

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DIVISION HELD JANUARY 28, 2020.

IN ATTENDANCE:

Trustees: Clark Bosch; Tyler Demers; Jan Foster; Donna Hunt; Christine Light; Doug James; Lola Major

Administrators: Cheryl Gilmore; Christine Lee; Morag Asquith; Rik Jesse
LeeAnne Tedder (Recorder)

The Chair called the meeting to order at 3:43 p.m.

1. Approval of Agenda *Approval of Agenda
6493/20*
Addition of 5.5 School Bus Transportation
Trustee Jan Foster moved:
“to approve the agenda, as amended.” **CARRIED UNANIMOUSLY**

2. Approval of Minutes *Approval of Minutes –
Regular Meeting
6494/20*
Trustee Jan Foster moved:
“that the minutes of the Regular Meeting of December 17, 2019 be approved and signed by the Chair.” **CARRIED UNANIMOUSLY**

3. Business Arising from the Minutes *Business Arising from
the Minutes*
There was no business arising from the minutes.

4. Presentations *Presentations
Making Connections
Update*
 - 4.1 Making Connections Update
Morag Asquith, Associate Superintendent, provided the Board with an update on Making Connections. Trustees acknowledged the loss of these positions and the support they provide to families and student learning. Trustees would like to have a conversation on where to advocate for these programs.

5. Action Items *Action Items
Policy Review*
 - 5.1 Policy Review
Trish Syme, Coordinator of Learning and International Education, reviewed the following policies:
Policy 502.1 Welcoming, Caring, Respectful and Safe Learning Environments
Policy 904.1 Surplus Space
Policy 905.1 Disposition of Property
Policy 1002.5 Parent/Guardian Responsibilities

Trustee Lola Major moved: *Policy 502.1
Welcoming, Caring,*

“to approve Policy 502.1 Welcoming, Caring, Respectful and Safe Learning Environments, as amended.”

*Respectful and Safe Learning Environments
6495/20*

CARRIED UNANIMOUSLY

Trustee Lola Major moved:

“to approve Policy 904.1 Surplus Space, as amended.”

*Policy 904.1 Surplus Space
6496/20*

CARRIED UNANIMOUSLY

Trustee Lola Major moved:

“to approve Policy 905.1 Disposition of Property, first reading.”

*Policy 905.1 Disposition of Property
6497/20*

CARRIED UNANIMOUSLY

Trustee Lola Major moved:

“to approve Policy 1002.5 Parent/Guardian Responsibilities, first reading.”

*Policy 1002.5 Parent/Guardian Responsibilities
6498/20*

CARRIED UNANIMOUSLY

5.2 First Quarter Financial Report

Mark DeBoer, Director of Finance, reviewed the First Quarter Financial Report.

Trustee Donna Hunt moved:

“to approve the 2019-2020 First Quarter Financial Report, as presented.”

*First Quarter Financial Report
6499/20*

CARRIED UNANIMOUSLY

5.3 2020-2021 School Year Calendar

The 2020-2021 school year calendar was reviewed by the Board.

Trustee Doug James moved:

“to approve the 2020-2021 School Year Calendar, as presented.”

*2020-2021 School Year Calendar
6500/20*

CARRIED UNANIMOUSLY

5.4 Fee Increase for Early Education Programming

A fee increase for Early Education Programming was presented to the Board.

Trustee Jan Foster moved:

“to approve a \$10.00 monthly increase in EEP fees for all Division EEP programs from \$175.00 to \$185.00 for the 2020-2021 school year.”

*Fee Increase in EEP
6501/20*

CARRIED UNANIMOUSLY

5.5 School Bus Transportation

Following the City of Lethbridge decision to extend our contract to July 2021, the Board of Trustees discussed a

feasibility study on school bus transportation in conjunction with Holy Spirit Catholic School Division.

Trustee Tyler Demers moved:
“to approve the contracting of a feasibility study to explore school bus transportation options in conjunction with the Holy Spirit Catholic School Division.” **CARRIED UNANIMOUSLY**

*School Bus
Transportation
6502/20*

6. Division Highlights

- Christine Light is thankful for the school bus transportation extension, Breakfast with the Board and Christmas concerts.
- Doug James thankful for Blaine Hyggen for working with the Division for the transportation extension, Lakie basketball tournament, and Nicholas Sheran school council.
- Tyler Demers attended the ICES chapel and shared information on funds raised for Compassion Canada.

Division Highlights

7. Information Items

Information Items

7.1 Board Chair Report

7.1.1 Breakfast with the Board

Breakfast with the Board will be held at Westminster School on Thursday, February 6, 2020 at 7:45 a.m.

*Breakfast with the
Board*

7.2 Associate Superintendent Reports

7.2.1 Business Affairs

Associate Superintendent Christine Lee provided a written Business Affairs report.

*Associate
Superintendent
Reports
Business Affairs*

7.2.2 Human Resources

Associate Superintendent Rik Jesse provided a written Human Resources report.

Human Resources

7.2.3 Instructional Services

Associate Superintendent Morag Asquith provided a written Instructional Services report.

Instructional Services

7.3 Superintendent Reports

Superintendent Report

7.3.1 Board Priorities

2019-20 Division Priorities report of actions was shared.

Board Priorities

7.3.2 Acknowledgements of Excellence

Student and staff acknowledgements of excellence were shared with the Board. Board members were

*Acknowledgements of
Excellence*

encouraged to congratulate the students and staff when visiting schools.

7.3.3 Snacks with the Superintendents

Snacks with the Superintendents will be held at Mike Mountain Horse School on Wednesday, February 12, 2020 at 7:45 a.m.

Snacks with the Superintendents

7.3.4 Donations and Support

Southern Chiropractic donated services to Westminster School. Best Buy School Tech Grant was awarded to WCHS. Save-On-Foods donated turkeys to Victoria Park Christmas hampers.

Donations and Support

7.3.5 Calendar of Events

The Calendar of Events was reviewed.

Calendar of Events

7.3.6 Transportation

Lethbridge School Division and Holy Spirit Catholic School Division brought a motion to the January 27th City Council meeting which was carried.

Transportation

7.3.7 Town Hall

Town Hall Meeting will be held on Tuesday, February 11, 2020 at Victoria Park High School at 6:30 pm.

Town Hall Meeting

Public Forum

Public Forum – none

8. Reports

*Reports
Policy Advisory
Committee*

8.1 Policy Advisory Committee

Trustee Lola Major provided a written report from the Policy Advisory Committee meeting held January 8, 2020.

8.2 A.T.A. Local 41 Council

Trustee Doug James provided an oral report from the A.T.A. Local 41 Council meeting held January 8, 2020.

A.T.A. Local 41 Council

8.3 Division School Council

Trustee Christine Light provided a written report from the Division School Council meeting held January 13, 2020.

Division School Council

8.4 Community Engagement Committee

Trustee Christine Light provided a written report from the Community Engagement Committee meeting held January 14,

*Community
Engagement
Committee*

2020.

8.5 Joint City of Lethbridge / School Boards

Trustee Lola Major provided a written report from the Joint City of Lethbridge / School Boards meeting held January 15, 2020.

*Joint City of
Lethbridge/School
Boards*

8.6 A.S.B.A. Zone 6 General Meeting

Trustee Donna Hunt provided a written report from the A.S.B.A. Zone 6 General Meeting held January 15, 2020.

*A.S.B.A. Zone 6
General Meeting*

9. Correspondence – Received

9.1 Lethbridge Police Service

*Correspondence
Lethbridge Police
Service*

10. Correspondence – Sent

10.1 Minister of Education

Minister of Education

The meeting adjourned at 5:33 p.m.

Adjournment

Clark Bosch,
Chair

Christine Lee,
Associate Superintendent
Business Affairs