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Lethbridge School Division  
DIVISION SCHOOL COUNCIL



March 2, 2020 – Education Centre Board Room

6:00 to 6:45 pm – FNMI Presentation - John Chief Calf

## AGENDA

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- 6:45 1. Welcome and Introductions
- 6:47 2. Approval of the Agenda
- 6:50 3. Approval of the Minutes from January 13, 2020
- 6:52 4. Business Arising from the Minutes
- 6:54 5. Trustee Report
- 7:00 6. Alberta School Councils Association  
Conference and AGM April 24 to 26, 2020 – *contact LeeAnne for registration purposes*  
– *deadline is Monday, April 20 @ noon*  
Resolutions and pre-sort voting – Brooke Culley
- 7:30 7. Reports from Division Committees:
- Wellness Committee: January 30, 2020 – Hollie Tarasewich
  - Policy Advisory Committee: February 5, 2020 – Shannon Pratt
- 7:40 8. New Business:
- Diversity & Inclusion Parent Table – Allison Pike
- 7:45 9. Superintendent’s Report – Cheryl Gilmore
- Scholarship Breakfast
  - Town Hall Themes and Next Steps
  - Boundary Review Timelines
- 7:55 10. Roundtable Reports  
Reports are included with the agenda: an opportunity to highlight a very significant event or for questions from the representatives about information in a written report
- 8:00 11. Adjournment

### ***Division School Council Meeting Dates***

April 6, 2020

May 4, 2020

June 1, 2020 – Dinner meeting

## **2019-2020 Division School Council Representatives**

Chair	Brooke Culley
Vice Chair	Allison Pike
Recording Secretary	Alison Alma-North
Policy Advisory Committee	Shannon Pratt Alternate: Allison Pike
Poverty Intervention Committee	Alison Alma-North Alternate: Ellis Veenendaal
Division Wellness Committee	Hollie Tarasewich Alternate: Edna Asem
SAPDC	None required this year
Community Engagement Committee	Holly Debnam Heather Paul Allison Pike

**Division School Council**  
**Meeting Minutes of January 13, 2020**

1. 7:03 pm Welcome and Introductions
2. Additions to the agenda:  
Shannon Pratt- addition of Fridays in Kindergarten  
Alison Alma-North- Bussing update
3. Approval of the agenda: Alison Pike and Shannon Pratt
4. Approval of the Minutes of December 2, 2019: Tisha Elford, Locke Spencer
5. Business arising from the Minutes
6. Committee Reports
7. Trustee Report: Christine Light: Winston Churchill/Finnish exchange successful with WCHS students visiting Finland this fall. Students of Winston Churchill inspired by lack of food waste and attention to using non garbage containers.  
Trustee Board donated \$50 each to charity of school's choice in lieu of treats during Christmas season. Two School Resource Officers from police from 6 for all schools in the district. The two school divisions (public and Catholic) have lost 4 out of 6 SRO's (School Resource Officers) due to deployment elsewhere this past year. There is now almost zero SRO presence at elementary and secondary schools have to call 911 more frequently due to lack of prevention from SRO's. Letter has gone to the Police Commission asking for more presence or re-thinking how preventative measures can be employed.  
Brooke: What can parent council do?  
Christine: Children need to know Police can help and care before crisis. Parents need to voice that to have this presence is invaluable.  
Cheryl: Bring SRO deployment as business arising at next School Council meeting.
8. Alberta School Councils Association: AGM in Edmonton is April 24-26 2020. The Board will pay \$250 worth of expenses as well as the conference registration fee for one person per school. The \$250 has already been deposited into school accounts. Will hear something about curriculum from provincial government soon. Parent consultation will be done in Jan and Feb and will be online. Will be your opportunity as a parent to provide input. Allison will provide time and links when it becomes known. Policy Resolution deadline is Jan 15.  
Locke Spencer: Can you use other School Council funds provided by the board if there are more interested parents?  
Cheryl: School Board budget is based on average but not by school. It would be up to a School Council if they wish to allocate \$250 (or some of those funds) to a different School Council. A School Council cannot designate registration costs to another school because that budget line is based on 'average' access the year prior.  
  
Poverty Intervention Committee: Visual shown of areas in Crisis in Lethbridge.  
1-5 children live in poverty in Lethbridge. Wilson Middle School hosts WAM bags which are bags containing money and groceries for the weekends for families in need no question asked. If you are aware of a student in need contact the Making Connections Worker at the School.

Question that seeking input posed by the Poverty Committee: *How do you see the work of the Poverty Intervention Committee creating a more vibrant, inclusive and caring culture within our School Division?*

Tisha: conveyed personal thanks and gratification for the difference the program can make. Others indicated that they know the WAM bag and other food programs make a difference to families.

Community Engagement: Christine Light: Ice Scholarship planning.

Policy Committee: Shannon Pratt: LeeAnne will forward any new policies or other revised policies seeking feedback to School Council chairs. New (upcoming) is parental responsibility policy.

#### 9. Superintendent's Report: Cheryl:

Town Hall meeting Feb 11, 2020. Town Hall meeting a little later as the Board is finalizing the direction where the board wanted to take it. The focus will be about establishing priorities for our schools for budget. All stakeholders are invited.

Shelley Moore parent presentation: effective practices of inclusion - Jan 21 at Wilson Middle School (6:30-8:00).

Ice Scholarship: Feb 14, 2020. Third annual. Seats are sold out. Applications for next year will be coming out in March. 2 for gr 9 and 10. 2 for grs 11 and 12. Innovation doesn't have to science oriented.

Kindergarten changes: Changes in requirements in employment standards (legislated break time) and ensuring adherence to the definition of instructional time for students compelled some change. What has historically been a four-day program will expand to include alternative Fridays. Basically, it will be the same timetable as other grades, Monday to Friday.

Transportation: Lots of advocacy on behalf of parents. City is not changing their minds about transferring bussing to boards. Board will be asking for extension of time for transition. Board is looking at business partners and/or putting transportation under own ownership. Board is working with city administration.

Locke: What would it take to change the city's mind?

Cheryl/Brooke: Decision is done and it has been made clear the Council will not go back on it.

Shannon: Who owns the buses?

Cheryl: Buses are owned by the Board.

Brooke: Not enough people informed about effect of the change, especially by people who no longer have children in school.

#### 10. Roundtable Reports

#### 11. Adjournment @ 8:02 pm Tisha/Locke



LETHBRIDGE SCHOOL DIVISION  
Board of Trustees  
433-15 St. S., Lethbridge, Alberta, T1J 2Z5  
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## **TRUSTEE report to school councils:**

January 28, 2020 (next meeting February 25, 2020, 3:30 p.m. - public forum 5

### **1. Making Connections update**

A Making Connections update was delivered for Trustees. For details, please see this link: [MAKINGCONNECTIONS](#). The Board of Trustees received the report as information.

### **2. Policy Review**

Division policies are reviewed on a continuous basis to ensure they reflect the position of the Board. The Policy Advisory Committee has representation from the Board, Division School Council, each of the employee groups, and Division and school administration.

The following policies were reviewed at the Jan. 28 meeting:

502.1 Welcoming, Caring, Respectful and Safe Learning Environments - Amended

904.1 Surplus Space - Amended

905.1 Disposition of Property - First reading

1002.5 Parent/Guardian Responsibilities - First reading.

The Board adopted the revisions to the policies as presented by the Policy Advisory Committee, or as amended.

The policies can be found starting on Page 6 of the [AGENDA](#).

### **3. First Quarter Financial Report**

The 2019/20 First Quarter Financial Report for the Division was provided for review. Director of Finance, Mark De-Boer, was in attendance to respond to any questions trustees had. The report begins on Page 16 of the [AGENDA](#).

The Board received the 2019/20 First Quarter Financial Report as presented.

### **4. 2020-2021 School Year Calendar**

The Draft 2020-2021 school year calendar was included in the agenda for review by the Board of Trustees.

The Board reviewed and approved the 2020-2021 school year calendar as presented.

The calendar can be found on Page 53 of the [AGENDA](#).

### **5. Fee Increase for Early Education Programming**

Due to the costs accrued and market pricing of Early Education Programming (EEP) throughout the City of Lethbridge, the Board was requested to consider a \$10 monthly increase in EEP fees for all Division EEP programs from the current \$175 monthly fee to \$185, beginning the 2020-2021 school year.

The Board of Trustees approved a \$10 monthly increase in EEP fees for all Division EEP programs from \$175 to \$185 for the 2020-2021 school year.

### **6. School Bus Feasibility Study**

The council of the City of Lethbridge has granted Lethbridge School Division and Holy Spirit Catholic School Division a one-year contract extension for school bus services. For details, see this link: [SCHOOLBUS](#).

The Board approved a motion to move ahead with the contracting of a feasibility study to explore school bus transportation options, in conjunction with the Holy Spirit Catholic School Division.

## **BOARD OF TRUSTEES**

Clark Bosch, Christine Light, Tyler Demers, Jan Foster, Donna Hunt, Doug James, Lola Major

## **7. Associate Superintendent Reports**

Christine Lee, Associate Superintendent, Business Affairs; Rik Jesse, Associate Superintendent, Human Resources and Morag Asquith, Associate Superintendent, Instructional Services, delivered their respective reports for the Board. To read the reports in full, see Page 14 of the [AGENDA](#).

## **8. Donations and Support**

Lethbridge School Division is fortunate to be in a community that strongly supports programs and services for students. Listed below are the donations and support received by the Division.

- Southern Chiropractic donated services for Toys at Christmas and donated them to Westminster School. Steph Martin (Counsellor) and Kathleen Vink (Making Connections) were able to distribute extra packages to families beyond those organized through other community organizations.
- Winston Churchill High School received \$4,650 from the Best Buy School Tech Grant for the purchase of 10 iPads.
- Save-on-Foods donated 48 turkeys to the Victoria Park High School Christmas hampers.

The Board received the summary as information.

## **9. Town Hall**

Lethbridge School Division is hosting the annual Town Hall Meeting on Tuesday, Feb. 11, 2020 from 6:30- 9 p.m. at the Victoria Park High School Gymnasium (1515 - 5 Avenue South). The purpose of the meeting is to seek feedback to assist the Division and Board of Trustees as they explore Division priorities. The feedback will frame consideration of the 2021-22 Education Plan and budget. The Superintendent met with Trustees on Jan. 27 to determine final questions and processes for the Town Hall. The Superintendent provided an oral summary of the finalized plans at the meeting.

The Board received the briefing and the oral report as information.

## **10. Board Reports**

Reports were delivered for Policy Advisory Committee, ATA Local 41 Council, Division School Council, Community Engagement Committee, Joint City of Lethbridge/School Boards and ASBA Zone 6 General Meeting. The reports begin on Page 87 of the [AGENDA](#).

## **11. Correspondence – Received**

Lethbridge School Division received a letter from the Lethbridge Police Service in regards to a change to the School Resource Program. Effective mid-January, the police will be re-deploying one School Resource Officer position until the start of the new school year in September. Each school is to be notified of the change, including who their new SRO will be.

## **12. Correspondence – Sent**

Lethbridge School Division sent a letter to Adriana LaGrange, Minister of Education, in regards to the growth and pressing need for elementary schools on the west side of Lethbridge. The letter states the new elementary school opened in the fall of 2017, Coalbanks Elementary School, is currently beyond capacity. As a result, the Division has requested two new elementary schools in west Lethbridge. Overall, west Lethbridge school capacity is 80 per cent, and expected to hit 89 per cent by 2021/2022. Core areas of the school (space that excludes modular classrooms) have a core capacity of 135 per cent this year. That is expected to climb to 150 per cent by 2021/2022. Infographics that detail the growth and capacity challenges can be found of Page 97 of the [AGENDA](#).

### **BOARD OF TRUSTEES**

Clark Bosch, Christine Light, Tyler Demers, Jan Foster, Donna Hunt, Doug James, Lola Major

**NEXT MEETING:**  
**Tuesday, February 25, 3:30 p.m.**  
**(public forum begins at 5 p.m.)**  
**Education Centre Boardroom - 433-15 St. S.**





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## **TRUSTEE report to school councils:**

February 25, 2020 (next meeting March 24, 2020, 3:30 p.m. - public forum 5 p.m.)

### **1. Edwin Parr Nomination**

On an annual basis, each school jurisdiction is invited to submit the name of one first year teacher as its nomination for the Edwin Parr Award, which is sponsored by the Alberta School Boards Association (ASBA). Nominees from Zone 6 jurisdictions will be recognized at the May 20, 2020 Zone 6 ASBA meeting. One nominee from the zone will then be selected as the zone nominee for the Fall General Meeting of the ASBA.

With many outstanding beginning teachers in the Division, it was certainly not an easy task for Associate Superintendent Rik Jesse, in consultation with school principals, to select a Division nominee.

The Lethbridge School Division nominee for the 2020 Edwin Parr Award is Jenelle Macdonald, a teacher at Fleetwood Bawden Elementary School.

The Board received the report as information and took the opportunity to have Jenelle share her experiences during this year.

Learn more here: [EDWINPARR](#).

### **2. Lap-top Project at Senator Joyce Fairbairn**

Principal Bill Bartlett provided an update on the laptop project at Senator Joyce Fairbairn Middle School. Bartlett relayed information contained in a survey of 271 parents, 335 students and 13 teachers, which revealed 73 per cent of parents supported the new model. That was compared to 88 per cent of students and 85 per cent of teachers.

The Board received the report as information.

### **3. Memorandum of Agreement on Local Table Matters between the Board and ATA Local #41**

The Board negotiating committee reached a Memorandum of Agreement with the negotiating committee of ATA Local #41 on December 18th, 2019.

ATA Local #41 members ratified the agreement on February 3, 2020.

The Memorandum of Agreement between the Board of Trustees of Lethbridge School Division and the Alberta Teachers Association Local #41 dated the 18th day of December 2019 was approved.

### **4. Policy Review**

Division policies are reviewed on a continuous basis to ensure they reflect the position of the Board. The Policy Advisory Committee has representation from the Board, Division School Council, each of the employee groups, and Division and school administration.

The following policies were reviewed at the Feb. 25 meeting:

Policy 700.1 Workplace Health & Safety – Leadership Commitment - Amendment

Policy 700.2 Workplace Health & Safety – Hazard Assessment - Amendment

The Board adopted the revisions to the policies as presented by the Policy Advisory Committee, or as amended.

The policies can be found starting on Page 12 of the [AGENDA](#)

## **BOARD OF TRUSTEES**

Clark Bosch, Christine Light, Tyler Demers, Jan Foster, Donna Hunt, Doug James, Lola Major

## **5. Associate Superintendent Reports**

Christine Lee, Associate Superintendent, Business Affairs; Rik Jesse, Associate Superintendent, Human Resources and Morag Asquith, Associate Superintendent, Instructional Services, delivered their respective reports for the Board. To read the reports in full, see Page 17 of the [AGENDA](#).

## **6. Donations and Support**

Lethbridge School Division is fortunate to be in a community that strongly supports programs and services for students. The Division is appreciative of the difference the support makes to the lives of children. These partnerships and support further the efforts of helping children come to school ready to learn, providing opportunities for engagement, and facilitating student growth and well-being. Listed below are the donations and support received by the Division.

- Panago Pizza topped up the Galbraith School pizza fundraiser held in January to ensure they reached the \$1,000 mark.
- Evangelical Free Church donated \$87,966.16 to the Poverty Intervention Committee.

The Board received the summary as information.

## **7. Board Reports**

Reports were delivered for the Division Wellness Committee, ATA Local 41 Council and the Policy Advisory Committee. The reports begin on Page 43 of the [AGENDA](#).

## **8. Correspondence – Received**

The Division received a letter from the Evangelical Church of Lethbridge in support of the division's initiatives to address child poverty in the city. The church has contributed \$87,966 to the division's Poverty Intervention Committee.

## **9. Correspondence – Received**

The Division received a letter from Alberta Education in response to the division's letter in January, which highlighted the need for a new elementary school in west Lethbridge. Education Minister Adriana LaGrange responded that the request is being carefully reviewed and considered during the development of Alberta Education's capital plan submission for Budget 2020.

### **BOARD OF TRUSTEES**

Clark Bosch, Christine Light, Tyler Demers, Jan Foster, Donna Hunt, Doug James, Lola Major

### **NEXT MEETING:**

**Tuesday, March 24, 3:30 p.m.  
(public forum begins at 5 p.m.)**

**Education Centre Boardroom - 433-15 St. S.**





## Division School Council School Highlights

<b>School:</b>	Immanuel Christian Elementary school
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### School Highlights:

ICES and Westminster have planned a combined ice fishing trip for Thursday, Feb 27. Significant safety measures have been taken (trip will be cancelled if there is less than 12 inches of ice, or if the wind gusts up to 40km hr). We will have kids cycle through stations that include marshmallow roasting, sledding, ball hockey, ice fishing (obviously) and of course lunch.
Held a family fun skate on Wed, Feb 19. Hosted by ICES school council.
The Grade 5 basketball program seems to be a success and we enjoy the opportunity to play with other city schools and get the kids playing team sports.
The Grade 2 class goes to St. Therese's Village monthly. Each student has a senior friend who they get to visit, ask questions and do an activity.

### Participation in Decision-Making and/or Advocacy *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

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### Fundraising (Do you have a successful event to share?):

On February 16 ICES had a Family Fun Skate Fundraiser at the Logan Boulet arena. We had 110 people turn out. Along with a concession we raised \$1300 to go towards our students skating and swimming fieldtrips. Our costs were sponsored by Vanee Livestock and Bootsma Bakery so all donations were profit.

### Are there things your School Council is talking about/questions you have for other School Councils?

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### Best Practices *(program, speaker, or other item at your school that has worked very well)*

Excited to have Kathy Mundell speak on resiliency at a combined ICES ICSS school council meeting on Monday, March 16.

## Division School Council School Highlights

<b>School:</b>	Wilson Middle School
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### School Highlights:

Change in supervision has made a huge impact during lunch and moving into afternoon learning.
WMS Pep Band is played at U of L Men's Basketball game on Jan 11 7 p.m.
Grade 6 student Guet Dot at WMS earned a Gold Medal in LCI wrestling club tourney in Medicine Hat
WMS Robotics team placed 2 <sup>nd</sup> in the Edmonton Robotics competition. As of right now we are placed 3 <sup>rd</sup> in Southern Alberta amongst High Schools and Middle Schools.
WMS Pep Band is playing at the Lethbridge Hurricanes February 8 at 7 p.m.
WMS SV Boys and Girls basketball teams brought home TWO gold medals from Red Deer. Each team went 6-0 this weekend and represented Wilson very well.

### Participation in Decision-Making and/or Advocacy *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

WMS sent 5 Grade 8 students to the Division Town Hall Meeting on Feb 11, 2020.
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### Fundraising (Do you have a successful event to share?):

WMS Band fundraiser January 30 <sup>th</sup> 50's night – carnival games and food. Band raised over \$2000 towards their band trip. Successful night
WMS Drama fundraiser was also very successful as they sold greeting cards to families and friends and raised \$2000 towards their production "The jungle book"

### Are there things your School Council is talking about/questions you have for other School Councils?

WMS School Council is in organization mode for their upcoming Casino on April 10&11, 2020.
WMS School Council is also looking through 2020 ASCA resolutions.

### Best Practices *(program, speaker, or other item at your school that has worked very well)*

WMS hosted 4 amazing speakers in January: Jan 21 – Bob Kittel – Jamie DeNovo – keys to great memory – calming anxious minds – social life vs social media from 9 am to 10:30 am for all students Jan 21 – Shelley Moore – 6:30 to 8:00 pm Jan 24 – Ted Emmett – Social Media Presentation
WMS is hosting another amazing speaker this month: Chris Kock is coming to WMS on March 12 at 9 am -10 am to talk with our students about overcoming challenges and having a positive attitude.

**District School Council  
School Highlights**

<b>School:</b>	General Stewart Elementary
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**School Highlights:**

Elementary Wrestling with over 80 students attending
Basketball – Tuesday and Thursday mornings throughout Jan. And into Feb. Grade 5 Basketball great turn out and the students have had a lot of fun. Tournament Friday.
100 <sup>th</sup> Day Centres – students enjoyed various centres throughout the morning and there was some real interesting 100 collections they brought in.
Community Meals have been a huge hit. We have had two. Games night with spaghetti and movie night with chilli. Staff help to prepare meals for the school community. 80-100 people attending.

**Participation in Decision-Making and/or Advocacy** *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*


**Fundraising (Do you have a successful event to share?):**

Our Christmas bake sale brought in \$560.00. It was a huge success. Families brought in delicious baked goods and we sold out by after the last concert performance

**Are there things your School Council is talking about/questions you have for other School Councils?**


**Best Practices** *(program, speaker, or other item at your school that has worked very well)*
