2020-01: A bylaw to establish electoral boundaries for trustee general election and authority for joint election
In accordance with the *Education Act*, the Board of Trustees must pass a bylaw to establish electoral boundaries for trustee general elections. The bylaw further authorizes the Division to hold a joint election with the City of Lethbridge pursuant to *Section 2 of the Local Authorities Election Act*.

Trustee Lola Major moved:
“to approve the first reading of Bylaw No. 2020-01, a bylaw to establish electoral boundaries for trustee general election and authority for joint election.” **CARRIED UNANIMOUSLY**

Bylaw No. 2020-01 to establish boundaries for trustee general election and authority for joint election 6567/20

5.3 Third Quarter Financial Report

Mark DeBoer, Director of Finance, presented the 2019-2020 Third Quarter Financial Report.

Trustee Donna Hunt moved:
“to approve the 2019-2020 Third Quarter Financial Report, as presented.” **CARRIED UNANIMOUSLY**

Third Quarter Financial Report 6568/20

6. Division Highlights

- Jan attended Lethbridge Christian School’s retirement celebration for Cecelia Harmon and presented years of service awards at Senator Buchanan. Kudos to Coalbanks School for the award given out in the name of the student who passed away.
- Doug attended Nicholas Sheran years of service celebration and the FNMI Graduation ceremony.
- Tyler attended the years of service celebration at Chinook via video conference.
- Lola noted that the last couple of months is life changing.
- Donna attended ICSS for years of service and retirement celebration.
- Christine Light highlighted the ICE Scholarship presentations, attended the Westminster staff recognition, saw the Lakeview Staff parades, and attended the LCI graduation parade.
- Clark offered kudos for the creative ways that schools are offering student recognition events.

Division Highlights

7. Information Items

Information Items

7.1 Board Chair Report

7.1.1 Standing Committees

Standing Committees

The Board of Trustees Committee chairs will need to provide an Annual Report and Terms of Reference Review at the September 2020 Board meeting.

7.2 Associate Superintendent Reports

7.2.1 Business Affairs

Associate Superintendent Christine Lee provided a written Business Affairs report.

Associate Superintendent Reports Business Affairs

Public Forum

Public Forum

7.2.2 Human Resources

Associate Superintendent Rik Jesse provided a written Human Resources report.

Human Resources

7.2.3 Instructional Services

Associate Superintendent Morag Asquith provided a written Instructional Services report.

Instructional Services

7.3 Superintendent Reports

Superintendent Report

7.3.1 L.H. Bussard Award Winners

The L. H. Bussard Award Winners were included in the Board agenda.

*L. H. Bussard Award
Winners*

7.3.2 Administration Appointments

Administration Appointments for the 2020-2021 school year were included in the Board agenda.

Donations and Support

7.3.3 Calendar of Events

The Calendar of Events was reviewed.

Calendar of Events

7.3.4 Parent Survey

A parent survey was conducted regarding the three scenarios proposed as possibilities by Education Minister LaGrange. The survey results were shared.

Parent Survey

8. Reports

Reports

8.1 A.S.B.A. Spring General Meeting

Board Chair Clark Bosch provided an oral report from the A.S.B.A. Spring General Meeting held June 1, 2020. Resolutions passed were shared via email.

*A.S.B.A. Spring
General Meeting*

9. Correspondence

Correspondence

9.1 Terry Fox Foundation

*Terry Fox Foundation
PSBAA*

9.2 Public School Boards' Association of Alberta

Alberta Education

9.3 Alberta Education Capital Planning

Capital Planning

9.4 Education Deputy Minister

*Education Deputy
Minister*

9.5 Ann Louise Plaxton

Ann Louise Plaxton

The meeting adjourned at 5:30 p.m.

Clark Bosch,
Chair

Christine Lee,
Associate Superintendent
Business Affairs