

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD MAY 26, 2020.

IN ATTENDANCE:

Trustees: Clark Bosch; Christine Light; Jan Foster; Doug James; Lola Major

Administrators: Cheryl Gilmore; Rik Jesse; Morag Asquith
LeeAnne Tedder (Recorder)

Regrets: Donna Hunt

Joined via video conference: Tyler Demers; Christine Lee

The Board Meeting was live streamed via YouTube to facilitate public attendance while maintaining physical distancing related to COVID-19.

The Chair called the meeting to order at 4:18 p.m.

1. Approval of Agenda

Trustee Jan Foster moved:

“to approve the agenda, as presented.” **CARRIED UNANIMOUSLY**

*Approval of Agenda
6533/20*

2. Approval of Minutes

Trustee Christine Light moved:

“that the minutes of the Regular Meeting of April 28, 2020 be approved and signed by the Chair.” **CARRIED UNANIMOUSLY**

*Approval of Minutes –
Regular Meeting
6534/20*

Trustee Christine Light moved:

“that the minutes of the Special Meeting of May 15, 2020 be approved and signed by the Chair.” **CARRIED UNANIMOUSLY**

*Special Meeting
6535/20*

3. Business Arising from the Minutes

There was no business arising from the minutes.

*Business Arising from
the Minutes*

4. Presentations - none

Presentations

5. Action Items

5.1 Policy Review

Superintendent Cheryl Gilmore reviewed Policy 502.1 Appendix A Student Code of Conduct, Policy 700.3.1 Use of Private Vehicles and Volunteer Drivers, Policy 700.4 Ongoing Inspections, Policy 700.5 Orientations and Training, and Policy 700.8 Refusal to Work – District to Division and School Act to education Act

*Action Items
Policy Review*

Trustee Lola Major moved:
“to approve 502.1 Appendix A Student Code of Conduct, as amended.”
CARRIED UNANIMOUSLY

*Policy 502.1 Appendix
A Student Code of
Conduct
6536/20*

Trustee Lola Major moved:
“to approve Policy 700.3.1 Workplace Health and Safety – Use of Private Vehicles and Volunteer Drivers, as amended.”
CARRIED UNANIMOUSLY

*Policy 700.3.1 Use of
Private Vehicles and
Volunteer Drivers
6537/20*

Trustee Lola Major moved:
“to approve Policy 700.4 Workplace Health and Safety – Ongoing Inspections, as amended.”

CARRIED UNANIMOUSLY

*Policy 700.4 Ongoing
Inspections
6538/20*

Trustee Lola Major moved:
“to approve Policy 700.5 Workplace Health and Safety – Orientation and Training, as amended.”

CARRIED UNANIMOUSLY

*Policy 700.5
Orientation and
Training
6539/20*

Trustee Lola Major moved:
“to approve first reading of Policy 700.8 Workplace Health and Safety – Refusal to Work.”
CARRIED UNANIMOUSLY

*Policy 700.8 Refusal to
Work, first reading
6540/20*

5.2 Authorization of Locally Developed Courses

Alberta Education requires that all locally developed grade 7 to 9 courses be authorized for use by the Board of Trustees.

Trustee Doug James moved:
“to approve the use of the following locally developed grade 7 to 9 courses in all Division middle and high schools from September 1, 2020 to August 31, 2024:

*Authorization of
Middle School Locally
Developed Courses
6541/20*

Card Board Boat Races 8

Dance Grooves 6-7

Drivers Ed 8

Exploring Creativity 6-8

Film Studies 8

Forensics 6

Math 4 Life 6-8

Numeracy 6-8

Outdoor Education 6

Strength and Conditioning 6-8

Yoga 6-8

Ages of Empires History 7

Book Club 6-8
 Claymation 6
 Cosmetology 8
 Drivers Education 8
 Film Studies 8
 Foodology 7
 Outdoor Games 6-8
 Puzzles, Problems & Games 6
 Soccer 6-8
 Technical Theatre 8
 Travel & Tourism 6
 Bible 6-8
 Environmental Science 9
 Forensic Science 9
 History Through Film 9
 Ice Hockey 9
 Leadership 9
 Military History 9
 Soccer 9
 Sports Management 9
 Yoga 9
 English IB Prep 9.“ **CARRIED UNANIMOUSLY**

5.3 Authorization of Locally Developed Courses

Alberta Education requires that all locally developed senior high courses be authorized for use by the Board of Trustees.

Trustee Doug James moved:

“to approve the use of English Literature 35 for 3 and 5 credits acquired from Calgary School Division from September 1, 2020 to August 31, 2024 for use in all Division high schools.”

*English Literature 35
6542/20*

CARRIED UNANIMOUSLY

Trustee Doug James moved:

“to approve the continued use of Biology 35 (AP) (LDC 3219) for 3 credits until August 31, 2021 for use in all Division high schools.”

*Biology 35 AP
6543/20*

CARRIED UNANIMOUSLY

Trustee Doug James moved:

“to approve the continued use of Dance Performance 15, 25, and 35 (LDC1299, LDC2299, LDC3299) for 3 and 5 credits until August 31, 2021 for use in all Division high schools.”

*Dance Performance
15, 25 and 35
6544/20*

CARRIED UNANIMOUSLY

<p>Trustee Doug James moved: “to approve the continued use of Directing 25 and 35 (LDC2468, LDC3468) for 5 credits until August 31, 2021 for use in all Division high schools.”</p>	<p><i>Directing 25 and 35 6545/20</i></p>
<p>Trustee Doug James moved: “to approve the continued use of ESL Expository English 15 and 25 (LDC1513, LDC2513) for 5 credits until August 31, 2021 for use in all Division high schools.”</p>	<p><i>ESL Expository English 15 and 25 6546/20</i></p>
<p>Trustee Doug James moved: “to approve the continued use of ESL Intro to Math 15 (LDC1350) for 5 credits until August 31, 2021 for use in all Division high schools.”</p>	<p><i>ESL Intro to Math 15 6547/20</i></p>
<p>Trustee Doug James moved: “to approve the continued use of European History 35 (AP) (LDC3187) for 3 credits until August 31, 2021 for use in all Division high schools.”</p>	<p><i>European History 35 AP 6548/20</i></p>
<p>Trustee Doug James moved: “to approve the continued use of Extended Essay 35 (IB) (LDC3147) for 3 credits until August 31, 2021 for use in all Division high schools.”</p>	<p><i>Extended Essay 35 (IB) 6549/20</i></p>
<p>Trustee Doug James moved: “to approve the continued use of Forensic Science Studies 35 (LDC3754) for 5 credits until August 31, 2021 for use in all Division high schools.”</p>	<p><i>Forensic Science Studies 35 6550/20</i></p>
<p>Trustee Doug James moved: “to approve the continued use of Forensic Studies 25 and 35 (LDC2569, LDC3569) for 3 credits until August 31, 2021 for use in all Division high schools.”</p>	<p><i>Forensic Studies 25 and 35 6551/20</i></p>
<p>Trustee Doug James moved: “to approve the continued use of Instrumental Jazz 15, 25, and 35 (LDC1431, LDC2431, LDC3431) for 3 and 5 credits until August 31, 2021 for use in all Division high schools.”</p>	<p><i>Instrumental Jazz 15, 25, and 35 6552/20</i></p>
<p>Trustee Doug James moved: “to approve the continued use of Leadership, Character and Social Responsibility 15, 25, and 35 (LDC1509, LDC2509,</p>	<p><i>Leadership, Character and Social</i></p>

LDC3509) for 3 and 5 credits until August 31, 2021 for use in all Division high schools.”

CARRIED UNANIMOUSLY

*Responsibility 15, 25,
and 35
6553/20*

Trustee Doug James moved:

“to approve the continued use of Musical Theatre 15, 25, and 35 (LDC1979, LDC2979, LDC3979) for 5 credits until August 31, 2021 for use in all Division high schools.”

CARRIED UNANIMOUSLY

*Musical Theater 15,
25, and 35
6554/20*

Trustee Doug James moved:

“to approve the continued use of Reading 15 and 25 (LDC1148, LDC2148) for 3 and 5 credits until August 31, 2021 for use in all Division high schools.”

CARRIED UNANIMOUSLY

*Reading 15 and 25
6555/20*

Trustee Doug James moved:

“to approve the continued use of Vocal Jazz 15, 25, and 35 (LDC1433, LDC2433, LDC3433) for 3 and 5 credits until August 31, 2021 for use in all Division high schools.”

CARRIED UNANIMOUSLY

*Vocal Jazz 15, 25, and
35
6556/20*

5.4 Transportation Feasibility Study

Lethbridge School Division and Holy Spirit School Division contracted Evans Safety Solutions to do an analysis of Lethbridge School Bus Service Options following the announcement by the City of Lethbridge to terminate those services.

Trustee Christine Light moved:

“the Board accepts the information provided in the transportation feasibility study: “Analysis of Lethbridge School Bus Service Options” and authorizes administration, in conjunction with Holy Spirit Roman Catholic Separate School Division, proceed with a Request for Proposal for School Bus Transportation Services to commence for the 2021-2022 school year, or sooner, if determined to be operational in an efficient and effective manner without disruption to transportation services.”

CARRIED UNANIMOUSLY

*Transportation
Feasibility Study
6557/20*

Public Forum - none

Public Forum

5.5 Elementary School Naming

The School Naming Committee met to shortlist the submissions for the south east elementary school name. The shortlist was provided to the Board of Trustees at their April

in-camera meeting.

Trustee Jan Foster moved:

“to approve the name of the school as Dr. Robert Plaxton Elementary School and that communication regarding the new school name go out to Division staff, students, school community members and the public.”

*Elementary School
Naming
6558/20*

CARRIED UNANIMOUSLY

6. Division Highlights

Division Highlights

- Christine felt it was fantastic to see how staff are engaging with students. She received an email regarding Dylan Taylor who is the recipient of the University of King’s College’s Donald R. Sobey award - \$50,000 scholarship.
- Jan appreciates the teachers and their connections with students.
- Doug is excited to say that he has been working on two videos for graduations. He attended two FNMI meetings and the Wellness Committee meeting online.
- Clark happened to drive past Agnes Davidson in time to witness the staff and student parade.

7. Information Items

Information Items

7.1 Board Chair Report

7.1.1 Response to May Public Forum

The responses to the submissions at the May Public Forum are included in the agenda.

*Public Forum
Responses*

7.2 Associate Superintendent Reports

*Associate
Superintendent
Reports
Business Affairs*

7.2.1 Business Affairs

Associate Superintendent Christine Lee provided a written Business Affairs report.

7.2.2 Human Resources

Associate Superintendent Rik Jesse provided a written Human Resources report.

Human Resources

7.2.3 Instructional Services

Associate Superintendent Morag Asquith provided a written Instructional Services report.

Instructional Services

7.3 Superintendent Reports

7.3.1 School Liaisons

*Superintendent Report
School Liaisons*

The School Liaison list was shared in the agenda.

7.3.2 Donations and Support

Donations and Support

Panago Pizza offered each Galbraith Elementary School student a free pizza hot lunch.

Subaru of Lethbridge donated 10 new computers for use by Victoria Park High School and Wilson Middle School students and families.

7.3.3 School Graduation / Yearend Celebrations

*School Graduation /
Yearend Celebrations*

Due to the pandemic, graduation ceremonies and yearend celebrations will look differently this year. High school graduation celebration details are included in the agenda. Garrett could showcase what is happening.

Shout out to Kathy Knelsen and Garrett Simmons for the virtual Arts Alive & Well from home.

7.3.4 Calendar of Events

Calendar of Events

The Calendar of Events was reviewed.

8. Reports

*Reports
Policy Advisory
Committee*

8.1 Policy Advisory Committee

Trustee Lola Major provided a written report from the Policy Advisory Committee meeting held May 6, 2020.

8.2 Board Budget Committee

*Board Budget
Committee*

Trustee Donna Hunt provided a written report from Board Budget Committee meeting held May 15, 2020.

9. Correspondence

*Correspondence
Field Services
Alberta Education
Minister*

9.1 Alberta Education Field Services letter

9.2 Alberta Education Minister

The meeting adjourned at 5:47 p.m.

Adjournment

Clark Bosch,
Chair

Christine Lee,
Associate Superintendent
Business Affairs