

Trustee Professional Development & Travel Expenses

Trustee - Clark Bosch

Period- June 1, 2019 - August 31, 2019

Event or Expenditure item	Board Business	Professional Learning	Dates	Hotel	Flight	Mileage	Other	Per Diem	Total
ASBA Spring General Meeting	X		Jun 2-4, 2019	\$ 294.30		\$ 355.52	\$ 708.75	\$ 600.00	\$ 1,958.57
<b>Total</b>				<b>\$ 294.30</b>	<b>\$ -</b>	<b>\$ 355.52</b>	<b>\$ 708.75</b>	<b>\$ 600.00</b>	<b>\$ 1,958.57</b>



Suite 1200, 9925 - 109 Street Edmonton, AB T5K 2J8  
 Phone: 780.482.7311 Fax: 780.482.5659  
 www.asba.ab.ca email: finance@asba.ab.ca

# Invoice

Date	Invoice #
6/20/2019	2018312

## INVOICE TO

Lethbridge School District No. 51  
 433 - 15 Street South  
 Lethbridge, AB T1J 2Z5

Terms - Net 30 days

Quantity	Item	Description	Net	Amount
	Registration SGM	ASBA Spring General Meeting - as per the attached	2,025.00	2,025.00
<b>Sales Tax Summary</b>				
			GST@5.0%	CAD 101.25
			Total Tax	CAD 101.25
<i>1-7010-4100-1000-32</i>				
GST/HST No. 106694268			<b>Total</b>	CAD 2,126.25

Alberta School Boards Association  
 2019 Spring General Meeting  
 Jun 3-4, 2019

Company	First Name	Last Name	Job Title	Reg ID	Reg Description	Reg fee	GST	Total Invoice
Lethbridge School District	Clark	Bosch	Chair	113574054	Member Full conference	\$675.00	\$33.75	\$708.75
Lethbridge School District	Donna	Hunt	Trustee	113457662	Member Full conference	\$675.00	\$33.75	\$708.75
Lethbridge School District	Lola	Major	Trustee	113464971	Member Full conference	\$675.00	\$33.75	\$708.75
<b>Lethbridge School District Total</b>						<b>\$2,025.00</b>	<b>\$101.25</b>	<b>\$2,126.25</b>

Expense Form

Number of Uploaded Documents: 1

TRUSTEES TRAVEL AND EXPENSE WARRANT

Task ID: 0000131253 - Created: 06-Jun-2019 05:43.48 AM - By: Clark Bosch - Processed: 06-Jun-2019 05:51.40 AM - By: Clark Bosch

**NAME:** Bosch, Clark J (10671)  
**DATES:** From: 02-Jun-2019 To: 04-Jun-2019  
**FUNCTION or MEETING:** ASBA Spring General Meeting Check if Travel is in the USA:   
**LOCATION:** Red Deer

EXPENSES:

1. MEALS:

				Enter GST on Invoice	Section Total
Breakfast	@ \$ 10.00	\$	0.00		
Lunch	@ \$ 15.00	\$	0.00		
Dinner	01 @ \$ 20.00	\$	20.00		
Gratuity automatically calculated	@ .15 %	\$	3.00		\$ 23.00 (1)

2. HOTELS:

Hotel: Enter total invoice amount - attach vouchers:		\$	294.30	\$	
Private Accommodation:	@ \$ 20.00	\$	0.00	\$	294.30 (2)

3. TRANSPORTATION COSTS:

A) Economy Air Fair: Enter total invoice amount - attach receipts		\$	\$		
Taxi Fares - State number of trips:		\$			
OR B) Car Expenses	Red Deer 704 KMS @ \$ .505	\$	355.52	\$	355.52 (3)

4. REGISTRATION FEES:

Attach approved receipt or voucher		\$	\$	\$	0.00 (4)
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5. TECHNOLOGY COSTS:

	\$	\$	\$	0.00 (5)
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For Office Use Only:

GST (Auto Calculated Within):	17.88	<b>TOTAL EXPENSES CLAIMED:</b>	(1+2+3+4+5)	\$	672.82
GST on Invoices:	0.00	Less: ADVANCE		\$	
Total GST:	17.88	<b>NET TOTAL TO BE PAID:</b>		\$	672.82

**HONORARIA:** Half Day(s) Full Day(s)  
**PER DIEM ALLOWANCE:** Half Day(s) 03 Full Day(s)

APPROVAL SECTION

Task ID: 0000131253 - Created: 06-Jun-2019 05:51.41 AM - By: Clark Bosch - Processed: 06-Jun-2019 07:19.09 AM - By: Christine Lee

Action Taken: No Objection

ACCOUNTS PAYABLE CLERK SECTION

Task ID: 0000131253 - Created: 06-Jun-2019 07:19.09 AM - By: Christine Lee - Processed: 06-Jun-2019 12:49.57 PM - By: Krystal Steynen

Action Taken: Approve Expense

Travel & Expense Calculator			
Section	Amount Claimed	Loss GST	Total
Meals	22.05	0.95	23.00
Hotels	294.30	0.00	294.30
Transportation Costs	338.59	16.93	355.52
Registration Fees	0.00	0.00	0.00
Technology Costs	0.00	0.00	0.00
<b>Expenses Claimed:</b>	<b>654.94</b>	<b>17.88</b>	<b>672.82</b>
			Less: ADVANCE
			0.00
U.S. Dollars:	Exchange Rate:	Exchange:	0.00
			<b>NET TOTAL TO BE PAID:</b>
			<b>672.82</b>

Vendor Number: EM10671 - Bosch, Clark J

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
170104100100032	<input checked="" type="checkbox"/>	672.82	1	31.40
<b>Total Without Taxes:</b>				<b>641.42</b>
<b>Tax Total:</b>				<b>31.40</b>
<b>Total With Taxes:</b>				<b>672.82</b>

Authorizer Comment  
Approved

PAID