

700.1 Workplace Health and Safety: Leadership Commitment

Policy

The Board operates a workplace health and safety management system that is designed to prevent injuries and property damage in all workplace operations.

Regulations

The Division wide workplace health and safety management system delineated through policy shall:

1. meet legislative requirements, specifically the Alberta Occupational Health and Safety Act, Regulation and Code;
2. be reviewed and updated on a regular basis;
3. recognize that it is the responsibility of all Division employees at every organizational level including supervisory and senior management to:
 - 3.1. be aware of all policies and procedures within the Division workplace health and safety management system as they relate to the employee's work assignment;
 - 3.2. create a work atmosphere in which health and safety is implemented with every day operations;
 - 3.3. protect themselves and others by adhering to the Division's workplace health and safety management system; and
 - 3.4. promote health and safety as a value associated with every priority in the Division.
4. include policies and procedures that address:
 - 4.1. a commitment to health and safety by senior leadership and the Board;
 - 4.2. identification of workplace hazards;
 - 4.3. methods of hazard control;
 - 4.4. ongoing workplace inspections;
 - 4.5. qualifications, orientations and training of employees;
 - 4.6. an emergency response plan;
 - 4.7. protocols for accident/incident reporting and investigation; and
 - 4.8. program administration.
5. include a declaration of commitment to health and safety signed annually by the Superintendent and the Chair of the Board, copies of which shall be posted in all Division schools, the Attwell Building, and the Education Centre; and

6. include a description of general responsibilities of all Division employees and contractors regarding health and safety.

The Board delegates to the Superintendent the authority to develop the procedures necessary to implement this policy.

References

Division Policies: 700.1 – 700.10

Other: Alberta Occupational Health and Safety Act, Regulation and Code

Division Safety Plan