

700.2 Workplace Health and Safety: Hazard Assessment

Policy

Hazard assessments shall be completed for all job roles. Hazard assessments for Division worksites and work processes will be completed based on level of risk.

Regulations

1. Hazard assessment documentation shall be completed
 - 1.1. for all Division worksites in which any Division employees are expected to carry out their duties;
 - 1.2. by involving representative worksite employees;
 - 1.3. whenever a new work process or new worksite is established; and
 - 1.4. whenever a work process or work site condition changes.
2. Hazard assessments shall be:
 - 2.1. reviewed on a regular basis by administrators, supervisors or managers;
 - 2.2. utilized as part of an ongoing hazard control process;
 - 2.3. utilized as part of an employee safety training process; and
 - 2.4. included as part of new employee orientation.
3. It is the objective and standard practice of the Division to:
 - 3.1. assess the hazards of the worksite;
 - 3.2. control the assessed hazards to reduce risk of injury and property damage;
 - 3.3. ensure all employees understand the nature of the worksite hazards;
 - 3.4. utilize the applicable safe work practices and procedures, and applicable professional codes of practice; and
 - 3.5. cease work activities if dangerous conditions cannot be eliminated or controlled.

The Board delegates to the Superintendent the authority to develop the procedures necessary to implement this policy.

References

Other: Alberta Occupational Health and Safety Act, Regulation and Code