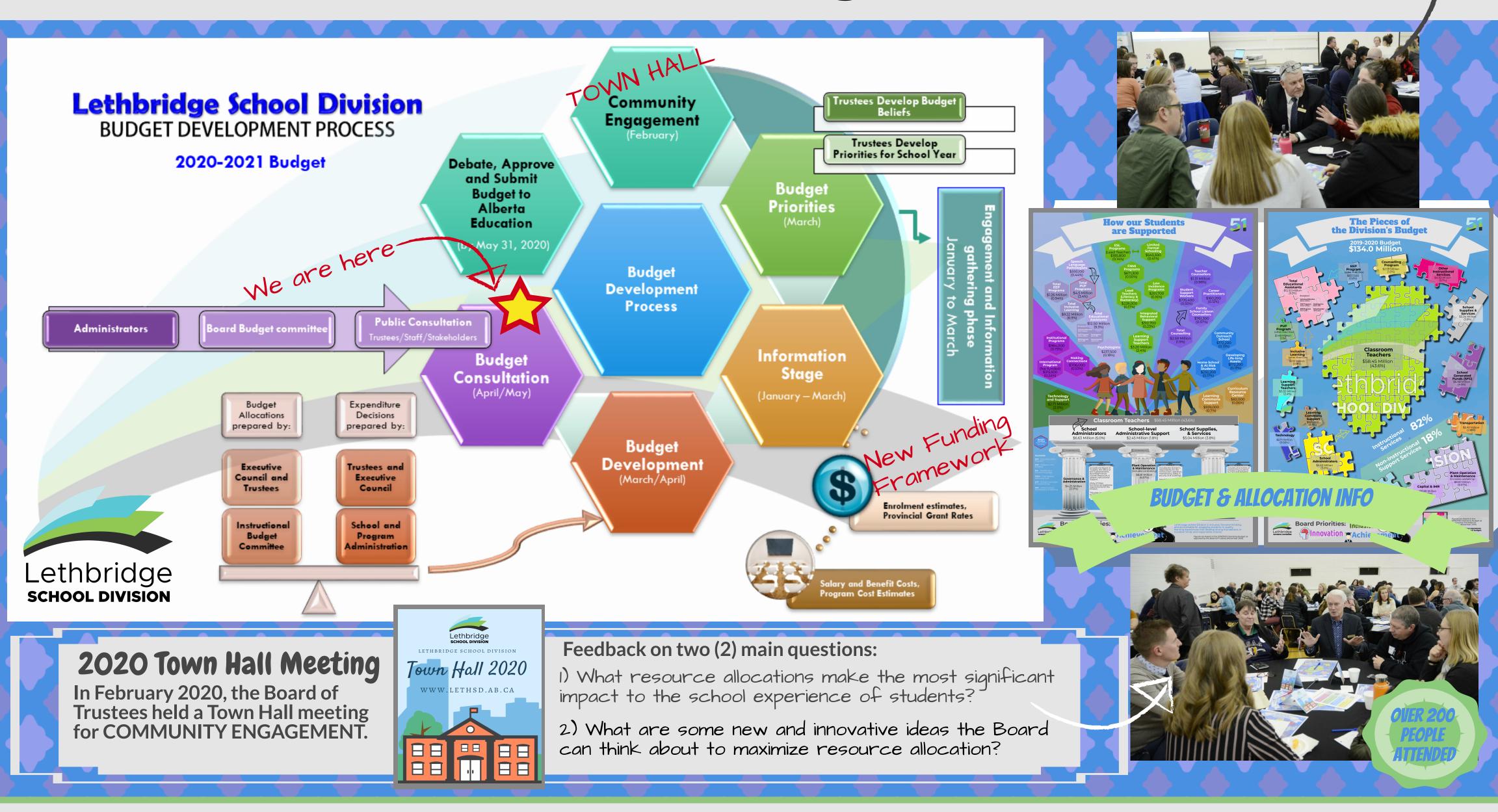


2020/2021 Budget Process



Board Budget Beliefs

Staffing to facilitate educational portunities

Uncommitted reserve for Education is the success contingencies

Best interests of all students

KEEPING FEES LOW

Budget FEEDBACK

We want your feedback and comments on the 20/21 budget.

Spe

Jrograms

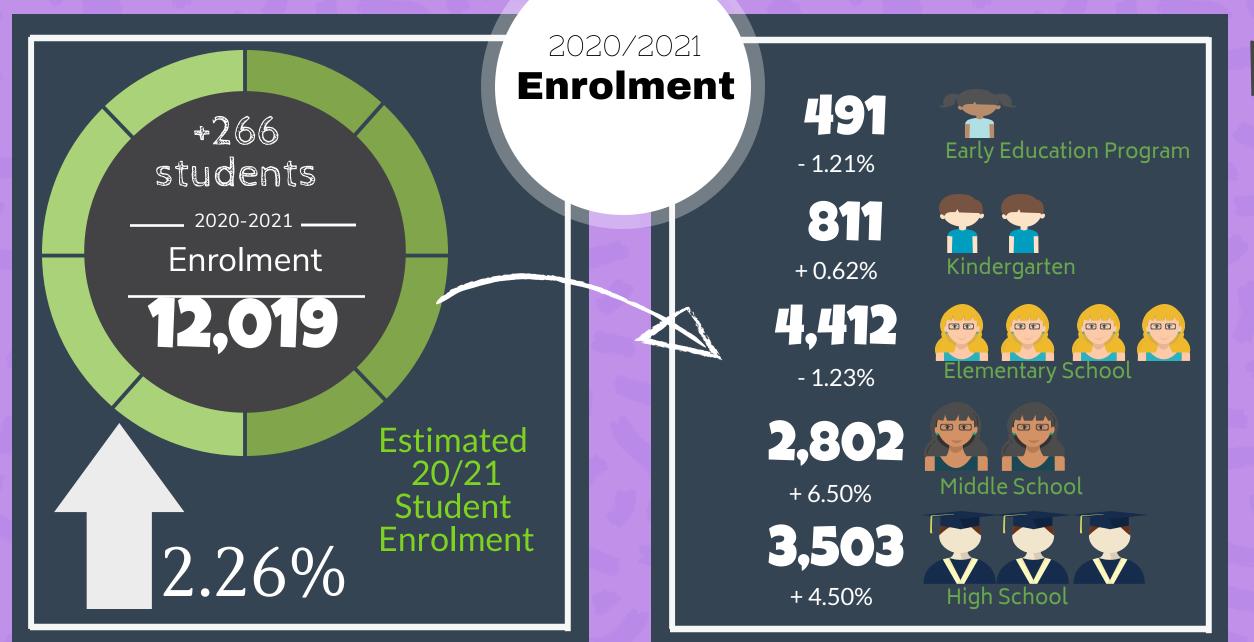


Lethbridge SCHOOL DIVISION

oppor

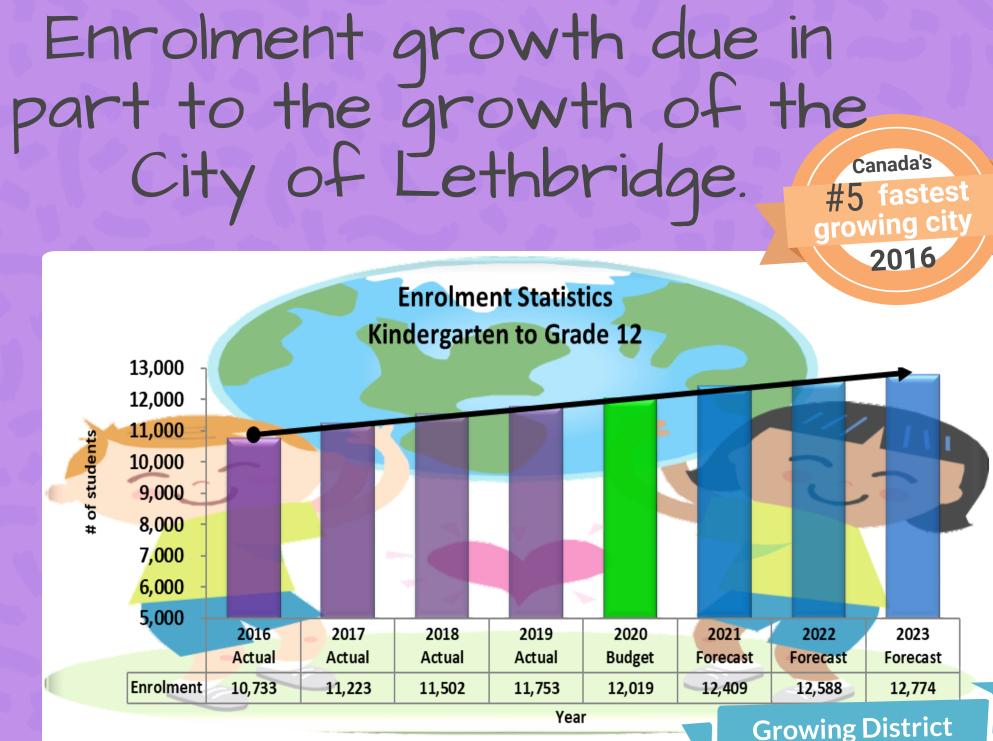
Initie

Projected Enrolment



Student enrolment is the most significant factor

in determining our funding.



Student enrolment is projected for 2020-2021 using forecasting software that utilizes trend analysis, local demographics, and multiple other factors. Enrolment is updated to actual in the "September 30th" fall budget.

Revenue Overview

	0.34% Over	45 Millio All increase Derating Budget	<section-header> Signific Signific NER NER Provincial Funding Framework Provincial Funding Framework Provincial Funding Framework Similation of Class-Size funding 2019 fall budget (reserves) Provincial Funding Meighted Moving Kerages (WMA)</section-header>	k Ling Used) Student Enrolment 2.26% overall increase Now funded on a	RCSD Funding Eliminated both funding and suppor received. (portion in new framework).	rts PUF Program Only for Pre- no longer fo kindergarter	K n.	9/20 rward the dget
	000/	Effects of WMA:		Revenues and Allocations	2020-2021 Preliminary Budget	2019-2020 Operating Budget	Variance from 20-21 Prelim Budget	Change %
12%	93%	School Year 2018-2019 Actual FTE Enrolment	FTE Weighting WMA		1			
		2019-2020 Estimated FTE Enrolment	10,596 20% 2,119.1 10,959 30% 3,287.6	Alberta Education - Base Instruction	\$71,200,508	\$76,796,136	(\$5,595,628)	-7.29%
	Received	2020-2021 Projected FTE Enrolment	11,269 50% 5,634.5	Alberta Education - Services and Supports	\$15,740,533	\$15,278,732	\$461,801	3.02%
	Received		_	Alberta Education - Schools/Facilities	\$16,741,922	\$14,956,000	\$1,785,922	11.94%
of revenue is	from		age (WMA) FTE Enrolment11,041.2TE enrolment (unfunded students)(227.8)	Alberta Education - Community	\$3,687,410	\$1,425,527	\$2,261,883	158.67%
for student	AB Gov't			Alberta Education - Jurisdiction	\$4,092,507	\$0 \$62 E00	\$4,092,507	100.00%
	AD GUVI	*Above WMA only includes funded F EEP students and is calculated on	FTE students (excludes fee paying	Projects/Contracts Other Provincial Revenue	\$62,500 \$470,711	\$62,500 \$788,725	\$0 (\$318,014)	-40.32%
supports		EEP students and is calculated on	a FTE instead of a student basis)	Teacher Pension Costs	\$6,500,000	\$6,500,000	\$0	0.00%
				Federal Government Funding	\$388,944	\$388,944	\$0	0.00%
		6.85%		Other Revenues	\$7,751,476	\$8,147,886	(\$396,410)	-4.87%
		3.31%	Base Instruction	Capital and Debt Services	\$5,097,276	\$5,097,276	\$0	0.00%
		8.62%	Services and Supports	Total Operating Revenue	\$131,733,787	\$129,441,726	\$2,292,061	1.77%
		2.20%	Community	Prior Years Reserves (one-time funds)	\$2,717,468	\$4,554,728	(\$1,837,260)	-40.34%
		0.38%	Cther Provincial Revenue	Total Revenue and Allocations	\$134,451,255	\$133,996,454	\$454,801	0.34%
Sase Grant is 54% of Di	istrict revenue	0.05% 2.98% 12.74% 57.6	Plant Operations and Maintenance	Significant C	hange			
- inancially	dependent	Funding	from Alberta Education	Alberta Education	These new gran	its are not easily		

on AB Gov't

Comparison of Revenues

9.7% 3.8% 5.8%

4.9% 3.1% 2.8%

12.6%

11.9%

Stacces

53.7%

2020-2021

Preliminary

Budget

90%

80%

70%

60%

50%

40%

30%

20%

10%

0%

Now on a

Weighted

Moving

Average

The above is the breakdown of the funding from Alberta Education, which comprises of 93% of total Division Revenues. The other 7% is comprised of funding from Federal Government, School Generate Funds (SGF Fees, Fundraising & Donations), and other revenues.

Other Provincial

The majority of the reduction

related to the elimination of

the direct Regional Collaborative

Service Delivery (RCSD) funding of \$310,500 previously received.

Note that the Division received

substantially more than the direct

funding as RCSD also provided

substantial supports to our

students.

NEW Funding Framework:

Base Instruction

is now allocated based on WMA FTE enrolment; in which, the funding is set for the year (no longer updated in the fall operating budget).

Enrolment N 2.26%

Jurisdiction is effectively a new category of Provincial funding as it separates the funding for the Board and System Administration.

Community is effectively a new category of Provincial funding and includes: >Socio-Economic >Geographic

>School Nutrition

The majority of the reduction to other revenues relates to the Connections grants for FCSS and Parent Link.

Reduction as 2019-2020 includes \$2.3 Million of reserves to cover funding shortfall and \$1.2 Million of carry-forward reserves from schools / departments and other one-time projects.

Amended budget includes estimated 19/20 carry-forward.

(or at all) comparable to the prior framework.

Services and Supports

also is based on WMA

enrolments and includes:

> Learning Supports

>FNMI, ESL & Refugees

>Institutional Programs

>Program Unit Funding (PUF)

The PUF program changed

dramatically with the removal

of kindergarten. Prior year

grant of \$4.5 million was

reduced to \$1.7 million.

A portion

of the RCSD program

was allocated within the

Learning Supports.

Apples to

Schools/Facilities

is allocated in a combination of the WMA FTE enrolment and facility space utilization; which has increased the facility funding. The transportation model has not been changed as it is still being reviewed.



* * * * * * * * * * * * * * * **Budget** FEEDBACK

We want your feedback and comments on the 20/21 budget.

Using your mobile device, scan or take a picture of the QR code to gain access to our feedback portal.

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Other Revenues

elimination of two of the Making

Prior Year Reserves

Resources.

2019-2020

Operating

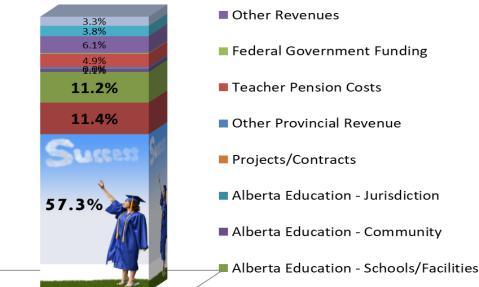
Budget

carry-forward funding for school based budgets and specific projects..

\$2.72 million →

Proposed to be drawn from Reserves to address Board and School Site Priorities





Alberta Education - Base Instruction

Spending our Savings

Alberta Education - Services and Supports

Proposed use of One-time reserves have been allocated to the following:

Prior Years Reserves

Capital and Debt Services

\$397,500 allocated to assist with the Funding Framework changes to minimize the effects on classrooms.

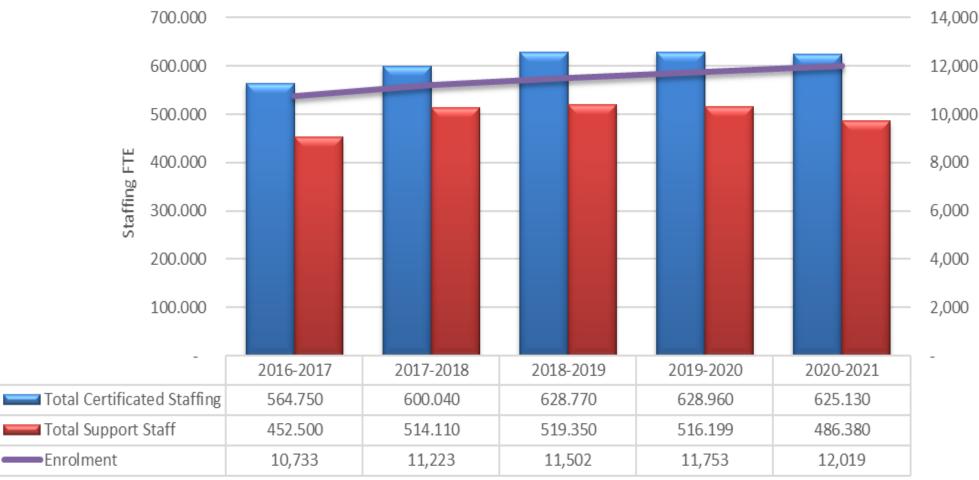
\$275,000 for the resourcing and start-up costs of the SouthEast Elementary School.

Funding \$50,000 for Grade 4 Spanish

Budget includes \$1.9 million of 2019-2020

Staffing Overview

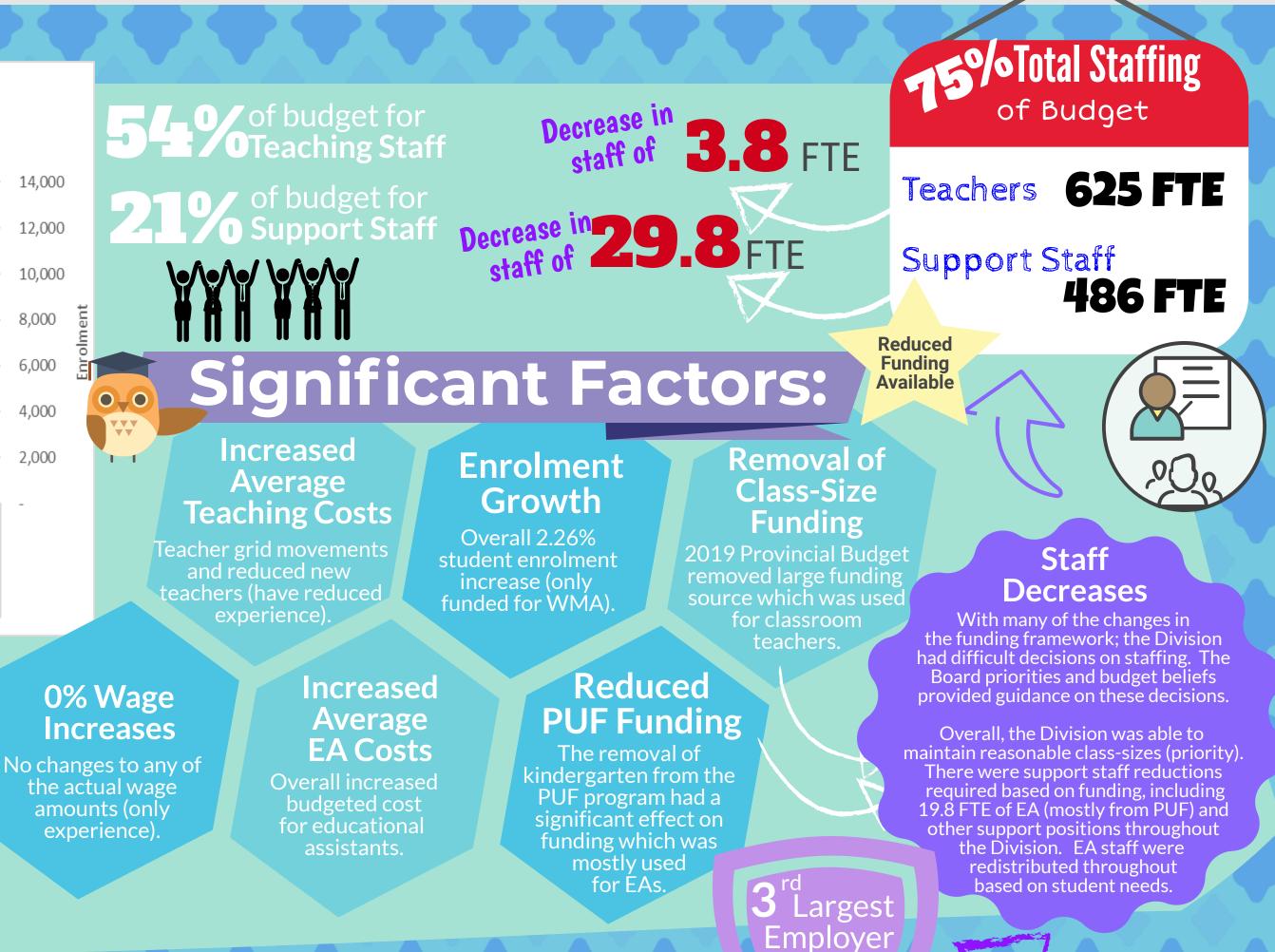
Staffing Growth Compared to Enrolment Growth 2016-2017 to 2020-2021 (budgeted)



| Expenditures by Object | 2020-2021
Preliminary
Budget | 2019-2020
Operating
Budget | Variance from
20-21 Prelim
Budget | Change % |
|-------------------------|------------------------------------|----------------------------------|---|----------|
| Certificated Staffing | \$73,149,763 | \$72,877,323 | \$272,440 | 0.37% |
| Uncertificated Staffing | \$27,656,990 | \$28,891,279 | (\$1,234,289) | -4.27% |

Certificated staff (teachers) decreased by 3.8 FTE (0.61%); however, resulted in a net increase in costs as there was an increase in the average salaries of teachers due to grid movement (and was not hiring new teachers).

Uncertificated staff (support) decreased by 29.8 FTE (5.78%), including 19.8 FTE of educational assistants (EA), 4.1 FTE of Making Connections staffing, and other support positions throughout the Division.



in Lethbridge

Most recent

survey

hange %

0.37%

-4.27%

11.33%

2.48%

0.95%

1.49%

-0.32%

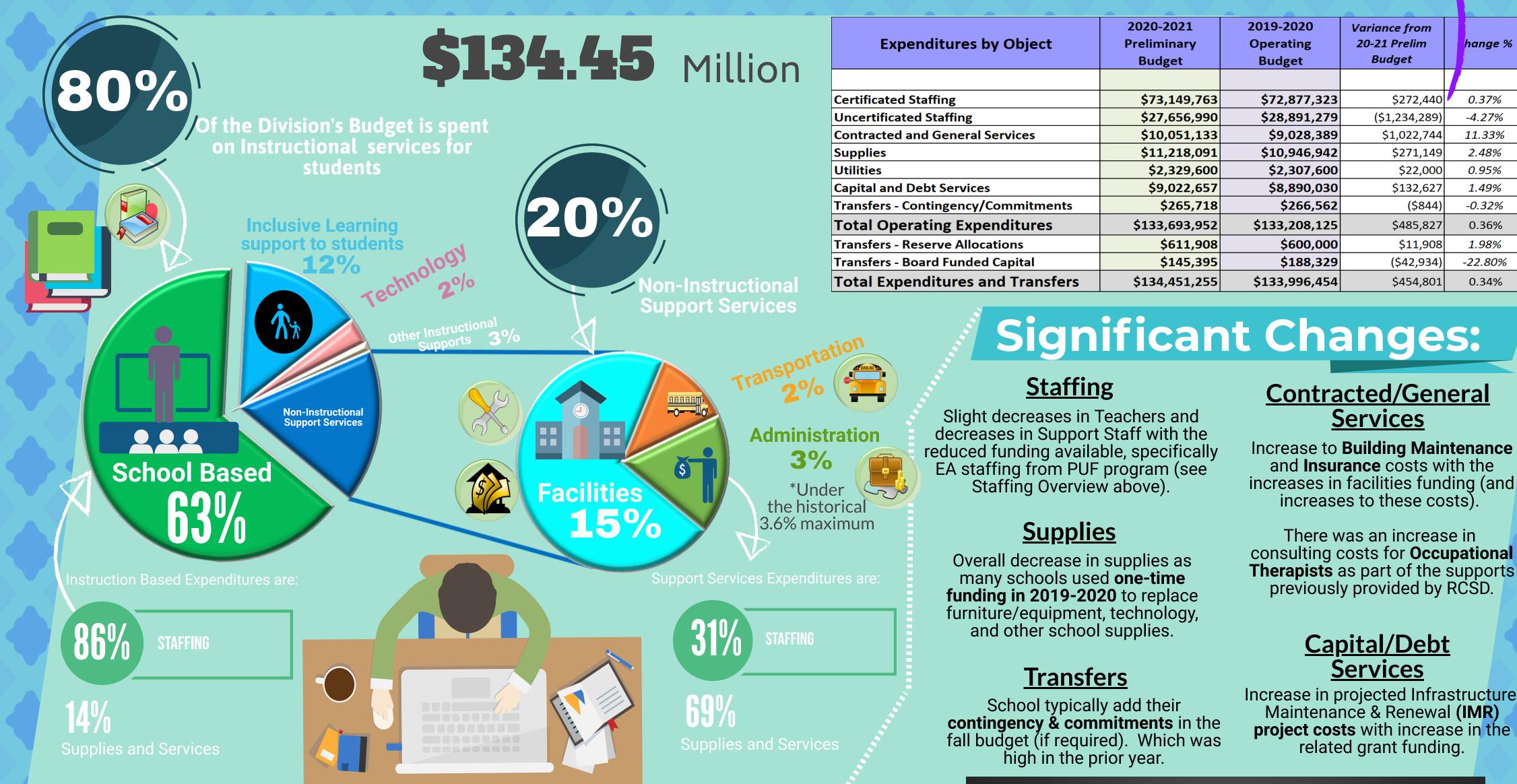
0.36%

1.98%

-22.80%

0.34%

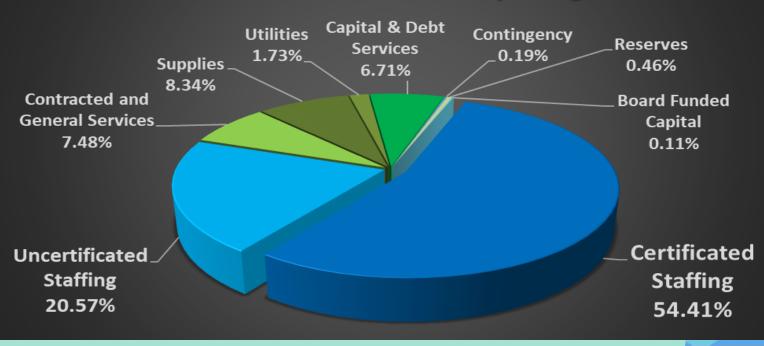
Expenditure Overview





Increase in projected Infrastructure, Maintenance & Renewal (IMR) project costs with increase in the related grant funding.

Expenditures by Object 2020-2021 Preliminary Budget



Average Cost per FTE Student Actual 2017-2018: Most current Provincial Division - \$11,655 Financial Statements Provincial - \$11,642

Actual 2018-2019: Division - \$11,932

Budget 2019-2020: Division - \$11,999

Budget 2020-2021: Division - \$11,761



The following is a breakdown of the expenditures by program and by the type. The major programs include: Instruction, Administration, Plant **Operations and Maintenance (POM), Transportation, and Capital/Debt:**

Instruction is the largest program representing 80% of expenditures. The remaining 20% are for the non-instructional services (support services such as Administration, POM, Transportation, and Capital).

| Expenditures by Program
and Object | Instruction | Administration | Plant Operations
and Maintenance | Transportation | Capital and Debt
Services | Total | * * * * * * * * * * * * * * * |
|---------------------------------------|---------------|----------------------|-------------------------------------|----------------|------------------------------|---------------|--------------------------------------|
| | | | | | | | Budget |
| Certificated Staffing | \$72,427,169 | \$722,594 | \$0 | \$0 | \$0 | \$73,149,763 | FEEDBACK |
| Uncertificated Staffing | \$20,271,326 | \$2,246, 1 34 | \$5,052,117 | \$87,413 | \$0 | \$27,656,990 | We want vour feedback and |
| Contracted and General Services | \$4,085,970 | \$933,065 | \$2,471,314 | \$2,560,784 | \$0 | \$10,051,133 | comments on the 20/21 budget. |
| Supplies | \$10,692,668 | \$106,523 | \$408,900 | \$10,000 | \$0 | \$11,218,091 | |
| Utilities | \$0 | \$52,600 | \$2,277,000 | \$0 | \$0 | \$2,329,600 | Using your mobile |
| Capital and Debt Services | \$0 | \$0 | \$0 | \$0 | \$9,022,657 | \$9,022,657 | device, scan or
take a picture of |
| Transfers - Contingency/Commitments | \$181,818 | \$31,300 | \$0 | \$52,600 | \$0 | \$265,718 | the QR code to |
| Total Operating Expenditures | \$107,658,951 | \$4,092,216 | \$10,209,331 | \$2,710,797 | \$9,022,657 | \$133,693,952 | gain access to our feedback portal. |
| Transfers - Reserve Allocations | \$611,908 | \$0 | \$0 | \$0 | \$0 | \$611,908 | |
| Transfers - Board Funded Capital | \$85,395 | \$0 | \$60,000 | \$0 | \$0 | \$145,395 | |
| Total Expenditures and Transfers | \$108,356,254 | \$4,092,216 | \$10,269,331 | \$2,710,797 | \$9,022,657 | \$134,451,255 | |



Instructional Program

Flementary

Middle

| | of | the |
|----|----|-------|
| 80 | | on |
| | | The I |

Elem Sc

Division's Budget is spent Instructional activities

nstruction Program includes all schools and instructional programs.

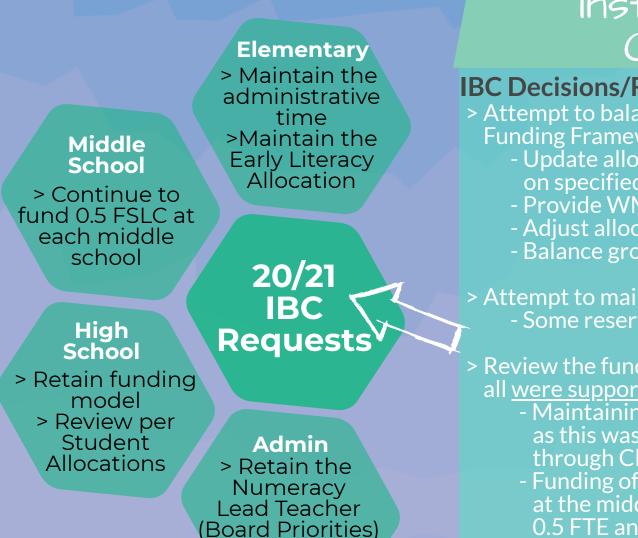
| Harv | . sh | | Transfers - Contin |
|-------------------|-----------------|---------------------------|--------------------|
| ools | hign
schools | | Total Operatin |
| | 1 3012 | intional | Transfers - Reser |
| Middle
Schools | | Institutional
Programs | Transfers - Board |
| 4 school | 4 | pros. | Total Expendi |

| Instruction | School | School | School | Learning | Technology | Instructional | Total |
|-------------------------------------|--------------|--------------|--------------|--------------|-------------|---------------|---------------|
| | | | | | | | |
| Certificated Staffing | \$28,068,213 | \$12,576,541 | \$17,235,927 | \$2,506,675 | \$165,931 | \$11,873,882 | \$72,427,169 |
| Uncertificated Staffing | \$1,636,434 | \$800,740 | \$1,257,128 | \$13,085,669 | \$1,083,086 | \$2,408,269 | \$20,271,326 |
| Contracted and General Services | \$482,958 | \$298,139 | \$656,944 | \$801,394 | \$434,639 | \$1,411,896 | \$4,085,970 |
| Supplies | \$803,359 | \$530,628 | \$791,274 | \$127,585 | \$439,949 | \$7,999,873 | \$10,692,668 |
| Transfers - Contingency/Commitments | \$12,084 | \$5,000 | \$0 | \$4,296 | (\$83,900) | \$244,338 | \$181,818 |
| Total Operating Expenditures | \$31,003,048 | \$14,211,048 | \$19,941,273 | \$16,525,619 | \$2,039,705 | \$23,938,258 | \$107,658,951 |
| Transfers - Reserve Allocations | \$0 | \$11,908 | \$0 | \$0 | \$600,000 | \$0 | \$611,908 |
| Transfers - Board Funded Capital | \$15,000 | \$47,065 | \$23,330 | \$0 | \$0 | \$0 | \$85,395 |
| Total Expenditures and Transfers | \$31,018,048 | \$14,270,021 | \$19,964,603 | \$16,525,619 | \$2,639,705 | \$23,938,258 | \$108,356,254 |

High

Inclusive

As part of the budget process, an Instructional Budget Committee (IBC) is utilized to allocate the funding throughout the Instructional programs. The IBC committee includes representatives from elementary, middle, and high schools.



3+1=4

 \bigcirc

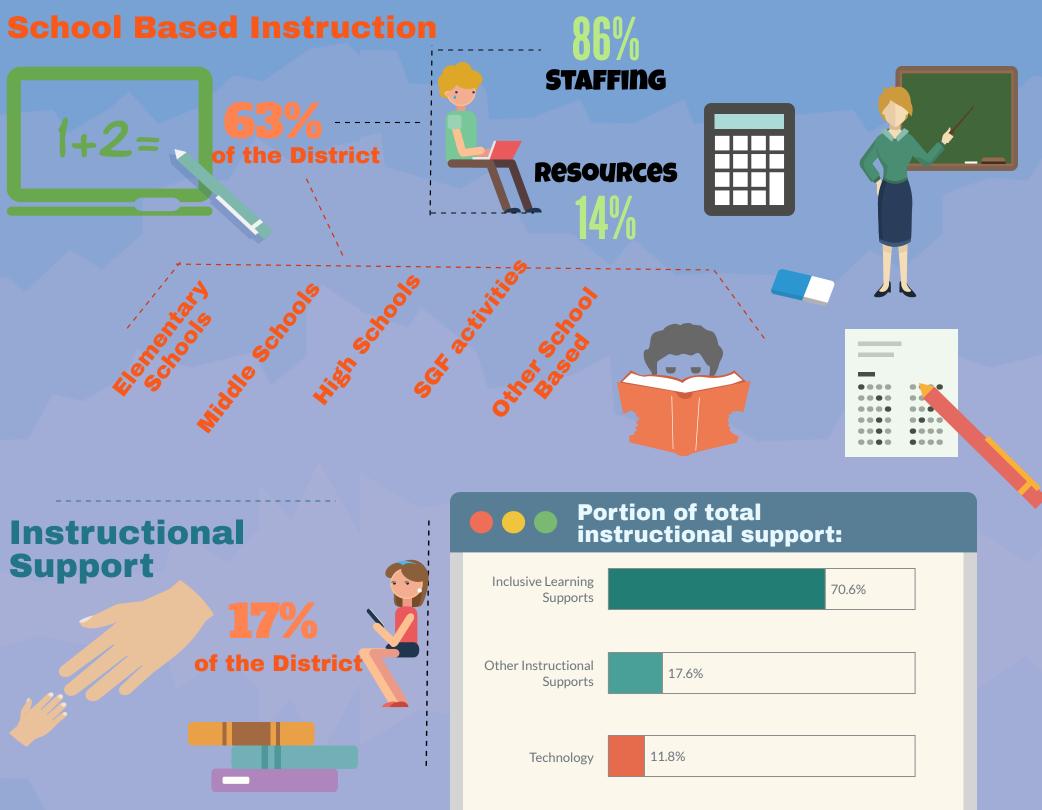
Instructional Budget Committee (IBC)

IBC Decisions/Recommendations:

- > Attempt to balance enrolment growth with the NEW Provincial Funding Framework:
 - Update allocation model for funding framework changes on specified grants/programs (modifier 1).
 - Provide WMA enrolment growth at schools (modifier 1).
 - Adjust allocations based on priorities (modifier 2). - Balance growth throughout programs (modifier 3)
- > Attempt to maintain class-sizes
 - Some reserve funds utilized to have some stability.

> Review the funding allocation towards the requests; whereas, all were supported other than:

- Maintaining the Early Literacy allocation for Elementary as this was an expired grant (and no longer able to be funded through Class-size funding)
- Funding of 0.5 FTE Family School Liaison Councillors (FSLC) at the middle schools as the Counselling model will provide

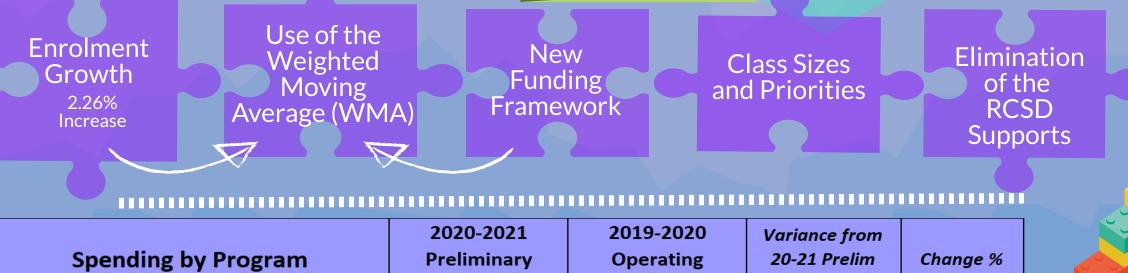


0.5 FTE and schools may top-up from school based budgets.

> Literacy Lead Teacher position was consolidated within the English as a Second Language (ESL) Lead Teacher position.

> Overall was able to balance the enrolment growth with equitable allocations between the instructional programs.

Allocation Factors:



| | Budget | Budget | Budget | | |
|---------------------------------|---------------|---------------|---------------|-----------------|-----|
| | Dudget | Dudget | <u> </u> | | - |
| Elementary Schools Educational | \$31,018,048 | \$33,208,981 | (\$2,190,933) | -6.60% | |
| Middle Schools Assistants | \$14,270,021 | \$14,238,580 | \$31,441 | 0.22% | |
| High Schools moved | \$19,964,603 | \$20,703,328 | (\$738,725) | -3.57% | |
| Inclusive Learning to Inclusive | \$16,525,619 | \$17,203,391 | (\$677,772) | △ -3.94% | EX |
| Technology | \$2,639,705 | \$2,712,360 | (\$72,655) | -2.68% | |
| Other Instructional Programs | \$23,938,258 | \$21,359,301 | \$2,578,957 | 12.07% | |
| Total Instruction | \$108,356,254 | \$109,425,941 | (\$1,069,687} | -0.98% | 0.0 |



Elementary Schools*

Enrolment decrease of 55 students (1.23%) for Grades K-5.

Certificated staff (teachers) overall decreased by 4.65 FTE

Middle Schools **Enrolment** increase of 171 students (6.50%) for Grades 6-8.

Certificated staff (teachers) increased by 2.86 FTE (2.57%)

High Schools*

Enrolment increase of 151 students (4.50%) for Grades 9-12.

penditures

ov malor

aroup=

Certificated staff (teachers) increased by 0.66 FTE (0.42%)

| Other Instructional
Supports | 17.6% | |
|---------------------------------|-------|--|
| Technology | 11.8% | |

Other

| Instruction | 2020-2021
Preliminary
Budget | 2019-2020
Operating
Budget | Variance from
20-21 Prelim
Budget | Change % |
|-------------------------------------|------------------------------------|----------------------------------|---|----------|
| | 672 427 460 | 672 454 720 | 6272.440 | 0.20% |
| Certificated Staffing | \$72,427,169 | \$72,154,729 | \$272,440 | 0.38% |
| Uncertificated Staffing | \$20,271,326 | \$21,748,588 | (\$1,477,262) | -6.79% |
| Contracted and General Services | \$4,085,970 | \$3,950,113 | \$135,857 | 3.44% |
| Supplies | \$10,692,668 | \$10,601,520 | \$91,148 | 0.86% |
| Transfers - Contingency/Commitments | \$181,818 | \$182,662 | (\$844) | -0.46% |
| Total Operating Expenditures | \$107,658,951 | \$108,637,612 | (\$978,661) | -0.90% |
| Transfers - Reserve Allocations | \$611,908 | \$600,000 | \$11,908 | 1.98% |
| Transfers - Board Funded Capital | \$85,395 | \$188,329 | (\$102,934) | -54.66% |
| Total Expenditures and Transfers | \$108,356,254 | \$109,425,941 | (\$1,069,687) | -0.98% |

Significant Changes: Total Instruction

Certificated Staffing

Overall decrease of 3.8 FTE of **classroom teachers** for enrolment changes; in which, the majority of the reduction relates to Elementary that had reduced enrolment.

Contracted/General Services

Overall increases in consulting costs (therapists). Amended budget included additional one-time carry-forward funding for professional learning, consulting, and other miscellaneous services.

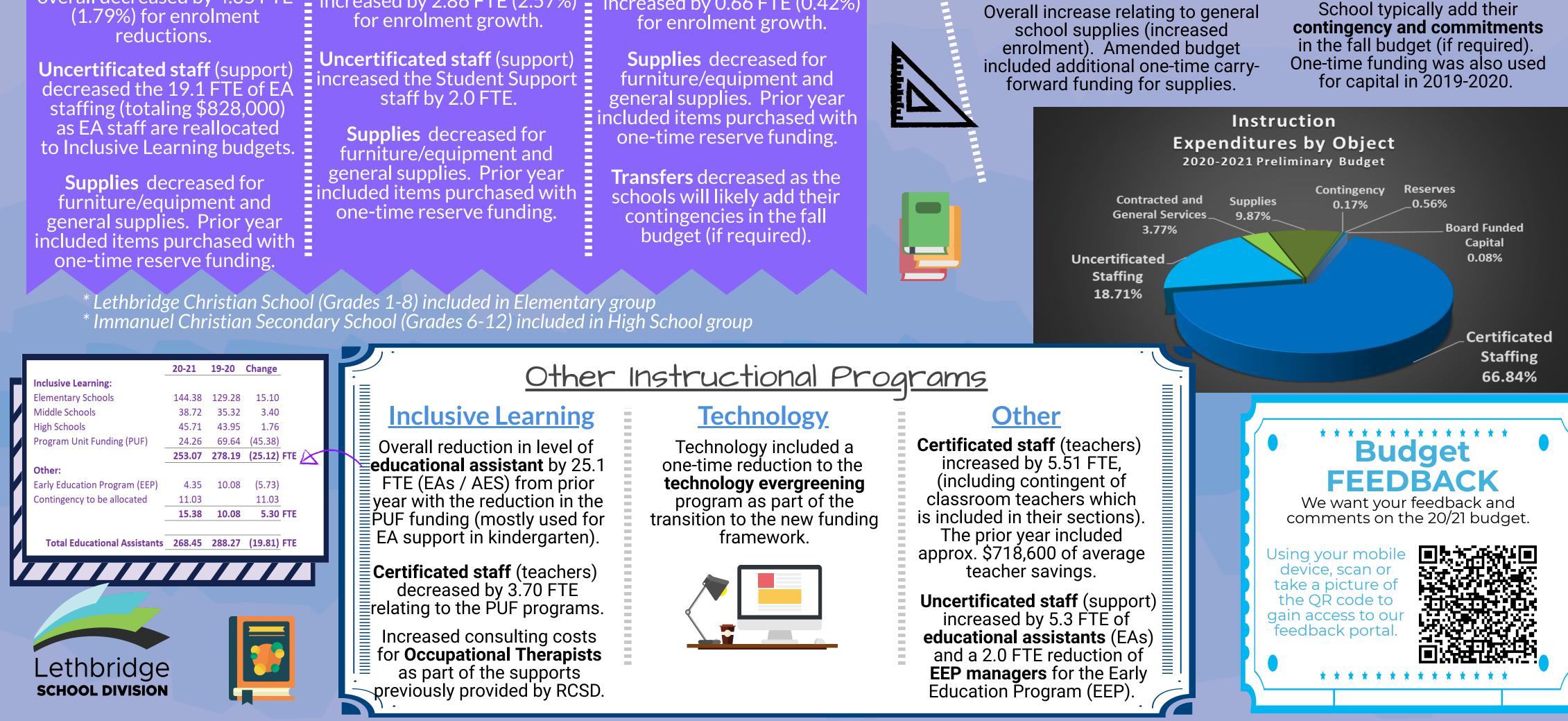
Supplies

Uncertificated Staffing

Overall decrease of 19.8 FTE in educational assistants (EAs) with reductions mostly relating to the PUF and EEP programs (result of the changes in the funding framework).

Other changes in uncertificated staffing includes reductions of 2.0 FTE of EEP managers, reductions of 4.1 FTE of Making Connection Workers, and other reductions to support staff.

Transfers



Class Size

Class Size Comparison - Large Public School Boards

| Average Class Size Comparison | | | | | | | | | | | | | |
|-------------------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|----------|---------|
| | # of | | K to 3 | | | 4 to 6 | | | 7 to 9 | | | 10 to 12 | |
| School Juridication | Schools | 2016/17 | 2017/18 | 2018/19 | 2016/17 | 2017/18 | 2018/19 | 2016/17 | 2017/18 | 2018/19 | 2016/17 | 2017/18 | 2018/19 |
| | | | | | | | | | | | | | |
| Edmonton - Public | 213 | 22.2 | 21.8 | 21.6 | 22.9 | 22.8 | 22.5 | 24.9 | 25.1 | 24.9 | 26.8 | 27.4 | 27.2 |
| Calgary - Public | 232 | 20.0 | 20.0 | 21.0 | 22.9 | 23.2 | 23.5 | 26.0 | 25.9 | 25.7 | 29.1 | 28.5 | 27.9 |
| Lethbridge - Public | 22 | 21.3 | 20.9 | 19.1 | 24.5 | 24.0 | 22.2 | 26.3 | 25.4 | 25.8 | 24.5 | 23.8 | 25.7 |
| Medicine Hat - Public | 16 | 18.6 | 18.7 | 18.9 | 21.6 | 21.8 | 21.8 | 24.5 | 25.0 | 25.2 | 24.1 | 23.8 | 23.9 |
| Red Deer - Public | 24 | 19.7 | 20.1 | 20.0 | 25.2 | 24.8 | 25.0 | 24.8 | 25.0 | 27.2 | 25.9 | 23.9 | 25.0 |
| | | | | | | | | | | | | | |

* Alberta Open Government Portal (October 18, 2019 - most current data available) - any split grades categoried in the high grade level.

Comparable to other larger public school divisions

Division Class Sizes

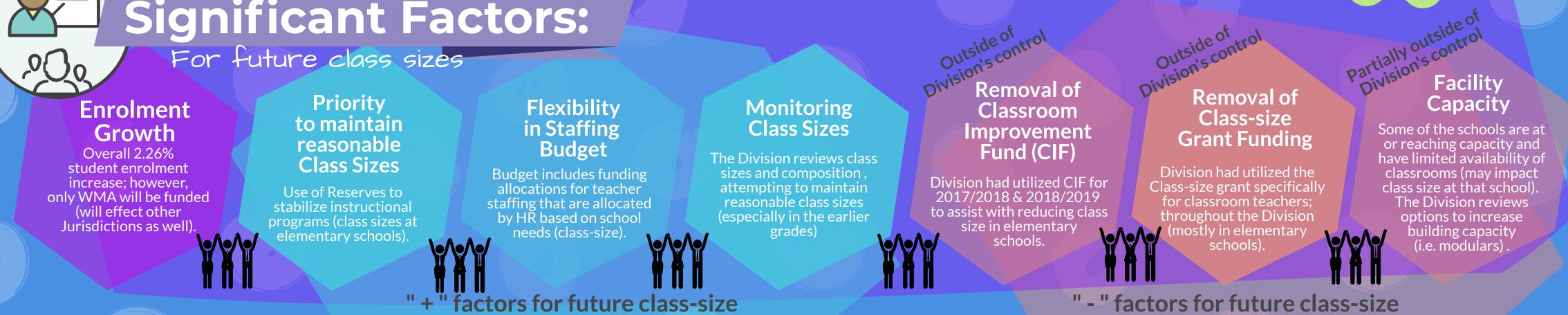
The Division has been able to reduce our **Class Sizes over the** past couple years.

This is a **priority** for the Division to maintain reasonable class sizes.

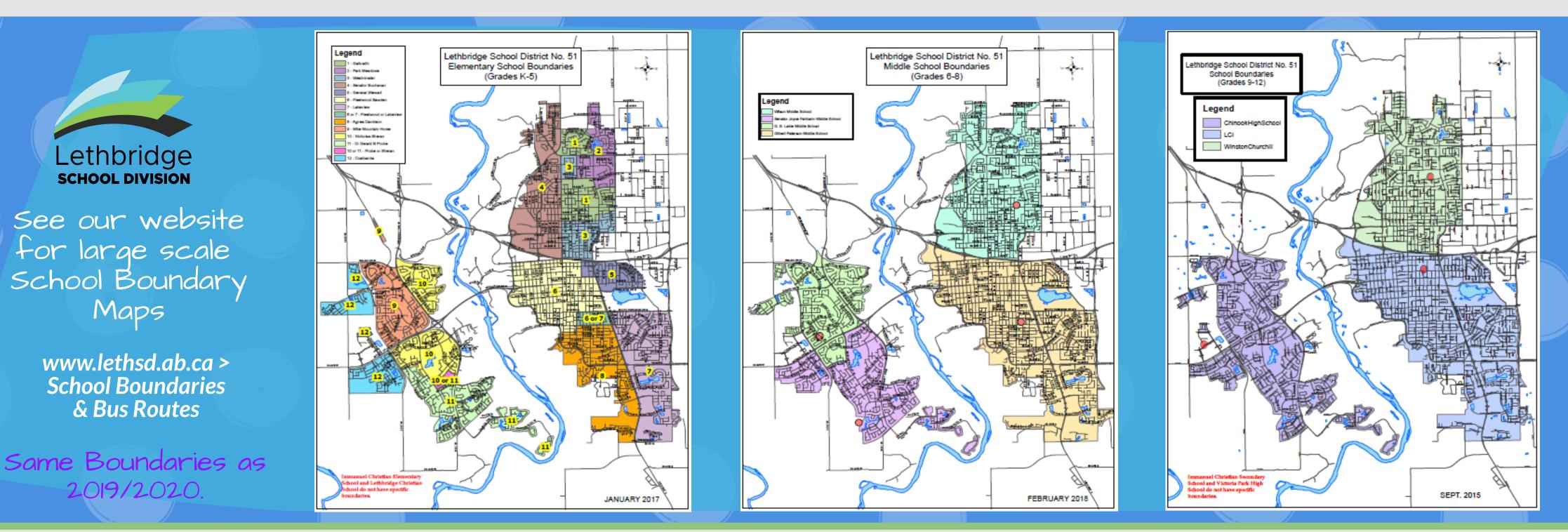
Outside of

Significant Factors:

For future class sizes

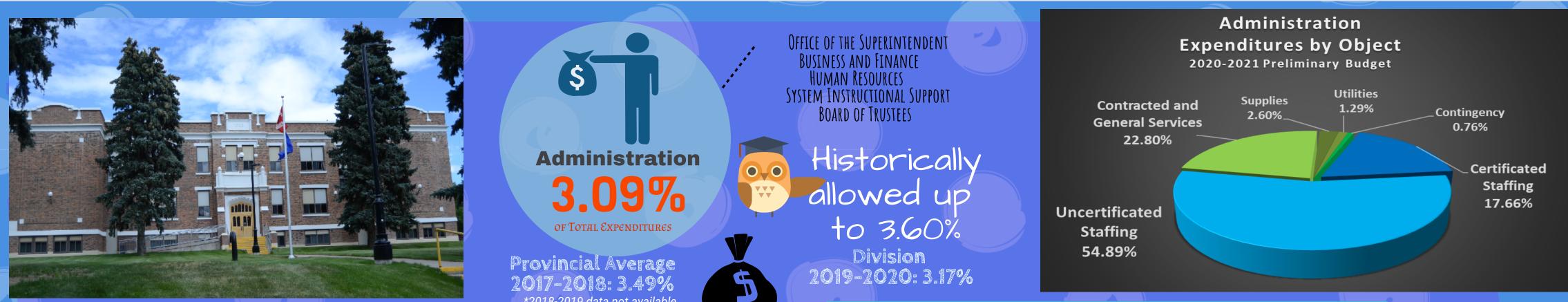


School Boundaries





Administration



| Adm | inis | tra | tio |
|-----|------|-----|-----|
| 2 | | qo | 7 |
| | | | |

*2018-2019 data not available

Variance from

20-21 Prelim

Budget

\$0

(\$178,862)

(\$161,067

(\$161,067)

\$17,500

\$295

\$0

\$0

| | allow |
|---|---------|
| | +0 ? |
| V | Div |
| G | 2019-20 |

Significant Changes:

Staffing

Decreases in staffing relates to the reduction of the Purchasing Staffing and the Operational Health & Safety (OHS) Officer position; whereas, the OHS roles are redistributed through a management team and the Joint Health and Safety Committee.

Contracted/General Services

Increases relate to the cost of insurance, legal services, professional development and memberships.





Transfers - Contingency/Commitments

Total Expenditures and Transfers

Total Operating Expenditures

Administration

Certificated Staffing

Supplies

Utilities

Uncertificated Staffing

Contracted and General Services



2020-2021

Preliminary

Budget

\$722,594

\$933,065

\$106,523

\$52,600

\$31,300

\$4,092,216

\$4,092,216

group

\$2,246,134

2019-2020

Operating

Budget

\$722,594

\$915,565

\$106,228

\$52,600

\$31,300

\$4,253,283

\$4,253,283

\$2,424,996



The Division has always been prudent in administration spending, ensuring that only those funds required to run an efficient and effective administration are expended.

| Spending by Program | 2020-2021
Preliminary
Budget | 2019-2020
Operating
Budget | Variance from
20-21 Prelim
Budget | Change % |
|------------------------------|------------------------------------|----------------------------------|---|----------|
| | | | | |
| Office of Superintendent | \$602,868 | \$702,583 | (\$99,715) | -14.19% |
| Business and Finance | \$1,899,445 | \$1,941,058 | (\$41,613) | -2.14% |
| Human Resources | \$901,377 | \$897,877 | \$3 <mark>,</mark> 500 | 0.39% |
| System Instructional Support | \$321,748 | \$337,487 | (\$15,739) | -4.66% |
| Board of Trustees | \$366,778 | \$374,278 | (\$7,500) | -2.00% |
| Total Administration | \$4,092,216 | \$4,253,283 | (\$161,067) | -3.79% |

Change %

0.00%

-7.38%

1.91%

0.28%

0.00%

0.00%

-3.79%

-3.79%

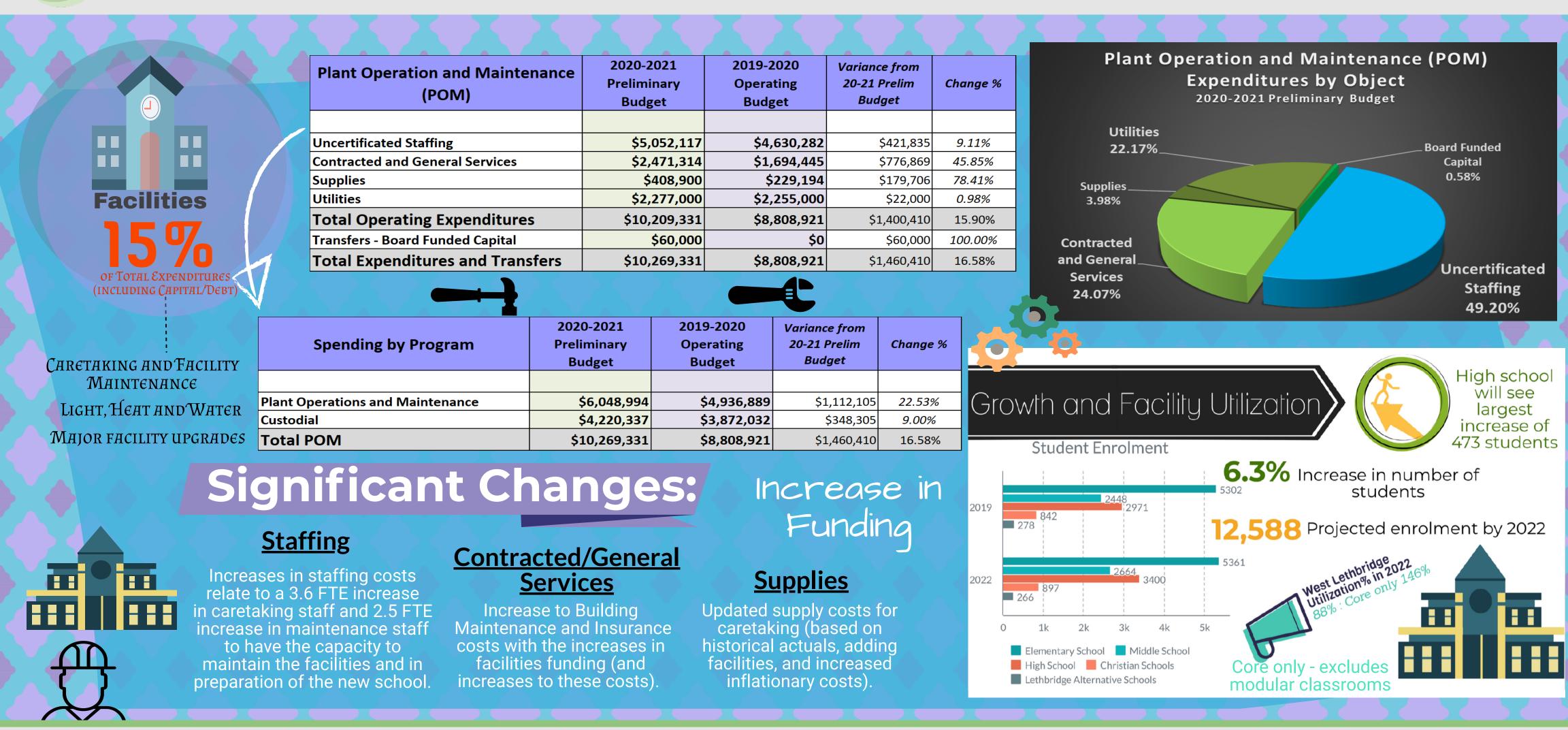


We want your feedback and comments on the 20/21 budget.

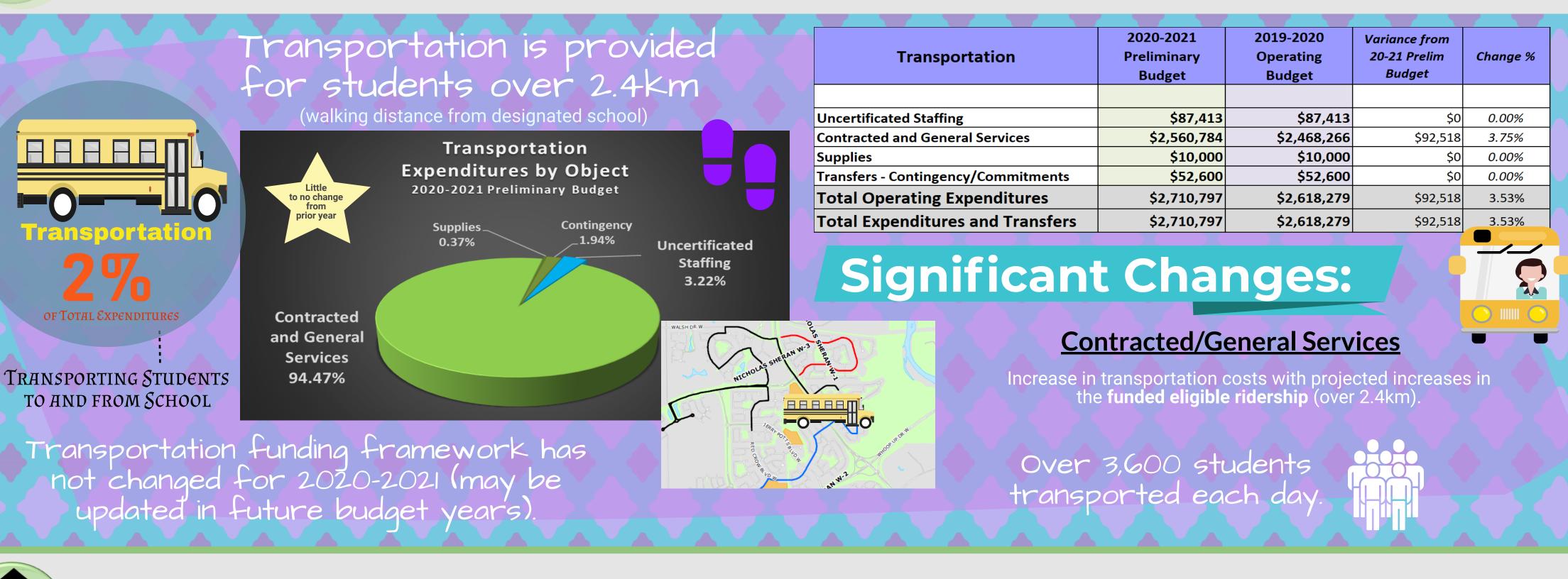
Using your mobile device, scan or take a picture of the QR code to gain access to our feedback portal



Plant Operation and Maintenance



Transportation





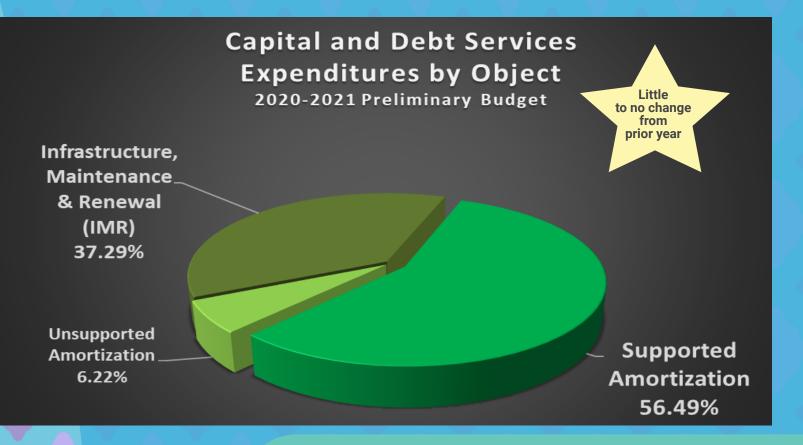
Capital and Debt Servicing

2020-2021 2019

2019-2020 Variance from

| Capital and Debt Services | Preliminary
Budget | Operating
Budget | 20-21 Prelim
Budget | Change % |
|---------------------------------------|-----------------------|---------------------|------------------------|----------|
| | | | | |
| Amortization of Capital (supported) | \$5,097,276 | \$5,097,276 | \$0 | 0.00% |
| Amortization of Capital (unsupported) | \$561,249 | \$561,249 | \$0 | 0.00% |
| Infrastructure, Maintenance & Renewal | \$3,364,132 | \$3,231,505 | \$132,627 | 4.10% |
| Total Operating Expenditures | \$9,022,657 | \$8,890,030 | \$132,627 | 1.49% |
| Total Expenditures and Transfers | \$9,022,657 | \$8,890,030 | \$132,627 | 1.49% |

Operating Budget (above) does not include the major capital projects (new schools/modernization). These are specifically include in the Division's capital budgets/plans.





Infrastructure, Maintenance & <u>Renewal (IMR)</u>

The IMR funding is projected to be increased from the prior year.



The Division receives Provincial capital grant funding for new schools and major modifications.

(Capital projects that are approved and funded by the Province)

During 2018/2019, the Division was approved and is to be funded for the construction of the South Lethbridge Elementary School (planned to open for the 2021/2022 school year). The Division is continually advocating for new elementary schools in west Lethbridge (as the current school are reaching capacity). Budget FEEDBACK

We want your feedback and comments on the 20/21 budget.

Using your mobile device, scan or take a picture of the QR code to gain access to our feedback portal.

