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**Lethbridge School Division**  
**DIVISION SCHOOL COUNCIL**



**November 4, 2019 – Board Room, Education Centre**

**6:00 pm Technology in Lethbridge 51 Schools and Student use of Social Media Presentation**

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**AGENDA**

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- 6:30 1. Welcome and Introductions
- 6:32 2. Approval of the Agenda
- 6:34 3. Approval of the Minutes from October 7, 2019
- 6:38 4. Business Arising from the Minutes
  - Division School Council Learning Sessions – plan based on feedback
- 7:00 5. Trustee Report
- 7:10 6. Alberta School Councils Association
  - Choice in Education
  - Virtual Member Engagement Opportunity (Saturday Nov. 23/ 1:00 – 4:00)
- 7:20 7. Reports from Division Committees:
  - Community Engagement: October 10, 2019
  - Policy Advisory: October 16, 2019
- 7:30 8. Superintendent’s Report – Cheryl Gilmore
  - Provincial Update
  - Interest in sessions: forming a Society, School Council promotion, Fundraising
- 7:45 9. Roundtable Reports  
Reports are included with the agenda: an opportunity to highlight a very significant event or for questions from the representatives about information in a written report.
- 8:00 10. Adjournment

***Division School Council Meeting Dates***

December 2, 2019  
January 13, 2020  
February 4, 2020 Town Hall Meeting  
March 2, 2020  
April 6, 2020  
May 4, 2020  
June 1, 2020 – Dinner meeting

## **2019-2020 Division School Council Representatives**

Chair	Brooke Culley
Vice Chair	Allison Pike
Recording Secretary	Alison Alma-North
Policy Advisory Committee	Shannon Pratt Alternate: Allison Pike
Poverty Intervention Committee	Alison Alma-North Alternate: Ellis Veenendaal
Division Wellness Committee	Hollie Tarasewich Alternate: Edna Asem
SAPDC	None required this year
Community Engagement Committee	Holly Debnam Heather Paul Allison Pike

## **Division School Council Meeting Minutes of October 7, 2019**

1. Welcome and Introductions
2. Additions to the agenda - none
3. Approval of the agenda  
Locke Spencer moved / Holly Debnam second - approved
4. Approval of the Minutes of June 3, 2019
  - 7.1 Report Allison Pike not rep for ASCA
5. Business Arising from the Minutes - none
6. Elections for Division School Council – Chair, Vice Chair, Recording Secretary, Committee representatives
  - Chair: Brooke Culley
  - Vice Chair: Allison Pike
  - Recording Secretary: Alison Alma-North
  - Committee Reps:
    - Division Policy Advisory** – Shannon Pratt/Alternate Allison Pike
    - Poverty Intervention** – Alison Alma-North / Alternate Ellis Veenendaal
    - Division Wellness** – Hollie Tarasewich / Alternate Edna Asem
    - SAPDC** – None required
    - Community Engagement** – Holly Debnam, Heather Paul, Allison Pike
7. Trustee Report – Tyler Demers
  - South east school still scheduled to open Fall 2021
  - Advocating for west elementary school and later high school
  - 2.5 million invested in mechanical upgrades for Westminster and Buchanan
  - All schools had wish trees planted in response to One District One Book initiative
  - All elementary schools have new Bright Lights installed (smart board)
  - Galbraith top modernization priority submitted to province - 16 million dollar estimate
  - 206 teachers subbing, 47 support assistant subbing - need for more EA substitutes
  - Edna - Are international students a revenue for the school. Tyler - international students' pretty revenue neutral for the Division
  - Current Educational Assistant supports estimate 400
  - Brooke Culley – IMR - looking into student funding - space instead of students. Retaining property Tax for Lethbridge schools
  - 440 students registered as refugee status
  - Oct 22 6:30 - 8 at Winston Churchill - Diversity and Inclusion Parent Cafe. Morag Asquith leading.
8. Alberta School Councils Association  
1-4:00 Community Hall November 23, 2019. Go to website ASCA for link. Ministry of Education will be on call at Community Hall between 3:00-4:00.  
Invite MLA to school events as well as school trustees to build school relationships

9. Superintendent's Report – Rik Jesse

- Reviewed Past Parent Learning Presentations.
- Ideas for future Parent Learning Presentations.
- June meeting necessary - Brooke - time to discuss summer courses, Tisha and Alison - nice for social with other members.
- Discussed Division School Council Guidelines.
- Brooke we should have ATA rep and other union reps invited to council meetings to meetings.
- Tyler \$250 reasonable amount for ASCA meeting? Allison asked - ASCA registration conference fee not used by schools could be redirected to help pay for additional conference costs of people who have registered to attend the ASCA conference.
- School Website with info request for District Council meetings.
- Coalbanks has field on website for volunteer sign up for activities. Garrett can add one in your school website.
- School Closure - Series of steps involved. Decision not taken lightly. Work closely with City Transportation.
- 2020-2021 School calendar parent rep at district building - Thursday Oct 10 - Shannon Pratt / Holly Debnam.
- Lethbridge School Division is the new legal name as an outcome of a Ministerial Order. It was expressed that “public” is an important part of the name; disappointing it had to be taken out from jurisdictions that used public as part of their title/labelling.
- Agenda item for next meeting “public” added to division council name.
- Joy - Exist by policy of the board name change should be through policy advisory.
- Staffed teachers in 2019/2020 for growth while waiting for budget.
- K-3 New curriculum should be implemented. Other grade curriculum pending.

10. Roundtable Reports - none

11. Adjournment @ 8:03



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## **TRUSTEE report to school councils:**

October 22, 2019

### **Organizational Meeting**

#### **1. Election of Chair**

Clark Bosch was elected to the position of Board Chair.

#### **2. Election of Vice-Chair**

Christine Light was elected to the position of Vice-Chair.

#### **3. Appointments to Committees**

Appointments were made to Lethbridge School Division Standing Committees, Special (ad hoc) Committees and Joint Committees. Board representatives were also appointed were also made to a number of other committees. For a complete list of all the appointments, please visit the Division website: [COMMITTEES](#)

### **Regular Meeting**

#### **1. Student Engagement Consultant Presentation**

Student Engagement Consultant Jim Kerr provided a presentation for the Board.

The Board received the presentation as information.

#### **2. Approval of International Trips**

Winston Churchill High School (WCHS) requested approval to take a group of students on a study tour of Central Europe during Easter break of 2021. The trip will be organized with Explorica, one of the largest and most reputable student travel companies in North America. The educational benefits of the trip and the proposed itinerary were attached. The estimated cost per student is \$3,500. Fundraising opportunities will be explored to offset the cost of the trip.

The WCHS study tour of Central Europe during Easter break of 2021 was approved, on the condition all division policies and procedures are strictly followed.

#### **3. Community Engagement Committee Terms of Reference**

The Community Engagement Committee had its first meeting and made changes to the Terms of Reference, which were attached, with changes marked in red.

The Board approved the Community Engagement Committee Terms of Reference as presented.

#### **4. Public Forum**

Allison Pike raised a concern surrounding the timing of the release of bus route information for the 2019/2020 school year. She added the timing of bus route information, regarding pick up and drop off times, needs to be more reflective of the needs of parents, in order for them to be properly prepared for the new school year.

### **BOARD OF TRUSTEES**

Clark Bosch, Christine Light, Tyler Demers, Jan Foster, Donna Hunt, Doug James, Lola Major

## **5. Associate Superintendent Reports**

Christine Lee, Associate Superintendent, Business Affairs; Rik Jesse, Associate Superintendent, Human Resources and Morag Asquith, Associate Superintendent, Instructional Services, delivered their respective reports for the Board. To read the reports in full, see Page 19 of the [AGENDA](#).

## **6. Acknowledgements of Excellence**

Chinook High School staff Leta Layton, DeAndra Sullivan, and Billy Baum engaged in a learning project with John Chief Calf that focused on the infusion of Indigenous perspective in different curriculum areas. The project truly models the kind of thinking and growth that will lead to the realization of Indigenous understandings as an integral part of teacher and student learning. A video capturing reflection on the project can be found on the Lethbridge Division website here: [CHINOOK](#)

## **7. Donations and Support**

Lethbridge School Division is fortunate to be in a community that strongly supports programs and services for students. The Division is appreciative of the difference the support makes to the lives of children. Listed below and attached are the donations and support received by the Division.

Telus employees donated \$3,000 toward the Making Connections Weekends and More (WAM bag) program for local families. Local Telus employees contribute money per paycheque to a community initiative.

The Board received the summary as information.

## **8. Board Reports**

Reports were delivered for the Poverty Intervention Committee, Division School Council, Community Engagement Committee, Policy Advisory Committee and the ASBA General Meeting. The reports begin on Page 48 of the [AGENDA](#).

### **BOARD OF TRUSTEES**

Clark Bosch, Christine Light, Tyler Demers, Jan Foster, Donna Hunt, Doug James, Lola Major

### **NEXT MEETING:**

**Tuesday, November 26, 3:30 p.m.**  
**(public forum begins at 5 p.m.)**

**Education Centre Boardroom - 433-15 St. S.**



## District School Council School Highlights

<b>School:</b>	General Stewart Elementary
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### School Highlights:

<p>Welcome Back Picnic – held at the school ground, we had a great turn out. Children had fun playing on the playground, games, and getting their faces painted.</p> <p>Terry Fox Celebration – Students, staff and some parents walked to Henderson Lake and back after watching a video in the gym.</p> <p>Halloween Carnival – Grade 4 &amp; 5 students get together in groups to each create a booth for the carnival. This is an at home project. It is wonderful to see the creativity from all of these students. The students then get to enjoy all the booths and have fun. We also have a movie room set up for the students if they want to relax. This has been a very successful tradition at General Stewart for many years.</p>
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**Participation in Decision-Making and/or Advocacy** *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

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**Fundraising (Do you have a successful event to share?):**

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**Are there things your School Council is talking about/questions you have for other School Councils?**

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**Best Practices** *(program, speaker, or other item at your school that has worked very well)*

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**Division School Council  
School Highlights**

<b>School:</b>	Immanuel Christian Elementary School
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**School Highlights:**

Society voted in favour of an expansion/renovation at ICES to accommodate a growing enrollment and older building upgrades (currently over 300 students = 100% capacity) – plan to add new gym, learning commons, classrooms and parking lot – aiming to begin spring 2020.

**Participation in Decision-Making and/or Advocacy** *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

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**Fundraising (Do you have a successful event to share?):**

--

**Are there things your School Council is talking about/questions you have for other School Councils?**

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**Best Practices** *(program, speaker, or other item at your school that has worked very well)*

Gr. 4 & 5 students given opportunities to participate in service clubs such as year book, audio/visual, intramurals, earth keeping and recess supervision.



**Division School Council  
School Highlights**

<b>School:</b>	Lakeview Elementary School
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**School Highlights:**

4 <sup>th</sup> Annual Superhero Fun Run
Literacy Night
Sports Day
Lakeview Ice Skating at Henderson

**Participation in Decision-Making and/or Advocacy** (*did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?*)

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**Fundraising (Do you have a successful event to share?):**

Superhero Fun Run was a success, this year. We will only do a 2 km, not 5 km race, to simplify.
Kernels Popcorn fundraiser raised over \$8400 in a week and it was easy!

**Are there things your School Council is talking about/questions you have for other School Councils?**

How do we encourage more people to come out to school council meetings?
How to get the word out for volunteer positions – do most schools have classroom reps?

**Best Practices** (*program, speaker, or other item at your school that has worked very well*)

Breakfast program.
Running Club.
Staff Appreciation lunches (boosts morale).
Hot lunch program.

## Division School Council School Highlights

<b>School:</b>	Wilson Middle School
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### School Highlights:

October 21-23, 2019 we had 10 students spend 3 days with our Grade 8 students learning English and learning from our students.
Mathew Hrudehy making cookies for our Japanese exchange students to welcome them to our school.
Jonathan McIntosh (8E) is ranked 3rd in Canada for long track speed skating and is racing all weekend at the ATB Center on the west.

### Participation in Decision-Making and/or Advocacy *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

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### Fundraising (Do you have a successful event to share?):

WMS just finished the SUTP coupon book fundraiser and made over \$21,000.00 profit which will go towards field trips and school improvement projects.

### Are there things your School Council is talking about/questions you have for other School Councils?

WMS School Council had 50 people attend a Social Media Presentation by Ted Emmett

### Best Practices *(program, speaker, or other item at your school that has worked very well)*

WMS School Council had 50 people attend a Social Media Presentation by Ted Emmett