



Form 1003.2.3

Formal Educational Partnership Planning Sheet

Guidelines:

1. This form is used to gather information needed to aid in the development of a formal educational partnership agreement.
2. This completed form must be submitted to the Associate Superintendent Business Affairs for approval.

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| School | |
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| | |
|----------------|--|
| Contact Person | |
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| Community Agency Partner | |
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|----------------|--|
| Contact Person | |
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| In what way will this partnership foster intellectual growth, cultural or social awareness and/or acquisition of employability skills for students? | |
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| What are the goals and objectives of the partnership? | |
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| Term of partnership: | |
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| <p>What are the roles of the Division in this partnership?</p> | |
| <p>What are the roles of the Community Agency Partner in the partnership?</p> | |
| <p>What resources are needed and who will provide them?</p> | |
| <p>How will this partnership be reviewed annually?</p> | |
| <p>What safeguards are in place to protect the Board from possible liability?</p> | |



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| <p>What disputes resolution process will be used, should difficulties arise?</p> | |
| <p>What process will be used to dissolve the partnership when the term of the partnership is over or when one of the parties no longer wishes to be involved in the partnership?</p> | |
| <p>Will personal information be collected, shared, used and retained? How will information be shared, who is responsible for retention of information?</p> | |

Date: _____

Signature of Principal: _____

Approval of Associate Superintendent Business Affairs: _____