

**Trustee Professional Development & Travel Expenses**

Trustee - Tyler Demers

Period- March 1, 2019 - May 31, 2019

<b>Event or Expenditure item</b>	<b>Board Business</b>	<b>Professional Learning</b>	<b>Dates</b>	<b>Hotel</b>	<b>Flight</b>	<b>Mileage</b>	<b>Other</b>	<b>Per Diem</b>	<b>Total</b>
NSBA Registration	X		Mar 29 to Apr 2, 2019	\$ 859.76			\$ 1,257.11		\$ 2,116.87
NSBA Conference Hotel/Parking/Km	X		Mar 29 to Apr 2, 2019		\$ 739.04		\$ 518.53		\$ 1,257.57
<b>Total</b>				\$ 859.76	\$ 739.04	\$ -	\$ 1,775.64	\$ -	\$ 3,374.44



# Booking Confirmation



Booking Reference: **NRZLAR**

Date of issue: 14 Jan, 2019

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

## Flight 1

Economy - Standard

Friday  
29 Mar, 2019

13:45  
**Calgary**  
Calgary Int. (YYC), AB

19:30  
**Toronto**  
Toronto-Pearson Int. (YYZ),  
ON  
Terminal 1



3hr45  
Economy K  
Operated by: Air Canada | 767-300ER  
Air Canada Bistro

Layover in Toronto

1hr50

Friday  
29 Mar, 2019

21:20  
**Toronto**  
Toronto-Pearson Int. (YYZ),  
ON  
Terminal 1

22:49  
**Philadelphia**  
Philadelphia Int. (PHL), PA  
Terminal D



1hr29  
Economy K  
Operated by: Air Canada Express - Sky  
Regional | E175 | Wi-Fi  
Air Canada Bistro

Total duration

7hr04

## Flight 2

Economy - Standard

Sunday  
07 Apr, 2019

10:05  
**Washington**  
Baltimore/Washington Int.  
Thurgood Marshall(BWI), MD

11:31  
**Toronto**  
Toronto-Pearson Int. (YYZ),  
ON  
Terminal 1



1hr26  
Economy T  
Operated by: Air Canada Express - Sky  
Regional | E175 | Wi-Fi  
Air Canada Bistro

Layover in Toronto

2hr49

Sunday  
07 Apr, 2019

14:20  
**Toronto**  
Toronto-Pearson Int. (YYZ),  
ON  
Terminal 1

16:37  
**Calgary**  
Calgary Int. (YYC), AB



4hr17  
Economy T  
Operated by: Air Canada | 737 MAX 8  
Air Canada Bistro

Total duration

8hr32

# Passengers

**Tyler Dennis Demers**

Ticket Number  
0142108208338-39

**Seats**

AC148 -  
AC7538 -  
AC7503 -  
AC145 -



## Purchase summary

<b>MasterCard</b> *****8158 Amount paid: \$648.27 Tax Information GST/HST no. 10009-2287 RT0001 \$28.41 GST/HST no. 10009-2287 RT0001 \$1.04	<b>1 adult</b>
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<b>Air Transportation Charges</b>	
Base Fare - Flight 1 - Economy - Standard	129.00
Base Fare - Flight 2 - Economy - Standard	307.00
Surcharges	50.00

<b>Taxes, fees and charges</b>	
Passenger Civil Aviation Security Service Fee - U.S.	7.41
Goods and Services Tax - Canada no. 100092287 RT0001	28.41
Immigration User Fee - United States	9.28
Animal and Plant Health Inspection Service (APHIS) User Fee - United States	5.24
Harmonized Sales Tax - Canada (GST/HST #10009-2287 RT0001)	1.04
Customs User Fee - United States	7.84
Air Travellers Security Charge - Canada	12.10
Airport Improvement Fee - Canada	38.00
Passenger Facility Charge - United States	5.95
Transportation Tax - United States	49.22
<b>Total airfare and taxes before options</b>	<b>\$648.27</b>
<b>GRAND TOTAL (Canadian dollars)</b>	<b>\$648.27</b>



## Check-in and boarding gate deadlines

Within Canada To/From the U.S.

**90**  
minutes

**120**  
minutes

**Recommended check-in time**

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**  
minutes<sup>1</sup>

**60**  
minutes

**Check-in and baggage drop-off deadline**

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**  
minutes

**15**  
minutes

**Boarding gate deadline**

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

TELUS

tydemers@telus.net

**Air Canada - Receipt - Baggage Fee****From :** Air Canada <confirmation@aircanada.ca>

Thu, Mar 28, 2019 04:08 PM

**Subject :** Air Canada - Receipt - Baggage Fee**To :** tydemers@telus.net

Your fees have been successfully collected.

Departure Date: 2019-03-29

Passenger: TYLER DEMERS

Departure city: CALGARY YYC

Destination city: PHILADELPHIA PHL

**Fee Breakdown:**

Excess baggage fee (1 piece): 30.00 CAD

GST/TPS: 1.50 CAD

**Total CAD: 31.50 CAD**

Form of payment used: MasterCard XXXXXXXXXXXXX4195

Please Note: This fee is non refundable.

XG - GOODS AND SERVICES TAX -CANADA NO. 100092287 RT0001

Fly through paying on your mobile device with Air Canada Mobile+!  
Air Canada mobile+ can remember your personal and payment information so you can fly through your mobile experience and pay for items like upgrades and flight changes quickly, easily and securely. Click the link below to Learn More,  
<https://services.aircanada.com/portal-web/mobile/static/mobileplus.html>

You can view all your available Air Canada mobile+ messages here:

<https://mymessages.aircanada.com/en/kavwAw0DdajsBkYm9yB4g>

\*\*\*\*\*  
This service email was sent by Air Canada to you and contains important information that must be communicated to you regarding an Air Canada Product or Service that you have requested. This service email is not a promotional email.

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**Air Canada - Receipt - Baggage Fee**

**From :** Air Canada <confirmation@aircanada.ca>

Sat, Apr 06, 2019 01:06 PM

**Subject :** Air Canada - Receipt - Baggage Fee

**To :** tydemers@telus.net

Your fees have been successfully collected.

Departure Date: 2019-04-07

Passenger: TYLER DEMERS  
Departure city: BALTIMORE BWI  
Destination city: CALGARY YYC

**Fee Breakdown:**

Excess baggage fee (1 piece): 22.50 USD

GST/TPS: 1.13 USD

Total USD: 23.63 USD @ 1.3711 = \$32.40

Form of payment used: MasterCard XXXXXXXXXXXXX4195

Please Note: This fee is non refundable.

XG - GOODS AND SERVICES TAX -CANADA NO. 100092287 RT0001

Fly through paying on your mobile device with Air Canada Mobile+!  
Air Canada mobile+ can remember your personal and payment information so you can fly through your mobile experience and pay for items like upgrades and flight changes quickly, easily and securely. Click the link below to Learn More,  
<https://services.aircanada.com/portal-web/mobile/static/mobileplus.html>

You can view all your available Air Canada mobile+ messages here:  
<https://mymessages.aircanada.com/en/kavwAw0DdajsBkYm9yB4g>

\*\*\*\*\*  
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Thanks for riding with Yanchen!

March 29, 2019 at 11:15 p.m.

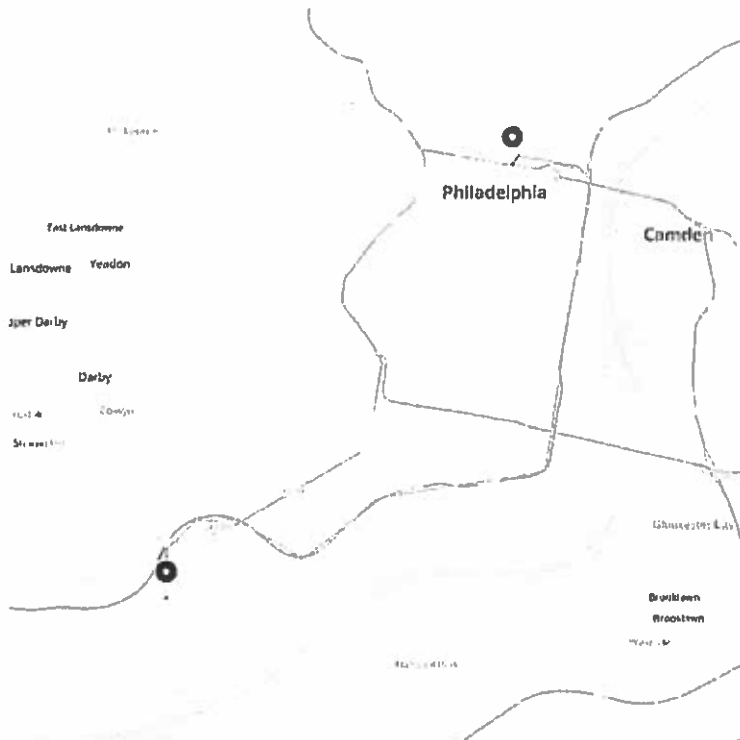
Ride Details

Lyft fare (11.22mi, 17m 20s)	US\$19.33
Philadelphia City Fee	US\$0.27
Tip	US\$2.00
Lyft Lyft Credits	-US\$2.00

visa Visa \*5805

US\$19.60 @ 1.3711

= \$26.87 CDN



- **Pickup** 11:15 p.m.  
Arrivals Rd, Philadelphia, PA
- **Drop-off** 11:32 p.m.  
1259 Vine St, Philadelphia, PA

### Confirm your email

Please confirm your email address to keep your Lyft account secure.

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Use the secure links below to verify whether tyedemers@gmail.com is the correct email address for your Lyft account, which is linked to the phone number \*\*\*\*\*8419.

Confirm email

This isn't my account

To share comments or complaints about your ride, you may contact either the Philadelphia Parking Authority at (215) 683-9440 or the PA Public Utilities Commission by visiting <http://www.puc.state.pa.us/> or calling 1-800-693-7380

#### Help Center

Receipt #1252461022646359612

We never share your address with your driver after a ride.

Learn more about our commitment to safety.

Map data © OpenStreetMap contributors

© Lyft 2019  
548 Market St., P.O. Box 68514  
San Francisco, CA 94104



Become a Driver

Apr 07, 2019	CALGARY PARK & JET CALGARY AB	\$105.46 @ 50% = <u>\$52.73</u>
Apr 07, 2019	PETROCAN CLARESHOLM AB	\$40.19
Apr 06, 2019	AIR CAN 00142110360376 WINNIPEG MB 23.63 USD @ 1.371100000000	<u>\$32.40</u>
Mar 29, 2019	YYZ WAHLBURGER MISSISSAUGA ON	\$23.91
Mar 29, 2019	TIM HORTON'S# 0845QPSE CALGARY AB	\$8.94
Mar 28, 2019	AIR CAN* 00142110360376 AIRCANADA.COMMB	<u>\$31.50</u>

Apr 07 2019 05:07 PM

TRANSACTION RECORD

Card Number : 552490XXXXXX4195  
 Account : MASTERCARD  
 Trans Type : PURCHASE  
 Amount : \$105.46

Auth # : 027315  
 Date : Apr07/19  
 Time : 17:07:57  
 Reference# : 7777

027315 Approved

-- IMPORTANT --  
Retain This Copy For Your Records

\*\*\* Customer Copy \*\*\*

**Park & Jet  
Calgary**

Transaction No. 7777  
Ticket No. 218855  
[Lane - 2]

In: 11:19 am Mar29/19  
Out: 5:06 pm Apr07/19

1 Amount Charged	\$111.60
1 AUTO ASSOC 10 %	(\$11.16)
<b>GST</b>	<b>\$5.02</b>

BALANCE DUE	<u>\$105.46</u>
CREDIT CARD	\$105.46
CARD #	4*****4195

GST Number: 027463571RT0001

@ 50% = \$52.73





Mobile Support Sign Out

LETHBRIDGE PUBLIC SD Welcome Pauline Jongeling

Expense Reimbursement Authorization



Review all sections of the form and then complete the last section at the bottom of the page.

TRUSTEES TRAVEL AND EXPENSE WARRANT

Task ID: 0000116220 - Created: 16-Nov-2018 10:08:28 AM - By: Tyler Demers - Processed: 16-Nov-2018 10:08:28 AM - By: Tyler Demers

**NAME:** Demers, Tyler (10783)

**DATES:** From: 29-Mar-2019 To: 02-Apr-2019

**FUNCTION or MEETING:** NBSA Conference 2019 Check if Travel is in the USA:

**LOCATION:** Philadelphia

**EXPENSES:**

**1. MEALS:**

				Enter GST on Invoice	Section Total
Breakfast	@ \$ 10.00	\$	0.00		
Lunch	@ \$ 15.00	\$	0.00		
Dinner	@ \$ 20.00	\$	0.00		
Gratuity automatically calculated	@ .15 %	\$	0.00	\$	0.00 (1)

**2. HOTELS:**

Hotel: Enter total invoice amount - attach vouchers		\$	859.76	\$	
Private Accommodation	@ \$ 20.00	\$	0.00	\$	859.76 (2)

**3. TRANSPORTATION COSTS:**

A) Economy Air Fair: Enter total invoice amount - attach receipts		\$		\$	
Taxi Fares - State number of trips		\$			
OR B) Car Expenses	KMS @ \$ .505	\$	0.00	\$	0.00 (3)

**4. REGISTRATION FEES:**

Attach approved receipt or voucher		\$	1257.11	\$	1257.11 (4)
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**5. TECHNOLOGY COSTS:**

		\$		\$	0.00 (5)
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For Office Use Only:  
 GST (Auto Calculated Within) 0.00  
 GST on Invoices 0.00  
 Total GST 0.00

**TOTAL EXPENSES CLAIMED:** (1+2+3+4+5) \$ 2116.87  
 Less ADVANCE \$  
**NET TOTAL TO BE PAID:** \$ 2116.87

**HONORARIA:** Half Day(s) Full Day(s)  
**PER DIEM ALLOWANCE:** Half Day(s) Full Day(s)

APPROVAL SECTION

Task ID: 0000116220 - Created: 16-Nov-2018 10:08:28 AM - By: Tyler Demers - Processed: 16-Nov-2018 02:34:35 PM - By: Christine Lee  
 Action Taken: No Objection

ACCOUNTS PAYABLE CLERK SECTION

Task ID: 0000116220 - Created: 16-Nov-2018 02:34:35 PM - By: Christine Lee

Travel & Expense Calculator				
Section	Amount Claimed Less GST	GST	Total	
Meals	0.00	0.00	0.00	
Hotels	859.76	0.00	859.76	
Transportation Costs	0.00	0.00	0.00	
Registration Fees	1257.11	0.00	1257.11	
Technology Costs	0.00	0.00	0.00	
<b>Expenses Claimed</b>	<b>2116.87</b>	<b>0.00</b>	<b>2116.87</b>	
			Less: ADVANCE	0.00
U.S. Dollars	Exchange Rate	Exchange	0.00	
<b>NET TOTAL TO BE PAID</b>				<b>2116.87</b>

Vendor Number: EM10783 Demers, Tyler ✓

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
170104100100032	-TRUSTEETRAV.BRDGOV-GEN-BOARD ✓	2116.87	GST	100.80

[Add GL](#)

Total Without Taxes: 2016.07  
 Tax Total: 100.80  
 Total With Taxes: 2116.87

Authorizer Comment

registration = \$935 CDN - variance is US dollars

- [Approve Expense](#)
- [Deny Expense](#)
- [Save Form Info](#)
- [Redirect](#)
- [Edit Section](#)
- [Send Emp Email](#)
- [Add Dated Comment](#)

Invoice Has Not Been Created

Reply | Delete Junk | ...

# 2019 Annual Conference & COSA School Law Seminar Confirmation Letter

registration@nsba.org

Thu 10-18, 9:29 AM

Tyler Demers

Reply |

Cabinet



10/18/2018

Confirmation ID #: 0002872021

Dear Mr. Demers:

We are delighted you will be joining us at NSBA's 79th Annual Conference and/or COSA School Law Seminar in Philadelphia, Pennsylvania. These 2 meetings are held in conjunction with each other from March 30 - April 1, 2019 with the School Law Seminar beginning on March 28. The programs you have registered for are listed below.

Registration Details For: Mr. Tyler Demers

Board Member

Lethbridge School District #51

Qty	Item	Sub-Total	Discount	Paid	Balance
1	Regular Early Rate Registration Fee	935.00	0.00	935.00	0.00

NSBA conference registration is located in the Pennsylvania Convention Center. **All registrants must pick up their registration materials in person.**

Registration hours are: Friday, March 29 8:00 a.m. – 6:00 p.m.

Saturday, March 30 7:00 a.m. – 5:00 p.m.

Sunday, March 31 7:00 a.m. – 4:30 p.m.

Reply | Delete | Junk | ...

**IF YOU ARE REGISTERED FOR THE COUNCIL OF SCHOOL ATTORNEYS' SCHOOL LAW SEMINAR**, please pick up your badge and seminar materials at the Philadelphia 201 Hotel. Registration begins on Thursday, March 28 at 12 noon. The School Law Seminar begins on Thursday, March 28 with Work-Alike Meetings at 9:00 a.m. and will adjourn on Saturday, March 30 at 12:15 p.m.

**IF YOU ARE PART OF THE DELEGATE ASSEMBLY**, you will pick up your materials at the Philadelphia Marriott Downtown. Additional information regarding your registration will arrive in a separate mailing.

**Hotel Reservations & Travel:** The NSBA Housing Bureau is open. You will need the confirmation ID number at the top of this letter to make a reservation. To reserve rooms you may go to <https://www5.cmrhousing.com/nsba2019/Housing/ResHotel> for immediate processing. Or you may call 800-616-8210 Monday – Friday from 9:00 a.m. to 9:00 p.m. (ET).

MacNair Travel is the official travel agency for the conference. For discounted air travel, please call them at 1-877-761-3727 or visit NSBA's website at [www.nsba.org/conference/](http://www.nsba.org/conference/) for more information.

**Conference Cancellation Policy:** There is a \$125 cancellation fee per registrant. Requests for refunds can be honored only if made in writing to NSBA prior to March 8, 2019. No refunds will be honored after that date. Requests can be sent via email to [registration@nsba.org](mailto:registration@nsba.org) or by fax to 703-519-6497.

**Conference Programming:** Program books are not mailed in advance. For the latest programming information, visit the website at [www.nsba.org/conference](http://www.nsba.org/conference). An online conference planner, a web based tool which allows you to create and print your own tailored conference program, will be online in late January.

**Special Needs:** If you have any special needs and/or require the use of a scooter at the convention center, please email [swalker@nsba.org](mailto:swalker@nsba.org).

**Invoices and Receipts:** You can retrieve a copy of your receipt or invoice online at [www.nsba.org](http://www.nsba.org) :

- Sign in to your account and select "My Transactions".
- Click "View" for the event invoice you would like to print.
- Click the "View/Print Invoice" hyperlink and print.

Please feel free to contact us with any questions you may have about your registration by calling

1-800-950-NSBA (6722) or by e-mail at [registration@nsba.org](mailto:registration@nsba.org). We look forward to seeing you in Philadelphia!

National School Boards Association

1680 Duke Street – Alexandria, Virginia 22314 – (703) 838-NSBA – FAX (703) 519-6497

<http://www.nsba.org>

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Oct 18, 2018    NATIONAL SCHOOL BOARD 7035351615 VA    \$1,257.11  
935.00 USD @ 1.344500000000

## Receipt for Hotel in Philadelphia

29 Mar 2019 - 2 Apr 2019

Itinerary # 7386425840211

### Booked Items

**Hotel:** Best Western Plus Philadelphia Convention Center Hotel

1225 Vine Street, Philadelphia, PA19107

Check-in: 29/03/2019 | Check-out: 02/04/2019, 1 room| 4 nights

### Traveller Information

**Tyler Demers**

Room 1: Deluxe Room, 1 King Bed, Non Smoking, Refrigerator

### Cost Summary

**Booked Date:** 17 Oct 2018

**Room Price** **C\$859.76**

**4 nights** C\$184.72 avg./night

Fri, 29 Mar C\$164.10

Sat, 30 Mar C\$164.10

Sun, 31 Mar C\$205.33

Mon, 1 Apr C\$205.33

**Taxes & Fees** **C\$116.19**

**Property fee** **C\$4.71**

**Total: C\$859.76**

Collected by Expedia

**Paid: C\$859.76**

[Visa 3691]

All prices quoted in CAD.