

Trustee Professional Development & Travel Expenses

Trustee - Clark Bosch

Period- March 1, 2019 - May 31, 2019

Event or Expenditure item	Board Business	Professional Learning	Dates	Hotel	Flight	Mileage	Other	Per Diem	Total
Teacher Employee Bargaining (TEBA)	X		13-Mar-19			\$ 207.05		\$ 200.00	\$ 407.05
Total				\$ -	\$ -	\$ 207.05	\$ -	\$ 200.00	\$ 407.05



Mobile Support Sign Out

LETHBRIDGE PUBLIC SD Welcome Krystal Steynen

Expense Reimbursement Authorization



Receipts



Review all sections of the form and then complete the last section at the bottom of the page.

TRUSTEES TRAVEL AND EXPENSE WARRANT

Task ID: 0000124541 - Created: 17-Mar-2019 08:56.21 PM - By: Clark Bosch - Processed: 17-Mar-2019 08:56.21 PM - By: Clark Bosch

NAME: Bosch, Clark J (10671)

DATES: From: 13-Mar-2019 To: 13-Mar-2019

FUNCTION or MEETING: TEBA Check if Travel is in the USA:

LOCATION: Calgary

EXPENSES:

				Enter GST on Invoice	Section Total
1. MEALS:					
Breakfast	@ \$ 10.00	\$	0.00		
Lunch	@ \$ 15.00	\$	0.00		
Dinner	@ \$ 20.00	\$	0.00		
Gratuity automatically calculated	@ .15 %	\$	0.00	\$	0.00 (1)
2. HOTELS:					
Hotel: Enter total invoice amount - attach vouchers:		\$	\$		
Private Accommodation:	@ \$ 20.00	\$	0.00	\$	0.00 (2)
3. TRANSPORTATION COSTS:					
A) Economy Air Fair: Enter total invoice amount - attach receipts		\$	\$		
Taxi Fares - State number of trips:		\$			
OR B) Car Expenses	Calgary				
410 KMS	@ \$ 505	\$	207.05	\$	207.05 (3)
4. REGISTRATION FEES:					
Attach approved receipt or voucher		\$	\$	\$	0.00 (4)
5. TECHNOLOGY COSTS:					
		\$	\$	\$	0.00 (5)
For Office Use Only:					
GST (Auto Calculated Within):	9.86	TOTAL EXPENSES CLAIMED:	(1+2+3+4+5)	\$	207.05
GST on Invoices:	0.00	Less: ADVANCE		\$	
Total GST:	9.86	NET TOTAL TO BE PAID:		\$	207.05
HONORARIA:	Half Day(s)	Full Day(s)			
PER DIEM ALLOWANCE:	Half Day(s)	01 Full Day(s)			

APPROVAL SECTION

Task ID: 0000124541 - Created: 17-Mar-2019 08:56.21 PM - By: Clark Bosch - Processed: 18-Mar-2019 07:04.51 AM - By: Christine Lee
Action Taken: No Objection

ACCOUNTS PAYABLE CLERK SECTION

Task ID: 0000124541 - Created: 18-Mar-2019 07:04.51 AM - By: Christine Lee

Travel & Expense Calculator				
Section	Amount Claimed Less GST	GST	Total	
Meals:	0.00	0.00	0.00	
Hotels:	0.00	0.00	0.00	
Transportation Costs:	197.19	9.86	207.05	
Registration Fees:	0.00	0.00	0.00	
Technology Costs:	0.00	0.00	0.00	
Expenses Claimed:	197.19	9.86	207.05	
			Less: ADVANCE	0.00
U.S Dollars:	Exchange Rate:	Exchange	0.00	
NET TOTAL TO BE PAID				207.05

Vendor Number: EM10671 Bosch, Clark J

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
170104100100032 - TRUSTEETRAV-BRDGOV-GEN-BOARD <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	207.05	GST <input type="checkbox"/>	9.86 <input checked="" type="checkbox"/>

[+ Add GL](#)

Total Without Taxes: 197.19
 Tax Total: 9.86
 Total With Taxes: 207.05

Authorizer Comment

Approved

- [Approve Expense](#)
- [Deny Expense](#)
- [Save Form Info](#)
- [Redirect](#)
- [Edit Section](#)
- [Send Emp Email](#)
- [Add Dated Comment](#)

Invoice Has Not Been Created